



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Public Works and Government Services / Travaux  
publics et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3  
Bid Fax: (613) 545-8067

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions  
set out herein, referred to herein or attached hereto, the  
goods, services, and construction listed herein and on any  
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> 40' Single Axle Trailer	
<b>Solicitation No. - N° de l'invitation</b> 21C41-198643/A	<b>Date</b> 2019-06-04
<b>Client Reference No. - N° de référence du client</b> 21C41-19-8643	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$KIN-555-7814	
<b>File No. - N° de dossier</b> KIN-8-50254 (555)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-07-15</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Webster, Sean	<b>Buyer Id - Id de l'acheteur</b> kin555
<b>Telephone No. - N° de téléphone</b> (613) 545-8843 ( )	<b>FAX No. - N° de FAX</b> (613) 545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> CORRECTIONAL SERVICE OF CANADA CORCAN 1484 Centennial Drive KINGSTON Ontario K7L4V2 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics et  
services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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KIN555  
CCC No./N° CCC - FMS No./N° VME

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Requirement**

CORCAN National Warehouse has the requirement for the purchase and delivery of one forty foot single axle trailer with a power tuck away lift gate.

The Contractor must provide one Forty Foot Single Axle Trailer in accordance with the Requirement at Annex "A".

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.3 Trade Agreements**

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Canadian Free Trade Agreement (CFTA).

### **1.4 epost Connect service**

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

The 2003 standard instructions is amended as follows:

- Section 08, entitled Transmission by facsimile or by epost Connect, is amended as follows:  
subsection 2. is deleted entirely and replaced with the following:

#### 2. epost Connect

- a. Unless specified otherwise in the bid solicitation, bids may be submitted by using the [epost Connect service](#) provided by Canada Post Corporation.
  - i. PWGSC, National Capital Region: The only acceptable email address to use with epost Connect for responses to bid solicitations issued by PWGSC headquarters is:

[tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca)

or, if applicable, the email address identified in the bid solicitation.

- ii. PWGSC regional offices: The only acceptable email address to use with epost Connect for responses to bid solicitations issued by PWGSC regional offices is identified in the bid solicitation.
- b. To submit a bid using epost Connect service, the Bidder must either:
    - i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
    - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
  - c. If the Bidder sends an email requesting epost Connect service to the specified Bid Receiving Unit in the bid solicitation, an officer of the Bid Receiving Unit will then initiate an epost Connect conversation. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access and action the message within the conversation. The Bidder will then be able to transmit its bid afterward at any time prior to the solicitation closing date and time.
  - d. If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the epost Connect conversation open until at least 30 business days after the solicitation closing date and time.
  - e. The bid solicitation number should be identified in the epost Connect message field of all electronic transfers.
  - f. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should a bidder not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the solicitation in order to register for the epost Connect service.
  - g. For bids transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:

- i. receipt of a garbled, corrupted or incomplete bid;
  - ii. availability or condition of the epost Connect service;
  - iii. incompatibility between the sending and receiving equipment;
  - iv. delay in transmission or receipt of the bid;
  - v. failure of the Bidder to properly identify the bid;
  - vi. illegibility of the bid;
  - vii. security of bid data; or,
  - viii. inability to create an electronic conversation through the epost Connect service.
- h. The Bid Receiving Unit will send an acknowledgement of the receipt of bid document(s) via the epost Connect conversation, regardless of whether the conversation was initiated by the supplier using its own license or the Bid Receiving Unit. This acknowledgement will confirm only the receipt of bid document(s) and will not confirm if the attachments may be opened nor if the content is readable.
- i. Bidders must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in epost Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the epost Connect system.
- j. A bid transmitted by epost Connect service constitutes the formal bid of the Bidder and must be submitted in accordance with section 05.

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

## 2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

Address:  
Public Works and Government Services  
Kingston Procurement  
86 Clarence Street, 2<sup>nd</sup> Floor  
Kingston, Ontario, K7L 1X3

Facsimile number: (613) 545-8067

Epost Email Address:  
[TPSGC.orrceptiondessaoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.orrceptiondessaoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca)

**Note:** Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

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### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

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## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Financial Bid  
Section II: Certifications

If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section II: Financial Bid (1 hard copies)  
Section III: Certifications (1 hard copies)

If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex C Electronic Payment Instruments, to identify which ones are accepted.

If Annex C Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

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Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

### **3.1.2 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.2 Financial Evaluation**

The Bidder must provide firm lot pricing in Canadian currency for all items in Annex B entitled "Basis of Payment".

Bids will be evaluated in Canadian currency, Incoterms 2000 "DDP Delivered Duty Paid, Harmonized Sales Tax (HST) excluded based on the firm lot prices detailed in Annex B - Basis of Payment. The evaluated price will be the Total Lot Price.

### **4.2 Basis of Selection**

#### **4.2.1 Basis of Selection**

SACC Manual Clause [A0069T](#) (2007-05-25), Basis of Selection

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## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirements**

**6.1.1** There is no security requirement applicable to the Contract.

### **6.2 Requirement**

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **6.3.1 General Conditions**

[2010A](#) (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### **6.4 Term of Contract**

#### **6.4.1 Period of the Contract**

The period of the Contract is from date of Contract to 2019-12-30.

#### **6.4.2 Delivery Date**

All the deliverables must be received on or before 2019-09-30.

#### **6.4.3 Delivery Points**

Delivery of the requirement will be made to delivery point(s) specified at Annex A of the Contract.

### **6.5 Authorities**

#### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Sean Webster  
Title: Trainee Supply Officer  
Public Services and Procurement Canada  
Acquisitions Branch  
Address: 86 Clarence St. 2<sup>nd</sup> Floor  
Kingston, ON  
Telephone: 613-545-8843  
Facsimile: 613-545-8067  
E-mail address: [sean.webster@pwgsc-tpsgc.gc.ca](mailto:sean.webster@pwgsc-tpsgc.gc.ca)

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The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Project Authority

The Project Authority for the Contract is: **(To be completed at contract award)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative: **(To be completed by the Bidder)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Facsimile: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex B for a cost of \$ \_\_\_\_\_ (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.

### 6.6.2 Limitation of Price

SACC Manual clause **C6000C** (2017-08-17) Limitation of Price

### 6.6.3 Single Payment

SACC Manual clause **H1000C** (2008-05-12) Single Payment

### 6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

## 6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
  - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 6.8 Certifications and Additional Information

### 6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21) General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Pricing Basis;
- (e) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## 6.11 SACC Manual Clauses

SACC Manual Clause G1005C (2016-01-28) Insurance – No Specific Requirement

## **ANNEX A**

### **REQUIREMENT**

#### **1. Title**

Forty Foot Single Axle Trailer

#### **2. Requirement**

CORCAN National Warehouse has a requirement for the purchase and delivery, of one 40' single axle trailer with power tailgate. This trailer is intended to be a part of a fleet of similar trailers, and its parts must be interchangeable with the rest of the fleet.

#### **3. Forty Foot Single Axle trailer - Specifications**

- a. The dimensions of the trailer must be:
  - i. Length – 40 feet
  - ii. Width - 102 3/8 inches
  - iii. Height - 13 feet 6 3/16 inches
  - iv. Coupler height – 47 inches
- b. Undercarriage/Frame
  - i. King Pin
    1. Must be located 36 inches from the front of the trailer
    2. Must have a one-piece approach and coupler plate
  - ii. Approach plate
    1. Must be reinforced with inverted “G” steel plates.
    2. Must have, at minimum, an integrated front deflector
    3. Must be ¼ inch thick (80W)
  - iii. Coupler plate
    1. Must extend 14 inches behind the king pin
    2. Must have at minimum, a capacity of 17,500 kgs
    3. Must be ¼ inch thick (80W)
  - iv. Landing Gear
    1. Must have a mounting plate
    2. The shoes must be 10 inches by 11 ½ inches with solid axles
  - v. Crank – must be road side
  - vi. Span – must be 3/16 inch formed galvanized steel
  - vii. Bogie – must be fixed, for single axle air ride suspension
  - viii. Frame
    1. Must be made of metal
    2. Must meet CSA standards
  - ix. Springs – Must use air springs
  - x. Axles – Must have a capacity, at minimum, of 23,000 pounds
  - xi. Dust shields
    1. Must be made of steel
    2. Must be clamped
  - xii. Brakes – Must be standard 16 ½ inch brakes

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- xiii. Slack Adjusters
    - 1. Must be automatic
    - 2. Must have 28 splines
  - xiv. Hubs and Drums
    - 1. Must have 10 stud disk hubs
    - 2. Must have an outboard mount
    - 3. Must be for dual steel wheels or single wheels
  - xv. Rims
    - 1. Must be a 22.5 x 8.25 inches with 10 holes
    - 2. Must have single flange nuts
    - 3. Must have 2 hand holes
  - xvi. Tires – Must be 11 R 22.4 14 ply (41.2 inches)
  - xvii. Mud flaps
    - 1. Must be rubber
    - 2. Must have vertical grooves to reduce spray
  - xviii. Finishing
    - 1. The undercarriage must have one coat of undercoating
    - 2. The hubs must be black
    - 3. The wheels or rims must be white.
  - c. Trailer Floor
    - i. The trailer floor must be made of hardwood
    - ii. The trailer floor must have a minimum thickness of 1 3/8 inches
    - iii. The floor must begin after the coupler plate
    - iv. The underfloor must be covered with one coat of preservative
    - v. The floor must be covered with at least one coat of water resistance on, at minimum, the first 8 feet from the rear door
    - vi. Rear Threshold
      - 1. Must be, at minimum, 24 inches long by the width of the trailer
      - 2. Must be painted with one coat of primer.
      - 3. Must have plastic tubing pass through the coupler and the first cross members to connect the wiring for the power tail gate.
  - d. Trailer body
    - i. Front wall – The front wall must have metal radius corners.
    - ii. Body Panels – The trailer panels must be repainted white metal
    - iii. Front bulkhead – The front bulkhead must be smooth galvanized steel
    - iv. Interior liner
      - 1. The interior liner must be made of plastic or plywood
      - 2. The interior liner must have flush fasteners
    - v. Front corners - The front corners of the trailer body must be metal extrusions.
    - vi. Front sill – The front sill of the trailer body must be a metal extrusion
    - vii. Side walls – The side walls must be made of metal
    - viii. Posts
      - 1. The posts must be anti-snag logistic posts
      - 2. The posts must have “A” slots for cargo control
      - 3. The posts must be spaced every 24 inches along both interior walls.
      - 4. Two load bars must be included
    - ix. Kick Plates
      - 1. The interior wall of the trailer must have a kick plate on all walls.

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2. The kick plate must be at minimum be 12 inches tall starting from the floor of the trailer
  3. The kick plate must be attached to the wall with recessed fasteners made from metal.
  - x. Top rails – must be made from metal
  - xi. Bottom rails – must be made from metal
  - xii. Roof
    1. The roof must be a single piece of metal with a minimum thickness of 1 mm.
    2. The roof must be attached with mechanical fasteners.
    3. The roof bows must be hat shaped and, at minimum, galvanized steel bonded to the roof.
  - xiii. Door frame – The door frame must be made of galvanized steel.
  - xiv. Door(s)
    1. The door must be a roll-up type door with 2 inch diameter rollers and 6 inch radius tracks.
    2. The door must be made from galvanized steel.
    3. The door must be pre-painted white on both the inner and outer door panels
    4. The door must lock at the bottom using a hook in the door sill
    5. The panels of the door must be connected by hinges.
  - xv. Header – The header above the door must be shallow formed steel and gutter.
  - xvi. Bumper - The door sill must be even with the door frame.
  - xvii. Door Track Protectors – Must be only at the bottom of the roll-up door
- e. Electrical
- i. Front Add. Connector
    1. The Front Add. Connector must be 2 way to allow for connecting the tail gate.
  - ii. Electrical System – The lights must be shock proof and using polycarbonate lenses.
  - iii. Main System
    1. LED sealed beam tail lights must be installed in the uprights of the rear door frame
    2. LED sealed beam markers, clearance lights, and licence light must be provided.
  - iv. Flashers - One Amber Sealed beam LED including both the side marker and flasher must be located at the middle point of the trailer on both sides.
  - v. Additional markers – Sealed beam LED markers must be located on both sides at the top of the rear door frame.
- f. Mechanical
- i. Glad hands - Glad hands must be fixed in place using bolts.
  - ii. Air Valves - ABS must be provided including 2 sensors and 1 modulator
  - iii. Valve – An automatic blowdown valve must be included.
  - iv. Registration holder – The registration holder must be plastic or equivalent.
  - v. Retroreflective tape:
    1. Conspicuity striping in compliance with CMVSS 108 must be included.
    2. The striping must be gray and red.
    3. 2 foot segments must run along the bottom of each exterior side wall.

4. Retroreflective tape must fully cover the bottom of the rear door and horizontal underride protection bar, with 2 segments of gray tape at each upper corner.
  - g. Power tuck away lift gate
    - i. The trailer must come with a power tuck away lift gate installed and operational.
    - ii. The lift gate must be able to lift a minimum of 3,300 pounds.
    - iii. The size of the platform must be 67 inches long by 91 inches wide

#### **4. Warranty**

The Contractor must provide the warranty on all parts and labor for a period of two years from the date of acceptance. For the duration of this period the contractor must provide technical support within 24 hours of being notified of an issue.

#### **5. Training**

The Contractor must provide training to enable CSC (CORCAN) to safely operate the equipment. CSC (CORCAN) will provide the necessary space and facilities. The contractor is responsible for their own travel, lodgings, and other expenses related to conducting the training. The training must be conducted in English.

#### **6. Manuals and Technical Documentation**

The Contractor must provide complete and up-to-date documentation and user manuals. The Contractor must also provide any technical reference manuals normally included by the contractor or equipment manufacturer with the delivery of the equipment, as well as any other technical manuals. The manuals must be provided in hardcopy form in English.

#### **7. Delivery**

The Contractor must deliver the equipment with all parts installed and in working condition to the delivery location.

Delivery of the requirement will be made to the delivery point specified below:  
Correctional Service Canada (CORCAN)  
1484 Centennial Drive  
Kingston, ON  
K7L 4V2  
Canada

Solicitation No. - N° de l'invitation  
21C41-198643/A  
Client Ref. No. - N° de réf. du client  
21C41-19-8643

Amd. No. - N° de la modif.  
File No. - N° du dossier  
KIN-8-50254

Buyer ID - Id de l'acheteur  
KIN555  
CCC No./N° CCC - FMS No./N° VME

## ANNEX B

### PRICING BASIS

The Bidder must provide firm lot pricing for all items in Canadian currency, Incoterms 2000 "DDP Delivered Duty Paid, Harmonized Sales Tax (HST) excluded.

Item	Description	Quantity	Firm Lot Prices
1.0	<b>The Forty Foot Single Axle Trailer</b> including its main components as per the minimum technical specifications located in Annex A, and including manuals and documentation, maintenance, warranty, and support services for a period of two years from the acceptance of delivery, in accordance with Annex A.	1	\$ _____
1.1	<b>Training</b> on-site in the operation, safety procedures, and preventative maintenance of the Power tuck away lift gate for up to 1 day (1 day = 7.5 hours) for up to 4 personnel. The contractor is responsible for providing labour and covering their own travel expenses.	1	\$ _____
<b>Total Lot Price</b>			\$ _____

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21C41-198643/A  
Client Ref. No. - N° de réf. du client  
21C41-19-8643

Amd. No. - N° de la modif.  
File No. - N° du dossier  
KIN-8-50254

Buyer ID - Id de l'acheteur  
KIN555  
CCC No./N° CCC - FMS No./N° VME

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## **ANNEX C to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);

Solicitation No. - N° de l'invitation  
21C41-198643/A  
Client Ref. No. - N° de réf. du client  
21C41-19-8643

Amd. No. - N° de la modif.  
File No. - N° du dossier  
KIN-8-50254

Buyer ID - Id de l'acheteur  
KIN555  
CCC No./N° CCC - FMS No./N° VME

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## ANNEX D

### ADDITIONAL CERTIFICATIONS

#### 1. Board of Directors

In accordance with the [Ineligibility and Suspension Policy](#), Section 17, Offerors are required to provide a list of their Board of Directors before Standing Offer issuance. Offerors are requested to provide this information in their bid.

Director Name/Position - \_\_\_\_\_

#### 2. Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Offerors are required to have a Procurement Business Number (PBN) before Standing Offer issuance.

Procurement Business Number - \_\_\_\_\_

Offerors may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, Offerors may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.