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PART 1 - GENERAL INFORMATION

1.1 Introduction

This requirement is subject to a two (2) phase competitive procurement process.

The first phase, phase I, E60HP-18ASUV/D Request for Supply Arrangement (RFSA) is a qualification process to create a pre-qualified supplier list for phase II.

As a result of this phase I RFSA, a pre-qualified supplier list will be created.

The second phase, phase II, E60HP-18ASUV/E will be issued to the suppliers on the phase I pre-qualified suppliers list to Request for Supply Arrangement (RFSA) of armoured sport utility vehicles (Toyota Landcruisers 200 series or equivalent).

Subsequently, qualified suppliers meeting the mandatory criteria of the RFSA, will be eligible to become a Supply Arrangement holder for the supply of armoured sport utility vehicles (Toyota Landcruisers 200 series or equivalent)

Phase I Request for Supply Arrangements (RFSA) is divided into parts plus annexes, as follows:

Part 1 General Information: provides a general description of the requirement;

Part 2 Supplier Instructions: provides the instructions applicable to the clauses and conditions of the RFSA;

Part 3 Arrangement Preparation Instructions: provides Suppliers with instructions on how to prepare the arrangement to address the evaluation criteria specified;

Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the arrangement and the basis of selection;

The Annexes include Annex A – Qualification Requirements for Armoured Sports Utility Vehicles and Annex B – Technical Information Requirements for Armoured Sports Utility Vehicles.

1.2 Summary

1.2.1 This two (2) Phase competitive process aims to establish a Supply Arrangement (SA) to procure armoured sport utility vehicles (Toyota Landcruisers or equivalent).

The Identified Users of the SAs will include any government department, agency or Crown Corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11.

The period of any resulting Supply Arrangement will be indefinite from the date of issue.

- 1.2.2 The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).
- 1.2.3 The Request for Supply Arrangements (RFSA) is to establish supply arrangements for the delivery of the requirement detailed in the RFSA to the Identified Users across foreign destinations and Canada, excluding locations within Yukon, Northwest Territories, Nunavut, Quebec, and Labrador that are subject to Comprehensive Land Claims Agreements (CLCAs). Any requirement for deliveries to locations within CLCAs areas within Yukon, Northwest Territories, Nunavut, Quebec, or Labrador will have to be treated as a separate procurement, outside of the resulting supply arrangements.
- 1.2.4 This RFSA allows for the use of the Canada Post epost Connect service for arrangement submission. Suppliers must refer to Part 2 of the RFSA entitled Instructions to Suppliers for further information on using this method.

1.3 Security Requirements

There is no security requirement applicable to the Supply Arrangement.

1.4 Debriefings

Suppliers may request a debriefing on the results of the request for supply arrangements process. Suppliers should make the request to the Supply Arrangement Authority within 15 working days of receipt of the results of the request for supply arrangements process. The debriefing may be in writing, by telephone or in person.

PART 2 - SUPPLIER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Supply Arrangements (RFSa) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Suppliers who submit an arrangement agree to be bound by the instructions, clauses and conditions of the RFSa and accept the clauses and conditions of the Supply Arrangement and resulting contract(s).

The 2008 (2019-03-04) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSa.

2.2 Submission of Arrangements

Arrangements must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the RFSa."

Note: For suppliers choosing to submit using epost Connect for arrangements closing at the Bid Receiving Unit in the National Capital Region (NCR) the email address is:

[tps-gc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tps-gc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tps-gc-pwgsc.gc.ca)

Note: Arrangements will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2008, or to send arrangements through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

2.3 Enquiries - Request for Supply Arrangements

All enquiries must be submitted in writing to the Supply Arrangement Authority no later than seven (7) calendar days before the Request for Supply Arrangements (RFSa) closing date. Enquiries received after that time may not be answered.

Suppliers should reference as accurately as possible the numbered item of the RFSa to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Suppliers do so, so that

the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada.

2.4 Applicable Laws

The Supply Arrangement (SA) and any contract awarded under the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Suppliers may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of the arrangement, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Suppliers.

PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS

3.1 Arrangement Preparation Instructions

If the Supplier chooses to submit its arrangement electronically, Canada requests that the Supplier submits its arrangement in accordance with section 08 of the 2008 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The arrangement must be gathered per section and separated as follows:

Section I: Technical Arrangement

If the Supplier chooses to submit its arrangement in hard copies, Canada requests that the Supplier submits its arrangement in separately bound sections as follows:

Section I: Technical Arrangement (2 hard copies)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

If the Supplier is simultaneously providing copies of its arrangement using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Canada requests that suppliers follow the format instructions described below in the preparation of hard copy of their arrangement:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSA.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, suppliers should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Arrangement

In the technical arrangement, Suppliers should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Suppliers should complete and submit, with their bid, the following Technical Information Requirements being submitted for phase I:

- Annex B – Technical Information Requirements for Armoured Sports Utility Vehicles

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Phase I Arrangements will be assessed in accordance with the entire requirement of the Request for Supply Arrangements including the technical evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the arrangements.
- (c) Canada will proceed to a review of the arrangement to ensure that all mandatory criteria are met. If any part of the mandatory requirements are not met as required, the Supply Arrangement Authority will so inform the Supplier and provide the Supplier with a time frame within which to meet the requirement. Failure to comply with the request of the Supply Arrangement Authority and meet the requirement within that time period will render the arrangement phase I non-responsive and therefore not qualify for phase II.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Suppliers must demonstrate their compliance with all technical evaluation criteria detailed in Annex B - Technical Information Requirements(s), by providing substantial information describing completely and in detail how each requirement is met or addressed. Simply repeating the statement contained in the solicitation is not sufficient.

4.2 Basis of Selection

4.2.1 A supplier must comply with the requirements of the phase I Request for Supply Arrangements and meet all mandatory technical evaluation criteria to be declared responsive.

4.2.2 All responsive phase I suppliers will qualify for phase II and be issued the Request for Supply Arrangement for armoured sport utility vehicles (Toyota Landcruisers or equivalent).



Annex A

26 October 2017

AE708



NOTICE

This documentation has been reviewed by the Technical Authority and does not contain controlled goods.

AVIS

Cette documentation a été révisée par l'Autorité technique et ne contient pas de marchandises contrôlées.

PHASE 1
QUALIFICATION REQUIREMENTS
FOR
ECC 142401
ARMoured SPORTS UTILITY VEHICLES

OPI DSVPM 4 - DAPVS 4

Issued on Authority of the Chief of the Defence Staff

Publiée avec l'autorisation du chef d'état-major de la Défense



SUPPLIER QUALIFICATION REQUIREMENTS
FOR
ARMoured SPORTS UTILITY VEHICLES

1.0 SCOPE

1.1 Purpose

This document describes the Supplier pre-qualification requirements for Armoured Sports Utility Vehicles (ASUV).

2.0 DEFINITIONS

2.1 Definitions The following definitions are applicable to the interpretation of this document:

a. "Baseline Vehicle" means a sports utility vehicle make and model that has been designed, tested, manufactured and safety certified by the automotive Original Equipment Manufacturer (OEM) for sale commercially; and

b. "Vehicle" means the complete product comprising of the Baseline Vehicle and all the additions and modifications thereto to design, test and validate that the result is an up-armoured sport utility vehicle.



3.0 REQUIREMENTS

3.1 Work Experience The Supplier must demonstrate that they have a minimum of five (5) years of experience procuring Baseline Vehicles and then subsequently designing, testing and validating an armor protection system and modifying the Baseline Vehicles to install the armor system to produce up-armored Vehicles.

3.2 Facility The Supplier must demonstrate that they have the ability (facility and staff) to work on two (2) or more vehicles at a time and adequate secure storage space for at least an additional three (3) vehicles at any one time for all armoring facilities where the work will be performed.

3.3 Importation and Service Requirements

3.3.1 The Supplier must demonstrate they have the ability and experience involved with exporting vehicles to and importing vehicles into foreign (non-Canadian) countries.

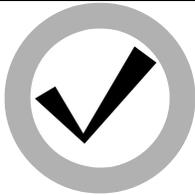
3.3.2 The Supplier must demonstrate they are capable of servicing or arranging for servicing of vehicles internationally (outside of Canada) by qualified personnel through programs set-up by the offeror.



Annex B

26 October 2017

AE708



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AVIS

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PHASE 1
TECHNICAL INFORMATION REQUIREMENTS
FOR
ECC 142401
ARMoured SPORTS UTILITY VEHICLES

PHASE 1
TECHNICAL INFORMATION REQUIREMENTS
FOR
ARMOURED SPORTS UTILITY VEHICLES

This questionnaire covers technical information, which must be provided for evaluation of the Supplier's capabilities to provide up-armored sport utility vehicles.

Where the specification paragraphs below indicate "Substantial Information", the "Substantial Information" must be provided for each requirement.

Suppliers should indicate the requested information and indicate the document name/title and page number where the Substantial Information can be found.

SUPPLIER INFORMATION

Supplier Name

SUPPLIER CAPABILITY EVALUATION CHECK LIST

PREQUALIFICATIONS DESCRIPTION PARAGRAPHS

3.1 Work Experience - Substantial Information - To demonstrate the required experience, the Supplier **must** provide the following information:

- a. Customer(s), name(s) and contact information;
- b. Value(s) of contract(s);
- c. Year(s) of work completed;
- d. Work description(s) on behalf of customers; and
- e. Vehicle make(s) and models.

Section	Found in Document Name/Title	Page Number
3.1		

3.2 Facility - Substantial Information - To demonstrate facility capability, the Supplier must provide the following information:

- a. A description of the work areas and storage facilities that will be used in the performance of the work;
- b. A layout diagram and/or pictures of the work areas and storage facilities that will be used in the performance of the work; and
- c. Name and location of armoring facility where armoring process must be completed.

Section	Found in Document Name/Title	Page Number
3.2.a		
3.2.b		
3.2.c		

3.3 Importation and Service Requirements - Substantial Information - To demonstrate required experience, the Supplier **must** provide the following information:

- a. Customer, name and contact information for which they have exported vehicles to and imported vehicles into foreign (non-Canadian) countries; and
- b. Customer, name and contact information and location for which they have serviced vehicles internationally (outside of Canada).

Section	Found in Document Name/Title	Page Number
3.3.1		
3.3.2		