



Procurement Hub – Ottawa Office,
Station 9N089A, 9th Floor,
200 Kent Street,
Ottawa, Ontario K1A 0E6

Tuesday, July 9, 2019

ADDENDUM NO. 1

Subject: **ITT Invitation to Tender No. FP802-180281**

Title: **BUILDING INFRASTRUCTURE - STANDING OFFER**

Location: **British Columbia**

Closing Date: **July 24, 2019 @ 2:00 PM (EDT)**

Dear Sir/Madam:

Further to the above-mentioned Invitation to Tender, this **Addendum #1** is to advise potential bidders of the following changes to this tender call and/or answers to Bidders questions received to date:

REVISIONS

Revision #1:

TO DELETE REGISTRATION LINK

PART 1 – REQUEST FOR STANDING OFFER (RFSO) PARTICULARS

GENERAL INSTRUCTIONS TO OFFERORS – CONSTRUCTION SERVICES (GI)

GI11 (2015-02-25) Procurement Business Number

- .1 Offerors are required to have a Procurement Business Number (PBN) before Contract award. Offerors may register for a PBN in the Supplier Registration Information system on the **Contracts Canada** Web site. For non-Internet registration, Offerors may contact the nearest Supplier Registration Agent.

<http://www.contractscanada.gc.ca/pcif-srpc-eng.html>



TO REPLACE LINK TO:

Contract Canada link:

<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/register-as-a-supplier>

Revision #2:

TO DELETE

APPENDIX 3 – EVALUATION PROCEDURES OR BASIS OF SELECTION

Part 2 – Financial Proposal

<ENTIRE SECTION>

TO REPLACE WITH

ADDENDUM 1 – ATTACHMENT 1 _Financial Proposal

BIDDER'S QUESTIONS

Question #1:

Please confirm that the labour rates are to include travel, LOA, small tools and consumables?

Answer # 1:

The unit rate cost for each item in APPENDIX A – STATEMENT OF WORK – Section 01 11 00 Summary of Work - **Section 1.6 Basis of Payment** shall include the supply of materials, equipment, tools, services, labour which will include LOA, small tools and consumables. Travel costs will be accounted for in the mobilization clause.

Question #2:

During the Optional Bidders Conference held in Zones 1, 2 and 3 a Bid Bond was mentioned. Please confirm a Bid Bond is not required with either the Building or Land Infrastructure Standing Offer submission?

Answer # 2:

A bid bond is only required after award of the Standing Offer during the call-up process when the estimated value is over \$100K. This will be requested by the project manager prior of the call-up.



Question #3:

Please provide coordinates for the intersection points of the zone boundaries.

Answer # 3:

The Zone Map - Drawing NL-000 identifies the sites within each zone that the standing offer holders will be expected to travel too. Their exact location and coordinates are provided in the table within the map.

Question #4:

Please further define the security requirements that will required within this standing offer.

Answer # 4:

Site security requirements will be determined on an individual call-up basis. The Departmental Representative will be responsible for ensuring the proper security requirements are followed. The standing offer holder shall not proceed with any call-up unless written approval is given by the Departmental Representative.

Question #5:

Are we expected to price out each rate for the entire 5 year period?

Answer # 5:

Yes

Question #6:

Are there any limits or requirements when sending our proposal through e-mail..

Answer # 6:

The maximum proposal size in electronic format is 10Mb

Question #7:

The link for the Procurement Business number is broken and does not work.

Answer # 7:

Please see revision 1 of this Addendum 1.



Question #8:

On the map there is zone 1,2,3 and in the tender form they are listed as items 1,2,3. Can you please clarify what number corresponds to which letter?

Answer #8:

Please see revision 2 of this Addendum 1.

Question #9:

On the tender form markup is listed as “percent markup on value” then listed as a \$ amount. Should we be providing the percentage here or the markup amount based on the estimated quantity?

Answer #9:

Please see revision 2 of this Addendum 1.

Question #10:

Under part 2 financial proposal item 1.1 states the “Bidders must provide a firm, all-inclusive rates during regular working hours, including all required supervision, equipment, upgrades, materials, travel, parts and labour required to complete the work as requested”. As these zones are quite large and some sites are remote how will travel and accommodation be addressed? Are they to be included in the hourly rate or are they to be invoiced in addition and marked up the same rate as material?

Answer #10:

Travel and accommodation will be included in the mobilization cost item. On some sites, accommodation may be provided by the Departmental Representative, to be assessed at time of call-up.

Question #11:

On page 27 of the submittal it refers to item .1 of 1.6. Can you please clarify where these items can be found? As per item 2.1.1 of appendix 3 if the tenderer submits for all 3 zones is it possible for them to be approved for only 1 or 2 zones? Is each zone being evaluated independently?

Answer #11:

The items can be found in item 1.6 of Section 01 11 00 – SUMMARY OF WORK of APPENDIX A – SCOPE OF WORK. The bidders can provide proposals for up to three zones. Each zone is being evaluated independently.



ATTACHMENTS

Attachment #1:

Part 2 – Financial Proposal

An updated Financial Proposal Form is available in **Attachment 1** of this Addendum 1

Attachment #2:

Pre-Tender Meeting Attendance

The attendees of the optional pre-tender meeting has been scanned and is available in **Attachment 2** of this Addendum 1

All other terms and conditions remain unchanged.

Yours truly,

Ginette Aliaga

Procurement and Contracting Officer
Procurement Hub, Materiel and Procurement Services
Fisheries and Oceans Canada
200 Kent Street, 9N089A
Ottawa, ON, K1A 0E6
Email: Ginette.Aliaga@dfo-mpo.gc.ca