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## Revision to a Request for a Standing Offer

## Révision à une demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

## Comments - Commentaires

## Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

## Issuing Office - Bureau de distribution

Commercial Acquisitions & Fast Track Procurement  
Div/Div des Acquisitions commerciales et achats en  
régime accéléré  
L'Esplanade Laurier,  
East Tower 7th Floor  
140 O'Connor, Street,  
Ottawa  
Ontario  
K1A 0R5

<b>Title - Sujet</b> OFFICE SUPPLIES FOURN. DE BUREAU	
<b>Solicitation No. - N° de l'invitation</b> E60PD-19OSFB/C	<b>Date</b> 2019-07-10
<b>Client Reference No. - N° de référence du client</b> E60PD-19OSFB	<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> pd150.E60PD-19OSFB	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$SPD-150-77284	
<b>Date of Original Request for Standing Offer</b> 2019-06-13	
<b>Date de la demande de l'offre à commandes originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-07-24</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Fulham, Veronique	
<b>Buyer Id - Id de l'acheteur</b> pd150	
<b>Telephone No. - N° de téléphone</b> (343) 550-1625 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> AS PER CALL-UP TEL QUE COMMANDÉ	
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de sollicitation E60PD-19OSFB/C File No.- N° du dossier E60Pd-19OSFB	Amd/Amend 02	Buyer - Id de l'acheteur Pd150
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***This amendment is raised to answer questions from the Industry and to make the following modifications;***

- 1. Answer questions raised from the Industry;***
- 2. Modify electronic attachment at Annex C- Electronic Financial Offer Template (EFOT);***
- 3. Modify Part 4- Evaluation Procedures and Basis of Selection, article 4.1 Evaluation Procedures, sub-article 4.1.2 Financial Evaluation, sub-article 4.1.2.2 Aberrant Prices.***

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- 1. Answer questions raised from the Industry;***

**Question 001:**

Are we able to substitute products: Duraline 7" Hook & Loop Cable Ties, Mfg# 7142? The reason for a substitution on this item is that it is not a national brand that all office supply dealers sell.

**Answer 001:**

Offerors are not allowed to substitute any products.

Canada has reviewed your request and the following item has been removed from the EFOT of Annex C:

**Delete** Line Item 764: Duraline 7" HOOK & LOOP TIES, BLACK

**Question 002:**

How do we handle discontinued items? Newell Rubbermaid has informed us that the Rolodex Mesh Oval Supply Caddy, Mfg# 1746466, has been discontinued as of December 31, 2018.

**Answer 002:**

In the event an item has been discontinued, Canada requests that the Offeror provides the information to PSPC's Standing Offer Authority for verification. The Offeror must provide PSPC with a letter from the manufacturer that the product is discontinued.

After verification Canada has removed Line Item 1,204 from the EFOT of Annex C:

**Delete** Line Item 1,204: Newell Rubbermaid ROLODEX™ MESH 3-TIER FRONT LOAD LETTER TRAY 14-7/8"W X 9-1/2"D X 9-1/4"H, BLACK

**Question 003:**

If there is a conflict between the Manufacturer's Model Number and the UPC in Annex C, which does Canada consider correct? For example, Manufacturer's Model Number 648200, UPC is 25215620362. The UPC is for manufacturer code 648201. We suggest that the manufacturer code overrides the UPC as this is more accurate for B2B distributors.

**Answer 003:**

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02

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Pd150

PSPC has worked closely with manufacturer and distributors to create the EFOT as accurately as possible with the data that we collected from them. We recognize that some information may still be inaccurate therefore, after finding some inaccurate data, please submit PSPC a list for clarifications.

Line 955 has been revised in EFOT V3.

#### Question 004:

We have a short list of items that are not readily available or have received updates from the vendor.

Item Number	MANUFACTURER	MANUFACTURER'S MODEL NUMBER	UPC	Notes	GENERAL PRODUCT DESCRIPTION (EN)
764	DURALINE	7142	618559071428	No known supplier	7" HOOK & LOOP TIES, BLACK
806	3M	220BLK-A	51131868489	Correct # 1020-BLK-A	SCOTCH® 220 COLOURED CLOTH DUCT TAPE 48 MM X 18.2 M, BLACK
807	3M	220WHT-A	51131868526	Correct # 3920-WH	SCOTCH® 220 COLOURED CLOTH DUCT TAPE 48 MM X 18.2 M, WHITE
808	3M	220YLW-A	51131868533	Correct # 3920-YL	SCOTCH® 220 COLOURED CLOTH DUCT TAPE 48 MM X 18.2 M, YELLOW
1020	LOGITECH	910-001105	97855060280	Discontinued - replacement 910-005131	LOGITECH PERFORMANCE LASER MOUSE
1171	GB MICRO	OXL100	59982001253	No known supplier	OPTICO XL CLEANING WIPES RECLS
1204	NEWELL RUBBERMAID	1746466	30402000322	Discontinued 12/31	ROLODEX™ MESH OVAL SUPPLY CADDY 8-COMPARTMENT 8"W X 3-3/8"D X 6-1/2"H, BLACK
1571	ARROW BOSTICH	T50	NO UPC	Discontinued 12/31	STAPLER GUN T50P
1581	ACME UNITED LTD	14847	65956148473	Staples Exclusive - sub with Acme Brand 14849	WESTCOTT® 8" TITANIUM BONDED® NON-STICK SCISSORS, BLUE
1582	ACME UNITED LTD	14848	65956148480	Staples Exclusive - sub with Acme Brand 14851	WESTCOTT® 7" TITANIUM BONDED® NON-STICK SCISSORS, BLUE
1950	CRAYOLA CANADA	67-4008	0 71662 04008 6	Correct # 68-4008	COLOURED PENCILS CRAYOLA 8/PK
2941	CRAYOLA CANADA	57-8524	0 63652 85240 3	Correct # 56-8524	MARKERS CRAYOLA ULTRA CLEAN WASHABLE FINE LINE - ASSORTED COLOURS 24/PK

#### Answer 004:

Canada has reviewed the information provided and has made the following changes to the EFOT of Annex C:

#### Delete:

- Line Item 764: Duraline 7" HOOK & LOOP TIES, BLACK
- Line Item 1,171: GB Micro OPTICO XL CLEANING WIPES RECLS
- Line Item 1,571: Arrow Bostich STAPLER GUN T50P

<b>Solicitation No. - N° de sollicitation</b> <b>E60PD-19OSFB/C</b> <b>File No.- N° du dossier</b> <b>E60Pd-19OSFB</b>	<b>Amd/Amend</b> <b>02</b>	<b>Buyer - Id de l'acheteur</b> <b>Pd150</b>
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- d. Line Item 1,581: ACME United LTD WESTCOTT® 8" TITANIUM BONDED® NON-STICK SCISSORS, BLUE
- e. Line Item 1,582: ACME United LTD WESTCOTT® 7" TITANIUM BONDED® NON-STICK SCISSORS, BLUE

The remaining items have been modified in the EFOT and a new version (Annex C- EFOT (EN) V.3) has been released to reflect those changes.

**2. Modify electronic attachment at Annex C- Electronic Financial Offer Template (EFOT);**

The electronic attachment in Annex C- Electronic Financial Offer Template (EFOT) is hereby deleted in its entirety and replaced with the following attachment to reflect the items deleted and modified above in the answers:

**Delete:** Annex C- EFOT (EN) V.2

**Insert:** Annex C- EFOT (EN) V.3

**3. Modify Part 4- Evaluation Procedures and Basis of Selection, article 4.1 Evaluation Procedures, sub-article 4.1.2 Financial Evaluation, sub-article 4.1.2.2 Aberrant Prices;**

Part 4- Evaluation Procedures and Basis of Selection, article 4.1 Evaluation Procedures, sub-article 4.1.2 Financial Evaluation, sub-article 4.1.2.2 Aberrant Prices is hereby modified as follow:

**Delete:**

In addition to the evaluation methodology described below, PSPC may use mathematical models supplemented by independent research to identify and isolate aberrant prices. An aberrant price is defined as a price whose deviation from the norm is so great that it has an impact on PSPC's ability to evaluate prices offered for the line item fairly. Prices deemed as aberrant by PSPC will be excluded from the calculations at 4.1.2.3 a. through d. and assigned a score of zero (0).

Should more than 10% of the prices in an offer be deemed aberrant, that offer will be considered non-compliant.

**Insert:**

In addition to the evaluation methodology described below, PSPC may use mathematical models supplemented by independent research to identify and isolate aberrant prices. An aberrant price is defined as a price whose deviation from the norm is so great that it has an impact on PSPC's ability to evaluate prices offered for the line item fairly. Prices deemed as aberrant by PSPC will be excluded from the calculations at 4.1.2.3 a. through d. and assigned a score of zero (0).

Should more than 10% of the prices in an offer be deemed aberrant, that offer will be considered non-compliant.

Prior to award, Offerors Annex C prices identified as aberrant will be revised by PSPC to reflect the median value offered for the items affected. Offerors must accept and implement these changes or risk seeing their Offer rejected.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**