



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions  
– TPSGC**

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**Gatineau**

**Quebec**

**K1A0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

CE DOCUMENT CONTIENT UNE EXIGENCE  
DE SÉCURITÉ / THIS DOCUMENT CONTAINS  
A SECURITY REQUIREMENT

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division/Division des  
services professionnels en informatique  
Terrasses de la Chaudière 4th Floor  
10 Wellington Street  
Gatineau  
Quebec  
K1A0S5

<b>Title - Sujet</b> COPSC	
<b>Solicitation No. - N° de l'invitation</b> W6369-18CY01/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> W6369-18CY01	<b>Date</b> 2019-06-04
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$IPS-006-35669	
<b>File No. - N° de dossier</b> 006ips.W6369-18CY01	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-06-13</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Aresta, Arden	<b>Buyer Id - Id de l'acheteur</b> 006ips
<b>Telephone No. - N° de téléphone</b> (613) 858-9160 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## SOLICITATION AMENDMENT NO. 003

This amendment is raised to:

1. Provide answers to Bidders questions in relation to the above mentioned solicitation; and
2. Amend the RFP as detailed in Appendix A-3 below.

### Question 2:

With regards to Workstream A and B, page 144-149: A-M2/B-M2/A-R3/B-R3, 2. "The duration must be at least two (2) years within the last eight (8) years from the closing date of this solicitation...", would the Crown please consider revising A-M2, B-M2, A-R3 and B-R3 from "the closing date of this solicitation" to be the same as A-M1/B-M1, "RFP publication date"? This would allow Bidders to keep a firm fixed date range when responding to criteria in the event of any extensions throughout the procurement process.

### Response 2:

Canada will amend A-M2, B-M2, and A-R3 to remove "*the closing date of this solicitation*" to "*RFP publication date*". See Appendix A-3.

Note that B-R3 had been previously amended. Please refer to Response 1 of Solicitation Amendment 001.

### Question 3:

With regards to Form 4 – Customer Reference Contract Information Form, would the Crown please confirm that Bidders are only required to use Form 4 for responses to A-M2/B-M2 and A-R3/B-R3?

### Response 3:

Form 4 will be removed. See Appendix A- 3.

### Question 4:

With regards, to Form 4 – Customer Reference Contract Information Form: "*Contract Information: The Bidder must provide with this form a copy of the reference contract.*", in the interests of reducing the size of Bidders' responses, would the Crown please confirm that a copy of the Signed First Page of the Original Contract and a copy of the latest Amendment would be sufficient to meet this requirement?

### Response 4:

Form 4 will be removed. See Appendix A- 3.

### Question 5:

Due to the amount of work entailed in developing compliant responses to the two (2)

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Workstreams and the seasonal considerations, would the Crown please consider extending the RFP Solicitation Closing Date by three (3) weeks?

**Response 5:**

Canada will extend the closing date by one (1) week to June 13, 2019 at 14h00. See Appendix A-2 of Solicitation Amendment 002.

**Question 6:**

As per Part 3 Bid Preparation Instructions, subsection 3.2 Technical Bid, (iv) Customer Reference Contact Information, in order to provide corporate references, vendors are required to reach out to clients to confirm references. Due to the complexity of the requirements and the availability of the client contacts, we respectfully request a 10 business day extension to June 20, 2019.

**Response 6:**

Please refer to Response 5 above.

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### Appendix A-3:

#### 1. Canada has amended the RFP as follows:

At Attachment 4.1 – Mandatory Criteria, Workstream A: Mandatory Technical Criteria, **A-M2** is revised as follows:

*"2. The duration must be at least two (2) years within the last eight (8) years from **RFP publication date** and cannot include option periods that have not been exercised;"*

#### 2. Canada has amended the RFP as follows:

At Attachment 4.1 – Mandatory Criteria, Workstream B: Mandatory Technical Criteria, **B-M2** is revised as follows:

*"2. The duration must be at least two (2) years within the last eight (8) years from **RFP publication date** and cannot include option periods that have not been exercised;"*

#### 3. Canada has amended the RFP as follows:

At Attachment 4.2 – Point-Rated Criteria, Workstream B: Point-Rated Technical Criteria, **A-R3** is revised as follows:

*"2. The duration must be at least two (2) years within the last eight (8) years from **RFP publication date** and cannot include option periods that have not been exercised;"*

#### 4. Canada has amended the RFP as follows:

Delete **"Form 4 – Customer Reference Contract Information Form"** in its entirety.

#### 5. Canada has amended the solicitation end date from Thursday, June 6th, 2019 at 14h00 to Thursday, June 13th, 2019 at 14h00.

#### 6. Canada revises the RFP as follows:

At 3.2, Section I: Technical Bid, at Sub-paragraph (a) (iv), Customer Reference Contact Information, at part (A):

*"The Bidder must provide customer references. The customer reference must each confirm, if requested by PWGSC, the facts identified in the Bidder's bid, as required in **A-M2 and B-M2 of "Attachment 4.1 Mandatory Criteria"**."*

#### 7. Canada revises the RFP as follows:

At 3.3, Section II: Financial Bid, at Sub-paragraph (f), Electronic Payment of Invoices - Bid:

*"If you are willing to accept payment of invoices by Electronic Payment Instruments, complete*

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***“Form 3 – Electronic Payment Instruments” to identify which ones are accepted. If “Form 3 – Electronic Payment Instruments” is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices. Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.”***

**8. Canada revises the RFP as follows:**

At 2.1, Standard Instructions, Clauses and Conditions, at Sub-paragraph (c):

Delete: 2003 (2018-05-22)

**Insert: 2003 (2019-03-04)**

**9. Canada revises the RFP as follows:**

At 4.1.1.1, General, at Sub-paragraph (d):

Delete: 2003 (2018-05-22)

**Insert: 2003 (2019-03-04)**

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**