

TASK Based Professional Services (TSPS) Requirement

Please note that the TSPS NPP MUST be published simultaneously with the issuance of the invitation to suppliers.

This requirement is for: **Department of National Defense**

This requirement is open only to those **Supply Arrangement Holders under E60ZT-16TSPS** who qualified under Tier 1 for the following category:

2.6 – Change Management Consultant

The following SA Holders have been invited to submit a proposal.

Legal Name

4Plan Consulting Corp.

BDO Canada LLP

Bridgetown Consulting Inc.

BurntEdge Incorporated

Calian Ltd.

CGI Information Systems and Management Consultants Inc.

Cistel Technology Inc.

Dare Human Resources Corporation

Deloitte Inc.

Eagle Professional Resources Inc.

Ernst & Young LLP

I4C INFORMATION TECHNOLOGY CONSULTING INC

KPMG LLP

Makwa Resourcing Inc., TPG Technology Consulting Ltd. in JOINT VENTURE

Maverin Business Services Inc.

Mindstream Training Center and Professional Services Bureau, Inc

Pricewaterhouse Coopers LLP

QMR Staffing Solutions Incorporated

Sundiata Warren Group Inc.

The Right Door Consulting & Solutions Incorporated

Tiree Facility Solutions Inc.

Y2 Consulting Psychologists Inc./Psychologues consultants Y2 inc.

Description of the Requirement:

The objective is to acquire the services of change management senior advisor who will implement the agreed upon approach to stakeholder engagement and the current OCM plan which will require adjustment to meet the specific needs of the different L1 organizations. The Contractor will provide strategic advice and leadership to the Senior Project director and the project team to ensure successful delivery and adoption of the changes being introduced to meet project and operational objectives. The Contractor must be able to work at all levels of the organization and apply practical methods to

achieve buy-in and adoption within the organization. The Senior Advisor on Change Management will be responsible for a range of activities including, but not limited to:

- Facilitate the revision and implementation of a the current change management strategy and plan meeting established business requirements of different L1s;
- Continue identifying associated issues and risks and proposed mitigation strategies and action plans to minimize impact of the implementation of the Common Definition of the Capital Expenditure vote;
- Ensure that tools and resources that facilitate clearer and more consistent communication such as posters, training materials, pamphlets, web site, e-mails, decks etc. continue to be deployed;
- Provide the tools that individuals and organizations need in order to implement change in the least disruptive, most efficient, and effective way;
- Ensure that the purpose of change is articulated in a manner that makes sense to staff and provides a compelling picture of the new objectives;
- Provide strategic advice to senior management on the application of “best practices” in a change environment;
- Implement national internal change communication plan including the indemnification of a bank of communication tools and tactics designed for targeted audiences;
- Update existing DND training courses to reflect Vote1/Vote 5 components;
- Deliver specifically targeted workshop on topics relevant to affected staff;
- Prepare with Distance Learning Network training materials;
- OCM Scorecard of global project and including L1 progress;
- Address identified resistance;
- Ensure user readiness;
- Establishes new ways of working once the transition is complete so that old practices and procedures are not re-integrated;
- Tracks and reports issues;
- Expand current OCM scorecard to L1s;
- Monitors success metrics and change progress in OCM Scorecard;
- Implement front line training program for all levels including middle management, junior and administrative employees;
- Design and deliver the focus group format to access input from all levels of staff;
- Manage various Change Management avenues (e.g. Lunch and Learn, team meetings etc.) to address the status of the Vote1/vote 5 project – opportunities, and obstacles;
- Update with DND communications staff to design a website layout (i.e. highlights; newsletter, project success and project status);
- Organize facilitated engagement sessions with various stakeholders to ensure their perspective and assessment of the project’s goals were understood and aligned with project team; and
- Identify, address challenges and obstacles to achieve the project goals.

I4C Consulting is the Incumbent
72 week contract ending with a value of \$283,743.00

Level of Security Requirement:

Company Minimum Security Level Required

Canada	NATO	Foreign
<input type="checkbox"/> Protected A	<input type="checkbox"/> NATO Unclassified	<input type="checkbox"/> Protected A
<input type="checkbox"/> Protected B	<input type="checkbox"/> NATO Restricted	<input type="checkbox"/> Protected B
<input type="checkbox"/> Protected C	<input type="checkbox"/> NATO Confidential	<input type="checkbox"/> Protected C

<input type="checkbox"/> Confidential	<input type="checkbox"/> NATO Secret	<input type="checkbox"/> Confidential
<input checked="" type="checkbox"/> Secret	<input type="checkbox"/> Cosmic Top Secret	<input type="checkbox"/> Secret
<input type="checkbox"/> Top Secret		<input type="checkbox"/> Top Secret
<input type="checkbox"/> Top Secret (SIGINT)		<input type="checkbox"/> Top Secret (SIGINT)

Special comments: Common SRCL #19

Trade agreements:

Canada-Chile Free Trade Agreement (CCFTA), Canada-Colombia Free Trade Agreement, Canadian Free Trade Agreement (CFTA), North American Free Trade Agreement (NAFTA), World Trade Organization-Agreement on Government Procurement (WTO-AGP)

Proposed period of contract:

The proposed period of contract shall be from Contract award to June 30th, 2020.

Estimated Level of Effort:

The estimated level of effort of the contract will be for 240 **(days)**

File Number: W0152-20-AA012A

Contracting Authority: Caleb Wallace

E-Mail: Caleb.Wallace@Forces.gc.ca

NOTE: The Task and Solutions Professional Services (TSPS) Method of Supply is subject to quarterly refresh cycles. If you wish to find out how you can be a "Qualified SA Holder", please contact SPTS.TSPS@TPSGC-PWGSC.GC.CA