



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Travaux publics et Services gouvernementaux  
Canada  
Place Bonaventure, portail Sud-Oue  
800, rue de La Gauchetière Ouest  
7e étage, suite 7300  
Montréal  
Québec  
H5A 1L6

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**  
Travaux publics et Services gouvernementaux Canada  
Place Bonaventure, portail Sud-Oue  
800, rue de La Gauchetière Ouest  
7e étage, suite 7300  
Montréal  
Québec  
H5A 1L6

<b>Title - Sujet</b> Achat rangements mobiles - voûtes	
<b>Solicitation No. - N° de l'invitation</b> EF245-193429/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> EF245-193429	<b>Date</b> 2019-05-31
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$MTA-160-15333	
<b>File No. - N° de dossier</b> MTA-9-42008 (160)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-06-14</b>	
<b>Time Zone</b> Fuseau horaire Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Asquino, Carolina	<b>Buyer Id - Id de l'acheteur</b> mta160
<b>Telephone No. - N° de téléphone</b> (514) 348-4129 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## **AMENDMENT 001**

This amendment is raised following the site visit that took place on Tuesday, May 28 at 10 AM, to respond to questions received to date on May 31, 2019, to carry out modifications to the tender and to add plans.

### **Summary of site visit:**

The site visit was held at the current location as the new building is under construction and is not ready to receive a visit. The bidders were able to see how the current system works, the elements (as in the photos in the tender) and they asked their questions. The questions and answers are included in this amendment.

An important point to note, is the reason the NFB requires shelves at a high height level, is to leave free space on the floor, so that if there is a need for more storage in the future, the floor space will be available.

### **Questions & answers:**

**Q1:** Should the back of the shelves be solid or screened? There is nothing in the request for proposal that specifies this point.

**A1:** With mesh (screen), will be specified in the request for proposal. See herein point 4.1.1.15.

**Q2:** How much can I stack on the shelves?

**A2:** See the table on page 19 of the request for proposal, the number is specified for each type of element.

**Q3:** Do you want double depth shelves? If so, the shelves would need to be 26 inches instead of 24 inches to accommodate regular boxes, taking into account the back of the shelves.

**A3:** We will change the dimensions requested in the request for proposal (p.21 point 4.1.1.5 and table on page 28) Shelves up to 26 inches deep will be required. See herein.

**Q4:** Can cardboard boxes be placed the other way?

**A4:** Yes, as long as it does not pass the edge of shelf.

**Q5:** Do you want shelving with only edges, without shelves, to place the cases/boxes upright?

**A5:** No, we want full shelves everywhere.

**Q6:** Are there jumbo boxes in the "Pellicule" room?

**A6:** Yes, see page 19.

**Q7:** Would it be possible to calculate in feet or linear inches the space that the 70,000 cassettes of different formats will take?

**A7:** Yes, we estimate 10,000 linear foot on 13 inches deep shelves or 5,000 linear foot on 26 inches deep shelves.

**Q8:** Why do you give a variable height of 12 to 16 feet instead of a specific height?

**A8:** We want to optimize the space by giving priority to the height and the space left free for future installation. See page 10 and page 30 of the request for proposal for this point.

**Q9:** Can we put fixed shelves in places where we cannot put mobile?

**A9:** Yes, so as not to lose any space too small to accommodate mobile. See page 20 Point 4.1.1.4 and table of page 29 of the invitation to request for proposal.

**Q10:** Do I need RBQ or CCQ certification or both to access and work on the site?

**A10:** The Montoni Group, the Constructor, will give access to the construction site and provide instructions to follow.

**Q11:** What kind of equipment is provided to reach 16-foot shelves, if any?

**A11:** A Crown Wave 60 will be purchased. Make sure the raised floor can support this equipment.

**Q12:** Who provides & installs the finishes for the raised floors?

**A12:** It will be Montoni Group, the Constructor.

**Q13:** What kind of finish will it be for the raised floors?

**A13:** The raised floors will be painted.

**Q14:** What is the minimum clearance distance with the ventilation / cooling ducts? So how many inches from the air outlet can the shelves be in order to ensure good air circulation?

**A14:** The perforations of the ducts are pointed upwards, so 12 inches of clearance under the ducts is recommended for circulation and to avoid condensation.

**Q15:** Will the air cooling system be running during installation (between September 15th and October 18th, according to what we were told this morning)?

**A15:** PWGSC project manager will ask the Montoni Group, the Constructor, to turn the system off.

**Q16:** The CAD drawings should be with the height of the ventilation ducts. There is a conduit at 15 '9' '. Bidders should have access to this information.

**A16:** A CAD plan with this update will be filed in the request for proposal.

**Q17:** What do you want as load capacity of the truck. We suggest 1000 lbs / linear foot for your rooms (normally it's 700 to 800 lbs / linear feet).

**A17:** Yes we want 1000 lbs/linear foot of capacity. See herein point 4.1.1.14.

**Q18:** Do you know the weight of your items?

**A18:** Yes, see the description of the elements on page 19 of the request for proposal.

**Q19:** What are the accesses for delivery?

**A19:** See the plan provided.

**Q20:** Is there a room where we could store our supplies if we have to make weekly deliveries?

**A20:** The bottom section (towards Cousens Street) of the "Pellicule" Room could be used for storage as it should be the last section to be equipped with storage space, if required.

**Q21:** Should the floors be protected where we have to go?

**A21:** Yes for the corridors because the vinyl flooring will already be placed. The shipping and storage rooms are on the epoxy-coated concrete so no protection needed at these locations. However, the walls of the corridors are finished with drywalls and the conservation rooms are finished with insulating panels, so they will either need to be protected or pay special attention not to damage them.

**Q22:** Is there any shipping information?

**A22:** Yes, all the information is in the request for proposal document.

#### **Modifications to Part 4:**

##### Under article 4.1.2 "Financial Evaluation"

**Delete:** the following paragraphs at point 4.1.2:

---

The Bidder must complete all the prices requested in Annex B (1 to 5) in order to be able to perform the complete financial evaluation. If a field is empty, the price will be considered to be 0\$.

The price of the offer will be determined as follows:  
Total price (1 to 5) from Annex B = evaluation price

**Insert:** The Bidder must complete all the prices requested in Table A at Annex B (1 to 6) in order to be able to perform the complete financial evaluation. If a field is empty, the price will be considered to be 0\$.  
If the Bidder offers the maintenance as part of their bid, then they must complete Table B accordingly.

The price of the offer will be determined as follows:  
Total price (1 to 6) of Table A from Annex B + Total price (7+8) of Table B from Annex B = evaluation price

#### **Modifications to Part 6:**

##### Under article 6.3.1 "General conditions"

**Delete:** the following paragraph:

**DELETE:** The warranty period will be twelve months.

**INSERT:** The warranty period will be five (5) years parts and labour.

**Insert:** **DELETE:** The warranty period will be twelve months.

**INSERT:** The warranty period will be five (5) years parts and one (1) year for the labour.

Before the expiry of the 1st year warranty period, a complete onsite preventive maintenance must be completed.

#### **Modifications to Annex A:**

##### Under article 3 "CODES AND STANDARDS"

**Delete:** the following text at 3.1:

Mobile shelving – Fire Protection Guideline PWSGC (August 2016)

**Insert:** The regular government of Canada fire standards - *more information to be added in another amendment.*

##### Under article 4.1 "Mandate"

**Delete:** the following text at 4.1.1.5:

Shelves of a MAXIMUM of 24 inches *deep (see photo)*, use of complete surface (without any obstruction to store material), in enough quantity for our needs.

**Insert:** Shelves of a MAXIMUM of 26 inches *deep (see photo)*, use of complete surface (without any obstruction to store material), in enough quantity for our needs.

**Delete:** the following text at 4.1.1.13:

Complete the finishing of the raised floor, to allow a smooth transition between the base floor and the raised floor.

**Insert:** Complete the finishing of the raised floor, to allow a smooth transition between the base floor and the raised floor. The building's Contractor will then paint the raised floor.

**Insert:** the following point 4.1.1.14:

The load capacity of the truck must be a minimum of 1000 lbs / linear foot capacity.

**Insert:** the following point 4.1.1.15:

The back of the shelves must be screen/mesh.

Under article 10 "MINIMAL PERFORMANCE REQUIREMENTS"

**Delete:** the complete texts of points:

10.2 Performance of fire protection

10.2.1 Fire Protection Guideline for Mobile Shelving (August 2016)

**Insert:** the following point 10.2: The regular government of Canada fire standards - *more information to be added in another amendment.*

**Modifications to Annex B:**

**Delete:** Annex B completely

**Insert:** the new Annex B

**Note to bidders:**

1. Must quote firm prices in Canadian dollars, DDP Delivered Duty Paid (4725 Cousens Street, St. Laurent, Montreal, Qc H4S 1X5), for all items of the table below.
2. All prices must include the Custom duties and Canadian Excise taxes, as applicable.
3. Applicable Taxes are extra and as applicable for all items.

**Table A – Complete Requirement**

Item	Description	Price in Canadian Dollars
1	Project Design	\$
2	Pricing for all components required for the complete solution, as described in Annex A – Requirement and your bid	\$
3	Installation charges for the complete installation of the system, as detailed in Annex A –Requirement including: All travel and living expenses. All required deliverables (documentation, certification) - Cleaning Etc.	\$
4	Transportation and Delivery Charges	\$
5	Warranty (5 years parts - 1 year labour)	\$
6	Preventive maintenance in the 12 <sup>th</sup> month before the expiry of the 1 <sup>st</sup> year warranty	\$

Solicitation No. - N° de l'invitation  
EF245-193429/A  
Client Ref. No. - N° de réf. du client  
R.083382.600

Amd. No. - N° de la modif.  
001  
File No. - N° du dossier  
MTA-9-42008

Buyer ID - Id de l'acheteur  
MTA160  
CCC No./N° CCC - FMS No./N° VME

<b>TOTAL PRICE (1 to 6)</b>	\$
-----------------------------	----

**Table B – Maintenance (not required, if offered)**

Item	Description	Price in Canadian Dollars
7	Preventive maintenance during the 3 <sup>rd</sup> year	\$
8	Preventive maintenance during the 5 <sup>th</sup> year (at least 3 months before the end of the warranty period)	\$
<b>TOTAL PRICE (7+8)</b>		\$

**Note:**

If upon delivery and acceptance, the product is found to not meet the Specifications, the product will be returned at the supplier's expense and the Contract will be terminated.

**Modifications to Annex C:**

**Delete:** Annex C completely

**Insert:** the new Annex C

**MANDATORY TECHNICAL REQUIREMENTS**

The Bidder must include with his proposal the technical datasheets of the proposed products.

A "Technical Datasheet" is a document, for instance a brochure, a technical document, a drawing or a test report. The document must give detailed information for each specification and performance requirement.

The Bidder must clearly demonstrate that the proposed products meet each mandatory technical requirement. The simple fact of stating that the product meets a requirement is not enough.

The Bidder must supply enough detailed information to allow a complete evaluation.

Any proposal that does not demonstrate clearly the compliance to each of the technical requirements listed on the table below, "Mandatory Technical Requirements", will be declared non-responsive and the proposal will be rejected.

No internet links will be accepted.

No.	Mandatory Technical Requirements
<b>A-Drawings</b>	The Bidder must supply drawings of the proposed mobile storing system.  The drawings must include all the required dimensions and elevations, the number of actual linear storing inches, as well as the total area, as per articles below:

No.	Mandatory Technical Requirements
	<p><b>4.1.1.5</b> Shelves of a MAXIMUM of 26 inches <i>deep (see photo)</i>, use of complete surface (without any obstruction to store material), in enough quantity for our needs.</p> <p><b>4.1.1.6</b> Shelves of 12 inches MINIMUM in <i>length (see photo)</i>, use of complete surface (without any obstruction to store material), in enough quantity for our needs.</p> <p><b>4.1.1.7</b> Steel finishing panels at the visible ends of the rows.</p> <p><b>4.1.1.8</b> Minimum height of 12 feet and maximum height of 16 feet.</p> <p><b>4.1.1.9</b> Minimum space of 44 inches required to freely move about between the aisles and of 60 inches in the areas giving access to the aisles.</p> <p><b>4.1.1.11</b> Space of 12 inches required between the walls and the mobile storage system for optimal air circulation.</p> <p><b>4.1.1.12</b> Fixed clearance of 24 inches between the top shelves and the fire sprinkler heads.</p> <p><b>4.1.1.13</b> Complete the finishing of the raised floor, to allow a smooth transition between the base floor and the raised floor. The building's Contractor will then paint the raised floor.</p> <p><b>4.1.1.15</b> The back of the shelves must be screen/mesh.</p>
<b>B-Technical Datasheets</b>	<p>The Bidder must submit the technical datasheets related to the proposed mobile shelving system.</p> <p>The technical datasheets must include the dimensions and material related to the articles below:</p> <p><b>4.1.1.2</b> Rails.</p> <p><b>4.1.1.3</b> Raised floor.</p> <p><b>4.1.1.4</b> Mechanical-assist mobile storage system (non-electric) and fixed shelving if necessary.</p> <p><b>4.1.1.14</b> The load capacity of the truck must be a minimum of 1000 lbs / linear foot capacity.</p>

**Modifications to Annex D:**

**Delete:** Annex D completely

**Insert:** the new Annex D

Criteria	Description	Points	Results
----------	-------------	--------	---------

Free surface	A maximum of surface must be left free of equipment, except for the passageway zones. Definition of free surface: a zone where there is the option of installing more shelving	0-449 sqft free = 0 point 450-600 sqft free = 10 points 600-700 sqft free = 20 points 701-849 sqft free = 30 points 850-999 sqft free = 40 points + 1000 sqft free = 50 points			/50
Price	Price range lower than the maximum established budget	0-\$30,000 = 0 point 30,001-\$45,000 = 2 points 45,001-\$60,000 = 6 points 60,001-\$75,000 = 12 points 75,001-\$99,999 = 18 points \$100,000 and more = 22 points			/22
Preventive Maintenance	Additional maintenance to the mandatory first year maintenance	Base maintenance (maintenance before the end of year 1) = 0 point Maintenance during the 3 <sup>rd</sup> year = 5 points Maintenance during the 5 <sup>th</sup> year (at least 3 months before the end of the warranty period) = 10 points			/10
The proposal must include a minimum of three (3) references, when similar units/equipment have been installed in Canada  At least one (1) reference of a mobile shelving system with a shelving project of a <b>minimum of 10 feet high</b> The other references for a mobile shelving system with a shelving project of a <b>minimum of 8 feet high</b>	<b>Has the Respondent/Bidder respected:</b>	Reference #1: No = 0 point Yes = 2 points	Reference #2: No = 0 point Yes = 2 points	Reference #3: No = 0 point Yes = 2 points	
	a) Have the proposed delivery and installation dates been respected?				/6
	b) Are you satisfied with the final product?				/6
	c) Has the after sales service proven efficient?				/6
<b>Must obtain a minimum score of 65 points</b>					<b>TOTAL:</b> <b>/100</b>



Solicitation No. - N° de l'invitation  
EF245-193429/A  
Client Ref. No. - N° de réf. du client  
R.083382.600

Amd. No. - N° de la modif.  
001  
File No. - N° du dossier  
MTA-9-42008

Buyer ID - Id de l'acheteur  
MTA160  
CCC No./N° CCC - FMS No./N° VME

---

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**