



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC**

**11 Laurier St., / 11, rue Laurier**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau**

**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services - EL Division/Services

professionnels en informatique - division EL

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> TBIPS - PSAB	
<b>Solicitation No. - N° de l'invitation</b> 47419-206529/A	<b>Amendment No. - N° modif.</b> 005
<b>Client Reference No. - N° de référence du client</b> 1000346529	<b>Date</b> 2019-06-17
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$EL-632-35770	
<b>File No. - N° de dossier</b> 632el.47419-206529	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-06-25</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Lapalme, Francis	<b>Buyer Id - Id de l'acheteur</b> 632el
<b>Telephone No. - N° de téléphone</b> (613) 858-9912 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

The purpose of amendment number 005 is to respond to vendors' questions and to provide revisions to the subject Request for Proposal (RFP).

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**Question 1:**

**Reference: Workstream 2 – C.1 Strategic IT Security Planning and Protection Consultant – Level 3:**

For Mandatory and Rated requirements (M.1, R.1, R.2 and R.3), the current minimum 6-month project duration is restrictive to a large majority of well-qualified IT Security professionals given that typical government security projects are usually much shorter durations of 1 month or 2 months. Would the Crown please consider reducing the "minimum of 6 months duration" from the current 6 months to 1 month for this resource category?

**Response 1:**

Please see revisions to Attachment 2, Attachment 3, and Appendix C to Annex A.

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**Question 2:**

**Reference: Workstream 2 – C.1 Strategic IT Security Planning and Protection Consultant – Level 3:**

For Mandatory requirement M.2 – Education, would the Crown confirm that a resource who holds a "Graduate Diploma in Engineering Management, from Ottawa University" and an "Honours BSc Geochemistry from Carleton University" meets the educational requirements for this position?

**Response 2:**

Please see revisions to Attachment 2 and Appendix C to Annex A.

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**Question 3:**

Platform Analyst SOW tasks

The RFP states that BASD manages IM/IT initiatives such as, but not limited to:

1. The Agency SAP Corporate System
2. Electronic Data Warehouse and Business Intelligence systems/reporting
3. **Business Process Automation, Business to Business Integration and Customs Electronic Commerce Platform**
4. Administrative and Corporate Applications
5. New and Emerging IM/IT security and corporate system technologies  
Infrastructure and evolving new IM/IT initiatives.

- a) Are the tasks identified in the Platform Analyst SOW needed to support the Business Process Automation, Business to Business Integration and Customs Electronic Commerce Platforms?

- b) Can the Crown please provide more details on the type of work that is expected to be performed by the Platform Analyst?

**Response 3:**

- a) No.
- b) In addition to the tasks listed in the SOW for the Platform Analyst – Level 3, the Platform Analyst – Level 3 will be responsible for, but not limited to: providing integration and implementation strategies on the following types of technology platforms - biometrics platform, modern identification platforms and cloud security platforms.
- 

**Question 4:**

For the Strategic Information Technology Security Planning and Protection Consultant; R2 awards points based on years of experience in the development of one or any combination of the following security programs and postures:

- Biometrics
- RFID
- access control
- mobile security

For “access control” would the Crown accept experience in the PKI security field that deals with “access control” based on the development and implementation of PKI security certificates?

**Response 4:**

No. For R.2, the proposed resource should have experience in the development of one or any combination of the listed security programs and postures. The development of PKI security certificates does not qualify under that list.

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**Question 5:**

In section 3.1 Bid Preparation Instructions, submission option (b) is listed as Soft Copy Bid Submission (CD or USB Key), however within section (i) USB is the only option listed. Would The Crown accept a soft copy on CD in lieu of the USB?

**Response 5:**

Thank you for the information. For a Soft Copy Bid Submission, Canada will only accept bids on a USB Key format.

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**Question 6:**

Regarding corporate requirement M.1 (4) of Workstream 1: Since standard TBIPS tasks were created in order to establish a common set of experience for specific resource categories/levels, could the Crown please confirm that no mapping is required for given resources with the same category and level as listed

in the subject requirement, and that 50% mapping is only required to demonstrate the relevance of similar, but not same, categories?

**Response 6:**

Please see Solicitation Amendment 004, Response 1.

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**Question 7:**

This solicitation is intended to result in the award of up to two contracts in Workstream 1 and one contract in Workstream 2. Would the Crown please provide total award values for both streams?

**Response 7:**

Canada has not yet determined the total award values for both streams.

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**Question 8:**

In reference to A.1 Application/Software Architect L3 grid, criteria R.1, can the crown please confirm if there is a word missing after "to meet business and application"?

**Response 8:**

Thank you for the information. The statement should say "to meet business and application requirements". Please see revision to Attachment 3.

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**Question 9:**

Given the complexity of the corporate bid requirements in the subject solicitation and the St-Jean Baptiste statutory holiday during the solicitation period, we respectfully request a two-week extension of the closing date to July 9, 2019.

**Response 9:**

Canada appreciates the participation and interest of all pre-qualified suppliers under this solicitation. Due to the urgency of the requirement, Canada will not grant a bid closing date extension at the moment.

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**Question 10:**

For M2/R1:

Item 2) states that: "For **each resource category** the billable days must have occurred in a 60-month period."

Can the Crown please clarify if the 60-month limit pertains to each individual resource category, or if the demonstrated billed days for **all resource categories** must fall within a 60-month period?

For example:

A.1. Application Architect (Level 3) – 2000 billed days demonstrated between August 2012 and December 2016 (52-month period = compliant)

A.6 Programmer/Analyst (Level 3) – 4000 billed days demonstrated between April 2014 and April 2018 (48-month periods = compliant)

etc.

OR would it be counted as August 2012 to April 2018 (68-month period = non-compliant)?

**Response 10:**

For Corporate Requirements M.2 and R.1, Canada confirms that item 2) evaluates resource categories independently of one another. The billable days do not need to be within the same 60 month period for all resource categories.

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**Question 11:**

Despite several requests, Amendments 1 to 3 have refused to provide vendors with an extension. There is a much smaller list of qualified suppliers for the Set-Aside Program for Aboriginal Business (SPAB), many of which have the capacity to support the work required by the crown, but which are nevertheless excluded from this competition based on the way the RFP is written. We respectfully ask that the crown allow bidders to demonstrate billable days in 7 of the 10 listed resource categories under M2.

**Response 11:**

Canada has considered your request. However, Corporate Mandatory Requirement M.2 will remain unchanged.

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**Question 12:**

We request that the crown grant aboriginal suppliers a one week extension to foster open and fair competition.

**Response 12:**

Please see Response 9.

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**Question 13:**

Can the Crown confirm that to qualify for Workstream 2, the bidder is not required to submit corporate mandatory requirements.

**Response 13:**

Canada confirms that there are no corporate requirements under Workstream 2.

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**Question 14:**

Please confirm that we are to provide **2** separate bids for this TBIPS requirement even if we are bidding both streams.

One bid for Stream 1 – Technical, Financials and Certifications

One bid for Stream 2 – Technical, Financial and Certifications

**Response 14:**

Canada confirms that Bidders must provide 1 bid per Workstream.

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**Question 15:**

Please confirm that there are no Corporate Requirements for Stream 2.

**Response 15:**

Please see Response 13.

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**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**

**ATTACHMENT 2 – REVISION 3**  
**BID EVALUATION CRITERIA - MANDATORY REQUIREMENTS**

Technical proposals will be evaluated in accordance with the following evaluation criteria. Substantiation of mandatory requirements must not simply be a repetition of the criteria, but must explain and demonstrate how the Bidder meets the requirement. Where Canada determines that the substantiation of a mandatory requirement is not complete, the Bidder will be considered non-responsive.

Original Solicitation Closing Date = 2019-06-25

**1.0 WORKSTREAM 1**

**1.1 MANDATORY CORPORATE REQUIREMENTS**

ID	Corporate Mandatory Criteria	Bidder's response	
		Met Y/N	Demonstrated Experience (Bidders to insert data)
<b>M.1</b> <sup>PB</sup>	<p>The Bidder must demonstrate that it has been awarded 2 informatics professional services contracts*, within the last 5 years prior to the Original Solicitation Closing Date, that met the following criteria:</p> <p>(1) The contract was in support of an IM/IT system project. A summary of the scope and key responsibilities must be provided;</p> <p>(2) The contract value** was \$2,000,000.00 minimum.</p> <p>*The above requirement must be demonstrated in a signed letter by the client. The name of the client and the name of a contact person at the client must be provided in the letter. It is requested that an email and phone number also be provided. It is also requested that the description of the informatics professional services be limited to 1 paragraph and the contract title or serial number be included.</p> <p>**value is defined as either the amount specified in the limitation of expenditure article of the contract, plus applicable taxes, or the total price in the contract, whichever is the highest.</p>		

M.2P8

The Bidder must demonstrate the Minimum Billable Days for ALL the resource categories identified below.

To be accepted:

1) The billable days must have been for the delivery of informatics professional services;

2) For each resource category, the billable days must have occurred, in a 60-month period, within the past 7 years prior to the Original Solicitation Closing Date;

3) The billable days for all resource categories must have been provided under a maximum of 58 contracts;

4) The work billed for a given resource category must include at least 50% of the associated tasks listed in Article 5 of Annex A - Statement of Work for the same resource category; and



5) The Bidder must provide a completed Billable Days Response Template (Appendix A) as well as a Bidder's Response Template for Corporate References (Appendix B) provided in this attachment for each Resource Category.

Resource Category	Minimum Billable Days per Resource Category (1 billable day = 7.5 hours)
A.1 - Application/Software Architect – Level 3	500
A.6 - Programmer/Software Developer – Level 2 or Level 3 or any combination thereof	1000
A.8 - System Analyst – Level 3	500
A.13 - Web Designer Consultant – Level 2	500
I.7 - Platform Analyst - Level 3	500
I.11 - Technology Architect - Level 3	500
B.1 - Business Analyst - Level 3	500
B.6 - Business System Analyst - Level 2 or Level 3 or any combination thereof	1000
B.14 - Technical Writer – Level 2 or Level 3 or any combination thereof	500
P.5 - Project Executive – Level 3	500



## 1.2 MANDATORY RESOURCE REQUIREMENTS

The Bidder must propose one (1) resource for each of the following resource categories and include an up to date résumé for each of the proposed resources.

### 1.2.1 A.1 – Application/Software Architect – Level 3

Name of proposed Resource: _____				
The Bidder MUST demonstrate that the proposed Application/Software Architect – Level 3 has:				
Criteria	Mandatory Requirement	Bidder's response		
		INSERT PAGE # OF RESUME	Met	Not Met
<b>M.1</b> 	<p>A minimum of ten (10) years of experience designing and documenting architectural specifications for interfaces or integration between new and existing systems.</p> <p>For each project referenced*, the Bidder should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization</li> <li>- Scope, objectives, and project time frame; and</li> <li>- Description of the roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b> 	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p>Or</p> <p>A Bachelor of Commerce degree with a major in Management Information Systems/Data Processing.</p> <p>The Bidder should provide a readable copy of the degree/diploma in English or French with its bid.</p>			

**1.2.2 A.6 - Programmer/Software Developer – Level 3**



Name of proposed Resource: _____				
The Bidder <b>MUST</b> demonstrate that the proposed Programmer/Software Developer – Level 3 has:				
Criteria	Mandatory Requirement	Bidder's response		
		INSERT PAGE # OF RESUME	Met	Not Met
<b>M.1</b> 	<p>A minimum of seven (7) years of experience as a Programmer/Software Developer in developing either web or mobile applications or any combination thereof using one or any combination of the following programming languages:</p> <ul style="list-style-type: none"> <li>- Java</li> <li>- JavaScript</li> <li>- HTML 5</li> <li>- CSS</li> <li>- C++</li> <li>- Objective C</li> <li>- C#</li> <li>- Kotlin</li> <li>- React</li> <li>- .NET</li> </ul> <p>For each project referenced*, the Bidder should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, and project time frame; and</li> <li>- Description of the roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b> 	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p><b>The Bidder should provide a readable copy of the degree/diploma in English or French with its bid.</b></p>			

## 2.0 WORKSTREAM 2

### 2.1 MANDATORY RESOURCE REQUIREMENTS

The Bidder must propose one (1) resource for the following resource category and include an up to date résumé for the proposed resource.

#### 2.1.1 C.1 – Strategic Information Technology Security Planning and Protection Consultant – Level 3

Name of proposed Resource: _____				
The Bidder MUST demonstrate that the proposed Strategic Information Technology Security Planning and Protection Consultant – Level 3 has:				
Criteria	Mandatory Requirement	Bidder's response		
		INSERT PAGE # OF RESUME	Met	Not Met
<b>M.1</b> 	<p>A minimum of seven (7) years of experience in completing initiatives that support an IT Security and Cyber Protection program.</p> <p>For each project referenced*, the Bidder should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, and project time frame; and</li> <li>- Description of the roles and responsibilities of the proposed resource.</li> </ul> <p><del>*Each project referenced must be a minimum of 6 months duration to be considered.</del></p>			
<b>M.2</b> 	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science, <del>or</del> Electrical Engineering, <del>Engineering Management or Geochemistry.</del></p> <p>The Bidder should provide a readable copy of the degree/diploma in English or French with its bid.</p>			

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**APPENDIX A OF ATTACHMENT 2**  
**RFP BILLABLE DAYS RESPONSE TABLE**

Bidder Name: \_\_\_\_\_

By providing a response, the Bidder certifies that billable days provided occurred during the billing period indicated below for ALL of the resource categories listed.

RESOURCE CATEGORY	NUMBER OF BILLABLE DAYS			
	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)
A.1 - Application/Software Architect – Level 3				
A.6 - Programmer/Software Developer – Level 2 or Level 3 or any combination thereof				
A.8 - System Analyst – Level 3				
A.13 - Web Designer Consultant – Level 2				
I.7 - Platform Analyst - Level 3				
I.11 - Technology Architect - Level 3				
B.1 - Business Analyst - Level 3				

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RESOURCE CATEGORY	NUMBER OF BILLABLE DAYS			
	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)
B.6 - Business System Analyst - Level 2 or Level 3 or any combination thereof				
B.14 - Technical Writer – Level 2 or Level 3 or any combination thereof				
P.5 - Project Executive – Level 3				

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**APPENDIX B OF ATTACHMENT 2**

**BIDDER'S RESPONSE TEMPLATE FOR CORPORATE REFERENCES**

To meet M.2 of attachment 2, the Bidder must have demonstrated contract experience in supplying all of the resource categories or similar resource categories, for the required Minimum Billable Days per category, in a 60-month period, within the past 7 years prior to the Original Solicitation Closing Date. All resources provided must have completed at least 50% of the tasks detailed in Article 5 of Annex A (SOW), for the resource category for which they were provided.

The substantiation must not simply be a repetition of the tasks, but must explain responsibilities and demonstrate how the Bidder carried out the work while performing the tasks.

Bidder Name: \_\_\_\_\_ Bidder Contract Reference #: \_\_\_\_\_

**SECTION 1: CLIENT INFORMATION**

Government client (Yes/No)

Client Organization Name

Client Contact Name

Address

Telephone

Fax

E-mail

**SECTION 2: CONTRACT INFORMATION**

Contract Value

Award Date

Expiry Date

Description of requirement:

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Buyer ID:  
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SECTION 3: RESOURCE DETAILS		
Category of Personnel and Level	Task from Article 5 of Annex A - SOW	Task performed under the contract, including substantiation

**ATTACHMENT 3 – REVISION 1**  
**BID EVALUATION CRITERIA – RATED REQUIREMENTS**

Technical proposals will be evaluated in accordance with the following evaluation criteria. Substantiation of rated requirements must not simply be a repetition of the criteria, but must explain and demonstrate how the Bidder meets the requirement. Where Canada determines that the substantiation of a rated requirement is not complete, the Bidder will be rated accordingly.

**1.0 WORKSTREAM 1****1.1 RATED CORPORATE REQUIREMENTS**

Point Rated Criteria		Points	Bidder's Response	
			Evaluation Guideline	Cross Reference to Contract Reference(s)
<b>R1</b>	The Bidder will be awarded points for demonstrated billable days experience in excess of the minimum Billable Days per Resource Category under M.2.	100	<p>The Bidder's demonstrated "Total Billable Days" provided in response to M.2 will be used to evaluate this criterion.</p> <p>The Bidder will be awarded points as demonstrated in the example evaluation scenario on the left side.</p> <p>In this example, the Bidder would score 72.00 points out of a possible 100 points.</p>	
<b>EXAMPLE EVALUATION SCENARIO</b>				
<b>BILLABLE DAYS</b>				
<b>RESOURCE CATEGORY</b>	(A)	(B)	(C)	(D)
	BIDDER'S TOTAL	MINIMUM BILLABLE DAYS IDENTIFIED UNDER M1	BILLABLE DAYS IN EXCESS OF M1	BIDDER % INCREASE TO A MAXIMUM OF 100 (Rounded to two decimal places)
	App A to Att 2		(C)=(A)-(B)	(D)=(C)/(B)*100

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Point Rated Criteria							Points	Bidder's Response		Cross Reference to Contract Reference(s)	
								Evaluation Guideline			
A.1 - Application/Software Architect – Level 3							1200	500	700		100.00
A.6 - Programmer/Software Developer – Level 2 or Level 3 or any combination thereof							1500	1000	500		50.00
A.8 - System Analyst – Level 3							700	500	200		40.00
A.13 - Web Designer Consultant – Level 2							900	500	400		80.00
I.7 - Platform Analyst – Level 3							700	500	200		40.00
I.11 - Technology Architect – Level 3							1100	500	600		100.00
B.1 - Business Analyst – Level 3							1200	500	700		100.00
B.6 - Business System Analyst – Level 2 or Level 3 or any combination thereof							1700	1000	700		70.00
B.14 - Technical Writer – Level 2 or Level 3 or any combination thereof							2000	1000	1000		100.00
P.5 - Project Executive – Level 3							700	500	200		40.00
BIDDER SCORE = SUM OF (D) FOR ALL CATEGORIES / 10							72.00				
MAXIMUM AVAILABLE POINTS							100				
MINIMUM PASS MARK							70				
Note: Proposals that do not meet the above minimum pass mark will be found non-responsive.											

## 1.2 RATED RESOURCE REQUIREMENTS

### 1.2.1 A.1 - Application/Software Architect - Level 3

Name of proposed Resource: _____				
The Bidder SHOULD demonstrate that the proposed Application/Software Architect – Level 3 has:				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>More than five (5) years of experience as an application/software architect developing technical architectures, frameworks and strategies for application development projects to meet business and application <b>requirements</b>.</p> <p>For each project referenced*, the Bidder should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	25	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 5 points</li> <li>• 6+ to 7 years = 10 points</li> <li>• 7+ to 8 years = 15 points</li> <li>• 8+ to 9 years = 20 points</li> <li>• 9+ years = 25 points</li> </ul>	

<b>R.2</b>	<p>Experience, in excess of M.1, designing and documenting architectural specifications for interfaces or integration between new and existing systems.</p> <p>For each project referenced*, the Bidder should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	25	<ul style="list-style-type: none"> <li>• 0 to 10 years = 0 points</li> <li>• 10+ to 11 years = 5 points</li> <li>• 11+ to 12 years = 20 points</li> <li>• 12+ to 13 years = 15 points</li> <li>• 13+ to 14 years = 20 points</li> <li>• 14+ years = 25 points</li> </ul>	
Maximum Available Points		50		
Minimum Pass Mark		35		
Note: Proposals that do not meet the above minimum pass mark for the proposed resource, will be found non-responsive.				

**1.2.2 A.6 – Programmer/Software Developer – Level 3**

Name of proposed Resource: _____				
The Bidder SHOULD demonstrate that the proposed Programmer/Software Developer – Level 3 has:				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>More than seven (7) years of experience as a Programmer/Software Developer, developing and modifying code and software using one or any combination of the following programming languages:</p> <ul style="list-style-type: none"> <li>- Java</li> <li>- JavaScript</li> <li>- HTML 5</li> <li>- CSS</li> <li>- C++</li> <li>- Objective C</li> <li>- C#</li> <li>- Kotlin</li> <li>- React</li> <li>- .NET</li> <li>- JEE</li> <li>- Angular</li> </ul> <p>For each project referenced*, the Bidder should provide the following details including but not limited to:</p>	25	<ul style="list-style-type: none"> <li>• 0 to 7 years = 0 points</li> <li>• 7+ to 8 years = 5 points</li> <li>• 8+ to 9 years = 10 points</li> <li>• 9+ to 10 years = 15 points</li> <li>• 10+ to 11 years = 20 points</li> <li>• 11+ years = 25 points</li> </ul>	

	<p>- Name and description of client organization;</p> <p>- Scope, objectives, project time frame; and</p> <p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>R.2</b>	<p>Experience, in excess of M.1, as a Programmer/Software Developer in developing either web or mobile applications or any combination thereof using one or any combination of the following programming languages:</p> <ul style="list-style-type: none"> <li>- Java</li> <li>- JavaScript</li> <li>- HTML 5</li> <li>- CSS</li> <li>- C++</li> <li>- Objective C</li> <li>- C#</li> <li>- Kotlin</li> <li>- React</li> <li>- .NET</li> </ul>	25	<ul style="list-style-type: none"> <li>• 0 to 7 years = 0 points</li> <li>• 7+ to 8 years = 5 points</li> <li>• 8+ to 9 years = 10 points</li> <li>• 9+ to 10 years = 15 points</li> <li>• 10+ to 11 years = 20 points</li> <li>• 11+ years = 25 points</li> </ul>	

	<p>For each project referenced*, the Bidder should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
Total Points Available		50		
Minimum Pass Mark		35		
Note: Proposals that do not meet the above minimum pass mark for the proposed resource, will be found non-responsive.				

## 2.0 WORKSTREAM 2

### 2.1 RATED RESOURCE REQUIREMENTS

#### 2.1.1 C.1 – Strategic Information Technology Security Planning and Protection Consultant – Level 3

Name of proposed Resource: _____			
The Bidder SHOULD demonstrate that the proposed Strategic Information Technology Security Planning and Protection Consultant – Level 3 has:			
Criteria	Rated Requirement	Maximum Points	Point Allocation
R.1	<p>Experience, in excess of M.1, in completing initiatives that support an IT Security and Cyber Protection program.</p> <p>For each referenced project<sup>*</sup>, the Bidder should provide the following project details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p><b>*Each project referenced must be a minimum of 6 months duration to be considered.</b></p>	5	<ul style="list-style-type: none"> <li>• 0 to 7 years = 0 points</li> <li>• 7+ to 8 years = 1 point</li> <li>• 8+ to 9 years = 2 points</li> <li>• 9+ to 10 years = 3 points</li> <li>• 10+ to 11 years = 4 points</li> <li>• 11+ years = 5 points</li> </ul>
			Substantiating Information, Cross Reference to Proposal

<b>R.2</b>	<p>More than five (5) years of experience in the development of one or any combination of the following security programs and postures:</p> <ul style="list-style-type: none"> <li>- Biometrics</li> <li>- RFID</li> <li>- access control</li> <li>- mobile security</li> </ul> <p>For each project referenced*, the Bidder should provide the following project details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of <b>6 3</b> months duration to be considered.</p>	5	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 point</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> <li>• 9+ years = 5 points</li> </ul>	
<b>R.3</b>	<p>More than five (5) years of experience, within the last ten (10) years prior to the Original Solicitation Closing Date, performing facilitation activities during requirements gathering in conjunction with the business clients, partners and project team members to ensure business process</p>	5	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 point</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> </ul>	

	<p>components are properly identified and documented.</p> <p>For each referenced project*, the Bidder should provide the following project details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name &amp; description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of <b>6 3</b> months duration to be considered.</p>		<ul style="list-style-type: none"> <li>• 9+ years = 5 points</li> </ul>	
Total Points Available		15		
Minimum Pass Mark		10		
Note: Proposals that do not meet the above minimum pass mark for the proposed resource, will be found non-responsive.				

**APPENDIX C TO ANNEX A – REVISION 2**  
**RESOURCES ASSESSMENT CRITERIA AND RESPONSE TABLE**

To facilitate resource assessment, Contractors must prepare and submit a response to a draft Task Authorization using the tables provided in this Annex. When completing the resource grids, the specific information which demonstrates the requested criteria and reference to the page number of the résumé should be incorporated so that Canada can verify this information. The tables should not contain all the project information from the resume. Only the specific answer should be provided.

**Note to Bidders:** Any resulting contract would only list the applicable Workstream(s) below that is(are) awarded to the successful bidder(s) in accordance with the evaluation methodology set out in this bid solicitation.

**WORKSTREAM 1**

**1.0 MANDATORY RESOURCE REQUIREMENTS**

**1.1 A.1 – Application Software Architect – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Application/Software Architect – Level 3 has:</b>				
Criteria	Mandatory Requirement	Contractor's response		
		INSERT PAGE # OF RESUME	Met	Not Met
<b>M.1</b>	<p>A minimum of ten (10) years of experience designing and documenting architectural specifications for interfaces or integration between new and existing systems.</p> <p>For each project referenced*, the Contractor should provide the following details including, but not limited to:</p> <ul style="list-style-type: none"><li>- Name &amp; description of client organization</li><li>- Scope, objectives, project time frame</li><li>- Description of the roles &amp; responsibilities proposed resources in the project, process, or initiative.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			

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Name of proposed Resource: \_\_\_\_\_

The Contractor MUST demonstrate that the proposed Application/Software Architect – Level 3 has:

Criteria	Mandatory Requirement	Contractor's response		
		INSERT PAGE # OF RESUME	Met	Not Met
M.2	A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.  Or  A Bachelor of Commerce degree with a major in Management Information Systems/Data Processing.  The Contractor should provide a readable copy of the degree/diploma in English or French with its response.			

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**1.2 B.14 - Technical Writer – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Technical Writer – Level 3 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>A minimum of ten (10) years of experience as a technical writer in the preparation of technical specifications for Requests for Proposals for IM/IT application development projects.</p> <p>For each project referenced*, the Contractor should provide the following details including but limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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**1.3 B.14 – Technical Writer – Level 2**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Technical Writer – Level 2 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>A minimum of seven (7) years of experience as a technical writer in the preparation of technical specifications for Requests for Proposals for IM/IT application development projects.</p> <p>For each project referenced*, the Contractor should provide the following:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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**1.4 I.11 - Technology Architect – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Technology Architect – Level 3 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>A minimum of ten (10) years of experience as a Technology Architect developing technical architectures, frameworks and strategies to meet the business requirements and application requirements.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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**1.5 P.5 - Project Executive – Level 3**

**Name of proposed Resource:** \_\_\_\_\_

**The Contractor MUST demonstrate that the proposed Project Executive – Level 3 has:**

Criteria	Mandatory Requirement	Contractor's response		
		INSERT PAGE # OF RESUME	Met	Not Met
<b>M.1</b>	<p>A minimum of ten (10) years of experience as a Project Executive.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A minimum of ten (10) years of experience in documenting project deliverables, objectives, determining budget requirements and resolving issues related to a project.</p> <p>For each project referenced*, the Contractor should provide the following:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			

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<b>M.3</b>	<p>The proposed resource must be a member in good standing of one of the following recognized Professional Certifications:</p> <ul style="list-style-type: none"><li>a) PMP</li><li>b) Prosci ADKAR</li><li>c) ITIL</li></ul> <p><b>The Contractor should provide a readable copy of the certification in English or French with its response.</b></p>			
<b>M.4</b>	<p>A college or university degree or post-secondary diploma in Business Administration, Information Technology, Computer Science, Electrical Engineering, Economics or Commerce.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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**1.6 A.8 – System Analyst – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed System Analyst – Level 3 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>A minimum of seven (7) years of experience developing requirements, feasibility, costs, designs, and specification documents for IM/IT systems.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

**1.7 A.6 - Programmer/Software Developer – Level 3**

Name of proposed Resource: _____				
The Contractor <b>MUST</b> demonstrate that the proposed Programmer/Software Developer – Level 3 has:				
Criteria	Mandatory Requirement	Contractor's response		
		INSERT PAGE # OF RESUME	Met	Not Met
<b>M.1</b>	<p>A minimum of seven (7) years of experience as a Programmer/Software Developer in developing either web or mobile applications or any combination thereof using one or any combination of the following programming languages:</p> <ul style="list-style-type: none"> <li>- Java</li> <li>- JavaScript</li> <li>- HTML 5</li> <li>- CSS</li> <li>- C++</li> <li>- Objective C</li> <li>- C#</li> <li>- Kotlin</li> <li>- React</li> <li>- .NET</li> </ul> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

**1.8 A.6 - Programmer/Software Developer – Level 2**

**Name of proposed Resource:** \_\_\_\_\_

**The Contractor MUST demonstrate that the proposed Programmer/Software Developer – Level 2 has:**

Criteria	Mandatory Requirement	Contractor's response		
		INSERT PAGE # OF RESUME	Met	Not Met
<b>M.1</b>	<p>A minimum of three (3) years of experience as a Programmer/Software Developer in developing either web or mobile applications or any combination thereof using one or any combination of the following programming languages:</p> <ul style="list-style-type: none"><li>- Java</li><li>- JavaScript</li><li>- HTML 5</li><li>- CSS</li><li>- C++</li><li>- Objective C</li><li>- C#</li><li>- Kotlin</li><li>- React</li><li>- .NET</li></ul> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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**1.9 I.7 - Platform Analyst – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Platform Analyst – Level 3 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>The proposed resource must have a minimum ten (10) years of experience as a platform analyst, developing and documenting detailed statement of requirements for the proposed platform(s).</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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**1.10 B.1 - Business Analyst – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Business Analyst – Level 3 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>The proposed resource must have a minimum of ten (10) years of experience performing business analyses of functional requirements to identify information, procedures, decision flows and documenting statements of requirements.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Business Administration, Commerce, Economics, Information Technology, Computer Science or Electrical Engineering</p> <p><b>The Contractor must provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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**1.11 B.6 - Business System Analyst – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Business System Analyst – Level 3 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>A minimum of ten (10) years of experience performing business analyses of functional requirements to identify information, procedures, and decision flows.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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**1.12 B.6 - Business Systems Analyst – Level 2**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Business System Analyst – Level 2 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>A minimum of five (5) years of experience performing business analyses of functional requirements to identify information, procedures, and decision flows.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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**1.13 A.13 - Web Designer – Level 2**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Web Designer – Level 2 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>A minimum of five (5) years in completing initiatives that support Web Content Accessibility Guidelines.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science or Electrical Engineering.</p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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## 2.0 POINT RATED RESOURCE REQUIREMENTS

### 2.1 A.1 - Application/Software Architect – Level 3

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Application/Software Architect – Level 3 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>More than five (5) years of experience as an application/software architect developing technical architectures, frameworks and strategies for application development projects to meet business and application requirements.</p> <p>For each project referenced*, the Contractor should provide the following details, including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 5 years = 0 points</li><li>• 5+ to 6 years = 1 point</li><li>• 6+ to 7 years = 2 points</li><li>• 7+ to 8 years = 3 points</li><li>• 8+ to 9 years = 4 points</li><li>• 9+ years = 5 points</li></ul>	

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<b>R.2</b>	<p>Experience, in excess of M.1, designing and documenting architectural specifications for interfaces or integration between new and existing systems.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 10 years = 0 points</li><li>• 10+ to 11 years = 1 point</li><li>• 11+ to 12 years = 2 points</li><li>• 12+ to 13 years = 3 points</li><li>• 13+ to 14 years = 4 points</li><li>• 14+ years = 5 points</li></ul>	
Total Points Available		10		
Minimum Pass Mark		7		

**2.2 B.14 - Technical Writer – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Technical Writer – Level 3 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>More than ten (10) years of experience in developing technical documentation.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 10 years = 0 points</li> <li>• 10+ to 11 years = 1 point</li> <li>• 11+ to 12 years = 2 points</li> <li>• 12+ to 13 years = 3 points</li> <li>• 13+ to 14 years = 4 points</li> <li>• 14+ years = 5 points</li> </ul>	
<b>R.2</b>	<p>Experience, within the past ten (10) years prior to the TA issuance date, in creating or authoring internal documentation and contract deliverables in support of large scale IM/IT application development projects*.</p> <p>For each project referenced**, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> </ul>	<b>/15</b>	<ul style="list-style-type: none"> <li>• 0 to 6 months = 0 points</li> <li>• 6+ months to 1 year = 1 point</li> <li>• 1+ to 2 years = 2 point</li> <li>• 2+ to 3 years = 3 points</li> <li>• 3+ to 4 years = 4 points</li> <li>• 4+ to 5 years = 5 points</li> <li>• 5+ to 6 years = 6 points</li> <li>• 6+ to 7 years = 7 points</li> <li>• 7+ to 8 years = 8 points</li> <li>• 8+ to 9 years = 9 points</li> <li>• 9+ years = 10 points</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ 0 project = 0 points</li> <li>➤ 1 project = 1 point</li> </ul>	

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	<p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*A large scale IM/IT application project is defined as an enterprise-wide application system project that operates in a corporate environment such as a business or government, designed to satisfy the needs of a large organization of 1000 employees or more rather than individual users. The project must have been valued over \$5 million dollars with a minimum of 18 months or longer to implement.</p> <p>**Each project referenced must be a minimum of 6 months duration to be considered.</p>		<ul style="list-style-type: none"><li>➤ 2 projects = 2 points</li><li>➤ 3 projects = 3 points</li><li>➤ 4 projects = 4 points</li><li>➤ 5+ projects = 5 points</li></ul>	
Total Points Available		20		
Minimum Pass Mark		14		

**2.3 B.14 - Technical Writer – Level 2**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Technical Writer – Level 2 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>More than five (5) years of experience in developing technical documentation.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced* must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 point</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> <li>• 9+ years = 5 points</li> </ul>	
<b>R.2</b>	<p>Experience, within the past seven (7) years prior to the TA issuance date, in creating or authoring internal documentation and contract deliverables in support of large scale IM/IT application development projects*.</p> <p>For each project referenced**, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> </ul>	<b>/15</b>	<ul style="list-style-type: none"> <li>• 0 to 6 months = 0 points</li> <li>• 6+ months to 1 year = 2 points</li> <li>• 1+ to 2 years = 4 points</li> <li>• 2+ to 3 years = 6 points</li> <li>• 3+ to 4 years = 8 points</li> <li>• 4+ years = 10 points</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>➤ 0 project = 0 points</li> <li>➤ 1 project = 1 point</li> <li>➤ 2 projects = 2 points</li> <li>➤ 3 projects = 3 points</li> <li>➤ 4 projects = 4 points</li> <li>➤ 5+ projects = 5 points</li> </ul>	

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	<p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*A large scale IM/IT application project is defined as an enterprise-wide application system project that operates in a corporate environment such as a business or government, designed to satisfy the needs of a large organization of 1000 employees or more rather than individual users. The project must have been valued over \$5 million dollars with a minimum of 18 months or longer to implement.</p> <p>**Each project referenced must be a minimum of 6 months duration to be considered.</p>			
Total Points Available		20		
Minimum Pass Mark		14		

**2.4 I.11 - Technology Architect – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Technology Architect – Level 3 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>A minimum of ten (10) years of experience in analyzing and evaluating current and alternative technology solutions to meet business requirements.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 10 years = 0 points</li> <li>• 10+ to 11 years = 1 point</li> <li>• 11+ to 12 years = 2 points</li> <li>• 12+ to 13 years = 3 points</li> <li>• 13+ to 14 years = 4 points</li> <li>• 14+ years = 5 points</li> </ul>	
<b>R.2</b>	<p>More than five (5) years of experience in providing support to application or technical support teams, reviewing application and program design or technical design to ensure adherence to standards and recommendation of improvements.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> </ul>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 points</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> <li>• 9+ years = 5 points</li> </ul>	

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	<ul style="list-style-type: none"><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
Total Points Available		10		
Minimum Pass Mark		7		

**2.5 P.5 - Project Executive – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Project Executive – Level 3 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>Experience, in excess of M.1, as a Project Executive.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	/5	<ul style="list-style-type: none"> <li>• 0 to 10 years = 0 points</li> <li>• 10+ to 11 years = 1 point</li> <li>• 11+ to 12 years = 2 points</li> <li>• 12+ to 13 years = 3 points</li> <li>• 13+ to 14 years = 4 points</li> <li>• 14+ years = 5 points</li> </ul>	
<b>R.2</b>	<p>More than seven (7) years of experience preparing detailed project plans, charts, change management and communication plans, tables and diagrams to assist in analyzing or displaying problems; working with a variety of standard project management tools.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> </ul>	/5	<ul style="list-style-type: none"> <li>• 0 to 7 years = 0 points</li> <li>• 7+ to 8 years = 1 point</li> <li>• 8+ to 9 years = 2 points</li> <li>• 9+ to 10 years = 3 points</li> <li>• 10+ to 11 years = 4 points</li> <li>• 11+ years = 5 points</li> </ul>	

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	<p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>R.3</b>	<p>Experience, in excess of M.2, in documenting project deliverables, objectives, determining budget requirements and resolving issues related to a project.</p> <p>For each project referenced*, the Contractor should provide the following project details including but not limited to:</p> <p>- Name and description of client organization;</p> <p>- Scope, objectives, project time frame; and</p> <p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 10 years = 0 points</li><li>• 10+ to 11 years = 1 point</li><li>• 11+ to 12 years = 2 points</li><li>• 12+ to 13 years = 3 points</li><li>• 13+ to 14 years = 4 points</li><li>• 14+ years = 5 points</li></ul>	
Total Points Available		15		
Minimum Pass Mark		10		

**2.6 A.8 - System Analyst – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed System Analyst – Level 3 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>Experience, in excess of M.1, developing requirements, feasibility, costs, designs, and specification documents for IM/IT systems.</p> <p>For each project referenced, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 7 years = 0 points</li> <li>• 7+ to 8 years = 1 point</li> <li>• 8+ to 9 years = 2 points</li> <li>• 9+ to 10 years = 3 points</li> <li>• 10+ to 11 years = 4 points</li> <li>• 11+ years = 5 points</li> </ul>	
<b>R.2</b>	<p>More than seven (7) years of experience implementing systems to support projects, departments, organizations or businesses.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> </ul>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 7 years = 0 points</li> <li>• 7+ to 8 years = 1 point</li> <li>• 8+ to 9 years = 2 points</li> <li>• 9+ to 10 years = 3 points</li> <li>• 10+ to 11 years = 4 points</li> <li>• 11+ years = 5 points</li> </ul>	

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	<p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>R.3</b>	<p>More than five (5) years of experience translating business requirements into systems design and specifications.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 5 years = 0 points</li><li>• 5+ to 6 years = 1 point</li><li>• 6+ to 7 years = 2 points</li><li>• 7+ to 8 years = 3 points</li><li>• 8+ to 9 years = 4 points</li><li>• 9+ years = 5 points</li></ul>	
<b>R.4</b>	<p>More than five (5) years of experience developing technical specifications for systems development, designing and implementation.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 5 years = 0 points</li><li>• 5+ to 6 years = 1 point</li><li>• 6+ to 7 years = 2 points</li><li>• 7+ to 8 years = 3 points</li><li>• 8+ to 9 years = 4 points</li><li>• 9+ years = 5 points</li></ul>	

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	*Each project referenced must be a minimum of 6 months duration to be considered.			
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## 2.7 A.6 - Programmer/Software Developer – Level 3

Name of proposed Resource: \_\_\_\_\_

The Contractor **SHOULD** demonstrate that the proposed Programmer/Software Developer – Level 3 has:

Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>More than seven (7) years of experience as a Programmer/Software Developer, developing and modifying code and software using one or any combination of the following programming languages:</p> <ul style="list-style-type: none"><li>- Java</li><li>- JavaScript</li><li>- HTML 5</li><li>- CSS</li><li>- C++</li><li>- Objective C</li><li>- C#</li><li>- Kotlin</li><li>- React</li><li>- .NET</li><li>- JEE</li><li>- Angular</li></ul> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 7 years = 0 points</li><li>• 7+ to 8 years = 1 point</li><li>• 8+ to 9 years = 2 points</li><li>• 9+ to 10 years = 3 points</li><li>• 10+ to 11 years = 4 points</li><li>• 11+ years = 5 points</li></ul>	

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<b>R.2</b>	<p>Experience, in excess of M.1, as a Programmer/Software Developer in developing either web or mobile applications or any combination thereof using one or any combination of the following programming languages:</p> <ul style="list-style-type: none"><li>- Java</li><li>- JavaScript</li><li>- HTML 5</li><li>- CSS</li><li>- C++</li><li>- Objective C</li><li>- C#</li><li>- Kotlin</li><li>- React</li><li>- .NET</li></ul> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 7 years = 0 points</li><li>• 7+ to 8 years = 1 point</li><li>• 8+ to 9 years = 2 points</li><li>• 9+ to 10 years = 3 points</li><li>• 10+ to 11 years = 4 points</li><li>• 11+ years = 5 points</li></ul>	
Total Points Available		10		
Minimum Pass Mark		7		

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## 2.8 A.6 - Programmer/Software Developer – Level 2

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Programmer/Software Developer – Level 2 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>More than three (3) years of experience as a Programmer/Software Developer, developing and modifying code and software using one or any combination of the following programming languages:</p> <ul style="list-style-type: none"><li>- Java</li><li>- JavaScript</li><li>- HTML 5</li><li>- CSS</li><li>- C++</li><li>- Objective C</li><li>- C#</li><li>- Kotlin</li><li>- React</li><li>- .NET</li><li>- JEE</li><li>- Angular</li></ul> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 3 years = 0 points</li><li>• 3+ to 4 years = 1 point</li><li>• 4+ to 5 years = 2 points</li><li>• 5+ to 6 years = 3 points</li><li>• 6+ to 7 years = 4 points</li><li>• 7+ years = 5 points</li></ul>	

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<b>R.2</b>	<p>Experience, in excess of M.1, as a Programmer/Software Developer in developing either web or mobile applications or any combination thereof using one or any combination of the following programming languages:</p> <ul style="list-style-type: none"><li>- Java</li><li>- JavaScript</li><li>- HTML 5</li><li>- CSS</li><li>- C++</li><li>- Objective C</li><li>- C#</li><li>- Kotlin</li><li>- React</li><li>- .NET</li></ul> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 3 years = 0 points</li><li>• 3+ to 4 years = 1 point</li><li>• 4+ to 5 years = 2 points</li><li>• 5+ to 6 years = 3 points</li><li>• 6+ to 7 years = 4 points</li><li>• 7+ years = 5 points</li></ul>	
Total Points Available		10		
Minimum Pass Mark		7		

**2.9 I.7 – Platform Analyst – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Platform Analyst – Level 3 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>Experience as a platform analyst, in excess of M.1, developing and documenting detailed statement of requirements for the proposed platform(s).</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 10 years = 0 points</li> <li>• 10+ to 11 years = 1 point</li> <li>• 11+ to 12 years = 2 points</li> <li>• 12+ to 13 years = 3 points</li> <li>• 13+ to 14 years = 4 points</li> <li>• 14+ years = 5 points</li> </ul>	
<b>R.2</b>	<p>More than five (5) years of experience in analyzing functional requirements, procedures and decision flows.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> </ul>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 point</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> <li>• 9+ years = 5 points</li> </ul>	

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	<p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>R.3</b>	<p>More than five (5) years of experience in defining and documenting interfaces of manual to automated operations with sub-systems, to external systems and between new and existing (legacy) systems.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 5 years = 0 points</li><li>• 5+ to 6 years = 1 point</li><li>• 6+ to 7 years = 2 points</li><li>• 7+ to 8 years = 3 points</li><li>• 8+ to 9 years = 4 points</li><li>• 9+ years = 5 points</li></ul>	
Total Points Available		15		
Minimum Pass Mark		10		

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**2.10 B.1 - Business Analyst – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Business Analyst – Level 3 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>Experience, in excess of M.1, performing business analyses of functional requirements to identify information, procedures, decision flows and documenting statements of requirements.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 10 years = 0 points</li><li>• 10+ to 11 years = 1 point</li><li>• 11+ to 12 years = 2 points</li><li>• 12+ to 13 years = 3 points</li><li>• 13+ to 14 years = 4 points</li><li>• 14+ years = 5 points</li></ul>	

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<b>R.2</b>	<p>More than five (5) years of experience evaluating procedures and methods, identifying and documenting items such as, but not limited to, database content, structure and application subsystems.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 5 years = 0 points</li><li>• 5+ to 6 years = 1 point</li><li>• 6+ to 7 years = 2 points</li><li>• 7+ to 8 years = 3 points</li><li>• 8+ to 9 years = 4 points</li><li>• 9+ years = 5 points</li></ul>	
Total Points Available		10		
Minimum Pass Mark		7		

**2.11 B.6 - Business System Analyst – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Business System Analyst – Level 3 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>Experience, in excess of M.1, performing business analyses of functional requirements to identify information, procedures, and decision flows.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 10 years = 0 points</li> <li>• 10+ to 11 years = 1 point</li> <li>• 11+ to 12 years = 2 points</li> <li>• 12+ to 13 years = 3 points</li> <li>• 13+ to 14 years = 4 points</li> <li>• 14+ years = 5 points</li> </ul>	
<b>R.2</b>	<p>More than five (5) years of experience evaluating procedures and methods, identifying and documenting items such as, but not limited to, database content, structure and application subsystems.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 point</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> <li>• 9+ years = 5 points</li> </ul>	

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	<p>- Name and description of client organization;</p> <p>- Scope, objectives, project time frame; and</p> <p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>R.3</b>	<p>More than five (5) years of experience, within the last ten (10) years prior to the TA issuance date, performing facilitation activities during requirements gathering in conjunction with the business clients, partners and project team members to ensure business process components are properly identified and documented.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <p>- Name and description of client organization;</p> <p>- Scope, objectives, project time frame; and</p> <p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	/5	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 point</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> <li>• 9+ years = 5 points</li> </ul>	
Total Points Available		15		
Minimum Pass Mark		10		

**2.12 B.6 - Business System Analyst – Level 2**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Business System Analyst – Level 2 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>Experience, in excess of M.1, performing business analyses of functional requirements to identify information, procedures, and decision flows.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 point</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> <li>• 9+ years = 5 points</li> </ul>	
<b>R.2</b>	<p>More than three (3) years of experience evaluating procedures and methods, identifying and documenting items such as, but not limited to, database content, structure and application subsystems.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p>	<b>/5</b>	<ul style="list-style-type: none"> <li>• 0 to 3 years = 0 points</li> <li>• 3+ to 4 years = 1 point</li> <li>• 4+ to 5 years = 2 points</li> <li>• 5+ to 6 years = 3 points</li> <li>• 6+ to 7 years = 4 points</li> <li>• 7+ years = 5 points</li> </ul>	

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	<p>- Name and description of client organization;</p> <p>- Scope, objectives, project time frame; and</p> <p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
<b>R.3</b>	<p>More than three (3) years of experience, within the last ten (10) years prior to the TA issuance date, performing facilitation activities during requirements gathering in conjunction with the business clients, partners and project team members to ensure business process components are properly identified and documented.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <p>- Name and description of client organization;</p> <p>- Scope, objectives, project time frame; and</p> <p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	/5	<ul style="list-style-type: none"> <li>• 0 to 3 years = 0 points</li> <li>• 3+ to 4 years = 1 point</li> <li>• 4+ to 5 years = 2 points</li> <li>• 5+ to 6 years = 3 points</li> <li>• 6+ to 7 years = 4 points</li> <li>• 7+ years = 5 points</li> </ul>	
Total Points Available		15		
Minimum Pass Mark		10		

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**2.13 A.13 - Web Designer – Level 2**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor SHOULD demonstrate that the proposed Web Designer – Level 2 has:</b>				
Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
<b>R.1</b>	<p>A minimum of five (5) years in completing initiatives that support Web Content Accessibility Guidelines.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 5 years = 0 points</li><li>• 5+ to 6 years = 1 point</li><li>• 6+ to 7 years = 2 points</li><li>• 7+ to 8 years = 3 points</li><li>• 8+ to 9 years = 4 points</li><li>• 9+ years = 5 points</li></ul>	
<b>R.2</b>	<p>A minimum of five (5) years in completing initiatives that support Web Content Accessibility Guidelines for web applications.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li></ul>	<b>/5</b>	<ul style="list-style-type: none"><li>• 0 to 5 years = 0 points</li><li>• 5+ to 6 years = 1 point</li><li>• 6+ to 7 years = 2 points</li><li>• 7+ to 8 years = 3 points</li><li>• 8+ to 9 years = 4 points</li><li>• 9+ years = 5 points</li></ul>	

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	<p>- Description of the roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of 6 months duration to be considered.</p>			
Total Points Available		10		
Minimum Pass Mark		7		

## **WORKSTREAM 2**

### **1.0 MANDATORY RESOURCE REQUIREMENTS**

#### **1.1 C.1 - Strategic Information Technology Security Planning and Protection Consultant – Level 3**

<b>Name of proposed Resource:</b> _____				
<b>The Contractor MUST demonstrate that the proposed Strategic Information Technology Security Planning and Protection Consultant – Level 3 has:</b>				
<b>Criteria</b>	<b>Mandatory Requirement</b>	<b>Contractor's response</b>		
		<b>INSERT PAGE # OF RESUME</b>	<b>Met</b>	<b>Not Met</b>
<b>M.1</b>	<p>A minimum of seven (7) years of experience in completing initiatives that support an IT Security and Cyber Protection program.</p> <p>For each project referenced*, the Contractor should provide the following details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, and project time frame; and</li><li>- Description of the roles and responsibilities of the proposed resource.</li></ul> <p><del>*Each project referenced must be a minimum of 6 months duration to be considered.</del></p>			
<b>M.2</b>	<p>A college or university degree or post-secondary diploma in Information Technology, Computer Science, <del>or</del> Electrical Engineering, <del>Engineering Management or Geochemistry.</del></p> <p><b>The Contractor should provide a readable copy of the degree/diploma in English or French with its response.</b></p>			

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## 2.0 RATED RESOURCE REQUIREMENTS

### 2.1 C.1 - Strategic Information Technology Security Planning and Protection Consultant – Level 3

Name of proposed Resource: \_\_\_\_\_

The Contractor **SHOULD** demonstrate that the proposed Strategic Information Technology Security Planning and Protection Consultant – Level 3 has:

Criteria	Rated Requirement	Maximum Points	Point Allocation	Substantiating Information, Cross Reference to Proposal
R.1	<p>Experience, in excess of M.1, in completing initiatives that support an IT Security and Cyber Protection program.</p> <p>For each referenced project*, the Contractor should provide the following project details including but not limited to:</p> <ul style="list-style-type: none"><li>- Name and description of client organization;</li><li>- Scope, objectives, project time frame; and</li><li>- Description of the project, roles and responsibilities of the proposed resource.</li></ul> <p><del>*Each project referenced must be a minimum of 6 months duration to be considered.</del></p>	/5	<ul style="list-style-type: none"><li>• 0 to 7 years = 0 points</li><li>• 7+ to 8 years = 1 point</li><li>• 8+ to 9 years = 2 points</li><li>• 9+ to 10 years = 3 points</li><li>• 10+ to 11 years = 4 points</li><li>• 11+ years = 5 points</li></ul>	

<p><b>R.2</b></p>	<p>More than five (5) years of experience in the development of one or any combination of the following security programs and postures:</p> <ul style="list-style-type: none"> <li>- Biometrics</li> <li>- RFID</li> <li>- access control</li> <li>- mobile security</li> </ul> <p>For each referenced project*, the Contractor should provide the following project details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name and description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> <li>- Description of the project, roles and responsibilities of the proposed resource.</li> </ul> <p>*Each project referenced must be a minimum of <del>6</del> 3 months duration to be considered.</p>	<p>/5</p>	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 point</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> <li>• 9+ years = 5 points</li> </ul>	
<p><b>R.3</b></p>	<p>More than five (5) years of experience, within the last ten (10) years prior to the TA issuance date, performing facilitation activities during requirements gathering in conjunction with the business clients, partners and project team members to ensure business process components are properly identified and documented.</p> <p>For each project referenced*, the Contractor should provide the following project details including but not limited to:</p> <ul style="list-style-type: none"> <li>- Name &amp; description of client organization;</li> <li>- Scope, objectives, project time frame; and</li> </ul>	<p>/5</p>	<ul style="list-style-type: none"> <li>• 0 to 5 years = 0 points</li> <li>• 5+ to 6 years = 1 point</li> <li>• 6+ to 7 years = 2 points</li> <li>• 7+ to 8 years = 3 points</li> <li>• 8+ to 9 years = 4 points</li> <li>• 9+ years = 5 points</li> </ul>	

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	<p>- Description of the project, roles and responsibilities of the proposed resource.</p> <p>*Each project referenced must be a minimum of <del>6</del> 3 months duration to be considered.</p>			
Total Points Available		15		
Minimum Pass Mark		10		