



**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
Pacific Region
401 - 1230 Government Street
Victoria, B.C.
V8W 3X4
Bid Fax: (250) 363-3344**

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Public Works and Government Services Canada - Pacific
Region
401 - 1230 Government Street
Victoria, B. C.
V8W 3X4

Title - Sujet Aluminum Structural Sections	
Solicitation No. - N° de l'invitation F1705-190009/A	Date 2019-06-11
Client Reference No. - N° de référence du client F1705-190009	GETS Ref. No. - N° de réf. de SEAG PW-\$VIC-249-7749
File No. - N° de dossier VIC-9-42001 (249)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-07-23	Time Zone Fuseau horaire Pacific Daylight Saving Time PDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Cress, Christine	Buyer Id - Id de l'acheteur vic249
Telephone No. - N° de téléphone (250)514-9294 ()	FAX No. - N° de FAX (250)363-3344
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF FISHERIES AND OCEANS 25 HURON ST VICTORIA British Columbia V8V4V9 Canada	
Security - Sécurité This request for a Supply Arrangement does not include provisions for security. Cette Demande pour un arrangement ne comprend pas des dispositions en matière de sécurité.	

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	2
1.1 INTRODUCTION.....	2
1.2 SUMMARY.....	2
1.3 DEBRIEFINGS.....	3
1.4 USE OF AN E-PROCUREMENT SOLUTION (EPS)	3
PART 2 - SUPPLIER INSTRUCTIONS	3
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	3
2.2 SUBMISSION OF ARRANGEMENTS.....	3
2.3 FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY - NOTIFICATION.....	4
2.4 ENQUIRIES - REQUEST FOR SUPPLY ARRANGEMENTS.....	4
2.5 APPLICABLE LAWS	4
PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS	4
3.1 ARRANGEMENT PREPARATION INSTRUCTIONS	4
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	5
4.1 EVALUATION PROCEDURES	5
4.2 BASIS OF SELECTION - MANDATORY TECHNICAL AND FINANCIAL EVALUATION CRITERIA	
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION.....	7
5.1 CERTIFICATIONS REQUIRED WITH THE ARRANGEMENT	7
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A SUPPLY ARRANGEMENT AND ADDITIONAL INFORMATION	7
PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES.....	8
A. SUPPLY ARRANGEMENT	8
6.1 ARRANGEMENT	8
6.2 SECURITY REQUIREMENTS	8
6.3 STANDARD CLAUSES AND CONDITIONS	8
6.4 TERM OF SUPPLY ARRANGEMENT	9
6.5 AUTHORITIES	9
6.6 IDENTIFIED USERS	10
6.7 ON-GOING OPPORTUNITY FOR QUALIFICATION	10
6.8 PRIORITY OF DOCUMENTS	10
6.9 CERTIFICATIONS AND ADDITIONAL INFORMATION	11
6.10 APPLICABLE LAWS	11
6.11 TRANSITION TO AN E-PROCUREMENT SOLUTION (EPS).....	11
B. BID SOLICITATION	11
6.1 BID SOLICITATION DOCUMENTS	11
6.2 BID SOLICITATION PROCESS.....	12
C. RESULTING CONTRACT CLAUSES	13
6.1 GENERAL.....	13
ANNEX "A" - REQUIREMENT	14
ANNEX "B" – ELECTRONIC PAYMENT INSTRUMENTS	

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Supply Arrangements (RFSA) is divided into six parts plus attachments and annexes, as follows:

Part 1 General Information: provides a general description of the requirement;

Part 2 Supplier Instructions: provides the instructions applicable to the clauses and conditions of the RFSA;

Part 3 Arrangement Preparation Instructions: provides Suppliers with instructions on how to prepare the arrangement to address the evaluation criteria specified;

Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the arrangement and the basis of selection;

Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided; and

Part 6 6A, Supply Arrangement, 6B, Bid Solicitation, and 6C, Resulting Contract Clauses:

6A, includes the Supply Arrangement (SA) with the applicable clauses and conditions;

6B, includes the instructions for the bid solicitation process within the scope of the SA;

6C, includes general information for the conditions which will apply to any contract entered into pursuant to the SA.

The Annexes include the Requirement and any other annexes.

1.2 Summary

The Canadian Coast Guard requires the supply and delivery of structural aluminum sections during the period of the Supply Arrangement (SA) and in accordance with the minimum mandatory performance specifications detailed in each Request for Proposal issued against the SA. This requirement also includes the provision of, as and when requested, additional optional aluminum sections.

The period of the supply arrangement is from date of issuance to September 30, 2022, with options to extend by up to 2 additional one-year period(s).

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

This RFSA allows suppliers to use the epost Connect service provided by Canada Post Corporation to transmit their arrangement electronically. Suppliers must refer to Part 2 of the RFSA entitled Supplier Instructions and Part 3 of the RFSA entitled Arrangement Preparation Instructions for further information on using this method.

1.3 Debriefings

Suppliers may request a debriefing on the results of the request for supply arrangements process. Suppliers should make the request to the Supply Arrangement Authority within 15 working days of receipt of the results of the request for supply arrangements process. The debriefing may be in writing, by telephone or in person.

1.4 Use of an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Supply Arrangement that is issued under this solicitation, refer to 6.12 Transition to an e-Procurement Solution (EPS).

The Government of Canada's press release provides additional information.

PART 2 - SUPPLIER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Supply Arrangements (RFSA) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual> issued by Public Works and Government Services Canada.

Suppliers who submit an arrangement agree to be bound by the instructions, clauses and conditions of the RFSA and accept the clauses and conditions of the Supply Arrangement and resulting contract(s).

The 2008 (2019-03-04) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

2.2 Submission of Arrangements

Arrangements must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSA:

Bid Receiving Unit
Public Works and Government Services Canada
Pacific Region, Acquisitions
401 – 1230 Government St
Victoria, BC V8W 3X4

Email address for epost Connect service:
TPSGC.RPReceptiondessoumissions-PRBidReceiving.PWGSC@tpsgc-pwgsc.gc.ca

Note: Arrangements will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation only, as detailed in Standard Instructions 2008, or to send arrangements through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

Bid Facsimile number: 250-363-3344

2.3 Federal Contractors Program for Employment Equity - Notification

The Federal Contractors Program (FCP) for employment equity requires that some contractors make a formal commitment to Employment and Social Development Canada (ESDC) - Labour to implement employment equity. In the event that this Supply Arrangement would lead to a contract subject to the Federal Contractors Program (FCP) for employment equity, the bid solicitation and resulting contract templates would include such specific requirements. Further information on the Federal Contractors Program (FCP) for employment equity can be found on Employment and Social Development Canada (ESDC) - Labour's website.

2.4 Enquiries - Request for Supply Arrangements

All enquiries must be submitted in writing to the Supply Arrangement Authority no later than 5 calendar days before the Request for Supply Arrangements (RFSa) closing date. Enquiries received after that time may not be answered.

Suppliers should reference as accurately as possible the numbered item of the RFSa to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Suppliers do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada.

2.5 Applicable Laws

The Supply Arrangement (SA) and any contract awarded under the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Suppliers may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of the arrangement, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Suppliers.

PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS

3.1 Arrangement Preparation Instructions

If the Supplier chooses to submit its arrangement electronically, Canada requests that the Supplier submits its arrangement in accordance with section 08 of the 2008 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The arrangement must be gathered per section and separated as follows:

Section I: Technical Arrangement
Section II: Financial Arrangement
Section III: Certifications

If the Supplier chooses to submit its arrangement in hard copies, Canada requests that the Supplier submits its arrangement in separately bound sections as follows:

Section I: Technical Arrangement (2 hard copies)
Section II: Financial Arrangement (1 hard copy)
Section III: Certifications (1 hard copy)

If the Supplier is simultaneously providing copies of its arrangement using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial arrangement only. No prices must be indicated in any other section of the arrangement.

Canada requests that suppliers follow the format instructions described below in the preparation of hard copy of their arrangement:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSA.

SECTION I: Technical Arrangement

In the technical arrangement, Suppliers should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

SECTION II: Financial Arrangement

On a separate page or pages provide a response to each of the financial evaluation criteria at 4.1.2.1.

II.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "B" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "B" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

SECTION III: Certifications

Suppliers must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Arrangements will be assessed in accordance with the entire requirement of the Request for Supply Arrangements including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the arrangements.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Offerors must meet all of the mandatory technical criteria under the Supply Arrangement. Offerors must demonstrate their compliance with the following table by providing substantial information describing

completely and in detail how each item is met or addressed. Bidders must clearly indicate where in their bid the substantial information for each of the items identified below can be found. Failure to meet any of the following mandatory technical criteria will result in the arrangement being declared non-responsive and given no further consideration.

ITEM	MANDATORY TECHNICAL CRITERIA	MET	NOT MET	STATE EXACTLY WHERE IN YOUR BID BY REFERENCE OR PAGE NO. THE INFORMATION CAN BE FOUND.
1.	MILL certificates must be provided with the materials;			
2.	Products must be prime metal, no seconds;			
3.	Itemized packing slips must accompany each shipment.			

4.1.2 Financial Evaluation

4.1.2.1 Financial Evaluation Criteria

Offerors must complete and submit the following checklist with their offer to indicate that they are fully compliant with the financial requirements under the Supply Arrangement.

ITEM	Mandatory Financial Evaluation Criteria	MET	NOT MET
1.	Compliance with the payment terms of the resulting contract (Net 30). Bids/arrangements containing alternate payment terms will be considered non-responsive and given no further consideration.		
2.	Suppliers/Contractors must agree to offer prices in Canadian dollars (CAD), Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.		
3.	The resulting bids against individual Supply Arrangements must offer CAD fixed/firm prices and be open for acceptance for thirty (30) days or such shorter period as specified in each individual bid solicitation (RFP).		
4.	<p>Delivery Point</p> <p>Goods must be consigned to the destination specified in the Contract and delivered:</p> <p>Delivered Duty Paid (DDP) Canadian Coast Guard, Base Shoal Point, 25 Huron Street Victoria, BC V8V 4V9 Incoterms 2000 for shipments from a commercial contractor.</p>		

4.2 Basis of Selection - Mandatory Technical and Financial Evaluation Criteria

An arrangement must comply with the requirements of the Request for Supply Arrangements and meet all mandatory technical evaluation criteria and financial evaluation criteria to be declared responsive.

4.2.1 Supply Arrangements (Multiple)

It is anticipated that multiple Supply Arrangements will be issued as a result of this Request for Supply Arrangements (RFSA).

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Suppliers must provide the required certifications and additional information to be issued a supply arrangement (SA).

The certifications provided by Suppliers to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an arrangement non-responsive, or will declare a contractor in default if any certification made by the Supplier is found to be untrue whether made knowingly or unknowingly during the arrangement evaluation period, or during the period of any supply arrangement arising from this RFSA and any resulting contracts.

The Supply Arrangement Authority will have the right to ask for additional information to verify the Supplier's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Supply Arrangement Authority will render the arrangement non-responsive, or constitute a default under the Contract.

5.1 Certifications Required with the Arrangement

Suppliers must submit the following duly completed certifications as part of their arrangement.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all suppliers must provide with their arrangement, if applicable, the declaration form available on the Forms for the Integrity Regime website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Supply Arrangement and Additional Information

The certifications and additional information listed below should be submitted with the arrangement, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Supply Arrangement Authority will inform the Supplier of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the arrangement non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process.

PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES

A. SUPPLY ARRANGEMENT

6.1 Arrangement

The Supply Arrangement covers the Work described in the Requirement at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Supply Arrangement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Supply Arrangement and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2020 (2017-09-21) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.

6.3.2 Supply Arrangement Reporting

The Supplier must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Supply Arrangement. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Supplier must provide this data in accordance with the reporting requirements detailed below but are not limited to the following information:

- i. the standing offer/supply arrangement number;
- ii. the supplier name;
- iii. the reporting period;
- iv. the call-up/contract number for each call-up/contract, including amendments;
- v. the client department;
- vi. the contracting authority;
- vii. the date of the call-up/contract;
- viii. the call-up/contract period;
- ix. the line items acquired/services provided;
- x. the value of the call-up/contract, Goods or Services Tax/Harmonized Sales Tax included, as applicable.

If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Supplier must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Supply Arrangement Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Supply Arrangement Authority no later than fifteen (15) calendar days after the end of the reporting period (the Timeframe by which each report must be submitted after the reporting period).

6.4 Term of Supply Arrangement

6.4.1 Period of the Supply Arrangement

The period for awarding contracts under the Supply Arrangement is from date of issuance to September 30, 2022.

6.4.2 Optional Goods and/or Services

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex "A" of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

6.4.3 Option to Extend the Supply Arrangement (SA)

The SA holder grants to Canada the irrevocable option to extend the term of the Supply Arrangement by up to 2 additional one-year period(s) under the same conditions. The SA holder agrees that, during the extended period of the SA, it will be paid in accordance with the applicable provisions as set out in the SA.

Canada may exercise this option at any time by sending a written notice to the SA holder at least 30 calendar days before the expiry date of the SA. The option may only be exercised by the Supply Arrangement Authority, and will be evidenced for administrative purposes only, through an amendment to SA.

6.4.3 Delivery Point

Delivery of the requirement will be made to the delivery point and in accordance with instructions specified below.

1. Canadian Coast Guard, Base Shoal Point, 25 Huron Street Victoria, BC V8V 4V9
2. Advise Coast Guard at least three (3) working days prior to delivery;
3. For delivery, contact: (250) 480-2622
4. Shipping/Receiving hours: Monday through Friday, 9:00AM to 3:00PM (Pacific Time)

6.4.4 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) Canadian Coast Guard, Base Shoal Point, 25 Huron Street Victoria, BC V8V 4V9 Incoterms 2000 for shipments from a commercial contractor.

6.5 Authorities

6.5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Christine Cress
Public Works and Government Services Canada
Pacific Region, Acquisitions
401 – 1230 Government St
Victoria, BC V8W 3X4
Telephone: 250-514-9294
E-mail address: Christine.Cress@pwgsc.gc.ca

The Supply Arrangement Authority is responsible for the issuance of the Supply Arrangement, its administration and its revision, if applicable.

6.5.2 Supplier's Representative (Fill in or delete, as applicable.)

Name: _____

Company Position/Title: _____

Telephone No. _____

Facsimile No. _____

E-mail address: _____

6.6 Identified User

The Identified User (IDENTIFIED USER) is:

Fisheries and Oceans Canada
Canadian Coast Guard
Maritime and Civil Infrastructure
25 Huron St
Victoria, BC V8V 4V9

6.7 On-going Opportunity for Qualification

A Notice will be posted once a year on the Government Electronic Tendering Service (GETS) to allow new Suppliers to become qualified. Existing qualified Suppliers, who have been issued a supply arrangement, will not be required to submit a new arrangement.

6.8 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the articles of the Supply Arrangement;
- b) the general conditions 2020 (2017-09-21) General Conditions - Supply Arrangement - Goods or Services;
- c) Annex A, Requirement;
- d) the Supplier's arrangement dated _____ .

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Supplier in its arrangement or precedent to issuance of the Supply Arrangement (SA), and the ongoing cooperation in providing additional information are conditions of issuance of the SA and failure to comply will constitute the Supplier in default. Certifications are subject to verification by Canada during the entire period of the SA and of any resulting contract that would continue beyond the period of the SA.

6.10 Applicable Laws

The Supply Arrangement (SA) and any contract resulting from the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

6.11 Transition to an e-Procurement Solution (EPS)

During the period of the Supply Arrangement, Canada may transition to an EPS for more efficient processing and management of individual contracts for any or all of the SA's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Supplier with at least a three-month notice to allow for any measures necessary for the integration of the Supply Arrangement into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Supplier chooses not to provide the supply arrangement of their goods or services through the e-procurement solution, the Supply Arrangement may be set aside by Canada.

B. BID SOLICITATION

6.1 Bid Solicitation Documents

Canada will use the following bid solicitation templates based on the estimated dollar value and complexity of the requirement:

- Simple, for low dollar value requirements;
- Medium Complexity (MC), for medium complexity requirements.

A copy of the standard procurement template(s) can be requested by suppliers from the Supply Arrangement Authority or the Contracting Authority, as applicable.

Note: References to the MC and Simple templates in PWGSC Requests for Supply Arrangements are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

The bid solicitation will contain as a minimum the following:

- (a) security requirements if applicable;
- (b) a complete description of the Work to be performed;

- (c) 2003, Standard Instructions - Goods or Services - Competitive Requirements;
For PWGSC Supply Arrangements where the integrity provisions were incorporated at the RFSA stage and the Bidder has already provided a list of directors or owner's name(s), subsections 3.a) of Section 01 Integrity Provisions – Bid in Standard Instructions 2003, are replaced with the following:

Subsection 3.a) of Section 01, Integrity Provisions – Bid of the Standard Instructions 2003 incorporated by reference above, is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the Ineligibility and Suspension Policy. During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of directors;
- (d) bid preparation instructions;
- (e) instructions for the submission of bids (address for submission of bids, bid closing date and time);
- (f) evaluation procedures and basis of selection;
- (g) certifications;
- a. Federal Contractors Program (FCP) for Employment Equity – Notification;
 - b. Integrity Provisions - Declaration of Convicted Offences;
- (h) conditions of the resulting contract.

6.2 Bid Solicitation Process

6.2.1. Bids will be solicited for specific requirements within the scope of the Supply Arrangement (SA) from Suppliers who have been issued a SA.

6.2.2. The following forms must be used for the first page of the bid solicitation document and the first page of the resulting contract document. These forms are available on the Electronic Forms Catalogue (http://publiservice-app.tpsgc-pwgsc.gc.ca/forms/text/search_for_forms-e.html) website.

- a. PWGSC-TPSGC 9400-3, Bid Solicitation
- b. PWGSC-TPSGC 9400-4, Contract

6.2.3. Bids will be solicited for specific requirements within the scope of the SA from suppliers who have been issued a SA.

6.2.4. The bid solicitation will be sent directly to SA holders via fax or email.

6.2.5. The IDENTIFIED USER will be allowed to issue individual solicitations to pre-qualified suppliers and will be based on the requirements of IDENTIFIED USER and the Work to be performed.

6.2.6. For requirements estimated below \$25,000.00 (applicable taxes included):

Approved Client Authorities are authorized to direct and award resulting Contracts against Supply Arrangements (SAs) for requirements valued at below \$25,000.00 using template Low Dollar Value Bid Solicitation (RFP) and Resulting Contract Template (Simple) to all SA holders. Bidders must be provided with a minimum of 5 business days in which to respond to the RFP.

6.2.7. For requirements where the estimated price does not exceed \$200,000.00 (applicable taxes included):

The IDENTIFIED USER will issue an RFP using template Medium Complexity Bid Solicitation and Resulting Contract Template (MC) to all SA holders. Bidders must be provided with a minimum of 15 calendar days in which to respond to the RFP.

6.2.8. For requirements estimated above \$200,000.00 (applicable taxes included):

The IDENTIFIED USER will submit a signed 9200 requisition to the PSPC Contracting Authority for processing outside the scope of the supply arrangements.

C. RESULTING CONTRACT CLAUSES

6.1 General

The conditions of any contract awarded under the Supply Arrangement will be in accordance with the resulting contract clauses of the template used for the bid solicitation.

For any contract to be awarded using the template:

- (a) Simple (for low dollar value requirements), general conditions 2029 will apply to the resulting contract;
- (b) MC (for medium complexity requirements), general conditions 2010A will apply to the resulting contract.

The above templates are available in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

ANNEX "A" - REQUIREMENT

TITLE: Aluminum Structural Sections

FOR: Oceans Protection Plan

CLIENT DEPARTMENT: Fisheries and Oceans Canada,
Canadian Coast Guard,
Maritime and Civil Infrastructure

1.0 OBJECTIVE

The Canadian Coast Guard (CCG) requires Aluminum Structural Sections to support the fabrication and installation by CCG of Marine Communications and Traffic Services (MCTS) equipment under the federal government's Ocean Protection Plan (OPP). The initial requirement is for aluminum structural sections and plate that CCG will weld and fabricate into new Marine Communications and Traffic Services (MCTS) buildings at Mount Gil, Denny Island, Safety Mountain, and Mount Collinson to improve radar coverage on the BC coast. This project will involve supply of materials to support the Coast Guard's own Canadian Welding Bureau (CWB) certified fabrication shop at the Shoal Point base in Victoria BC. This requirement also includes the provision of, as and when requested, additional optional aluminum sections.

2.0 BACKGROUND

Under the OPP, Mount Gil, Denny Island, Safety Mountain, and Mount Collinson were identified as new radar sites that could provide greater reliability and improved radar coverage in BC waterways. Each site will have buildings fabricated by CCG welders and fabricators, and these buildings will house the radio and microwave communications equipment as well as diesel generators and fuel storage tanks.

3.0 SCOPE OF WORK

The Canadian Coast Guard requires the supply of structural aluminum sections during the period of the Supply Arrangement (SA) and in accordance with the minimum mandatory performance specifications detailed in each Request for Proposal issued against the SA.

MANDATORY TECHNICAL REQUIREMENTS OF SUPPLY ARRANGEMENT ARE:

4. Mill Reports must be made available upon request;
5. Products must be prime metal, no seconds;
6. Itemized packing slip must accompany each shipment.

It is estimated that two buildings will be built each year. Actual usage will vary and may include items not listed but will consist of only aluminum fabricated products.

Due to the quantity of materials and limited CCG storage facilities, it is anticipated that CCG will require materials for each building in stages as fabrication progresses.

The section properties are referenced by designation. Lists of dimensions and section properties for the specific geometric shapes are referenced from the Aluminum Association, Aluminum Design Manual 2015.

The material properties and alloy-temper specifications are referenced to the ASTM standards B221M -13 Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes (Metric) and B209M-14 Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate (Metric)

The following table is a sample of products that make up one building. The estimated quantities are for each building.

Section	Designation	Length	Alloy-Temper	ASTM Standard	Est. qty for one building
I - Beam	I 12 x 11.7	8283 mm	6061-T6	B221M-13	4
I - Beam	I 10 x 8.65	5120 mm	6061-T6	B221M-13	23
Channel	CS 10 x 6.23	6453 mm	6061-T6	B221M-13	4
Channel	CS 10 x 6.23	5120 mm	6061-T6	B221M-13	12
Channel	CS 2 x 0.577	6096 mm	6063-T5	B221M-13	90
Channel	CS 6 x 3.6	3657 mm	6061-T6	B221M-13	12
Channel	CS 6 x 6.42	6096 mm	6061-T6	B221M-13	4
Channel	CS 6 x 6.42	6453 mm	6061-T6	B221M-13	2
Angle	LS 3 x 3 x .25	6453 mm	6061-T6	B221M-13	10
Angle	LS 3 x 3 x .25	5120 mm	6061-T6	B221M-13	10
Plate	PL .375 x 48	2440 mm	6061-T651	B209M-14	11
Plate	PL .375 x 48	3658 mm	6061-T651	B209M-14	11
Plate	PL .250 x 48	2440 mm	3003-H22	B209M-14	19
Plate	PL .250 x 48	3660 mm	6061-T651	B209M-14	12
Plate	PL .250 x 60	3048 mm	5052-H32	B209M-14	40
Plate	PL .188 x 48.5	3658 mm	6061-T651	B209M-14	48

ANNEX "B" – ELECTRONIC PAYMENT INSTRUMENTS
--

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, Section II.1, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only);
- ☐ Large Value Transfer System (LVTS) (Over \$25M)