



## ADDENDUM 003 TO REQUEST FOR PROPOSAL (RFP)

The Department of Foreign Affairs, Trade and Development (the department) hereby amends, in accordance with this Addendum the Request for Proposal for the provision of Professional Services for Compensation Data on Private Sector Organizations, bearing number 19-154117-HLDS-DK, and dated June 4, 2019. This Addendum hereby forms part of the RFP. The purpose of this Addendum is to:

1. Provide responses to questions received
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### Questions and Answers

The following questions have been received, and the department hereby answers as follows:

**Question No. 03:** Can we have Addendum #2 in English please, it is only posted in French, the English is a duplicate of addendum.

**Answer No. 03:** Responses to Addendum #2 are question 04 and 05 below.

**Question No. 04:** Would you kindly confirm that Congo refers to Democratic Republic of Congo?

**Answer No. 04:** Yes

**Question No. 05:** Section 8 on Subcontracting reads as follows:

#### 8. SUBCONTRACTING:

Contractors can subcontract with other vendors to obtain market data in order to meet the minimum mandatory requirement. The government of Canada will use another vendor to obtain market data for countries that are not included.

Would you please confirm that it is acceptable to include a subcontractor in order to provide a comprehensive bid that covers all of the specified markets, even if individually we would meet the minimum requirement of 75% of the countries?

**Answer No. 05:** Yes. It is acceptable to include a subcontractor in order to provide a comprehensive bid that covers all of the specified markets, even if individually meeting the minimum requirement of 75% of the countries.

**Question No. 06:** Our country reports are extensive and contain much rich data which we believe will be of value to DFATD. It is not possible to include 7 full reports within the 60 page limit without removing much of the valuable content. Can we submit one report within the body of the Technical Proposal and include the other 6 in an appendix?

**Answer No. 06:** Per Document *19-154117-hlds-dk-request\_for\_proposal\_-\_eng.pdf*.

“This section **should** not exceed 60 pages. Material exceeding the 60 page maximum **may** not be considered. Copies of required Certificates and Licences, and Title pages are not included in the 60 page limit.”

**Should** and **May** are the keywords. This is not a firm requirement. DFATD **will** consider sections beyond 60 pages.

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ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION REMAIN UNCHANGED.