



Fisheries and Oceans  
Canada

## INVITATION TO TENDER NOTICE

**Solicitation #:** F5211-190211

**Closing Date:** Wednesday, July 31, 2019

**Time for solicitation closure:** 2:00 pm Atlantic Time

This Invitation to Tender is for Fisheries and Oceans Canada.

**Title:** Remove and Replace Summerside SAR Station Building Envelopes

**Work site location:** Summerside, PE

### **This Invitation to Tender Package includes the following:**

1. Invitation to Tender Notice
2. Specifications/Drawings
3. Construction Tender Form (**Mandatory - to be completed by Bidder**)

### **CLOSING LOCATION(S):**

#### **Location #1 – For electronic submissions ONLY**

Please send your electronic proposal to: [Kimberly.Walker@dfo-mpo.gc.ca](mailto:Kimberly.Walker@dfo-mpo.gc.ca)

The maximum size per email (including attachments) is limited to **10MB**. If the limit is exceeded, your email might not be received by DFO. It is suggested that you compress the email size or send multiple emails to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for DFO to receive the proposal by the closing period indicated in the RFP.

For bids transmitted by email, DFO will not be responsible for any failure attributable to the transmission or receipt of the email bid. DFO will send a confirmation email to the Bidders when the submission is received.

#### **Location #2 - For hard copy submissions**

Fisheries and Oceans Canada,  
Attention: Kimberly Walker  
**Ref: F5211-190211**  
Procurement Hub – Fredericton Office,  
301 Bishop Drive, Fredericton, NB, E3C 2M6

### **Please Note:**

**All bids security are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above whether the bid submission is sent via Location #1 or Location #2.**

### **DELIVERABLES / SCOPE OF WORK**

Remove and Replace Summerside SAR Station Building Envelopes

“Provide and supply all labour, materials, and required resources to ensure all contract requirements have been totally performed and completed in full for the removal and replacement of the Summerside SAR Bldg envelopes that includes both the Operations Building (Ops Bldg)/Main Building and the Workshop Building at the Summerside SAR Station in Summerside, PE.”

### **MANDATORY SITE VISIT**



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It is mandatory that the Bidder or a representative of the Bidder visit the work site. One session will be held on the **24<sup>th</sup> of July 2019 at 9:00 am AT**. Bidders are to register if they plan to attend. Bidders must communicate with the Contracting Authority no later than one (1) day prior to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders will be required to sign an attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

Send an email to [Kimberly.Walker@dfo-mpo.gc.ca](mailto:Kimberly.Walker@dfo-mpo.gc.ca) and provide the following information as an escort to the location is required by DFO:

- a. Business name
- b. Business address
- c. Business phone number
- d. Bidder's representative name
- e. Bidder's representative email address

#### **EXPECTED START AND COMPLETION DATES**

The services of the Contractor will be commencing upon contract award. The expected completion date of this project is **November 30, 2019**.

#### **MANDATORY REQUIREMENTS:**

- The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders **must** be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award;

**Question and Answer period:** DFO will accept questions from Bidders **until Thursday, July 25, 2019 at 2:00 pm Atlantic Standard Time**. These are to be sent **directly and only** to the contracting Officer listed below.

**Enquiries** regarding this Invitation to Tender are **ONLY** to be submitted in writing by emailing to the following:

**Kimberly Walker**  
Senior Contracting Officer  
**E-mail:** [Kimberly.Walker@dfo-mpo.gc.ca](mailto:Kimberly.Walker@dfo-mpo.gc.ca)  
**E-mail:** [DFOtenders-soumissionsMPO@dfo-mpo.gc.ca](mailto:DFOtenders-soumissionsMPO@dfo-mpo.gc.ca)