



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scotia
B3J 1T3
Bid Fax: (902) 496-5016

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet CCGS Hudson - Crane Survey	
Solicitation No. - N° de l'invitation F5561-190475/A	Date 2019-06-14
Client Reference No. - N° de référence du client F5561-19-0475	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-304-10721	
File No. - N° de dossier HAL-9-83038 (304)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-07-05	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Bowman, Paul	Buyer Id - Id de l'acheteur hal304
Telephone No. - N° de téléphone (902) 802-8304 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF FISHERIES AND OCEANS MARITIMES REGIONAL HQ BLDG 50 DISCOVERY DR - LEVEL 4 DARTMOUTH NOVA SCOTIA B2Y4A2 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scot
B3J 1T3

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement applicable to this solicitation.

1.2 Statement of Work

The Department of Fisheries and Oceans, Canadian Coast Guard has a requirement for a survey and refurbishment of the Hampton Crane. The crane must be completely dismantled and overhauled and obtain a 5-year Survey Credit from the ABS Classification Society as detailed in ANNEX A.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

1.5 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

The 2003 standard instructions is amended as follows:

- Section 08, entitled Transmission by facsimile or by epost Connect, is amended as follows:
subsection 2. is deleted entirely and replaced with the following:

2. epost Connect

- a. Unless specified otherwise in the bid solicitation, bids may be submitted by using the [epost Connect service](#) provided by Canada Post Corporation.

- i. PWGSC, National Capital Region: The only acceptable email address to use with epost Connect for responses to bid solicitations issued by PWGSC headquarters is:

tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca

or, if applicable, the email address identified in the bid solicitation.

-
- ii. PWGSC regional offices: The only acceptable email address to use with epost Connect for responses to bid solicitations issued by PWGSC regional offices is identified in the bid solicitation.
 - b. To submit a bid using epost Connect service, the Bidder must either:
 - i. send directly its bid only to the specified PWGSC Bid Receiving Unit, using its own licensing agreement for epost Connect provided by Canada Post Corporation; or
 - ii. send as early as possible, and in any case, at least six business days prior to the solicitation closing date and time, (in order to ensure a response), an email that includes the bid solicitation number to the specified PWGSC Bid Receiving Unit requesting to open an epost Connect conversation. Requests to open an epost Connect conversation received after that time may not be answered.
 - c. If the Bidder sends an email requesting epost Connect service to the specified Bid Receiving Unit in the bid solicitation, an officer of the Bid Receiving Unit will then initiate an epost Connect conversation. The epost Connect conversation will create an email notification from Canada Post Corporation prompting the Bidder to access and action the message within the conversation. The Bidder will then be able to transmit its bid afterward at any time prior to the solicitation closing date and time.
 - d. If the Bidder is using its own licensing agreement to send its bid, the Bidder must keep the epost Connect conversation open until at least 30 business days after the solicitation closing date and time.
 - e. The bid solicitation number should be identified in the epost Connect message field of all electronic transfers.
 - f. It should be noted that the use of epost Connect service requires a Canadian mailing address. Should a bidder not have a Canadian mailing address, they may use the Bid Receiving Unit address specified in the solicitation in order to register for the epost Connect service.
 - g. For bids transmitted by epost Connect service, Canada will not be responsible for any failure attributable to the transmission or receipt of the bid including, but not limited to, the following:
 - i. receipt of a garbled, corrupted or incomplete bid;
 - ii. availability or condition of the epost Connect service;
 - iii. incompatibility between the sending and receiving equipment;
 - iv. delay in transmission or receipt of the bid;
 - v. failure of the Bidder to properly identify the bid;
 - vi. illegibility of the bid;
 - vii. security of bid data; or,
 - viii. inability to create an electronic conversation through the epost Connect service.
 - h. The Bid Receiving Unit will send an acknowledgement of the receipt of bid document(s) via the epost Connect conversation, regardless of whether the conversation was initiated by the supplier using its own license or the Bid Receiving Unit. This acknowledgement will confirm only the receipt of bid document(s) and will not confirm if the attachments may be opened nor if the content is readable.
 - i. Bidders must ensure that they are using the correct email address for the Bid Receiving Unit when initiating a conversation in epost Connect or communicating with the Bid Receiving Unit and should not rely on the accuracy of copying and pasting the email address into the epost Connect system.
 - j. A bid transmitted by epost Connect service constitutes the formal bid of the Bidder and must be submitted in accordance with section 05.

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-) (<https://buyandsell.gc.ca/policy-and->

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guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.1.1 **SACC Manual Clauses**

[B1000T](#) (2014-06-26), Condition of Material

2.2 **Submission of Bids**

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

Public Services and Procurement Canada

Bid Receiving Unit – Nova Scotia

1713 Bedford Row

Halifax, NS B3J 1T3

epost - TPSGC.RAReceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

Facsimile number: (902) 496-5016

2.3 **Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 **Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 References

Bidders shall provide 3 detailed examples of the firms experience in providing similar maintenance and overhaul of ship cranes and installations onboard ships, or Auxiliary vessels, in the last five (5) years, of similar size, scope, and complexity.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications
Section IV: Additional Information

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copies)
Section III: Certifications (1 hard copies)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

The bidder must clearly demonstrate with their proposal in Annex D, they meet and comply with the requirement.

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection

4.2.1

SACC Manual Clause [A0031T](#) (2010-08-16), Basis of Selection – Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Statement of Work

The Department of Fisheries and Oceans, Canadian Coast Guard has a requirement for a survey and refurbishment of the Hampton Crane. The crane must be completely dismantled and overhauled and obtain a 5-year Survey Credit from the ABS Classification Society as detailed in ANNEX A.

6.3 Standard Clauses and Conditions

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All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.3.2 Supplemental General Conditions

[1029](#) (2018-12-06) Ship Repairs, apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to March 31, 2020 inclusive

6.4.2 Delivery Date

All the deliverables must be received on or February 29, 2020.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

6.5 Authorities

Name: Paul Bowman
Title: Supply Specialist
Public Services and Procurement Canada
Address: 1713 Bedford Row, Halifax, NS B3J 1T3

Telephone: (902) 802-8304
Facsimile: (902) 496-5016
E-mail address: paul.bowman@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

Name: Tim Matthews
Title: Sr. Vessel Maintenance Manager
Organization: Canadian Coast Guard
Address: 50 Discovery Dr., Dartmouth, NS B2Y 3Z8

Telephone: 902-476-1735

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E-mail address: tim.matthews@dfo-mpo.gc.ca

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (*Bidders are to provide the following*):

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Fax: _____

E-mail: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B (Mandatory Price Table) for a cost of \$ _____ (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17), Limitation of Price

6.6.3 Milestone Payments – Not subject to holdback

Canada will make milestone payments in accordance with the Schedule of Milestones detailed in the Contract and the payment provisions of the Contract if:

- a. an accurate and complete claim for payment using [PWGSC-TPSGC 1111](#), Claim for Progress Payment, and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all the certificates appearing on form [PWGSC-TPSGC 1111](#) have been signed by the respective authorized representatives;

- c. all work associated with the milestone and as applicable any deliverable required has been completed and accepted by Canada.

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.7 Invoicing Instructions

Invoicing Instructions - Progress Payment Claim - Supporting documentation not required

1. The Contractor must submit a claim for payment using form [PWGSC-TPSGC 1111](#), Claim for Progress Payment.

Each claim must show:

- a. all information required on form [PWGSC-TPSGC 1111](#);
 - b. all applicable information detailed under the section entitled "Invoice Submission" of the general conditions;
 - c. the description and value of the milestone claimed as detailed in the Contract.
2. Applicable Taxes, must be calculated on the total amount of the claim before the holdback is applied. At the time the holdback is claimed, there will be no Applicable Taxes payable as it was claimed and payable under the previous claims for progress payments.
 3. The Contractor must prepare and certify one original and two (2) copies of the claim on form [PWGSC-TPSGC 1111](#), and forward it to the information below. The Technical Authority and the Contracting Authority will review the claim for certification and onward submission to the Payment Office for the remaining certification and payment action.
 4. The Contractor must not submit claims until all work identified in the claim is completed.

Invoices are to be made out to:

Valerie Heffernan
Canadian Coast Guard
Email : Valerie.Heffernan@dfo-mpo.gc.ca
Telephone : 902-772-5164

The original invoice is to be forwarded by email for verification to:

Public Works and Government Services Canada
Atlantic Region, Acquisitions - Marine
1713 Bedford Row
Halifax, Nova Scotia

B3J 1T3
Attention: Paul Bowman
paul.bowman@pwgsc-tpsgc.gc.ca

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2010A](#) (2018-06-21), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment
- (e) the Contractor's bid dated _____

6.11 SACC Manual Clauses

[B7500C](#) (2006-06-16) Excess Goods
[D0018C](#) (2007-11-30) Delivery and Unloading
[A9068C](#) (2010-01-11) Government Site Regulations
[G1005C](#) (2016-01-28) Insurance

6.11.1 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.12 Insurance

The Contractor must comply with the insurance requirements specified in Annex E. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

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The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

ANNEX "A"

STATEMENT OF WORK

STATEMENT OF WORK

CCGS HUDSON



HAMPTON CRANE QUINQUENNIAL SURVEY

1: Scope:

The intent of this specification is to completely dismantled and overhaul the Hampton Crane and obtain a 5-year Survey Credit from the ABS Classification Society.

2: Technical Description:

2.1. General

- 2.1.1. Contractor is responsible for all ancillary services necessary to complete the specification item. This includes, but is not limited to, strip out, cramage, transportation, staging, cleaning, debris removal and disposal, etc.
- 2.1.2. All materials to be contractor supply unless otherwise stated.
- 2.1.3. The equipment to be overhauled is listed below along with the available data:
 - a) Slewing Gearboxes – 2 off – Hampton # HTLS 254
 - b) Slewing Motors – 2 off
 - c) Hydraulic Pump – 1 off
 - d) Electric Motor – 1 off – Stromberg HXKR/C405 A2, 200M, 440 V, 60 Hertz, 3 phase, 45 KW, with a 220 V Stanstill heater
 - e) Hydraulic oil tank – approx 600L capacity
 - f) Telescopic boom – 2 sections
 - g) Topping cylinder – one off
 - h) All pins, bushings, bearings, and sliding surfaces
 - i) One winch - # MH 9171-1 (as per drawing number)
- 2.1.4. The crane is presently off the Vessel and secured at CCG facilities in Shearwater. Arrangements will have to be made with the CGTA to allow the Contractor access to pick up the Crane at that site. The CGTA for this Contract is:

Tim Matthews
Senior Vessel Maintenance Manager
Canadian Coast Guard Marine Engineering
Cell: 902-476-1735
Email: tim.matthews@dfo-mpo.gc.ca

PHASE I – Inspection and Refurbishment (Contract award – October 31, 2019)

- 2.1.5. The Contractor must transport the Hampton Crane from CCG facilities to their workshop and completely overhaul the Crane as per spec.
- 2.1.6. The cranes mechanical and hydraulic components must be removed, dismantled, cleaned, and laid out for inspection.
- 2.1.7. The contractor will be responsible for the collection and disposal of all of the old hydraulic fluids and lubricants. The contractor must supply and install new Nuto H-32 hydraulic oil. The contractor shall bid on the supply of 615 L of oil plus the supply and disposal of all fluids required for flushing purposes. The sump tank must be opened up, cleaned out, and inspected. Lint free rags must be used in wiping out the tank internals. A final inspection by the CGTA will be carried out prior to closing up the tank. Any opening that

remain between tank cleaning and component installation must be suitably covered to prevent any ingress of foreign material. New contractor supplied Buna –N gaskets will be made up and installed during the closing up of the tank.

- 2.1.8. The motor is located within the crane base. It is mounted under the tank and pump. The motor will be removed through the access door in the base after it is released from its coupling with the pump and its securing arrangement. The motor must have the following work performed on it:
- a) The motor must be mechanically and electrically disconnected. The wiring connections must be permanently marked and identified to ensure that the motor leads are reconnected to the correct pole on the connection box.
 - b) The motor must be completely dismantled, cleaned with suitable approved solvents and lint-free rags, dried and laid out for inspection. All insulation must be inspected for cracking, softening, oil saturation, breaks, and signs of overheating.
 - c) Insulation megger tests of the stator windings must be taken and the results recorded after the cleaning is completed. A minimum value of 100 mega ohms will be accepted. These results are to be transmitted to the CGTA upon completion of the tests. Once this test is completed, the stator windings are to be given a thin coat of air drying varnish, GE # 1202 or equivalent. The motor is to be megger tested again after it is reinstalled, and the results recorded for presentation to the CGTA. Significant negative deviations of the megger readings must be corrected by the contractor.
 - d) The shaft in way of the bearings must be inspected for wear and defects. The bearing housing areas are to be inspected for defects and wear. New bearings must be supplied and installed.
 - e) The armature must be dynamically balanced.
 - f) Any defects are to be brought to the attention of the CGTA. Repairs or required parts, including all gasket materials and new bearings will be obtained through a contract amendment.
 - g) Once the parts and components are ready for inspection, the Contractor must notify the CTGA and attending ABS Surveyor so that a survey inspection can be carried out.
 - h) When approvals have been completed, the motor is to be reassembled in good order returned to the ship, and re-installed.
 - i) The motor must be functionally tested in conjunction with the pump during trials.
- 2.1.9. All hydraulic components must be overhauled as per the recommendations of the manufacturer's instructions. All hydraulic ram/cylinders and seals must be dismantled, cleaned and inspected for defects.
- 2.1.10. All sheaves, pins, and fasteners, and locking arrangements must be cleaned to bare metal and inspected for defects. The roller assembly for the support of the inner boom is to be removed, cleaned and inspected for wear and defects. The structure of the inner and outer booms is to be inspected for defects after cleaning and preparation for painting. All of these items will require the approval of CGTA and the attending ABS Surveyor.
- 2.1.11. All grease ways must be cleaned and proven clean. New stainless steel grease fittings must be supplied and installed.
- 2.1.12. All fasteners must be cleaned to bare metal and inspected for defects

- 2.1.13. All hoses must be renewed as per system pressure design requirements upon completion of function and load tests. All hoses must be pressure tested and flushed prior to installation and form part of the final test report. All fittings must be denso taped to protect the fitting against corrosion. Hoses must be tagged with an identifier that will correspond to a tag that will be affixed to point of removal. Where hoses are removed suitable caps and plugs must be supplied to removal points and hoses, so as to prevent the egress of hydraulic fluids into the environment and to prevent the ingress of foreign materials into hydraulic equipment and hoses
- 2.1.14. The seats and attachment surfaces to which the removed components are secured to must be cleaned in way of contact with the equipment and inspected for defects. Once cleaned and examined a thin film of clean oil is to be applied to prevent corrosion.
- 2.1.15. The slew drive gearing and bearings will be solvent washed and inspected for wear and defects. The contractor must supply and apply lubricant for the slewing gear teeth, bearings and the slewing gearboxes when required. Listed below are "ESSO" products that are acceptable. Substitutes must meet or exceed these listed lubricants for an operating temperature range of -10 to 30 degrees C.
- a) Slew ring and drive gears -Surret fluid 30
 - b) Slewing ring bearings – Beacon EP 2
 - c) Slewing gearboxes – ESSO torque fluid 56
- 2.1.16. All repairs and replacement parts will be supplied by a contract amendment. The contractor will be responsible for the sourcing and procurement of all required parts, components, materials and supplies. New bearings, gaskets, and seals will be installed in all locations. An allowance of \$30,000.00 will be included in the bid for replacement parts. This will be adjusted up or down as per contractor supplied invoices
- 2.1.17. All components must be reassembled and reinstalled in their original locations. All fasteners must be secured as per required torque values. All fasteners must have an anti-seize compound applied prior to assembly. All hoses must be reconnected as per original arrangement.
- 2.1.18. Upon completion of all shop work the crane must be mounted to a testbed and be function and load tested at the contractors facility. ABS and CGTA must be present for all testing and ABS approvals for the year survey must be signed off.
- 2.1.19. The crane must be returned to CCG facilities in Shearwater. All shipping and Cranage shall be included in the contractors bid.

PHASE II – Reinstallation and Testing (January - February 2020)

- 2.1.20. The crane will be delivered to the ship's side and must be reinstalled by the contractor as per original. The contractor is responsible for all carnage and shipping to move the Crane from the Shearwater storage facility, to BIO Jetty and have the Crane lifted into place on the ship.

- 2.1.21. The ship's crew will connect the electrical leads. The hydraulic oil tank must be filled to the half way level of the sight glass. The system must be charged and all entrained air bled off. The oil level must be returned to the half way mark of the sight glass after the air is bled off of the various individual hydraulic legs. The rotational direction of the motor must be verified. If the direction is opposite to what is required the contractor will be responsible for rectifying the issue.
- 2.1.22. The system must be run up and adjusted to the required operating parameters. All functions must be tested. All fluid connection points must be inspected for leakages. The ship's crew will operate the crane under the direction of the contractor.
- 2.1.23. A final function testing must be completed as per CGTA direction. Contractor must allow for one full day (8 hours) of attendance of one mechanical and one hydraulic personnel to be onsite at the vessel for final function/load testing after the final install is complete. Once the proof test has been satisfactorily completed all hydraulic fittings must again be inspected for leaks. All defects must be corrected by the contractor.
- 2.1.24. All fittings and exposed hydraulic control components will be wrapped with "DENSO" tape or equivalent to protect them from corrosion.

2.2. General – Coating

- 2.2.1. The Crane and all associated parts including the crane base on the ship and the platform must be prepared and Coatings to be applied as per Product Surface Preparation and Application Sheets (attached) for Wasser Coatings. All components must be grit blasted to an SSPC-SP-06 Commercial Blast Standard. The Coating System is described below:
- I. All surfaces must be cleaned with HOLDTIGHT 102 to remove any remaining salts.
 - II. One (1) Stripe coat of Wasser primer – MC- MIOZINC (DFT 3mil) to all edges, crevices, nuts, bolts, back to back angle and weld seams.
 - III. Full Prime coat of Wasser primer – MC- MIOZINC (DFT 3mil) to all areas and previously Stripe coated areas.
 - IV. An intermediate coat of MC-CR White (DFT 3-5mil)
 - V. A topcoat of Wasser M/C Luster Buff E -143, (DFT 3-5mil) for the boom, crane base and other parts that were previously painted buff.
 - VI. A topcoat of Wasser M/C Luster 100, RAL 9004 Black, (DFT 3-5mil) Components that were previously painted black.
- 2.2.2. All Surface prep and each application of the coatings must be witnessed and signed off by a CG supplied NACE inspector and CGTA.

2.3. Location

- 2.3.1 The Hampton Crane is located on the Stbd side quarterdeck between frames 0 and 4.

2.4. Interferences

- 2.4.1. Any guidance provided by CCG should not in any way be considered inclusive. All interference items must be determined by contractor at vessel viewing prior to bidding. Any and all interference items must be removed and reinstalled in as found condition at contractor's expense and no extra allowances will be granted for removal and reinstallation of interference item.

3. References:

3.1 Guidance Drawings/nameplate data

3.1.1 Nameplate data

Hampton – Type MH8224, electro-hydraulic
Supplier – Hampton Engineering

23 Buchanan Court
London, Ontario
N5Z 4P9

519-865-5300
Weight – 22,000 lbs.
Load rating – 5.45 tons @ 9.75 M
360 degree rotation
Two section telescoping boom
Single luffing cylinder
Date of manufacture – 1983

3.1.2 Drawings

- a. 40207 "ANTI TWO BLOCK DEVICE"
- b. MH 7015 "WIRE SHEAVE BRACKET (FOR TELESCOPIC JIB) SHEAVE: SK1502, S.W.L. 3T/PART"
- c. MH-7015-H5 "SHEAVE BRACKET MODIFICATIONS"
- d. MH 8224-3 "TELESCOPE CRANE MH 8224, 5,45T,6,1-9,75M/1,5M – 360 degree"
- e. MH 8224-3F "MH8224 HOSE & FITTING ASS'Y" sheet 2 of 2 (shows the hydraulic circuit)
- f. MH 8224.11 "TELESCOPIC JIB, 5,45T,6,1-9,75M INNER BOX, ASSY & DETAILS"
- g. MH 8224.12 "TELESCOPIC JIB, 5,45T,6,1-9,75M OUTER BOX, ASSEMBLY"
- h. MH 8224.13 "TELESCOPIC JIB (OUTER) PL. DETAILS W/CYL. BRACKET"
- i. MH 8224.14 "TELESCOPIC JIB, 5,45T,6,1-9,75M ROLLER/BOLT DETAILS ETC."
- j. MH 8224.15 "JIB BEARING/BOLT CYL BOLTS"
- k. MH 8024-H4 "CRANE BASE-BOTTOM FLANGE"

3.2 Standards and Regulations

- 3.2.1 SO 4406 – 1999 – Hydraulic fluid power -- Fluids -- Method for coding the level of contamination by solid particles
- 3.2.2 ISO 18413:2002 – Hydraulic fluid power – Cleanliness of parts and components – Inspection document and principles related to containment collection, analysis, and data reporting.
- 3.2.3 ISO/TR 10949:2002 – Hydraulic fluid power – Component cleanliness – Guidelines for achieving and controlling cleanliness of components from manufacture to installation.
- 3.2.4 ISO/TS 16431:2002 – Hydraulic fluid power – Verification of cleanliness.

3.3 Owner Furnished Material

- 3.3.1 None

4. Proof of Performance:

4.1. Inspection

4.1.1 Inspection Hold Points

- a) **Hold point 1-** CGTA and the ABS Surveyor must be notified and present to witness the NDE and NDT of all components upon completion of paint removal on components.
- b) **Hold point 2-** CGTA and ABS Surveyor must be notified and present to inspect all hydraulic components laid out for testing as per section 2.1.13.
- c) **Hold Point 3-** CGTA to witness the steel preparation of all components prior to priming.
- d) **Hold Point 4-** CGTA and NACE Inspector must be present for an inspection upon completion of surface preparation and after the application of each coat of paint.
- e) **Hold Point 5 –** CGTA and ABS must be present for function and load testing at contractors facility

4.1.2 Measurements (standard) must be taken on the boom hinge pin and bushings and both luffing cylinder heel and head pins and bushings.

4.1.3 The grease passages in each hydraulic cylinder pin bores must be proven clear and free.

4.1.4 Contractor must provide a 24 hr notice to CCG and the attending ABS representative prior to all inspections.

4.1.5 All surface preparations, primer coatings and final coatings must be approved by a CG supplied Level III NACE inspector before proceeding to the next step of the coating.

-
- 4.1.6 All work must be completed to the satisfaction of the CGTA, ABS representative and onsite Paint representative.

Testing

- 4.2.1 The crane will be function tested at the contractors facility and witnessed by the CGTA and ABS inspector. The tests to be conducted are as follows:
- a) Performance abilities with no load are to be recorded. Time to slew in both directions, scope in and out and top and lower the boom will be recorded.
 - b) Contractor will conduct a vibration analysis review of the motor. Starting and no load amperage readings will be taken and recorded before the removals begin and again after the overhaul have been completed. A full load amperage reading will be taken during the ABS certification trials.
- 4.2.2 Crane frame, boom, and ancillary equipment and fittings must undergo Non-Destructive Testing and Examination by Level II certified personnel. CGTA and the attending ABS Surveyor will direct the Contractor on the specific areas for testing. Areas to be NDE and NDT are listed as follows:
- a) Load hook and shank elongation, fatigue cracking and laminar cracking
 - b) Main boom hinge pins, bosses, and bushings
 - c) All cylinder pins and connections
 - d) Boom extension section
 - e) Sheaves, sheave pins, bosses, and bushings
 - f) Turret ears, bosses, and turret to bearing mounting bolts
 - g) Winch mounting plates and bolts. Winch drum and wedge
 - h) Winch brake
 - i) Rotational bearing
 - j) Pedestal to bearing flange & weld, bolts, and gussets
 - k) Pedestal to foundation interface.
 - l) Swing drive pinions, gearboxes and brakes.
- 4.2.3 The boom sections must be tested for thickness of material upon completion of media blasting. The Contractor must supply costing for 200 shots separately. This cost must be added to the overall bid price and be prorated to a unit cost per 10 shots and used for adjustment as required. The location of the shots must be determined by the CGTA and ABS inspector after the boom sections are dismantled. The Contractor must record the results on

a sketch which will show the location of each shot. This sketch will form part of the final Report.

- 4.2.4 Upon completion of all coating applications the Contractor must take no less than 5 dry film spot thickness readings of the coating in each 10 m2. The dry film thickness measurements of must meet the numerical requirements of the SSPC PA 2 Appendix 1. Readings must be recorded and be contained in the final report
- 4.2.5 The Contractor must take and record the swing motor drive pinion gear backlash prior to the removal of each swing motor. This must be taken once again and recorded upon installation of both swing motor assemblies upon completion of all work.
- 4.2.6 The crane must be proof tested for ABS certification. The Contractor must supply all the required weights. The weight to be applied for the proof test will be 5772 Kg (12,700 lbs).

4.2. Certification

- 4.2.1. All welders must be certified as per CCG Welding Specification n-eng CT-043-eq-eg-001-E and ABS regulatory requirements.
- 4.2.2. ABS approval and sign off document must be completed and presented to CGTA as per paragraph 2.3 of services. Copies of the sign off document must be included with the post refit deliverables.

5. Deliverables:

5.1. Reports, Drawings and Manuals

- 5.1.1. Two (2) PDF copy of the results of all testing and readings taken indicated in Sections 4.1 and 4.2 must be submitted in report form to the CGTA on separate USB drives.
- 5.1.2. The Contractor must provide Two (2) PDF coating application and thickness reports on the USB drives listed in para 5.1.1. These reports must be produced by the painting contractor and signed off by CG supplied NACE. These reports must detail all of the particulars of the coating application process as completed by the Contractor. The report must include environmental conditions such as temperatures and relative humidity at the time of coating. The report must also include all thickness readings conducted during the coating process, as directed by the manufacturer.

ANNEX "B"

BASIS OF PAYMENT

Milestones and Basis of Payment

Bidder must submit their financial pricing using the financial evaluation table provided in this Annex. Pricing offered must be in Canadian dollars, **Applicable Taxes Excluded**, DDP (Incoterms 2010) to, shipping charges, Canadian Customs duties and excise taxes included.

Canada will make milestone payments in accordance with the Schedule of Milestones detailed in the Contract and the payment provisions of the Contract if:

- a) an accurate and complete claim for payment using [PWGSC-TPSGC 1111](#), Claim for Progress Payment, and any other document required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b) all the certificates appearing on form [PWGSC-TPSGC 1111](#) have been signed by the respective authorized representatives;
- c) all work associated with the milestone and as applicable any deliverable required has been completed and accepted by Canada.

Final Destination of Goods:

Delivered Duty Paid (DDP) to the Canadian Coast Guard, 1 Challenger Drive, Dartmouth, NS, B3B 1A6 Incoterms 2010 for shipments from a commercial contractors.

Schedule of Milestone Payments and Basis of Payment

Milestone	Work Description	Price
<u>PHASE I</u>		
Phase I	Inspection, Refurbishment and Testing at contractors facility	\$ _____
Phase I	Unit cost of 1 liter \$ _____ x 615L of hydraulic oil as per specification # 2.1.7	\$ _____
Phase I	Allowance for replacement parts as per specification # 2.1.16	<u>\$30,000.00</u>
Phase I	Unit cost of 10 shots \$ _____ x 20, as per specification # 4.2.3	\$ _____
Phase I	Shipping and handling (Incoterms 2010 DDP) to contractors facility and return to CFB Shearwater	\$ _____

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	<u>PHASE II</u>	
Phase II	Reinstallation and Testing (CCGS Hudson alongside)	\$ _____
TOTAL	TOTAL PRICE - PHASE I and PHASE II	\$ _____

Applicable taxes extra.

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ANNEX “C” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)

ANNEX "D"

Mandatory Technical Evaluation Criteria

Bidders are requested to provide below to identify your firm's indication of "Compliant" will be considered as certification that the requirement is met. Canada reserves the right to verify any and all information relating to mandatory requirements. Mandatory Requirements found **not** to be met will result in a non-compliant bid, and if found after contract award, may result in the **termination** of the contract.

(To be completed by Bidder)

EVALUATION CRITERIA	Cross Reference Page #	Met / Not Met
Bidders shall provide 3 detailed examples of the firms experience in providing similar maintenance and overhaul of ship cranes and installations onboard ships, or Auxiliary vessels, in the last five (5) years, of similar size, scope, and complexity.		
Contractor's facility shall have the infrastructure required to set up crane, function test and load test onsite.		

ANNEX E - INSURANCE REQUIREMENTS

C1 Ship Repairers' Liability

1. Ship Repairers' Liability Insurance or Commercial General Liability Insurance shall be effected by the Contractor and maintained in force in an amount usual for a contract of this nature, but, in any case, for not less than \$5,000,000 per accident or occurrence.
2. Should the Contractor decide to obtain and maintain Commercial General Liability insurance, the policy shall be endorsed as follows:

"Notwithstanding anything to the contrary mentioned in the policy, it is agreed that:

 - a) Watercraft exclusion is deleted;
 - b) Broad Form Property Damage coverage is included; and,
 - c) Broad Form Completed Operations coverage is also included."
3. The policy must include the following endorsements:
 - a) Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - b) Contractual Liability: The policy shall, on a blanket basis or by specific reference to this contract, extend to assumed liabilities with respect to contractual insurance provisions.

G5002D (2018-06-21)

C2 Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

-
- f. **Blanket Contractual Liability:** The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. **Broad Form Property Damage including Completed Operations:** Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. **Notice of Cancellation:** The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - l. **Owners' or Contractors' Protective Liability:** Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - m. **Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.**
 - n. **Sudden and Accidental Pollution Liability (minimum 120 hours):** To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.
 - o. **Litigation Rights:** Pursuant to subsection 5(d) of the *Department of Justice Act*, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

*Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Ilington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8*

For other provinces and territories, send to:

*Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Ilington Street, East Tower
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to codefend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the

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amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

G2001C (2008-05-12)

C3 Limitation of Contractor's Liability for Damages to Canada

This section applies despite any other provision of the Contract and replaces the section of the general conditions entitled "Liability". Any reference in this section to damages caused by the Contractor also includes damages caused by its employees, as well as its subcontractors, agents, and representatives, and any of their employees.

Whether the claim is based in contract, tort, or another cause of action, the Contractor's liability for all damages suffered by Canada caused by the Contractor's performance of or failure to perform the Contract is limited to \$5,000,000.00 This limitation of the Contractor's liability does not apply to:

any infringement of intellectual property rights; or

any breach of warranty obligations

Each Party agrees that it is fully liable for any damages that it causes to any third party in connection with the Contract, regardless of whether the third party makes its claim against Canada or the Contractor. If Canada is required, as a result of joint and several liability, to pay a third party in respect of damages caused by the Contractor, the Contractor must reimburse Canada for that amount.

N0001C (2008-05-12)

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ANNEX "F"

Integrity Provisions – Required Documentation

Offeror's List of Directors and/or Owners' Surnames and Given Names below. Please provide a list of names of all individuals who are currently Directors in accordance with Part 5 – CERTIFICATION.

Directors: Please print clearly

Given Name(s)	Surname	Given Name(s)	Surname

Attach additional names on a separate sheet if required.