



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St./ 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Clothing and Textiles Division / Division des vêtements et des textiles
L'Esplanade Laurier,
East Tower 7th Floor
Tour est 7e étage
140 O'Connor, rue O'Connor,
Ottawa
Ontario
K1A 0R5

Title - Sujet Fabric and neck bands		
Solicitation No. - N° de l'invitation 21C31-190912/A	Date 2019-06-04	
Client Reference No. - N° de référence du client 21C31-19-2980912		
GETS Reference No. - N° de référence de SEAG PW-\$\$PR-723-77220		
File No. - N° de dossier pr723.21C31-190912	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-07-24		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Gravel, Sylvie		Buyer Id - Id de l'acheteur pr723
Telephone No. - N° de téléphone (613) 240-7281 ()		FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See herein/ Voir ci-inclus		

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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21C31-190912/A
Client Ref. No. - N° de réf. du client
21C31-190912

Amd. No. - N° de la modif.
File No. - N° du dossier
pr723.21C31-190912

Buyer ID - Id de l'acheteur
pr723
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Security Requirement

There is no security requirement associated with this bid solicitation.

1.2 Requirement

The "Requirement" is detailed at Annex A of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to Canadian Free Trade Agreement (CFTA).

1.5 Canadian Content

The requirement is subject to a preference for Canadian goods and/or services.

1.6 Epost Connect Service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2018/05/22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

- Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

- Section 08, entitled Transmission by facsimile or by epost Connect, is amended as follows:

subsection 2. is deleted entirely and replaced with the following:

2. epost Connect

- Unless specified otherwise in the bid solicitation, bids may be submitted by using the epost Connect service provided by Canada Post Corporation.

-
- i. PWGSC, National Capital Region: The only acceptable email address to use with epost Connect for responses to bid solicitations issued by PWGSC headquarters is:
- tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca
- or, if applicable, the email address identified in the bid solicitation.
- ii. PWGSC regional offices: The only acceptable email address to use with epost Connect for responses to bid solicitations issued by PWGSC regional offices is identified in the bid solicitation.
- b. To submit a bid using epost Connect service, the Bidder must either:
- i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
- ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
- c. If the Bidder sends an email requesting epost Connect service to the specified Bid Receiving Unit in the bid solicitation, an officer of the Bid Receiving Unit will then initiate an epost Connect conversation. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access and action the message within the conversation. The Bidder will then be able to transmit its bid afterward at any time prior to the solicitation closing date and time.
- d. If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the epost Connect conversation open until at least 30 business days after the solicitation closing date and time.
- e. The bid solicitation number should be identified in the epost Connect message field of all electronic transfers.
- f. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should a bidder not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the solicitation in order to register for the epost Connect service.
- g. For bids transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:
- i. receipt of a garbled, corrupted or incomplete bid;
- ii. availability or condition of the epost Connect service;
- iii. incompatibility between the sending and receiving equipment;
- iv. delay in transmission or receipt of the bid;
- v. failure of the Bidder to properly identify the bid;
- vi. illegibility of the bid;
- vii. security of bid data; or,
- viii. inability to create an electronic conversation through the epost Connect service.

- h. The Bid Receiving Unit will send an acknowledgement of the receipt of bid document(s) via the epost Connect conversation, regardless of whether the conversation was initiated by the supplier using its own license or the Bid Receiving Unit. This acknowledgement will confirm only the receipt of bid document(s) and will not confirm if the attachments may be opened nor if the content is readable.
- i. Bidders must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in epost Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the epost Connect system.
- j. A bid transmitted by epost Connect service constitutes the formal bid of the Bidder and must be submitted in accordance with section 05.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

Note: For bidders choosing to submit using epost Connect for bids closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is:

tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2003, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Sealed Samples

In order to receive the sealed samples against this solicitation, Bidders must send their request by email to sylvie.gravel@tpsgc-pwgsc.gc.ca and provide the following details:

- Company Name
- Complete mailing & physical address (p.o. box numbers not acceptable)
- Area code and telephone number
- Contact name
- E-mail address
- Solicitation Number & Closing Date

It is imperative that the request be done as soon as possible to ensure timely receipt. Notwithstanding, Canada must not be held responsible for untimely release of the sealed samples.

The sealed samples may not meet the technical requirements in all respects and must be used for all factors not covered by the technical specifications (Annexes A & B). The technical specifications take precedence.

The sealed samples are not to be mutilated or cut, and must be returned in the same condition as sent to the Bidder.

2.6 Sealed Samples - Return to Sender

The sealed samples which may have been sent to you, are to be returned with your bid or to the sender immediately after bid closing.

2.7 Specifications and Standards

2.7.1 Canadian General Standards Board (CGSB) - Standards

A copy of the CGSB Standards referred to in the bid solicitation is available and may be purchased from:

Canadian General Standards Board
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

2.8 Transportation Costs Information

The Bidder is requested to provide the following information concerning transportation costs for the delivery of the units to destination **for the firm quantity only:**

- (a) shipping weight by unit; _____
- (b) number of items by unit; _____
- (c) cubic measurement by unit; _____
- (d) number of units per shipment: _____
- (e) name of shipping point; _____
- (f) recommended method of shipment and carrier _____
- (g) Unit cost \$ _____ \$ _____
- (h) Total cost \$ _____

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)
Section II: Financial Offer (1 hard copy)
Section III: Certifications (1 hard copy)

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.
- Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation;

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

3) Green Initiatives (for PWGSC information only)

Bidders are requested to provide details of their policies and practices in relation to the following initiatives:

- environmentally responsible manufacturing;
- environmentally responsible waste disposal;
- waste reduction;
- packaging;
- re-use strategies;
- recycling.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work (Part 4, Evaluation Procedures, 4.1.1.1 Mandatory Technical Criteria, Pre-Award Samples and Supporting documentation).

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “1” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “1” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T 2013/11/06 Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine if there are two or more bids with a valid Canadian content certification with the bids coming from two or more bidders that are not affiliated within the meaning used in the Competition Act, R.S.C., 1985, c. C-34. In that event, only those bids with a valid certification will be eligible to be awarded a contract; otherwise, all bids will be eligible. If at any point in the evaluation process it is found, whether by determination of invalidity of certifications, determination that bids are non-responsive or withdrawal of bids by bidders, that there are no longer two or more responsive bids with a valid certification, then all responsive bids will be eligible to be awarded a contract.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Pre-Award Samples and Supporting Documentation

As part of the technical evaluation, to confirm a Bidder's capability of meeting the technical requirements, one (1) pre-award sample of the items and laboratory test results must be included with the bid.

- One (1) pre-award sample of Items 1 to 3. For item 1, the bidder must submit a tube Size Large. One (1) metre in length, full width constitutes a pre-award sample.

The bidder must ensure that the required pre-award samples are manufactured in accordance with the technical requirements and are fully representative of the bid submitted. The pre-award samples will be evaluated for quality of workmanship and conformance to specified materials and measurements.

If sealed samples were provided to the Bidder they must be returned with the pre-award samples.

- A recent laboratory analysis (dated one year or less from publication date of the RFP) of the products offered showing test results for specific tests detailed at Annex B must also be included with the bid. Testing must be performed by an independent accredited laboratory establishment. The test results must meet the requirements specified in Annex B within the minimum and maximum acceptable range and the tests must be made in accordance with the test methods detailed at Annex B.

Rejection of the pre-award samples or test results for non-compliance to the technical requirements will result in the bid being declared non-responsive.

The requirement for a pre-award sample and laboratory analysis may be waived for the tubular jersey knit and the neckband if the Bidder has supplied the items within the past three (3) years in accordance with the latest specification.

Please specify:

- Item supplied: _____
- Your previous Contract/Standing Offer number: _____

- Item supplied: _____
- Your previous Contract/Standing Offer number: _____

If the above has been met, the Bidder represents and warrants that no significant changes have occurred in their manufacturing processes nor their organization or their sub-contractors' organization since the last award or pre-award qualification that could affect the manufacturing of the referenced item.

The Bidder must submit the pre-award samples if a waiver is not given. The Bidder will be advised when the pre-award samples and/or test result are required.

The Bidder must deliver the required pre-award samples and test results at no charge to Canada and must ensure that they are received **with the bid** at time and place of the Request for Proposal closing. If any supporting documentation is missing, the Contracting Authority will inform the Bidder in writing and provide the Bidder with two (2) working days from the request to submit the missing documentation. Failure to submit the pre-award samples or the supporting documentation within the

specified timeframe will result in the bid being declared non-responsive. The samples submitted by the Bidder will remain the property of Canada.

In the event that a sample in the desired colour is not available to the Bidder in a time frame to manufacture the pre-award samples, the Bidder may use a similar colour, on the condition that a letter addressing the substitution is submitted with the pre-award samples, together with a statement that, should the Bidder be awarded the contract, all materials will be strictly in accordance with the technical requirements.

The requirement for pre-award samples and test results will not relieve the successful Bidder from submitting samples and/or test results as required by the contract terms or from strictly adhering to the technical requirement of this Request for Proposal and any resultant contract.

4.1.2 Financial Evaluation

4.1.2.1 Mandatory Financial Criteria

- a. The Bidder must submit firm unit prices in Canadian dollars, applicable taxes are excluded, DDP (destinations specified at Annex A) Incoterms 2000, transportation costs included, all applicable Customs Duties and Excise taxes included.
- b. The Bidder must submit firm unit pricing for all items including the items for the "as & when requested quantities" and for the option quantities at destination. The bidder must offer prices for all years.

4.1.2.2 SACC MANUAL CLAUSE

A9033T 2012/07/16 Financial Capability

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation and meet all mandatory technical and financial evaluation criteria to be declared responsive.

The responsive bid with the lowest evaluated aggregate price will be recommended for award of a contract (1 contract only). Evaluation will be established using the firm quantity for all the items at destination including 100% of the option quantities and 100% of the "as and when requested" quantities and for all years.

For the financial evaluation of the "as & when requested" quantities and the option quantities, the unit price that will be used will be determined by calculating the average of the unit prices submitted for each year multiplied by the estimated quantity.

4.3 Contract Financial Security

1. If this bid is accepted, the Bidder may be required to provide contract financial security, after the bid closing date and within 10 calendar days from receipt of a written request from the Contracting Authority.
 - i. a security deposit as defined in clause "Security Deposit Definition" in the amount of up to five percent (5%) of the contract price.
2. Security deposits in the form of government guaranteed bonds with coupons attached will be accepted only if all coupons that are unmaturing, at the time the security deposit is provided, are attached to the bonds. The Contractor must provide written instructions concerning the action to be taken with respect to coupons that will mature while the bonds are pledged as security, when such coupons are in excess of the security deposit requirement.

3. If Canada does not receive the required financial security within the specified period, Canada may, as its discretion, accept another offer, issue a new bid solicitation, award a contract or reject all the bids.

4.4 Security Deposit Definition

1. "security deposit" means
 - (a) a bill of exchange that is payable to the Receiver General for Canada, and certified by an approved financial institution or drawn by an approved financial institution on itself; or
 - (b) a Government guaranteed bond; or
 - (c) an irrevocable standby letter of credit, or
 - (d) such other security as may be considered appropriate by the Contracting Authority and approved by Treasury Board;
2. "approved financial institution" means
 - (a) any corporation or institution that is a member of the Canadian Payments Association;
 - (b) a corporation that accepts deposits that are insured by the Canada Deposit Insurance Corporation or the "Régie de l'assurance-dépôts du Québec" to the maximum permitted by law;
 - (c) a credit union as defined in paragraph 137(6) the *Income Tax Act*;
 - (d) a corporation that accepts deposits from the public, if repayment of the deposits is guaranteed by Canadian province or territory; or
 - (e) the Canada Post Corporation.
3. "government guaranteed bond" means a bond of the Government of Canada or a bond unconditionally guaranteed as to principal and interest by the Government of Canada that is:
 - (a) payable to bearer;
 - (b) accompanied by a duly executed instrument of transfer of the bond to the Receiver General for Canada in accordance with the *Domestic Bonds of Canada Regulations*;
 - (c) registered in the name of the Receiver General for Canada.
4. "irrevocable standby letter of credit"
 - (a) means any arrangement, however named or described, whereby a financial institution (the "Issuer"), acting at the request and on the instructions of a customer (the "Applicant"), or on its behalf,
 - (i) will make a payment to or to the order of Canada, as the beneficiary;
 - (ii) will accept and pay bills of exchange drawn by Canada;
 - (iii) authorizes another financial institution to effect such payment, or accept and pay such bills of exchange; or
 - (iv) authorizes another financial institution to negotiate, against written demand(s) for payment, provided that the conditions of the letter of credit are complied with.
 - (b) must state the face amount which may be drawn against it;
 - (c) must state its expiry date;
 - (d) must provide for sight payment to the Receiver General for Canada by way of the financial institution's draft against presentation of a written demand for payment signed by the authorized departmental representative identified in the letter of credit by his/her office;
 - (e) must provide that more than one written demand for payment may be presented subject to the sum of those demands not exceeding the face amount of the letter of credit;
 - (f) must provide that it is subject to the International Chamber of Commerce (ICC) Uniform Customs and Practice (UCP) for Documentary Credits, 2007 Revision, ICC Publication No. 600. Pursuant to the ICC UCP, a credit is irrevocable even if there is no indication to that effect; and
 - (g) must be issued (Issuer) or confirmed (Confirmer), in either official language, by a financial institution that is a member of the Canadian Payments Association and is on the letterhead of the Issuer or Confirmer. The format is left to the discretion of the Issuer or Confirmer.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2 Additional Certifications Required with the Bid

5.1.2.1 Canadian Content Certification

5.1.3.1.1 SACC Manual Clause A3050T (2014/11/27) Canadian Content Definition

Rules of Origin - Textiles

With reference to the Canadian Content Certification clause, item(s) on this solicitation are considered to be Canadian goods if they meet the following definition:

MODIFIED RULE OF ORIGIN FOR TEXTILES: "Textiles and textile articles classified in Chapters 50 to 60 inclusive of the Harmonized System that are woven, knitted or otherwise manufactured from yarns or fibres in Canada, and further processed in Canada by dyeing, finishing, coating or other processes as applicable, will be considered Canadian textiles. Woven fabrics of 100% cotton or of polyester and cotton blends that are dyed and finished in Canada will be considered Canadian."

Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

() the good(s) offered are Canadian goods as defined in paragraph 1 of clause A3050T.

Plant Location

Items will be manufactured at: _____

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex titled Federal Contractors Program for Employment Equity - Certification, before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

5.2.3 Additional Certifications Precedent to Contract Award

5.2.3.2 Samples and Production Certification

The Bidder certifies that:

- () the manufacturer that produced the pre-award sample(s) will remain unchanged for the production samples and full production of the contract quantity.

PART 6 – RES

ULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement

The Contractor must provide the items detailed at Annex A.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2030 (2018/06/21), General Conditions - Goods (Higher Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Requested (Desirable) – Firm Quantity – Items 1a to 3

All the firm deliverables are requested complete within **75 calendar days** from the date of the written notice of approval of the pre-production samples.

Delivery – Phased - Firm Quantity (Items 1a to 1i)

The first delivery must be made within _____ calendar days from the date of the written notice of approval of the pre-production samples. The quantity delivered must be _____ metres. The balance must be delivered at the rate of _____ metres weekly after the first delivery until completion of the Contract.

Delivery – Phased - Firm Quantity (Item 2)

The first delivery must be made within _____ calendar days from the date of the written notice of approval of the pre-production samples. The quantity delivered must be _____ metres. The balance must be delivered at the rate of _____ metres weekly after the first delivery until completion of the Contract.

Delivery – Phased - Firm Quantity (Item 3)

The first delivery must be made within _____ calendar days from the date of the written notice of approval of the pre-production samples. The quantity delivered must be _____ metres. The balance must be delivered at the rate of _____ metres weekly after the first delivery until completion of the Contract.

Delivery – Option Quantity – Items 7a-7i

The delivery of the option quantity must commence within _____ calendar days from receipt of the contract amendment and after final delivery of the contract quantity. The quantity delivered must be _____ metres. The balance must be shipped at a rate of _____ metres weekly after the first delivery until completion of the option quantity.

Delivery – Option Quantity – Item 8

The delivery of the option quantity must commence within _____ calendar days from receipt of the contract amendment and after final delivery of the contract quantity. The quantity delivered must be _____ metres. The balance must be shipped at a rate of _____ metres weekly after the first delivery until completion of the option quantity.

Delivery – Option Quantity – Item 9

The delivery of the option quantity must commence within _____ calendar days from receipt of the contract amendment and after final delivery of the contract quantity. The quantity delivered must be _____ metres. The balance must be shipped at a rate of _____ metres weekly after the first delivery until completion of the option quantity.

6.4.2 Delivery - Appointments

The Contractor must make deliveries to the establishments in Drummondville, Laval and Cowansville by appointment only. The Contractor must complete, seven (7) days before the delivery, the access form attached in Annex C.

The Contractor or its carrier must arrange delivery appointments by contacting the person specified hereunder. Delivery has to be confirmed 48 hours in advance. The consignee may refuse shipments when prior arrangements have not been made.

Deliveries must be coordinated with:

Drummondville

Name: Hassan El Mekkaoui / José Macedo
Tel: 819-477-5112 ext 201

Cowansville and Laval

Name: Hassan El Mekkaoui / José Macedo
Tel: 450-661-7786 ext 4504

Deliveries can be made Monday to Friday, 8:30 am to 11:00 am and 1:30 pm to 3:30 pm for Cowansville and Drummondville institutions.

Delivery can be made Monday to Thursday, 8:30am to 11:00 am, and from 1:30 pm to 3:30 pm for the Federal Training Center.

6.4.3 Shipping Instructions - Delivery at Destination

1. Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) (destinations specified in Annex A) Incoterms 2000 for shipments from commercial contractor.

6.4.4 Packaging - Commercial

Packing must be in accordance with standard commercial practice to ensure safe delivery at destination.

- The material must be delivered on pallets, wrapped in two plastic bags, and marked with:
 - the lot number
 - fabric width
 - number of meters per roll
- The weight of the pallets must not exceed 45 kilos.

6.4.5 Access to CSC Institutions

All of the Contractor's employees, subcontractors or delivery personnel who will require access to Correctional Service of Canada (CSC) must complete the form "Request to Access a Federal Institution", provided at Annex C.

The completed form must be sent to the Technical Authority and must be received at least seven (7) calendar days before entering into the CSC institution. If they are received after this deadline, the verification may not be done and thus, people might not be allowed to enter the CSC institutions.

CSC reserves the right to refuse access to all persons who do not meet the minimum safety requirements of CSC. No financial compensation will be provided to the contractor for employees who are refused access.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Sylvie Gravel
Public Works and Government Services Canada
Acquisitions Branch
Commercial and Consumer Products Directorate (CCPD)
Clothing & Textiles Division
L'Esplanade Laurier, East Tower 7th Floor
140 O'Connor, Street, Ottawa, Ontario
K1A 0R5 Canada
Telephone : 613-240-7281 Facsimile: 613-943-7970
E-mail address: sylvie.gravel@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for this Contract is:

CORCAN Textiles
250 Montée St-François
Laval, Quebec H7C 1S5

Attn.: _____ (will be included at award of contract)
Tel: _____

6.5.3 Contractor's Representative

The person responsible for :

General enquiries

Name: _____
Telephone No.: _____
Facsimile No.: _____
E-mail address: _____

Delivery follow-up

Name: _____
Telephone No.: _____
Facsimile No.: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment – Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified at Annex A for a cost of \$ _____ (amount to be inserted at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 SACC Manual Clauses

H1001C 2008/05/12 Multiple Payments

6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

(will be included at contract award)

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original copy must be sent for certification and payment to:

Drummond Institution
Attn: José Macedo / Hassan El Mekkaoui
2025 Jean de Brébeuf Blvd.
Drummondville, QC J2B 7Z6
 - (b) An electronic copy must be forwarded to CORCAN at 345-corcanfinances@CSC-SCC.gc.ca
 - (c) An electronic copy to the Contracting Authority at sylvie.gravel@tpsgc-pwgsc.gc.ca;
 - (d) One (1) copy must be forwarded to the consignee.

6.8 Insurance

SACC Manual clause G1005C (2016/01/28) Insurance

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

6.9.3 SACC Manual Clauses

A3060C 2008/05/12 Canadian Content Certification (if applicable)

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the Articles of Agreement;
- b) the general conditions 2030 (2018/06/21), General Conditions - Goods (Higher Complexity);
- c) Annex "A", Requirement;
- d) Annex "B", Technical Specifications;
- e) Sealed Samples;
- f) the Contractor's bid dated _____ .

6.12 Materials: Contrator Total Supply

The Contractor will be responsible for obtaining all materials required in the manufacture of the items specified. The delivery stated for the item(s) allows the necessary time to obtain such materials.

6.13 Plant Closing

The Contractor's plant closing for Christmas and Summer holidays are as follows. During this time there will be no shipments.

Year 1:		
Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____
Year 2:		
Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____
Year 3:		
Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____
Year 4:		
Summer Holiday	FROM _____	TO _____
Christmas Holiday	FROM _____	TO _____

6.14 Plant Location

The items will be manufactured at: _____

6.15 Subcontractor(s)

The following subcontractor(s) will be utilized in the performance of the contract.

Name of Company: _____
Location: _____
Value of subcontract: \$ _____
Nature of subcontracting work performed: _____

Subcontractors, other than those listed above, may not be utilized without the written permission of Canada.

6.16 Overshipment

Overshipment will not be accepted unless prior approval is obtained from the Contracting Authority.

6.17 Assessment of Faults in Fabrics

1. The fabric detailed in the Contract must be free from defects such as imperfections and blemishes that may adversely affect its appearance or serviceability when viewed under inspection conditions satisfactory to the Quality Assurance Representative (QAR).
2. Any defect acceptable to the QAR must be strung (flagged) along the right hand selvedge of the face side using colourfast strings for each two (2) linear decimetres where the defect occurs (not applicable to narrow fabrics 15 cm or less in width).
3. The Contractor must deduct allowances from the gross piece length for each defect or splice, on the basis of two (2) linear decimetres per fault. The Contractor must record gross length, net length and number of splices on each piece ticket.
4. Fabric with more than twelve (12) defects per 100 linear metres will be rejected.
5. The following defects, if prevalent throughout the fabric, will result in rejection of the full pieces:
 - (a) mill creases/calendar marks;
 - (b) edge to edge shading;
 - (c) tears, holes or marks beyond 12 mm from the outer edge of the selvedge;
 - (d) poor dye penetration and/or streaks;
 - (e) weak or tender fabric;
 - (f) warp or filling defects throughout.

6.18 Quantity - Minimum 95% - Fabric

The Contractor must ship no quantity in excess of the quantity specified. A minimum delivery of 95 percent of the total quantity is acceptable to satisfy this requirement.

6.19 Production Samples and Supporting Documentation

1. The Contractor must provide a production sample and a laboratory test report of each item to the Technical Authority for acceptance within **30 calendar days** from date of contract award.

- **Production Samples:**

One (1) production sample of each item and sizes (1a to 1i, 2 and 3), taken from the first production run, must be submitted to the Technical Authority. The production samples must be one (1) metre in length, full width.

The Contractor must ensure that the production samples are manufactured in accordance with the technical requirements. The production samples submitted by the Contractor will remain the property of Canada.

- **Laboratory Analysis:**

The Contractor must submit with the production samples a laboratory test report for each item. The test report must show the test results for specific tests detailed at Annex B. **The laboratory test report must be dated after contract award.** The testing must be performed by an independent accredited laboratory establishment and must be made in accordance with the test methods (acceptance procedure) specified in Annex B. The fabric must meet the requirements specified in Annex B within the minimum and maximum acceptable range.

The laboratory report must be submitted to both the Technical Authority and Contracting Authority.

2. The Contractor must deliver the required production samples and laboratory test report at no charge to Canada and must ensure that they are received within the specified time frame.
3. The Contractor must carry out all required inspection and tests to verify conformance to the technical requirements of the Contract.
4. If the production samples or the laboratory report are rejected, the Contractor must submit the second production samples and/or laboratory report within **25 calendar days** of notification of rejection from the Technical Authority.
5. If the production samples and laboratory report are accepted by either full acceptance or conditional acceptance, the Contractor must proceed with production as per the Contract requirements.
6. Rejection by the Technical Authority of the second production samples or laboratory report submitted by the Contractor for failing to meet the contract requirements will be grounds for termination of the Contract for default.
7. The Technical Authority will notify the Contractor, in writing, of the full acceptance, conditional acceptance, or rejection of the production samples and test results. A copy of this notification will also be provided by the Technical Authority to the Contracting Authority. The notice of the full acceptance or conditional acceptance does not relieve the Contractor from complying with all requirements and conditions of the Contract.
8. The Contractor must not continue with production of the items and must not make any deliveries until the Contractor has received a written notification from the Technical Authority that the production samples and test results are fully acceptable or conditionally acceptable. Any production of items before acceptance will be at the sole risk of the Contractor.
9. The production samples may not be required if the Contractor is currently in production. The request for waiver of production samples must be made by the Contractor in writing to the Contracting Authority. The waiving of this requirement will be at the sole discretion of the Technical Authority and will be evidenced through a contract amendment.

6.20 Technical Requirements during the period of the Contract:

During the period of the Contract, the products delivered may be inspected by a recognized institution and, if the goods are found not to meet the technical requirements at Annexes A & B, they will be returned to the supplier at the supplier's expense.

6.21 Sealed Samples

The sealed samples may not meet the technical requirements in all respects and must be used for all factors not covered by the technical specifications. The specifications will govern.

6.21.1 Sealed Samples - Return to Sender

The sealed samples which may have been sent to the Contractor, are to be returned to the sender upon completion of Contract.

The sealed samples are not to be mutilated or cut, and must be returned in the same condition as sent to the Contractor.

6.22 Specifications and Standards

6.22.1 Canadian General Standards Board (CGSB) - Standards

A copy of the CGSB Standards referred to in the Contract is available and may be purchased from:

Canadian General Standards Board
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

6.23 Financial Security

1. Canada may convert the security deposit to the use of Canada if any circumstance exists which would entitle Canada to terminate the Contract for default, but any such conversion will not constitute termination of the Contract.
2. Where Canada so converts the security deposit:
 - (a) the proceeds will be used by Canada to complete the Work according to the conditions of the Contract, to the nearest extent that it is feasible to do so and any balance left will be returned to the Contractor on completion of the warranty period; and
 - (b) if Canada enters into a Contract to have the Work completed, the Contractor will:
 - (i) be considered to have irrevocably abandoned the Work; and
 - (ii) remain liable for the excess cost of completing the Work if the amount of the security deposit is not sufficient for such purpose. "Excess cost" means any amount over and above the amount of the Contract Price remaining unpaid together with the amount of the security deposit.
3. If Canada does not convert the security deposit to the use of Canada before completion of the contract period, Canada will return the security deposit to the Contractor within a reasonable time after such date.
4. If Canada converts the security deposit for reasons other than bankruptcy, the financial security must be reestablished to the level of the amount stated above so that this amount is continued and available until completion of the contract period.

ANNEX "A" REQUIREMENT

A1. TECHNICAL REQUIREMENT

The Contractor is required to provide Corcan Industries-Correctional Service Canada with tubular knit, neck bands, and polar fleece in accordance with the technical requirements listed below and specified at Annex B. The blue fabric and neck bands will be used to manufacture t-shirts for the inmates and the polar fleece will be used to manufacture blankets for the Department of National Defence.

ITEMS #1a to 1i – TUBULAR KNIT, ROYAL BLUE

- Tubular knit, colour royal blue: single knit (20/1), 50% polyester / 50% brushed cotton $\pm 5\%$, 180 g/m² (5.3 oz/yd²) $\pm 3\%$;
- The tube width must be within $\pm 3\%$ of the required measurements (refer to Annex B for the tube widths and tolerance);
- The fabric must meet the requirements specified in Annex B within the minimum and maximum acceptable range. The fabric must be tested in accordance with the test methods (evaluation and acceptance procedure) specified in Annex B;
- The tubular knit must be the same colour as the neck band and must dyed at the same time as the neck band (collar) to obtain colour consistency.

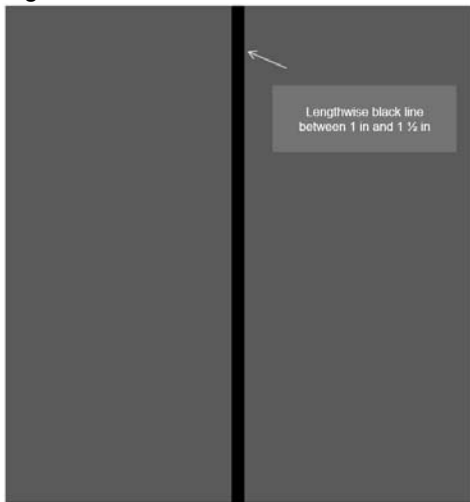
ITEM 2 – NECK BAND (COLLAR), SIMPLE JERSEY KNIT, ROYAL BLUE

- Simple jersey knit, 1 x 1 rib, 50% cotton / 50% polyester $\pm 3\%$, 180 g/m² (5.3 oz/yd²);
- Neck band width: 7.65 cm (3 inch) $\pm 5\%$ (refer to Annex B for tolerance);
- Color: royal blue;
- The neck band must be packaged in rolls;
- The fabric must meet the requirements specified in Annex B within the minimum and maximum acceptable range. The fabric must be tested in accordance with the test methods (evaluation and acceptance methodology) specified in Annex B.
- The neck band must be the same color as the tubular knit and must be dyed at the same time as the tubular knit to obtain colour consistency.

ITEM 3 – POLAR FLEECE WITH BLACK LINE IN THE CENTRE, DAKOTA GREEN

- Polar fleece knit, 100% polyester, color Dakota green;
- The weight must be of 255 g/m² (7.5 oz/yd²) $\pm 3\%$;
- The fabric width must be between 157.5cm (62 in) and 162.5 cm (64 in);
- The fabric must be brushed both sides (front and back) and 1 side (front) must be anti-pill.
- A black line between 1" & 1 1/2" in the centre (both options knitted or printed will be accepted). Refer to Fig.1.
- The fabric must meet the requirements specified in Annex B within the minimum and maximum acceptable range. The fabric must be tested in accordance with the test methods (evaluation and acceptance methodology) specified in Annex B.

Fig 1



A.2 DELIVERY ADDRESSES

Destination Address	Invoicing Address
CORCAN – Drummond Institution 2025 Jean-de-brebeuf Blvd. Drummondville, QC J2B 7Z6	Refer to Article 6.7 “Invoicing Instructions”.
CORCAN – Federal Training Center 205 Montée St-François Laval, QC H7C 2S3	
CORCAN – Cowansville Institution 400 Fordyce Rd. Cowansville, QC J2K 3N7	

A.3. **DELIVERABLES**

A.3.1. **FIRM QUANTITY**

Item	Description	Size	Firm Quantity	Unit of Issue	Firm Unit Price, DDP, Transportation Costs incl., Applicable Taxes Extra
1a	Tubular Jersey Knit, Royal Blue	Small 50 cm	400	Metre	\$ _____
1b	Tubular Jersey Knit, Royal Blue	Medium 53.5 cm	5,000	Metre	\$ _____
1c	Tubular Jersey Knit, Royal Blue	Large 57 cm	15,000	Metre	\$ _____
1d	Tubular Jersey Knit, Royal Blue	XLarge 61 cm	17,000	Metre	\$ _____
1e	Tubular Jersey Knit, Royal Blue	2XLarge 66 cm	17,000	Metre	\$ _____
1f	Tubular Jersey Knit, Royal Blue	3XLarge 71 cm	7,500	Metre	\$ _____
1g	Tubular Jersey Knit, Royal Blue	4XLarge 76 cm	2,000	Metre	\$ _____
1h	Tubular Jersey Knit, Royal Blue	5XLarge 81 cm	1,000	Metre	\$ _____
1i	Tubular Jersey Knit, Royal Blue	6XLarge 86 cm	500	Metre	\$ _____
2	Neck Band (collar), simple jersey knit, colour royal blue	7.65 cm (3 in)	40,000	Metre	\$ _____
3	Polar fleece with black line in the centre, colour Dakota green	162.5 cm (64 in)	5,000	Metre	\$ _____

A.3.2. **“AS AND WHEN REQUESTED” QUANTITIES**

YEAR 1 – firm unit price if ordered within 12 months from contract award

YEAR 2 – firm unit price if ordered between 13 to 24 months from contract award

YEAR 3 – firm unit price if ordered between 25 to 36 months from contract award

YEAR 4 – firm unit price if ordered between 37 and 48 months from contract award

Item	Description/ Size	Estimated Quantity (for 4 years)	Unit of Issue	Firm Unit Price, DDP, Transportation Costs Incl., Applicable Taxes Extra			
				YEAR 1	YEAR 2	YEAR 3	YEAR 4
TUBULAR JERSEY KNIT, ROYAL BLUE							
4a	Small 50 cm	900	Metre	\$ _____	\$ _____	\$ _____	\$ _____
4b	Medium 53.5 cm	8,500	Metre	\$ _____	\$ _____	\$ _____	\$ _____
4c	Large 57 cm	31,000	Metre	\$ _____	\$ _____	\$ _____	\$ _____
4d	XLarge 61 cm	34,500	Metre	\$ _____	\$ _____	\$ _____	\$ _____
4e	2XLarge 66 cm	23,000	Metre	\$ _____	\$ _____	\$ _____	\$ _____
4f	3XLarge 71 cm	11,000	Metre	\$ _____	\$ _____	\$ _____	\$ _____
4g	4XLarge 76 cm	3,100	Metre	\$ _____	\$ _____	\$ _____	\$ _____
4h	5XLarge 81 cm	1,900	Metre	\$ _____	\$ _____	\$ _____	\$ _____
4i	6XLarge 86 cm	1,900	Metre	\$ _____	\$ _____	\$ _____	\$ _____
5	Neck Band (collar), simple jersey knit, 7.65 cm (3 in), colour royal blue	70,000	Metre	\$ _____	\$ _____	\$ _____	\$ _____
6	Polar fleece with black line in the centre, 162.5 cm (64 in), colour Dakota green	125,000	Metre	\$ _____	\$ _____	\$ _____	\$ _____

A.4 OPTION QUANTITIES

YEAR 1 – firm unit price if the option is exercised within 12 months from contract award

YEAR 2 – firm unit price if the option is exercised between 13 to 24 months from contract award

YEAR 3 – firm unit price if the option is exercised between 25 to 36 months from contract award

OPTION 1

Item	Description/ Size	Estimated Quantity (for 3 years)	Unit of Issue	Firm Unit Price, DDP, Transportation Costs incl., Applicable Taxes Extra		
				YEAR 1	YEAR 2	YEAR 3
TUBULAR JERSEY KNIT, ROYAL BLUE						
7a	Small 50 cm	1,500	Metre	\$ _____	\$ _____	\$ _____
7b	Medium 53.5 cm	16,500	Metre	\$ _____	\$ _____	\$ _____
7c	Large 57 cm	60,000	Metre	\$ _____	\$ _____	\$ _____
7d	XLarge 61 cm	60,000	Metre	\$ _____	\$ _____	\$ _____
7e	2XLarge 66 cm	45,000	Metre	\$ _____	\$ _____	\$ _____
7f	3XLarge 71 cm	12,000	Metre	\$ _____	\$ _____	\$ _____
7g	4XLarge 76 cm	4,500	Metre	\$ _____	\$ _____	\$ _____
7h	5XLarge 81 cm	3,000	Metre	\$ _____	\$ _____	\$ _____
7i	6XLarge 86 cm	1,500	Metre	\$ _____	\$ _____	\$ _____
8	Neck Band (collar), simple jersey knit, colour royal blue	120,000	Metre	\$ _____	\$ _____	\$ _____
9	Polar fleece with black line in the centre, colour Dakota green	60,000	Metre	\$ _____	\$ _____	\$ _____

A.5 “AS AND WHEN REQUESTED” QUANTITIES - Items 4a to 4i, 5,6

Under this Contract, the Contractor is required to provide certain goods to Canada on an “as and when requested” basis. Except as expressly provided in this Contract, Canada is not obliged to request any such goods under this Contract and this Contract does not represent a commitment to purchase such goods exclusively from the Contractor.

CORCAN may issue orders for “as and when requested” quantities directly to the Contractor detailing the exact quantities of goods being ordered and the delivery date during the effective period and in accordance with the predetermined conditions.

The quantity of “as and when requested” goods specified under items 4a to 4i, 5 & 6 is only an approximation of requirements.

Order for “as and when requested” quantities will be made on Form 942 or other.

The period for placing “as and when requested” orders will be **48 months** from contract award date.

The delivery of the “as and when requested” quantities must be made within **50 calendar days** after receipt of the order document.

Deliveries made against orders of the "as and when requested" quantities will be inspected by the Consignee at destination.

Order Limitation

The "As and when requested" orders will be:

- For items 4a to 4i: a minimum quantity of 1,000 metres distributed amongst the sizes.
- For item 5 – a minimum quantity of 10,000 metres.
- For item 6 - a minimum quantity of 500 metres.

Each "as & when requested" orders must not exceed \$400,000.00.

Financial Limitation

The total cost to Canada resulting from orders of "as and when requested" quantities must not exceed the sum of \$_____ (to be established at contract award), applicable taxes extra, unless otherwise authorized in writing by the Contracting Authority. The Contractor must not be obligated to perform any work or services or supply any articles in response to orders which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

A.7 OPTION QUANTITIES - Items 7a to 7i, 8 9

The Contractor grants to Canada the irrevocable option to acquire the goods described under items 7a to 7i, 8 & 9 and under the same terms and conditions and at the prices stated in the Contract.

The options may only be exercised by the Contracting Authority and will be evidenced through a contract amendment. Multiple amendments may result.

The following quantity that may be ordered per each amendment is as follows:

For items 7a to 7i: a minimum quantity of 500 metres up to a maximum of 68,000 metres per amendment distributed amongst the sizes.

For item 8: a minimum quantity of 10,000 metres to a maximum of 40,000 metres per amendment.

For item 9: a minimum quantity of 500 units up to a maximum of 20,000 units per amendment.

The maximum quantity that may be ordered for all amendments in total is:

Items 7a to 7i: 204,000 metres

Item 8: 120,000 metres

Item 9: 60,000 metres

The Contracting Authority may exercise the option within **36 months** from the contract award date by sending a written notice to the Contractor.

The size roll will be provided if and when the option is exercised.

ANNEX B – ITEM 1

TUBULAR JERSEY KNIT, ROYAL BLUE

Technical specifications

The fabric and samples must meet all the requirements specified hereunder within the minimum and maximum acceptable range. The fabric must be tested in accordance with the test methods specified in the table below. **Only the test methods listed in the table below will be accepted.**

Color	Required Pantone
Royal Blue	284U

Property	Evaluating & Acceptance Methodology – Test method	Specified Requirement	Minimum acceptable	Maximum acceptable
Width of required sample		57 cm (22 ½ in)	-3% (55.3 cm) -3% (21 ¾ in)	+3% (58.7 cm) +3% (23 ⅛ in)
Quantitative Analysis of Multi-Fibre Blends	ISO / TR 11827 :2012 ASTM D276	50% polyester 50% cotton	- 5% (47.5%) - 5% (47.5%)	+ 5% (52.50%) + 5% (52.50%)
Knit		Jersey Weft Knit	Jersey Weft Knit	Jersey Weft Knit
Unit Mass of Fabrics	CAN/CGSB 4.2 No. 5.1 – M90 (R2013) ISO 3801:1977 Method 5	180g/m² (5.3 oz/yd²)	-3% (174.6 g/m²) -3% (5.1 oz/yd²)	+3% (185.4 g/m²) +3% (5.6 oz/yd²)
Dimensional Change in Commercial Laundering	CAN/CGSB 4.2 No. 24.2002 (R2013) Washing Procedure : 3 Drying Procedure : E Restoration Procedure: I AATCC 96 Washing Procedure : 2 Drying Procedure : A Restoration Procedure: 1		Wales: -5% Courses: -5.5%	Wales +5% Courses: +5.5%
Colourfastness to Artificial Light	CAN/CGSB 4.2 No. 18.3-97 ISO 105-B02: 1994 (R2010)	ISO5	ISO4	
Colourfastness to Washing – Accelerated Test – Launder-Ometer	CAN/CGSB 4.2 No. 19.1-2004 (R2013) Test Procedure #5 ISO 105-C06	GS5	GS3	
Colourfastness to Perspiration	CAN/CGSB 4.2 No. 23-M90 (R2013) ISO 105-E04	GS 5	GS3	

TUBE ACCEPTABLE ALLOWANCE CHART (± 3%)

Size	Tubular knit size	Minimum acceptable	Maximum acceptable
Small	50 cm (19 ¾ in)	48.5 cm (19 ⅛ in)	51.5 cm (20 ¼ in)
Medium	53.5 cm (21 in)	51.9 cm (20 ⅜ in)	55.1 cm (21 ¾ in)
Large	57 cm (22 ½ in)	55.3 cm (21 ¾ in)	58.7 cm (23 ⅛ in)
XL	61 cm (24 in)	59.2 cm (23 ¼ in)	62.8 cm (24 ¾ in)
2XL	66 cm (26 in)	64 cm (25 ¼ in)	68 cm (26 ¾ in)
3XL	71 cm (28 in)	68.9 cm (27 ⅛ in)	73.1 cm (28 ¾ in)
4XL	76 cm (29 ⅞ in)	73.7 cm (29 in)	78.3 cm (30 ⅝ in)
5XL	81 cm (31 ⅞ in)	78.6 cm (31 in)	83.4 cm (32 ⅞ in)
6XL	86 cm (33 ⅞ in)	83.4 cm (32 ⅞ in)	88.6 cm (34 ⅞ in)

ANNEX B – ITEM 2

SINGLE KNIT NECK BAND – ROYAL BLUE

Technical specifications

The fabric and samples must meet all the requirements specified hereunder within the minimum and maximum acceptable range. The fabric must be tested in accordance with the test methods specified in the table below. **Only the test methods listed in the table below will be accepted.**

Color	Required Pantone
Royal Blue	284U

Property	Evaluating & Acceptance Methodology – Test method	Specified Requirement	Minimum acceptable	Maximum acceptable
Neckband / width of Sample required		7.65 cm (3 in)	-5% (7.27cm) -5% (2 7/8 in)	+5% (8.03 cm) +5% (3 1/8 in)
Quantitative Analysis of Multi-Fibre Blends	ISO / TR 11827 :2012 ASTM D276	50% polyester 50% cotton	- 5% (47.5%) - 5% (47.5%)	+ 5% (52.50%) + 5% (52.50%)
Knit		Rib knit	Rib knit	Rib knit
Unit Mass of Fabrics	CAN/CGSB 4.2 No. 5.1 – M90 (R2013) ISO 3801:1977 Method 5	180g/m² (5.3 oz/yd²)	-3%(174.6g/m²) -3% (5.1 oz/yd²)	+3% (185.4g/m²) +3% (5.5 oz/yd²)
Colourfastness to Artificial Light	CAN/CGSB 4.2 No. 18.3-97 ISO 105-B02:1994	ISO5	ISO3	
Colourfastness to Washing – Accelerated Test – Launder-Ometer	CAN/CGSB 4.2 No. 19.1-2004 (R2013)Test Procedure #5 ISO 105-C06	GS5	GS3	
Colourfastness to Perspiration	CAN/CGSB 4.2 No. 23-M90 (R2013) ISO 105-E04	GS5	GS3	

ANNEX B – ITEM 3

POLAR FLEECE – DAKOTA GREEN

Technical specifications

The fabric and samples must meet all the requirements specified hereunder within the minimum and maximum acceptable range. The fabric must be tested in accordance with the test methods specified in the table below. **Only the test methods listed in the table below will be accepted.**

Property	Evaluating & Acceptance Methodology – Test method	Specified Requirement	Minimum acceptable	Maximum acceptable
Width of required sample		64 in	62 in	64 in
Dimension of black line			1 in	1 ½ in
Quantitative Analysis of Multi-Fibre Blends	ISO / TR 11827 :2012 ASTM D276	100% polyester	100% polyester	100% polyester
Unit Mass of Fabrics	CAN/CGSB 4.2 No. 5.1 – M90 (R2013) ISO 3801:1977 Method 5	255g/m ² (7.5 oz/yd ²)	-3% (247.35 g/m ²) -3% (7.3 oz/yd ²)	+3% (262.65 g/m ²) -3% (7.7 oz/yd ²)
Colourfastness to Rubbing (Crocking)	CAN/CGSB 4.2 No. 22-2004 ISO 105-X12 AATCC 116/8	Dry : 4-5 (length and width) Wet : 4-5 (length and width)	4-5 4-5	
Colourfastness to Artificial Light	CAN/CGSB 4.2 No. 18.3-97 ISO 105-B02 :1994	ISO4	ISO4	
Colourfastness to Washing – Accelerated Test – Launder-Ometer	CAN/CGSB 4.2 No. 19.1-2004 AATCC 61 ISO 105-C06	Color change : 4-5 Staining cotton : 4-5 Staining polyester : 3-4	4-5 4-5 3-4	
Flame Resistance	CAN/CGSB 4.2 No. 27.5-2008 CFR1610	Does not ignite	Does not ignite	Does not ignite
Dimensional Change in Commercial Laundering	CAN/CGSB 4.2 No. 24.2002 (R2013) Washing Procedure : 3 Drying Procedure : E Restoration Procedure: I AATCC 96 Washing Procedure : 2 Drying Procedure : A Restoration Procedure: 1		Length: -5% Width: -5%	Length: +5% Width: +5%

Solicitation No. - N° de l'invitation
21C31-190912/A
Client Ref. No. - N° de réf. du client
21C31-190912

Amd. No. - N° de la modif.
File No. - N° du dossier
pr723.21C31-190912

Buyer ID - Id de l'acheteur
pr723
CCC No./N° CCC - FMS No./N° VME

ANNEX “1” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)

**ANNEX "1" to PART 5 OF THE BID SOLICITATION
FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY - CERTIFICATION**

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\)-Labour's website](#).

Date: _____(YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- ☐ A1. The Bidder certifies having no work force in Canada.
- ☐ A2. The Bidder certifies being a public sector employer.
- ☐ A3. The Bidder certifies being a federally regulated employer being subject to the Employment Equity Act.
- ☐ A4. The Bidder certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.

A5. The Bidder has a combined workforce in Canada of 100 or more employees; and

- ☐ A5.1. The Bidder certifies already having a valid and current Agreement to Implement Employment Equity (AIEE) in place with ESDC-Labour.

OR

- ☐ A5.2. The Bidder certifies having submitted the Agreement to Implement Employment Equity (LAB1168) to ESDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- ☐ B1. The Bidder is not a Joint Venture.

OR

- ☐ B2. The Bidder is a Joint Venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions).

Solicitation No. - N° de l'invitation
21C31-190912/A
Client Ref. No. - N° de réf. du client
21C31-190912

Amd. No. - N° de la modif.
File No. - N° du dossier
pr723.21C31-190912

Buyer ID - Id de l'acheteur
pr723
CCC No./N° CCC - FMS No./N° VME

ANNEX C

REQUEST TO ACCESS A FEDERAL INSTITUTION



completed

Put away on file ► 3170-12

Request to access a federal institution

PERSONAL INFORMATION

Surname: _____

Full name: _____

Date of birth (YY-MM-DD): _____

Sex: M ☐ F ☐

Height: _____ Weight: _____

Eye color: _____ Hair color: _____

Street: _____

City: _____

Province: _____

Postal code: _____

Tel. Number: Home: (____) _____

Cellular: (____) _____

GENERAL INFORMATION

Have you ever been found guilty of a criminal offence or do you have any pending charges?

No ☐ Yes ☐ If so, which? _____

Do you know personally anyone incarcerated in a federal of provincial institution?

No ☐ Yes ☐ If so, what is the name? _____

Are you registered as an inmate’s visitor or have you ever visited an inmate?

No ☐ Yes ☐ If so, what is the name? _____

Have you made a similar request for access in the last two years?

No ☐ Yes ☐ If so, for which institution? _____

What is the reason for your request to access a federal institution? _____

Name of your employer / educational institution? _____

Name of the employee responsible for the visit: _____

Privacy act statement

Personal information about you is collected under the authority of the *Corrections and Conditional Release Act* in order to authorize your access to a federal institution. This information is collected, with no obligation on your part, and held in the Security Clearance System (SCS); however, if you refuse to comply with any security verifications, your access privileges will be refused. The information that you provide cannot be disclosed to other persons without your consent, EXCEPT where disclosure would be justified pursuant to one of the paragraphs of subsection 8(2) of the Privacy Act. **Access may be denied for submitting false information. The institution reserves the right to refuse access to the applicant before, upon arrival or during the visit.**

I hereby authorize the Correctional Service of Canada to conduct any investigation it deems necessary to allow my access to their institution. I agree that the Correctional Service of Canada cannot be held accountable for any harm suffered in the course of my activities unless this harm is directly attributable to the negligence of one or more employees of the Service.

Applicant signature: _____

Date: _____

Signature of employee responsible for the visit: _____

Date: _____



completed

Put away on file ► 3170-12

RESERVED FOR THE PREVENTIVE SECURITY DEPARTMENT

Institution: _____

Access to the institution granted: No ☐ Yes ☐

Name of Security intelligence officer: _____ Date: _____