



RETURN BIDS TO : - RETOURNER LES SOUMISSION À:

Canada Revenue Agency
Agence du revenu du Canada
See herein / Voir dans ce document

Proposal to: Canada Revenue Agency
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein and/or attached hereto, the goods and/or services listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : l'Agence du revenu du Canada
Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, en conformité avec les conditions énoncées dans la présente incluses par référence dans la présente et/ou incluses par référence aux annexes jointes à la présente et ci-jointes, les biens et/ou services énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Bidder's Legal Name and Address - (ensure the Bidder's complete legal name is properly set out)
Raison sociale et adresse du Soumissionnaire - (s'assurer que le nom légal au complet du soumissionnaire est correctement indiqué)

Blank lines for bidder information

Bidder is required to identify below the name and title of the individual authorized to sign on behalf of the Bidder - Soumissionnaire doit identifier ci-bas le nom et le titre de la personne autorisée à signer au nom du soumissionnaire

Name /Nom

Title/Titre

Signature

Date (yyyy-mm-dd)/(aaaa-mm-jj)

Telephone No. - No de téléphone

Fax No. - No de télécopieur

E-mail address - Adresse de courriel

AMENDMENT TO REQUEST FOR PROPOSAL / MODIFICATION DE DEMANDE DE PROPOSITION

Form containing fields: Title - Sujet, Solicitation No. - No de l'invitation, Amendment No. - N° modif., Solicitation closes - L'invitation prend fin, Contracting Authority - Autorité contractante, Telephone No. - No de téléphone, Fax No. - No de télécopieur, Destination - Destination, and a security requirement notice.



SOLICITATION AMENDMENT # 001

This solicitation amendment is raised to:

1. Address the following questions submitted during the solicitation period as per RFP; and
2. Amend the RFP.

1. QUESTIONS AND ANSWERS

Q1.

- a. On page 46 of 76 under section 7.9.2 Minimum Work Guarantee - All the Work - Task Authorizations, the second sentence states "Minimum Contract Value means \$1,000,000 (applicable taxes included)"
- b. On page 26 of 76 within Mandatory Technical Requirements in the 4th paragraph, its' stated: "Size: Annual contract / project value was at least \$1.5M, excluding taxes".

On page 73 you have an average of \$ 5,363,145.40.

There is quite a difference between the average on page 73 and the guaranteed minimum spend.

- c. Is the program average of just over \$ 5,000,000.00 accurate?
- d. Are the total spend for years 2012 to 2016 accurate?

A1.

- a. in accordance with 7.9.2 Minimum Work Guarantee - All the Work - Task Authorizations, the Minimum Work Guarantee is a guarantee that the contractor will receive \$1,000,000 if for any reason CRA doesn't issue work against the contract of at least \$1,000,000.
"In the event that Canada does not request work in the amount of the Minimum Contract Value during the period of the Contract, Canada must pay the Contractor the difference between the Minimum Contract Value and the total cost of the Work requested."
- b. This amount is the lowest contract value any referenced contract/project needs to meet in order to meet the mandatory requirement M.3.
- c. Yes, the program average of just over \$ 5,000,000.00 (taxes excl.) is accurate.
- d. Yes, the total spend for years 2012 to 2016 is accurate.

Q2.

Pg. 2/2: CRA T1 annex_g_-_financial_proposal_june2019; Tab: Table G1A Program Pricing, the section for pricing of envelopes Over 5,000,000 is excluded from the printed copy, when in "Page Break View" of excel.



L	M	N
		Solicitation No. – 1000346724 T1 Tax Program April XX, 2019
500,000 to 999,999	1,000,000 to 4,999,999	Over 5,000,000
1 Sep 2019 to 31 Aug 2020	1 Sep 2019 to 31 Aug 2020	1 Sep 2019 to 31 Aug 2020
\$0.00	\$0.00	\$0.00

Is this quantity category of Over 5,000,000 not required to be completed for the purposes of a bid?

A2. The section for pricing of envelopes Over 5,000,000 is required in the price proposal of a bid.

Q3.

Pg. 12 of 76: Section II:

...The total amount of **Applicable Taxes must be shown separately.**

Pg. 36 of 76: 3.1.5 All unit prices quoted must be inclusive of Canadian customs duties and excise taxes, **with Goods and Services Tax (GST) or Harmonized Sales Tax (HST) as applicable, EXCLUDED.**

These statements highlighted in bold are contradictory. Please confirm that Goods and Services Tax (GST) or Harmonized Sales Tax (HST), or any applicable taxes are to be shown separately, and where, or indeed excluded?

A3. All pricing proposed in response to this RFP should EXCLUDE any taxes. RFP has been amended as per M1 below.

Q4.

6.1 Security Requirements

(e) the Bidder must provide the address(es) of proposed site(s) or premises of work performance and document safeguarding as indicated in **Part 3 - Section IV Additional Information. ...plus...**

Pg. 12 of 76: Part 3 Proposal Preparation Instructions

3.1 Bid – Number of Copies CRA MODA0055T (2007-11-30)

Section IV: Additional Information (1 hard copy) and 1 soft copy on CD, DVD or USB Stick.

As there is no Section IV in the RFP, is the Bidder to create our own Section IV Additional Information to submit the address(es) of proposed site(s) or premises of work performance and document safeguarding?



A4. Correct, this information must be submitted as additional information to the proposal.

Q5.

Pg. 1 of 3: CRA T1 Security Requirements Check List 1000346724_SRCL

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET–SIGINT TRÈS SECRET – SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:
Commentaires spéciaux : Unscreened Personnel can be used for non-personalized documents

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?

LP No / Non Yes / Oui

Statements 10. a) Special comments: “Unscreened Personnel can be used for non-personalized documents” & 10. b) “May unscreened personnel be used for portions of the work”, NO is checked. Please clarify if Unscreened Personnel can be used for any portion of the work, or not?

A5. Yes, unscreened personnel can be used for the non-personalized documents. However, unscreened personnel cannot be used for any portion of the personalized documents.

Q6.

Can Word versions of the following PDF files be supplied please:

- CRA T1 RFP 1000346724_-_rfp
- CRA T1annex_a_attachments_2019

A6. Yes, Word versions are available upon request.



2. AMENDMENTS TO THE RFP

M1. At Part 3 Proposal Preparation Instructions, 3.1 Bid – Number of Copies, Section II: Financial Bid, paragraph 1:

Delete: The total amount of Applicable Taxes must be shown separately.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED