



RETURN BIDS TO : - RETOURNER LES SOUMISSION À:

Canada Revenue Agency
Agence du revenu du Canada
See herein / Voir dans ce document

Proposal to: Canada Revenue Agency
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein and/or attached hereto, the goods and/or services listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à : l'Agence du revenu du Canada
Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, en conformité avec les conditions énoncées dans la présente incluses par référence dans la présente et/ou incluses par référence aux annexes jointes à la présente et ci-jointes, les biens et/ou services énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Bidder's Legal Name and Address - (ensure the Bidder's complete legal name is properly set out)
Raison sociale et adresse du Soumissionnaire - (s'assurer que le nom légal au complet du soumissionnaire est correctement indiqué)

Blank lines for bidder information

Bidder is required to identify below the name and title of the individual authorized to sign on behalf of the Bidder - Soumissionnaire doit identifier ci-bas le nom et le titre de la personne autorisée à signer au nom du soumissionnaire

Name /Nom

Title/Titre

Signature

Date (yyyy-mm-dd)/(aaaa-mm-jj)

Telephone No. - No de téléphone

Fax No. - No de télécopieur

E-mail address - Adresse de courriel

AMENDMENT TO REQUEST FOR PROPOSAL / MODIFICATION DE DEMANDE DE PROPOSITION

Form containing fields: Title - Sujet, Solicitation No. - No de l'invitation, Amendment No. - N° modif., Solicitation closes - L'invitation prend fin, Contracting Authority - Autorité contractante, Telephone No. - No de téléphone, Fax No. - No de télécopieur, Destination - Destination, and a security requirement notice.



## SOLICITATION AMENDMENT # 002

This solicitation amendment is raised to:

1. Address the following questions submitted during the solicitation period as per RFP.

### 1. QUESTIONS AND ANSWERS

Q1. Is CRA procurement able to be a sponsor to get a facility security clearance process started?

**A1. No,** The bidder recommended for award of a Contract is responsible to meet all security related requirements before contract award. The CRA will sponsor Bidders for their resources' security clearances. However, the CRA does **not** sponsor requests for private sector organizations for inclusion into the Industrial Security Program of the Canadian and International Industrial Security Directorate of Public Services and Procurement Canada (PSPC).

Q2. Is it possible to get samples of all the items.

**A2. Yes,** arrangements can be made to receive samples upon a bidders request by contacting the contracting authority.

Q3. Is it possible to extend the closing date for 2 weeks as this is a complex tender.

**A3. No,** due to already tight timelines an extension is not possible. The solicitation end date July 2, 2019 remains unchanged.

Q4. On Pg. 34 of 76: R8. BIDDER EXPERIENCE:

The Bidder should provide up to three (3) different contracts/projects where the Bidder has provided multiple publishing services (i.e. two (2) or more of the five (5) product areas identified under mandatory requirement M.1 a.) to an external client within the last ten (10) years, as of bid closing.

Only one (1) client contact from CRA will be considered.

For each contract/project provided, the Bidder should identify:

- i. name of client organization
- ii. a primary and secondary client contact including names, titles, telephone numbers and email addresses;

- a. For the statement: Only one (1) client contact from CRA will be considered. ...clarify please, does (1) client contact from CRA relate to the statement: ii. a primary and secondary client contact including names, titles, telephone numbers and email addresses; and thus, in the case of CRA being offered by a bidder as a reference, then only one (1) CRA client contact will be required?
- b. If the answer to Question 1. is NO, then does this statement: Only one (1) client contact from CRA will be considered relate to the statement: The Bidder should provide up to three (3) different contracts/projects where the Bidder has provided multiple publishing services (i.e. two (2) or more of the five (5) product areas identified under mandatory requirement M.1 a.) to an external client within the last ten (10) years, as of bid closing?
- c. If the answer to Question 2. is YES, clarify please how the statement: Only one (1) client contact from CRA will be considered. ...relates to a bidder to provide up to three (3) different contracts/projects where the Bidder has provided multiple publishing services (i.e. two (2) or more of the five (5) product areas identified under mandatory requirement M.1 a.) to an external client within the last ten (10) years, as of bid closing?

**A4.**



- a. Should the Bidder provide three (3) different contracts/projects where the Bidder has provided multiple publishing services, only one contract/project with the CRA will be considered. The other two contracts/projects provided must be with clients other than the CRA.
- b. Please refer to the response immediately above..
- c. Please refer to the response above.

Q5. Pg. 24 of 76: M1. BIDDER EXPERIENCE:

a. ii. Booklets (MAR = \$1.5M in at least eight (8) of the last ten (10) years).

1. For the product area called Booklets, please describe what defines the specification of a Booklet?

2. Which of the following methods of binding qualify for a product to be considered by CRA as a Booklet:

- a. Saddle stitched
- b. Spiral or coil bound
- c. Comb bound
- d. Coil bound
- e. Wire-O, wire bound
- f. Perfect bound

A5.

1. A booklet is a multi page book with either a self cover or separate cover.
2. A booklet can be bound in the spine by any of the methods listed above.