



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions/Travaux publics et Services
gouvernementaux Canada
Building S-111, Rm C-114
101 Menin Rd. Garrison Petawawa
Petawawa
Ontario
K8H 2X3
Bid Fax: (613) 687-6656

**LETTER OF INTEREST
LETTRE D'INTÉRÊT**

Comments - Commentaires

Address inquiries to the Contracting Authority at
wayne.cook@pwgsc-tpsgc.gc.ca

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada Supply
and Services Operation
Petawawa Procurement
Building S-111, Rm C-114
101 Menin Rd. Garrison Petawawa
Petawawa
Ontario
K8H 2X3

Title - Sujet Snow and Ice Control	
Solicitation No. - N° de l'invitation W6889-200073/A	Date 2019-07-11
Client Reference No. - N° de référence du client W6889-200073	GETS Ref. No. - N° de réf. de SEAG PW-\$PET-906-1584
File No. - N° de dossier PET-9-51006 (906)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-08-15	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Cook, Wayne	Buyer Id - Id de l'acheteur pet906
Telephone No. - N° de téléphone (613) 401-0623 ()	FAX No. - N° de FAX (613) 687-6656
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: RP Ops Det Petawawa Bldg S-111 101 Menin Road Petawawa ON K8H 2X3	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Snow and Ice Control Operations

Letter of Interest (LOI)

THIS LETTER OF INTEREST (LOI) IS NOT A SOLICITATION AND NO CONTRACT WILL RESULT FROM IT.

Part I - Introduction

Background

Public Works and Government Services Canada plans on issuing a solicitation to procure Snow and Ice Control (SNIC) services at Garrison Petawawa which may result in up to five (5) individual contracts being awarded.

Purpose of this Letter of Interest (LOI)

The Government of Canada is seeking Letters of Interest from interested companies that have the capacity, capability and availability to provide SNIC services for roadways, parking lots, an active heliport, and designated Secret areas, on behalf of the Department of National Defence.

The purpose of this posting is to generate a list of possible suppliers that would be interested in being provided a copy of future solicitation(s) relating to the type of SNIC services identified in the draft requirements described below, with the following Security Clearance stated below, all under the following Terms and Conditions:

- The [2003](#) (2019-03-04) Standard Instructions - Goods or Services - Competitive Requirements,
- General conditions [2035](#) (2018-06-21), Services – Higher Complexity ;

If Canada decides to issue a Request for Proposal following the closure of this LOI process, there will be no modifications of General conditions 2035 considered.

ANNEX “A” REQUIREMENT

SNOW AND ICE CONTROL (SNIC) OPERATIONS

1. INTRODUCTION

The Department of National Defense (DND) through Real Property Operations Unit (RP Ops) Det Petawawa has a requirement for multiple Snow and Ice Control (SNIC) contracts of varying degrees of service levels for roadways, general parking, restricted areas and an active heliport.

2. REQUIREMENT

- 2.1 Roads: An individual SNIC contract for garrison roadways to provide priority access to major facilities, installations, and restricted areas. Services include critical response during storms to ensure priority routes are open and maintained for emergency services, fire, police, and operational commitments. **Security level: Reliability**
- 2.2 Heliport: An individual airfield SNIC contract to provide 24/7 operational capability of the Heliport located at Garrison Petawawa to include plowing, sweeping utilizing **Contractor supplied sweepers**, and de-icer applications. The de-icer chemical will be supplied by DND. The de-icer application equipment must be **Contractor supplied**. Garrison Heliport SNIC operations encompass approximately 140,000 m². **Security level: Reliability**
- 2.3 Priority and Public Building Access and Parking: An individual SNIC contract to provide premium services for high profile and public buildings, and installations to include; parking lots, sidewalks, entrances, ramps and loading bays, building access, hand shovelling, barrier free access, and supply and applications of abrasives. **Security level: Reliability**
- 2.4 General Parking: An individual SNIC contract to provide general plowing services for small to large volume parking areas and parade squares in support of day to day operations to all military units on Garrison Petawawa. **Security level: Reliability**
- 2.5 Secret and Restricted Areas: An individual SNIC contract for designated roads, parking lots, storage sites, laneways and building access to Secret and/or restricted areas at garrison Petawawa and surrounding local sites. **Security level: Secret**

3. CERTIFICATION AND COMPLIANCE

- 3.1 Each SNIC requirement must meet various standards such as;
 - i. Ministry of Ontario (MTO) Operators License;
 - ii. MTO Vehicle licensing standards;
 - iii. Occupational Health and Safety Act (OHSA);
 - iv. Canadian Air Defence (1CAD) order Appendix B – BG238000/AG-002 Snow and Ice Control Volume 2, for airfields and heliports

4. SNOW AND ICE CONTROL OPERATIONS – DESCRIPTION OF SERVICES

4.1 Technical:

- i. SNIC operations are an all-inclusive service(s) with provisions for all labour, supervision, equipment, fuel, and materials for various locations throughout Garrison (Grn) Petawawa and surrounding areas.
- ii. SNIC season is from 15 October to 15 April each year.
- iii. The contract(s) must provide equipment and trucking capabilities with qualified operators to perform SNIC related duties such as plowing, sand/salt abrasives, hauling and sweeping.
- iv. GPS tracking is required on all vehicles.
- v. Grn Petawawa employs a de-icing strategy with the use of sand and salt abrasives
- vi. The contract(s) must contain 24hr/7day per week communication capabilities.

4.2 Levels of Service:

- i. Services must be provided 7 days per week.
- ii. SNIC operations should be performed during overnight periods to the greatest extent possible.
- iii. Response times for services must be within one hour of the commencement of an “expected” snow, freezing rain or ice event.
- iv. Work must be continuous until all plowing, sanding and salting have been completed and within prescribed cycle times.
- v. Contract(s) are sub-divided into different levels of priority.

4.3 Equipment:

- i. Equipment must be identified and marked, operate with appropriate lighting assemblies, strobes and warning flashers and audible safety devices.
- ii. Equipment must be of sufficient size and design to complete all SNIC work within prescribed timelines and standards.
- iii. All vehicles must be fitted with GPS tracking devices.
- iv. Contract(s) require the provision of electronic GPS reports when requested by DND.

4.4 Abrasives:

- i. The contract(s) require various types of abrasives such as bulk road salt, salt/sand mix, treated salt, and treated salt/sand mix.
- ii. Contractor(s) must supply, mixing, storage and applications of all abrasives.

- iii. DND is responsible for the procurement of airfield de-icer chemicals. Contractor(s) must provide, operate and maintain all equipment necessary for the application of liquid de-icers.

4.5 Sweeping:

- i. Each requirement includes the provision of end of season sweeping of all areas within each contract.

Security Requirements

Interested companies must hold valid Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC), clearances at the following level:

The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (**DOS**), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to certain sensitive work site(s) must EACH hold a valid **SECRET** STATUS, granted or approved by CISD/PWGSC.
3. The Contractor/Offeror personnel requiring access to general work site(s) must EACH hold a valid **RELIABILITY** STATUS, granted or approved by CISD/PWGSC
4. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.

Suppliers who intend to bid on this solicitation but who do not meet the minimum security requirements are invited to request security sponsorship in order to be registered and screened by Public Services and Procurement Canada (PSPC) Contract Security Program. Requests to be sponsored for the required security clearances must be submitted in writing or electronically to the Contracting Authority identified below.

Contracting Authority

Name: Wayne Cook
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Ontario Region
Address: 101 Menin Rd. Bldg. S-111 Rm. C-114
4 CDSG Garrison Petawawa, Petawawa ON K8H 2X3
Telephone: 613 – 401 - 0623
Facsimile: 613 – 687 - 6656
E-mail address: wayne.cook@pwgsc-tpsgc.gc.ca

Part II- Letter of Interest

1. Instructions for responding to this Letter of Interest

1.1 Nature of the Letter of Interest

Respondents are reminded that this LOI is related to a draft SOW, security levels and Terms and Conditions. As such, respondents are requested to provide their comments, concerns and recommendations regarding how the requirements or objectives described in the subsequent RFP could be satisfied.

Respondents should explain any assumptions they make in their responses.

Responses may be used in the development of the final RFP and thus the response format is not as rigorously defined as would normally be for an RFP.

However, for ease of use and in order for the greatest value to be gained from responses, Canada requests that respondents follow the structure outlined in the Format of Responses.

Whether or not any potential Canadian supplier responds to this LOI, it will not preclude that Canadian supplier from participating in any future procurement. Also, the procurement of any of the goods and services described in this LOI may not necessarily be part of the final RFP.

Canada may, at its discretion, decide to only contact or solicit bids from the suppliers that have responded to this LOI.

1.2 Response Costs

Canada will not reimburse any organization for expenses incurred in responding to this LOI, including, but not limited to, expenses incurred for participating in the additional engagement activities.

1.3 Treatment of Responses

Use of Responses: Responses will not be evaluated. However, the responses received may be used by Canada to develop or modify the procurement approach and subsequent RFP. Canada will review all responses received. Canada may, at its discretion, review responses received after the LOI Response Request Date.

Review Team: A review team composed of representatives of Public Services and Procurement Canada (PSPC), the Department of National Defence (DND) and Innovation, Science and Economic Development Canada (ISED) will review the responses. Canada reserves the right to hire any independent consultant or to use any Government of Canada (GOC) resources that it considers necessary to review any response. Not all members of the review team will necessarily review all responses.

Confidentiality: Respondents should mark any portions of their response that they consider proprietary or confidential. Responses will be handled in accordance with the provision of various legislations including the *Access to Information Act* (R.S. 1985, c. P-21) and the *Defence Production Act* (R.S. 1985, c. D-1)

Clarifications: Canada may, at its discretion, contact any respondents to follow up for clarification on any aspect of their response.

1.4 Nature and Format of Responses Requested

Respondents are requested to provide their comments, concerns and, where applicable, alternative recommendations regarding how the requirements described in the draft Requirement, Security levels and terms and Conditions could be satisfied. Respondents are also invited to provide comments regarding the content, format and/or organization of any draft documents included in the final RFP. Respondents should list and explain any assumptions that they make in their responses.

1.5 Format of Responses

Industry is invited to respond to this LOI and provide the following information no later than the specified response request date. Respondents are asked to consider the following in preparing their response:

Cover Page: If the response includes multiple volumes, respondents are requested to indicate on the front cover page of each volume the title of the response, the solicitation number, the volume number and the full legal name of the respondent.

Title Page: The first page after the cover page should be the title page, which should contain the following information:

- i. the title of the respondent's response and the volume number;
- ii. the name and address of the respondent;
- iii. the name, address and telephone number of the respondent's contact;
- iv. the date; and
- v. the LOI's Solicitation Number.

Number of Copies: Canada requests that respondents submit their response, by the date, time and place indicated on page 1 of this LOI, and in unprotected (i.e. no password) PDF format by email, to:

Submission of Responses

Name: Wayne Cook
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Ontario Region
Address: 101 Menin Rd. Bldg. S-111 Rm. C-114
4 CDSG Garrison Petawawa, Petawawa ON K8H 2X3
Telephone: 613 – 401 - 0623
Facsimile: 613 – 687 - 6656
E-mail address: wayne.cook@pwgsc-tpsgc.gc.ca