

**RETURN TENDERS TO: RETOURNER LES SOUMISSIONS À:** Bid Receiving - Réception des soumissions:

**Correctional Service Canada (CSC) Contracting Operations** 100-33991 Gladys Avenue Abbotsford BC V2S 2E8 ATTN: SANDRA WILFORD

# **INVITATION TO TENDER** INVITATION À SOUMISSIONNER

**Tender to: Correctional Service Canada** 

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefore.

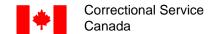
Soumission à : Service correctionnel du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s). Comments — Commentaires :

**« THIS DOCUMENT DOES NOT CONTAIN A SECURITY** REQUIREMENT" « LE PRÉSENT DOCUMENT NE COMPORTE PAS D' EXIGENCE RELATIVE À LA SÉCURITÉ »

Vendor/Firm Name and Address — Raison sociale et adresse du fournisseur/de l'entrepreneur :		
Telephone # — N° de téléphone :		
Fax # — N° de télécopieur :		
Email / Courriel :		
GST # or SIN or Business # — N° de TPS ou NAS ou N° d'entreprise		

Title — Sujet :		
Concrete Supply, Placement and Fir	nishing	
Invitation No. — N°. de l'invitation	Date :	
21C42-19-3160108/B	28-June-2019	
Client Reference No. — Nº. de référe	ence du Client	
3160108		
GETS Reference No. — Nº. de référe	nce de SEAG	
Invitation Closes — L'invitation prer	nd fin	
at /à : 2:00 PM (EDT)		
on / le: 15-July-2019		
F.O.B. — F.A.B.  Plant – Usine: Destination:	Other-Autre:	
Address Enquiries to — Soumettre t	outes questions à:	
Sandra Wilford Sandra.Wilford@csc-scc.gc.ca		
Telephone No. – N° de téléphone:	Fax No. – N° de télécopieur:	
604.870.6130	604.851.3221	
Destination of Goods, Services and Con- Destination des biens, services et consti		
Collins Bay Institution, Kingston ON	<u> </u>	
Instructions: See Herein Instructions: Voir aux présentes		
Delivery Required — Livraison exigée : See herein	Delivery Offered – Livraison proposée : Voir aux présentes	
Name and title of person authorized to si Nom et titre du signataire autorisé du foi	=	
Name / Nom	Title / Titre	
Signature [	Date	
(Sign and return cover page with bid posigner et retourner la page de couverte		



# **INVITATION TO TENDER**

# IMPORTANT NOTICES TO BIDDERS

# REFERENCE TO PWGSC

All references to the Department of Public Works & Government Services Canada (PWGSC) in the instructions, general terms, conditions and clauses identified in the Invitation to Tender (ITT) by number, date and title, set out in the Standard Acquisition Clauses and Conditions Manual (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) are to be replaced with the Correctional Service of Canada (CSC).

#### THIS DOCUMENT DOES NOT CONTAIN AN INDUSTRIAL SECURITY REQUIREMENT

#### **INTEGRITY PROVISIONS - BID**

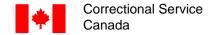
Changes have been made to the Integrity Provisions – Bid as of 2016-04-04. See GI01, Integrity Provisions – Bid of R2710T of the General Instructions for more information.

#### LISTING OF SUBCONTRACTORS

As per GI07 of R2710T you should provide using Annex D at Bid closing a list of Subcontractors that have 20% or more of the tendered price value.

## **PWGSC UPDATE ON ASBESTOS USE**

Effective April 1, 2016, Public Works and Government Services Canada (PWGSC) contracts for new construction and major rehabilitation will prohibit the use of asbestos-containing materials. Further information can be found at http://www.tpsqc-pwqsc.qc.ca/comm/vedette-features/2016-04-19-00-eng.html.



# **TABLE OF CONTENTS**

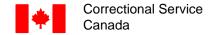
# SPECIAL INSTRUCTIONS TO BIDDERS (SI)

- SI01 Bid Documents
- SI02 Enquiries During the Solicitation Period.
- SI03 Revision of Bid
- SI04 Bid Results
- SI05 Insufficient Funding
- SI06 Bid Validity Period
- SI07 Construction Documents
- SI08 Workers Compensation Board and Safety Program
- SI09 Web Sites

# R2710T GENERAL INSTRUCTIONS-CONSTRUCTION SERVICES – BID SECURITY REQUIREMENTS (GI) - (2019-05-30)

The following GI's are included by reference and are available at the following Web Site <a href="https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R">https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R</a>

- GI01 Integrity Provisions Bid
- GI02 Completion of Bid
- GI03 Identity or Legal Capacity of the Bidder
- G104 Applicable taxes
- GI05 Capital Development and Redevelopment Charges
- GI06 Registry and Pre-qualification of Floating Plant
- GI07 Listing of Subcontractors and Suppliers
- GI08 Bid Security Requirements
- GI09 Submission of Bid
- GI10 Revision of Bid
- GI11 Rejection of Bid
- GI12 Bid Costs
- GI13 Procurement Business Number
- GI14 Compliance with Applicable Laws
- GI15 Approval of Alternative Materials
- GI16 Performance Evaluation
- GI17 Conflict of Interest-Unfair Advantage
- GI18 Code of Conduct for Procurement-bid



# **CONTRACT DOCUMENTS (CD)**

# **SUPPLEMENTARY CONDITIONS (SC)**

- SC01 Institutional Access Requirements
- SC02 Insurance Terms
- SC03 Compliance with applicable laws SC04 Workers Compensation
- SC05 Tuberculosis Testing
- SC06 Information Guide for Contractors
- SC07 Closure of Government Offices
- SC08 Contractor's Performance Evaluation Report
- SC09 Term of the Contract

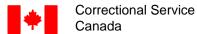
# **BID AND ACCEPTANCE FORM (BA)**

- BA01 Identification
- Business Name and Address of Bidder BA02
- BA03 The Offer
- BA04 Bid Validity Period.
- BA05 Acceptance and Contract
- BA06 Construction Time
- **Bid Security** BA07
- BA08 Signature

# APPENDIX 1 – DEPARTMENTAL REPRESENTATIVES

APPENDIX 2 - INTEGRITY PROVISIONS - LIST OF NAMES

- ANNEX A CERTIFICATE OF INSURANCE.
- ANNEX B LISTING OF SUBCONTRACTORS
- ANNEX C SCOPE OF WORK
- ANNEX D DRAWINGS
- ANNEX E SPECIFICATIONS



# SPECIAL INSTRUCTIONS TO BIDDERS (SI)

#### SI01 BID DOCUMENTS

- 1. The following are the bid documents:
  - a. Invitation to Tender Page 1;
  - b. Special Instructions to Bidders:
  - c. General Instructions Construction Services Bid Security Requirements, R2710T (2019-05-30)
  - d. Clauses & Conditions identified in "Contract Documents";
  - e. Drawings and Specifications:
  - f. Bid and Acceptance Form and related Appendix(s); and
  - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions – Construction Services – Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R

#### SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

- 1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender Page 1 as early as possible within the solicitation period. Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five (5) calendar days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
- 2. To ensure consistency and quality of the information provided to Bidders, the Contracting Officer will examine the content of the enquiry and will decide whether or not to issue an amendment.
- 3. All enquiries and other communications related to this bid sent throughout the solicitation period are to be directed ONLY to the Contracting Officer named on the Invitation to Tender Page 1. Failure to comply with this requirement may result in the bid being declared non-responsive.

## SI03 REVISION OF BID

A bid may be revised by email in accordance with GI10 of R2710T. The email address for receipt of revisions is indicated on page 1. The revised bid must be received in its entirety before the solicitation closing date and time indicated on page 1.

# SI04 BID RESULTS

- 1. The responsive bid carrying the lowest price will be recommended for contract award.
- 2. CSC will send an official letter by email to unsuccessful bidders to inform them of the name of the winning bidder as well as the total contract value.

#### SI05 INSUFFICIENT FUNDING

- 1. In the event that the lowest compliant bid exceeds the amount of funding allocated by Canada for the Work:
  - a) by 15% or less, Canada in its sole discretion may:
    - i. cancel the solicitation: or
    - ii. obtain additional funding and, subject to the provisions of GI10 of R2710T, award the Contract to the Bidder submitting the lowest compliant bid; and/or
    - iii. negotiate a reduction in the bid price and/or scope of work with the Bidder submitting the lowest compliant bid.
  - b) by more than 15%, Canada in its sole discretion may:
    - i. cancel the solicitation; or
    - ii. obtain additional funding and subject, to the provisions of GI10 of R2710T award the Contract to the Bidder submitting the lowest compliant bid; and/or
    - iii. revise the scope of work accordingly and invite Bidders who submitted a compliant bid to the initial invitation to tender to resubmit a bid.
- If Canada decides to enter into negotiations or request that compliant bidders resubmit a bid as per paragraph 1.a) iii.
   or 1. b) iii., bidders must use the same subcontractors and suppliers as for their initial offer.
- 3. If Canada decides to negotiate a reduction in the bid price as per paragraph 1.a) iii. and an agreement satisfactory to Canada cannot be reached, Canada will exercise option 1. a) i. or 1. a) ii.

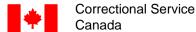
#### SI06 BID VALIDITY PERIOD

- Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders must have the option to either accept or reject the proposed extension.
- 2. If the extension referred to in paragraph 1. of SI07 is accepted, in writing, by all those who submitted bids, then Canada will continue immediately with the evaluation of the bids and its approvals processes.
- 3. If the extension referred to in paragraph 1. of SI07 is not accepted in writing by all those who submitted bids then Canada will, at its sole discretion, either
  - continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
  - b. cancel the invitation to tender.
- 4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

#### SI07 CONSTRUCTION DOCUMENTS

CSC may furnish additional drawings for clarification. These additional drawings will have the same meaning and intent as if they were included in the original plans referred to in the Contract Documents.

The Contractor must check the existing building dimensions before starting work and ordering any materials. The Contractor must report discrepancies affecting the work shown on the drawings to the CSC Project Manager for clarification and final decision. It is the responsibility of the Contractor to visit the site personally to verify or obtain dimensions. Any dimensions given are approximate and CSC assumes no responsibility for the accuracy of these dimensions.



#### SI08 WORKERS COMPENSATION BOARD AND SAFETY PROGRAM

The recommended Bidder must provide to the Contracting Authority, prior to Contract Award:

- a Workers Compensation Board letter of good standing, also listing covered Directors, Principals, Proprietor(s), or Partners who will be or who are anticipated to be present on the work site(s); and
- a Certificate of Recognition (COR) or Registered Safety plan (RSP) acceptable to the Authority Having Jurisdiction (AHJ). A health and safety policy and program, as required by the respective provincial/territorial Occupational Health and Safety Act, will be acceptable lieu of a COR or RSP. If none is required by law, a copy of the health and safety policy and program that has been sent to the AHJ for review will also be acceptable, provided that the recommended Bidder certifies that it has been sent to the AHJ.

The recommended Bidder must deliver all of the above documents to the Contracting Authority on or before the date stated (usually 3 to 5 days after notification) by the Contracting Authority. Failure to comply will result in a breach of promise, at which time the Contracting Authority will be free to approach the next lowest responsive Bidder.

#### **SI09 WEB SITES**

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494&section=text#appL

Buy and Sell https://www.achatsetventes-buyandsell.gc.ca

Canadian economic sanctions http://www.international.gc.ca/sanctions/index.aspx?lang=eng

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913) http://www.tpsgc-pwgsc.gc.ca/app-acg/forms/documents/2913.pdf

Bid Bond (form PWGSC-TPSGC 504) http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf

Performance Bond (form PWGSC-TPSGC 505) http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505.pdf

Labour and Material Payment Bond (form PWGWSC-TPSGC 506) http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf

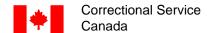
Standard Acquisition Clauses and Conditions (SACC) Manual https://buyandsell.gc.ca/policy-and-quidelines/standard-acquisition-clauses-and-conditions-manual/5/R

PWGSC, Industrial Security Services http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html

PWGSC. Code of Conduct and Certifications http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html

Construction and Consultant services Contract Administration Forms Real Property Contracting http://www.tpsgc-pwgsc.gc.ca/app-acg/forms/formulaires-forms-eng.html **Declaration Form** https://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html

Correctional service of Canada website: http://www.csc-scc.gc.ca/index-eng.shtml



# CONTRACT DOCUMENTS (CD)

- 1. The following are the contract documents:
  - a. Contract Page when signed by Canada;
  - b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
  - c. Drawings and Specifications;
  - d. General Conditions and clauses

GC1 General Provisions – Construction Services	R2810D	(2017-11-28);
GC2 Administration of the Contract	R2820D	(2016-01-28);
GC3 Execution and Control of the Work	R2830D	(2018-06-21);
GC4 Protective Measures	R2840D	(2008-05-12);
GC5 Terms of Payment	R2850D	(2016-01-28);
GC6 Delays and Changes in the Work - Construction Services	R2865D	(2016-01-28);
GC7 Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC 8 Dispute Resolution	R2880D	(2016-01-28);
GC9 Contract Security	R2890D	(2018-06-21);
GC10 Insurance	R2900D	(2008-05-12);
Allowable Costs for Contract Charges Under GC6.4.1	R2950D	(2015-02-25)
Supplementary Conditions		

- e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
- 2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:

https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual

The language of the contract documents is the language of the Bid and Acceptance Form submitted.



# SUPPLEMENTARY CONDITIONS (SC)

#### SC 01 INSTITUTIONAL ACCESS REQUIREMENTS

- 1. NIL security screening required as there is no access to sensitive information or assets. Contractor personnel will be escorted at all times by Correctional Service Canada personnel or those authorized by CSC on its behalf. CSC has developed very stringent internal policies to ensure that the security of institutional operations is not compromised.
- 2. Contractor personnel must adhere to institutional requirements for the conduct of searches by Correctional Service Canada prior to admittance to the institution/site. Correctional Service Canada reserves the right to deny access to any institution/site or part thereof of any Contractor personnel, at any time.

#### SC02 INSURANCE TERMS

#### Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

#### 2. Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

## 3. Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after acceptance of its bid, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

#### 4. Insurance Proceeds

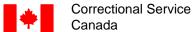
In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

#### 5. Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

#### SC03 COMPLIANCE WITH APPLICABLE LAWS:

The Contractor must comply with all laws, regulations rules instructions and directives applicable to the performance of the Work or any part thereof in force on the site where the Work is to be performed. The Contractor must also comply with all laws, regulations, rules, instructions and directives applicable to the agents and servants of the Crown. The Contractor must also require compliance therewith by all of its subcontractors. Evidence of compliance with such laws,



regulations and rules must be furnished by the Contractor to the Contracting Authority at such times as the Contracting Authority may reasonable request.

Unless otherwise provided in the contract, the Contractor must obtain all permits and hold all certificates and licenses required for the performance of the Work.

Details on existing CSC policies can be found at www.csc-scc.gc.ca or any other CSC web page designated for such purpose.

#### SC04 WORKERS COMPENSATION

It is mandatory that every Contractor contracted for work must have an account with the Provincial Workers Compensation Board/Commission, and coverage shall be extended to cover all employees.

#### SC05 TUBERCULOSIS TESTING:

It is a condition of this contract that the Contractor or any employees of the Contractor who require entry into a Correctional Service of Canada Institution to fulfil the conditions of the contract may, at the sole discretion of the Warden, be required to provide proof of and results of a recent tuberculin test for the purpose of determining their TB infection status.

Failure to provide proof of and results of a tuberculin test may result in the termination of the contract.

All costs related to such testing will be at the sole expense of the Contractor.

#### **SC06 INFORMATION GUIDE FOR CONTRACTORS**

Prior to the commencement of any work, the Contractor certifies that its employees, or employees of its subcontractors, working under contract for CSC, will complete the applicable Module(s) and retain the signed checklist(s) from the CSC Information Guide for Contractors" website: www.bit.do/CSC-EN.

# **SC07 CLOSURE OF GOVERNMENT OFFICES**

Contractor personnel are employees of the Contractor and are paid by the Contractor on the basis of services rendered. Where the Contractor or the Contractor's employees are providing services on government premises pursuant to this Contract and the said premises become non accessible due to evacuation or closure of government offices, and consequently no Work is being performed as a result of the closure, Canada will not be liable for payment to the Contractor for the period of closure.

Contractors working at CSC sites should be aware that they may be faced with delay or refusal of entry to certain areas at certain times even if prior arrangements for access may have been made. Contractors are advised to call in advance of travel to ensure that planned access is still available.

#### SC08 CONTRACTOR'S PERFORMANCE EVALUATION REPORT

CSC will evaluate the Contractor's performance during the execution of the work and when it is completed using PWGSC - TPSGC form 2913 "Contractor Performance Evaluation Report Form (CPERF)". This evaluation will be based on the quality of the execution of the work, timeliness, management of on-site health and safety and the general management of the Contractor's work in relation to the effort required by the Department's employees in the administration of the contract. A completed performance evaluation report will be sent to the Contractor when the work has been completed for all projects.

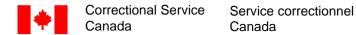
# SC09 TERM OF THE CONTRACT

The term of the Contract is from Date of Contract Award to 31-October-2019 inclusive.

# **BID AND ACCEPTANCE FORM (BA)**

BA01 IDENTIFICATION Concrete Supply, Placement and Finishing Collins Bay Institution 1455 Bath Rd, Kingston ON

BA02	BUSINESS NAME AND ADDRESS OF B	IDDER	
Name:			
Addres	s:		
Teleph	one:		
Fax:			
PBN:			
E-mail	address:		
The Bi	THE OFFER  Idder offers to Canada to perform and compleents for the Total Bid Amount of	lete the Work for the above nan	ned project in accordance with the Bid
\$	excluding aexcluding a	applicable taxe(s).	
BA04 The bid	BID VALIDITY PERIOD  I must not be withdrawn for a period of sixty	v (60) days following the date of	solicitation closing.
Upon a	ACCEPTANCE AND CONTRACT cceptance of the Contractor's offer by Canactor. The documents forming the Contract v		
BA06	CONSTRUCTION TIME		
The te	m of the Contract is from Date of Contract A	Award to 31-October-2019 inclu	ısive.
	BID SECURITY  dder is enclosing bid security with its bid in a  ll Instructions Construction Services – Bid S		curity Requirements of R2710T -
BA08	SIGNATURE		
Name	and title of person authorized to sign on beh	nalf of Bidder (Type or print)	
Signat	ıre	Date	



# **APPENDIX 1 - DEPARTMENTAL REPRESENTATIVES** TO BE PROVIDED AT CONTRACT AWARD.

**Contracting Authority is:** 

Name:	
Title:	
Department:	
Division:	
Telephone:	
E-mail:	
Technical Author	rity is:
Name:	
Title:	
Department:	
Division:	
Telephone:	
E-mail:	

# **APPENDIX 2 - INTEGRITY PROVISIONS - LIST OF NAMES**

**List of names:** all bidders, regardless of their status under the Policy, must submit the following information when participating in a procurement process or real property transaction:

- bidders that are corporate entities, including those bidding as joint ventures, must provide a complete list of the names of all current directors or, for a privately owned corporation, the names of the owners of the corporation;
- bidders bidding as sole proprietors, including sole proprietors bidding as joint ventures, must provide a complete list of the names of all owners; or
- bidders that are a partnership do not need to provide a list of names.

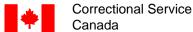
If the list of names has not been received in a procurement process or real property transaction by the time the evaluation of bids or offers is completed, or has not been received in a procurement process or real property transaction where no bid/offer will be submitted, the contracting authority will inform the bidder of a time within which to provide the information Providing the required names is a mandatory requirement for award of a contract or real property agreement. Failure to provide the list of names within the time specified will render a bid or offer non-responsive, or the bidder otherwise disqualified for award of a contract or real property agreement.		



# Annex A – CERTIFICATE OF INSURANCE (not required at solicitation closing)

PAGE 1 of 2

							17102 1 0.2
CON	NTRACT						
Description and Location of Work				Contract No. 21C42-19-3160	108/B		
		Placement and Fini	ishing				
	Collins Bay Institution 1455 Bath Rd, Kingston ON				Project No.		
Nam	ne of Insurer, Broker	or Agent	Address	(No., Street)	City	Province	Postal code
Nam	ne of Insured (Contra	actor)	Address	Address (No., Street) City		Province	Postal code
	itional Insured Majesty the Queen	in Right of Canada as r	epresented by	y the Minister	of Public Safety		
	ype of insurance	Insurer Name and	Inception				
ı	Required when checked	Policy Number	Date D/M/Y	Expiry D/M/Y		Limits of Liability	
					Per Occurrence \$	Annual General Aggregate \$	Completed Operations Aggregate
✓	Commercial General Liability				\$		\$
	Umbrella/Excess Liability				Ψ	\$	\$
	Builder's Risk Installation Floater				\$		
					☐ Pe	er Incident	Aggregate
	Pollution						\$
	Other types of insurance (list						
	other types of insurance if required				\$		
the a	rtify that the above applicable insuranc erage.	policies were issued by ce coverage's stated on	insurers in the page 2 of this	ne course of the Certificate of	heir Insurance busine f Insurance, including	ess in Canada, are curre advance notice of cand	ntly in force and include cellation / reduction in
5546	o. ago.						
	ne of person authoriz cer, Agent, Broker)	ed to sign on behalf of In	surer(s)		Telephone I	Number	
							_
		Signature				Date (D/M/	Y)



# **CERTIFICATE OF INSURANCE (not required at solicitation closing)**

PAGE 2 of 2

#### General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Safety Canada as an additional Insured.

The insurance policies must be endorsed to provide Canada with not less than thirty (30) days notice in writing in advance of a cancellation of insurance or any reduction in coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

#### **Commercial General Liability.**

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- a) blasting;
- b) pile driving and caisson work;
- c) underpinning;
- d) removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- a) \$5,000,000 Each Occurrence Limit;
- b) \$10,000,000 General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- c) \$5,000,000 Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

#### Builder's Risk / Installation Floater.

The insurance coverage provided must not be less than that provided by the latest edition of IBC forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished work. If the value of the work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<a href="https://buyandsell.gc.ca/policy-and-guidelines/standards-acquisition-clauses-and-conditions-manual/5/R/R2900D/2">https://buyandsell.gc.ca/policy-and-guidelines/standards-acquisition-clauses-and-conditions-manual/5/R/R2900D/2</a>).

# **Contractors Pollution Liability**

The policy must have a limit usual for a contract of this nature, but no less than \$1,000,000 per incident or occurrence and in the aggregate.

# ANNEX B - LISTING OF SUBCONTRACTORS

- 1) In accordance with GI07 Listing of Subcontractors and Suppliers of R2710T General Instructions Construction Services Bid Security Requirements, the Bidder should provide a list of Subcontractors with his Bid.
- 2) The Bidder should submit the list of Subcontractors and for any portion of the Work valued at 20% or greater of the submitted In Price.

	Sub-contractor	Division	Estimated Value
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			



## ANNEX C - Scope of Work

#### **General Information**

CORCAN Construction Ontario Region has a requirement to Supply, Place, and Finish miscellaneous concrete components for the construction of a new Multipurpose Building. The jobsite is at Collins Bay Institution, located in Kingston ON.

#### **Background**

The Mandate of CORCAN Construction is to provide employment and employability skills training to offenders incarcerated in federal penitentiaries. When deemed appropriate by CORCAN Construction, the Contractor may be required to assist in the Mandate by working with 2-4 Offenders. The Offenders will be supervised by CORCAN. The Offenders will be considered unskilled labour and the Contractor will help them gain knowledge and skills in the trade(s) being carried out. The Offenders are employed by CORCAN Construction and no financial obligations are required of the Contractor as a result of having them as part of the workforce. The Offenders are considered to have the potential to be productive upon receiving training necessary to their work and will be removed or replaced upon request from the Contractor should they not show improvement or interest in the work they are tasked with.

# **Scope of Work**

The Contractor must Supply all labour, material, tools, equipment, transportation, and supervision necessary to complete the Statement of Work as detailed:

#### Interior

- 1. To supply & install fiber impregnated expansion joint to the perimeter of the building.
- Place and tie all slab on grade steel reinforcement as per drawings and specifications provided. (Steel reinforcement supplied by CORCAN Construction.)
- 3. To place & finish concrete to the 125mm slab on grade.
- 4. To place & finish concrete to the 200mm slab on grade.
- 5. To place & finish concrete to the 150mm slab on metal deck.
- 6. To supply & install hardener to the slabs on grade & slab on metal deck, excluding staff washrooms at rates identified in the specifications document.
- 7. To saw-cut slab on grade.
- 8. To supply a concrete pump as required.
- 9. To supply concrete (25MPa, no air, pump mix, mid-range plasticizer),for 125mm slab on grade & slab on metal
- 10. To supply concrete (32MPa, C-2, pump mix, mid-range plasticizer), for 200mm slab on grade.
- 11. Supply and Install cure and sealers as identified in the concrete specifications document.
- 12. Supply and Install joint filler in control joints as identified in the concrete specifications document.

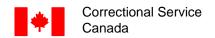
# Exterior

# **Apron Slabs**

- 13. To install welded wire mesh, supplied by CORCAN Construction.
- 14. To form, place & finish concrete to the one (1) concrete apron Sloped in one (1) direction, away from the building.
- 15. To supply concrete (32MPa, C-2, pump mix, mid-range plasticizer), for the above mentioned apron slab.

#### **Sidewalks**

- 16. To form the exterior sidewalks.
- 17. To place & finish concrete to the one (1) concrete sidewalk with the apron slab.
- 18. To supply concrete (32MPa, C-2, pump mix, mid-range plasticizer), for the above mentioned sidewalk.
- 19. All work must be performed during regular business hours: Monday to Friday 0800 1600 hrs.
- 20. The Contractor must identify a Project Manager who will be responsible for the overall management of the project and must represent the Contractor if required.



- 21. The Contractor must dispose of all waste materials in an environmentally friendly manner. This includes recycling where possible.
- 22. The Contractor must be responsible for the professional quality, technical accuracy, and the coordination of all construction and other services furnished under this contract. The Contractor must, without additional compensation, correct or revise any errors or deficiencies in its construction and other services.
- 23. All materials and equipment incorporated into the project must be new unless noted otherwise. The Contractor must transport and safeguard all materials and equipment required for construction.
- 24. The Contractor is responsible for the professional quality, technical accuracy, and the coordination of all construction and other services furnished under this contract. The Contractor must, without additional compensation, correct or revise any errors or deficiencies in its construction and other services.
- 25. The Contractor must prepare and submit reports, bill of materials, product literature, drawings, specifications, quality control schedules, safety plan and construction costs. These documents must provide the necessary interfaces, coordination, and communication between CORCAN and Contractor for the delivery of a completed project
- 26. All documentation produced for this project will become the ownership of the Crown at the completion of this project.
- 27. The Contractor is responsible for safety and must comply with all local labor laws, regulations, customs and practices pertaining to labor, safety and similar matters. The Contractor must promptly report all accidents resulting in lost time, disabling, or fatal injuries to the CORCAN Project Authority.
- 28. The Contractor must visit the site prior to work commencement for verification of all measurements and materials required to complete the work and to familiarize themselves with the facility.
- 29. The Contractor, if requested by the Technical Authority, must supply samples and certification that all materials furnished fully comply with the specifications identified in the Scope of Work.

## **Drawings**

A100	Site Plan
A200	Floor Plans
A300	Building Elevations
A500	Wall Sections
A501	Wall Sections
A600	Section Details
A800	Miscellaneous Metals
A802	Miscellaneous Metals

Cita Diam

S100	Foundation Plan
S301	Sections
S400	<b>General Notes</b>
S401	Typical Details
S402	Project Details

#### **Specifications**

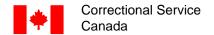
opecifications	
01 33 00	Submittal Procedures
03 10 00	Concrete Forming and Accessories
03 22 00	Concrete Reinforcing
03 30 00	Cast-in-place Concrete
03 35 00	Concrete Finishing
07 92 00	Joint Sealants



# **ANNEX D - DRAWINGS**

The DRAWINGS for the work required are provided as a separate attachment.

The DRAWINGS are to be referenced along with the SCOPE OF WORK and the SPECIFICATIONS.



# **ANNEX E - SPECIFICATIONS**

The SPECIFICATIONS for the work required are provided as a separate attachment.

The SPECIFICATIONS are to be referenced along with the SCOPE OF WORK and the DRAWINGS.