



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions/Travaux publics et Services
gouvernementaux Canada
Building S-111, Rm C-114
101 Menin Rd. Garrison Petawawa
Petawawa
Ontario
K8H 2X3
Bid Fax: (613) 687-6656

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada Supply and
Services Operation
Petawawa Procurement
Building S-111, Rm C-114
101 Menin Rd. Garrison Petawawa
Petawawa
Ontario
K8H 2X3

Title - Sujet BOXED LUNCHES & SANDWICHES	
Solicitation No. - N° de l'invitation W0107-191537/A	Date 2019-07-16
Client Reference No. - N° de référence du client W0107-19-WS1537	
GETS Reference No. - N° de référence de SEAG PW-\$PET-908-1585	
File No. - N° de dossier PET-9-51003 (908)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-08-02	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: McCartney, Sharon	Buyer Id - Id de l'acheteur pet908
Telephone No. - N° de téléphone (613) 545-8674 ()	FAX No. - N° de FAX (613) 545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE GARRISON PETAWAWA NORMANDY CRT KIT 132 NICKLIN PARADE SQ, BLDG G-104 PETAWAWA Ontario K8H2X3 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	4
1.1 INTRODUCTION	4
1.2 SUMMARY	4
1.3 DEBRIEFINGS	5
1.4 ANTICIPATED MIGRATION TO AN E-PROCUREMENT SOLUTION (EPS)	5
PART 2 - OFFEROR INSTRUCTIONS	6
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	6
2.2 SUBMISSION OF OFFERS	6
2.3 ENQUIRIES - REQUEST FOR STANDING OFFERS	6
2.4 APPLICABLE LAWS	7
PART 3 - OFFER PREPARATION INSTRUCTIONS.....	8
3.1 OFFER PREPARATION INSTRUCTIONS.....	8
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	10
4.1 EVALUATION PROCEDURES	10
4.2 BASIS OF SELECTION	10
PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION	11
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER	11
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION.....	11
PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES.....	13
A. STANDING OFFER	13
6.1 OFFER	13
6.2 SECURITY REQUIREMENTS	13
6.3 STANDARD CLAUSES AND CONDITIONS	13
6.4 TERM OF STANDING OFFER	13
6.5 AUTHORITIES	14
6.6 IDENTIFIED USERS	15
6.7 CALL-UP INSTRUMENT	15
6.8 LIMITATION OF CALL-UPS	15
6.9 PRIORITY OF DOCUMENTS.....	15
6.10 CERTIFICATIONS AND ADDITIONAL INFORMATION	15
6.11 APPLICABLE LAWS.....	16
6.12 TRANSITION TO AN E-PROCUREMENT SOLUTION (EPS)	16
B. RESULTING CONTRACT CLAUSES.....	17
6.1 REQUIREMENT	17
6.2 STANDARD CLAUSES AND CONDITIONS	17
6.3 TERM OF CONTRACT	17
6.4 PAYMENT	17
6.5 INVOICING INSTRUCTIONS	18
6.6 INSURANCE	18
6.7 SACC MANUAL CLAUSES	18
6.8 INSPECTION AND ACCEPTANCE.....	19
ANNEX "A"	20
REQUIREMENT.....	20

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

ANNEX "B"	36
BASIS OF PAYMENT.....	36
ANNEX "C"	39
STANDING OFFER REPORTING REQUIREMENTS	39
ANNEX "D"	40
PWGSC 942 CALL-UP AGAINST A STANDING OFFER TEMPLATE	40
ANNEX "E"	41
ELECTRONIC PAYMENT INSTRUMENTS	41
ANNEX "F"	42
ADDITIONAL CERTIFICATION INFORMATION	42

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided; and
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
 - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

- 1.2.1** Garrison Petawawa, Food Services requires a one (1) year Regional Individual Standing Offer (RISO) to be used by the numerous lodger and training units located in the Garrison Petawawa Area of Operation on an "as and when requested" basis for the supply and delivery of prepared Boxed Lunches and/or Individual Sandwich products.

The Period of the Standing Offer is from date of issuance to 31 July 2020.

This Request for Standing Offers will result in the issuance of one (1) Regional Individual Standing Offers.

- 1.2.2** The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

- 1.2.3** This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.4 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 6.12 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2019-03-04), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.2 Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:

Bid Receiving Public Works and Government Services Canada
Petawawa Procurement
Building S-111, Rm C-114
101 Menin Rd. Garrison Petawawa
Petawawa, Ontario, K8H 2X3
Bid Fax: (613) 687-6656

Email address to initiate an epost Connect service: TPSGC.orreceptiondessoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca.

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instruction [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect."

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Financial Offer
Section II: Certifications

If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Financial Offer (one (1) hard copy)

Section II: Certifications (one (1) hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Offer

Offerors must submit their financial offer in accordance with the Annex "B", Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "E" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "E" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

SACC Manual Clause [C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section II: Certifications Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Financial Evaluation

4.1.1.1 Mandatory Financial Criteria

Any offer which fails to meet the following mandatory requirements will be deemed nonresponsive and will receive no further consideration.

- (a) The Offeror must complete and submit its financial offer in accordance with Annex "B" - Basis of Payment.
 - (b) Unit pricing must be provided for all line items as listed in Annex "B" - Basis of Payment, Pricing Basis A – Individual Sandwich and Pricing Basis B – Boxed Lunch Menus.
 - (c) A percentage discount must be provided for Annex "B" - Basis of Payment, Pricing Basis C – Special Orders.
 - (d) All prices are in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.
- 4.1.1.2 As stipulated in [2006](#) Standard Instructions, General Information the quantity of goods specified in the RFSO are only an approximation of requirements given in good faith.

4.1.1.3 Evaluation of Price

The extended prices of all items listed in Annex B - Basis of Payment, Pricing Basis A – Individual Sandwich and Pricing Basis B – Boxed Lunch Menus will be calculated by multiplying the Estimated Yearly Usage by the Firm Unit Price offered by the Offerors for each line to calculate the extended price for each line item.

The extended price for Annex B - Basis of Payment, Pricing Basis C - Special Orders will be the Estimated Yearly Value less the (Estimated Yearly Value multiplied by the % of Discount).

The extended prices for all items for all Pricing Bases will be added together to calculate the Offeror's evaluated price.

4.1.1.4 Evaluation of Price - Offer

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price - Offer

4.2 Basis of Selection

4.2.1 Basis of Selection

SACC Manual Clause [M0069T](#) (2007-05-25), Basis of Selection

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour's) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Board of Directors Certification

In accordance with the [Ineligibility and Suspension Policy](#), Section 17, Bidders are required to provide a list of their Board of Directors as part of their bid. Bidders are requested to complete Annex "F" Additional Certification Information 1. Board of Directors.

5.2.3.2 Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Contractors are required to have a Procurement Business Number (PBN) as part of their bid. Bidders are requested to complete Annex "F" Additional Certification Information 2. Procurement Business Number (PBN).

Suppliers may register for a PBN online at [Supplier Registration Information](#) (SRI). For non-Internet registration, suppliers may contact the Info Line at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C" Standing Offer Reporting Requirements. If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- first quarter: August 1 to October 31
- second quarter: November 1 to January 31
- third quarter: February 1 to April 30
- fourth quarter: May 1 to July 31

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from date of issuance to 31 July 2020.

6.4.4 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Standing Offer.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Sharon McCartney
Title: Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Ontario Region/Petawawa Procurement
Address: Bldg S-111, Rm C-114
101 Menin Rd. Garrison Petawawa
Petawawa, ON, K8H 2X3

Telephone: 613-545-8674
Facsimile: 613-545-8067
E-mail address: Sharon.McCartney@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative (to be completed by the Offeror):

Name and telephone number of the person responsible for:

General Enquires:

Name: _____
Telephone: ____ - ____ - _____
Facsimile: ____ - ____ - _____
E-mail address: _____

Delivery Follow-up:

Name: _____
Telephone: ____ - ____ - _____
Facsimile: ____ - ____ - _____
E-mail address: _____

6.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence, Garrison Petawawa.

6.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

6.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$25,000.00 (Applicable Taxes included).

6.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions [2010A](#) (2018-06-21), General Conditions - Goods (Medium Complexity);
- e) Annex "A", Requirement;
- f) Annex "B", Basis of Payment; and
- g) the Offeror's offer dated _____ (to be insert at issuance of offer).

6.10 Certifications and Additional Information

6.10.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.11 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ **(to be completed by the Offeror)**.

6.12 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

2010A (2018-06-21), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts, of 2010A (2018-06-21), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards **(This clause will be inserted if payment by credit cards is accepted by the Offeror, otherwise it will be deleted).**

6.3 Term of Contract

6.3.1 Period of the Contract

The period of the Contract is from date of Contract plus two (2) months inclusive.

6.3.2 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

6.4 Payment

6.4.1 Basis of Payment - Firm Unit Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) as specified in in Annex "B" Basis of Payment. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.4.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17), Limitation of Price

6.4.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.4.4 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s) **(to be updated at issuance of offer)**:

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. The following must be followed when submitting invoices:
 - a) The invoices must be in sequence with the table in Annex "B" Basis of Payment, showing the item number, description, unit of issue, quantity, unit price, extended price, sub-total, GST/HST and total;
 - b) The invoice must identify the call-up number;
 - c) The invoice must identify the consignee address where the goods were delivered; and
 - d) Each call-up and consignee point must be invoiced separately.
3. Invoices must be distributed as follows:
 - a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.6 Insurance

6.6.1 Insurance - No Specific Requirement

SACC Manual clause [G1005C](#) (2016-01-28), Insurance - No Specific Requirement

6.7 SACC Manual Clauses

SACC Manual clause [A9062C](#) (2011-05-16), Canadian Forces Site Regulations
SACC Manual clause [B7500C](#) (2006-06-16), Excess Goods
SACC Manual clause [D0014C](#) (2007-11-30), Delivery of Fresh Chilled or Frozen Products
SACC Manual clause [D0018C](#) (2007-11-30), Delivery and Unloading
SACC Manual clause [D3004C](#) (2007-11-30), Type of Transport

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

6.8 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

ANNEX "A"

REQUIREMENT

1.0 Scope

1.1 Objective

Garrison Petawawa, Food Services requires a one (1) year Regional Individual Standing Offer (RISO) to be used by the numerous lodger and training units located in the Garrison Petawawa Area of Operation on an "as and when requested" basis for the supply and delivery of prepared Boxed Lunches and/or Individual Sandwich products.

1.2 Background

Garrison Petawawa, Food Services, is responsible for providing meals when access to foods services establishments are not available due to training, travel or duties. The meals must be nutritional, fulfilling and meet the standards of the Canadian Food Guide.

2.0 References

2.1 Standards

All packaged foods must comply with the following Standards and Regulations, but not limited to:

- i. The Canadian Food and Drug Regulations;
- ii. Canadian Food Inspection Agency (CFIA) Inspection Standards;
- iii. Canada Agriculture Products Act;
- iv. Consumer Packaging and Handling Act (as it relates to food);

2.2 Department of National Defence (DND) Food Quality Specifications

All food quality specifications documents can be found at the following website:

http://publications.gc.ca/site/eng/search/search.html?st=1&ssti=1&ast=food+quality+specifications+food+purchased+by+federal+government+departments&cnst=&_e=on&_f=on&_adof=on

All prepared Boxed Lunches and/or Individual Sandwich products must be in accordance with the following specifications references:

- | | |
|--|---------------------|
| • FQS-01 Egg and Egg Products | D2-531/01-2018E-PDF |
| • FQS-02 Beef | D2-531/01-2018E-PDF |
| • FQS-04 Pork | D2-531/04-2018E-PDF |
| • FQS-06 Poultry | D2-531/04-2018E-PDF |
| • FQS-09 Fish & Seafood | D2-531/09-2018E-PDF |
| • FQS-10 Fresh Fruits | D2-531/10-2018E-PDF |
| • FQS-11 Fresh Vegetables | D2-531/11-2018E-PDF |
| • FQS-14 Canned Fruit | D2-531/14-2018E-PDF |
| • FQS-18 Milk and Dairy Products | D2-531/18-2018E-PDF |
| • FQS-19 Cheese | D2-531/19-2018E-PDF |
| • FQS-21 Pasta | D2-531/21-2018E-PDF |
| • FQS-26 Butter and Margarine | D2-531/26-2018E-PDF |
| • FQS-27 Sugars and Preserves | D2-531/27-2018E-PDF |
| • FQS-33 Condiments and Condiment Sauces | D2-531/33-2018E-PDF |

-
- | | |
|-----------------------------------|---------------------|
| • FQS-34 Bread and Baked Products | D2-531/34-2018E-PDF |
| • FQS-35 Fruit Juice | D2-531/35-2018E-PDF |
| • FQS-36 Cereals | D2-531/36-2018E-PDF |

3.0 Requirements

3.1 Requirements

Garrison Petawawa, Food Services requires a one (1) year Regional Individual Standing Offer (RISO) to be used by the numerous lodger and training units located in the Garrison Petawawa Area of Operation on an "as and when requested" basis for the supply and delivery of prepared Boxed Lunches and/or Individual Sandwich products as detailed in Annex A – Appendices.

3.2 Deliverables and Acceptance Criteria

3.2.1 Orders

Orders will not be submitted that consists of less than 100 Boxed Lunches or 200 pre-made Individual Sandwich products.

Orders will be placed using a Call-Up document which will comply with Boxed Lunches Menu and Individual Sandwich Specification as detailed in Annex A – Appendices.

The specific type of bread required for Individual Sandwich products will be identified on the Call-Up document.

The Contractor must confirm receipt of a Call-Up document within two (2) hours.

The Contractor must notify the applicable ordering office within twelve (12) hours for Emergency Orders and forty-eight (48) hours for Regular Orders of availability and any discrepancies or shortages for the products requested on the Call-Up document.

No back orders will be accepted unless arranged in advance with the applicable ordering office.

No substitutions will be accepted unless arranged in advance with the applicable ordering office.

3.2.2 Amendments

The Contractor must accept amendments (changes/quantity increases/ quantity decreases) to call-ups twelve (12) hours in advance of deliver for Emergency Orders and forty-eight (48) hours in advance of delivery for Regular Orders.

3.2.3 Quality Assurance

All products supplied must be in accordance with the regulations, standards, and specifications as detailed in 2.0 References.

The Contractor premises where products are produced and package must be regularly by a provincially-licensed municipal inspector or a provincial licensed inspector.

The Contractor premises where products are produced and packaged must be open to periodic inspection by Garrison Petawawa, Foods Services personnel.

Products delivered must be in good condition and free of signs of deterioration, spoilage, filth, damage or infestation by rodents or insects.

Fresh chilled food items or Frozen food items must be delivered in accordance with Canadian Food Inspection Agency requirements stipulating that Fresh chilled food items between 4° C and 1° C and Frozen food items must be maintained at -18° C or lower until delivery.

3.2.4 Deviations

No deviation of products, type of packaging or sizes will be acceptable unless the stated size is no longer available in the industry.

The Contractor must obtain written acceptance of replacement of products, type of packaging or sizes from the Contracting Authority and the Technical Authority.

3.2.5 Product Recalls

The Contractor must notify the Technical Authority immediately of any product which is subject to a product recall by a manufacturer.

The Contractor must pick-up the product recall within twenty-four (24) hours of the recall notice at no additional expense.

The Contractor must offer a replacement or comparable substitute product at no additional expense or provide a credit note for reimbursement of the recalled product.

3.2.6 Packaging

3.2.6.1 Delivery Cases

Boxed Lunches and Individual Sandwich products must be delivered in cardboard cases.

All cardboard cases must display the contents of the Boxed Lunches and Individual Sandwich products, quantity, and best before/expiration date.

All cardboard cases must be secured with packaging tape on the top and bottom.

All cardboard cases must be able to withstand the weight of four (4) full cardboard cases stacked on top.

3.2.6.2 Shipping Cases

All Boxed Lunches must be shipped in cardboard cases with maximum of twelve (12) box lunches in a case.

All Individual Sandwich products must be shipped in cardboard cases with maximum of forty-eight (48) Individual Sandwich products in a case.

3.2.6.3 Boxed Lunches - Boxes

All boxes for Boxed Lunches must be supplied by the Contractor and meet the following dimensions – 25 cm long x 18 cm wide x 9 cm high.

All boxes for Boxed Lunches must have a label (located on the outside top lid) identifying the box lunch menu number and list of all products contained within.

All boxes for Boxed Lunches must be secured on the top with clear packing tape.

3.2.6.4 Boxed Lunches - Food Products

All food products, except Croissants/Rolls/Sandwiches/Submarines/Wraps and Fresh Fruit products included in the Boxed Lunches Menu must be in sealed packages/containers or individually wrapped in cellophane.

All food products in the Boxed Lunches must have the ingredient description listed on the packaging.

All food products identified in the Boxed Lunches Menu must have a visible and readable label identifying the best before/expiration date.

All food products identified in the Boxed Lunches Menu must be of the latest production date with a minimum shelf life of 7 days remaining before best before/expiration date.

All Croissants/Rolls/Sandwiches/Submarines/Wraps products must be gas flushed (Modified Atmosphere Packaging (MAP)).

All Sandwich Products must be cut diagonally in two (2).

3.2.6.5 Individual Sandwich Products

All various Croissants/Rolls/Sandwiches/Submarines products must be gas flushed (Modified Atmosphere Packaging (MAP)).

All Croissants/Rolls/Sandwiches/Submarines/Wraps products identified in Annex A - Appendix 1 – Individual Sandwich Specification must have a visible and readable label identifying the best before/expiration date.

All Sandwich products must be cut diagonally in two (2).

3.2.7 Inspection and Acceptance

3.2.7.1 Time of Delivery

Inspection and acceptance of products delivered will rest with the Project Authority at the delivery destination.

The Project Authority will identify any discrepancies and/or short shipments of products at the time of delivery.

The Contractor must issue a credit note for all discrepancies and/or short shipments of products found unacceptable within twenty-four (24) hours.

Products rejected at the time of delivery must be removed immediately and replaced within twenty-four (24) hours by the Contractor at no additional expense.

3.2.7.2 One Day after Delivery

Inspection and acceptance of products delivered will rest with the Project Authority at the delivery destination.

The Project Authority will notify the Contractor of products found to be unacceptable after the delivery within twenty-four (24) hours.

The Contractor must arrange for pick-up and replacement of the rejected products within twenty-four (24) hours of notification at no additional expense.

3.3 Timeframe and Delivery Dates

3.3.1 Regular Orders

An itemized delivery slip and invoice must accompany each delivery.

Deliveries must be made within seventy-two (72) hours from receipt of a Call-Up document at no additional expense.

Deliveries must be made between the hours of 0700 to 1500 hrs. (7:00 a.m. to 3:00 p.m. (EST/EDT, ON), Monday to Sunday.

3.3.2 Emergency Orders

An itemized delivery slip and invoice must accompany each delivery.

Garrison Petawawa, Food Services may on occasion require an emergency delivery within twenty-four (24) hours of notice.

Emergency deliveries must be made within twenty-four (24) hours from receipt of a Call-Up document at no additional expense.

Emergency deliveries must be made between the hours of 06:00 a.m. and 08:00 a.m. (EDT, ON), Monday to Sunday.

Emergency deliveries for Pricing Basis "A" – Individual Sandwich must match Annex A - Appendix 1 - Individual Sandwich Specification.

Emergency deliveries for Pricing Basis "B" – Boxed Lunch Menus, the Contractor may suggest an alternate menu choice with the applicable ordering office should the requested Boxed Lunch Menu not be available. The proposed alternate menu must be equal or higher quality of the Boxed Lunch Menu requested and as listed Annex A - Appendix 2 - Boxed Lunches Menu Specification.

3.4 Delivery Location

Deliveries must be made as specified on the Call-up document or direct to the following address:

Department of National Defence
Garrison Petawawa
Normandy Court Kitchen/Catering
132 Nicklin Parade Sq., Building G-104
Petawawa, Ontario
K8H 2X3

Operational Requirements assigned to various Lodger and Training Units operating in the Garrison Petawawa Area of Operation may on occasion require delivery to various locations within Ontario and will be identified on the Call-up document.

There is to be no delivery to the Garrison Petawawa Training Area.

3.5 Transportation

The vehicles utilized for the transportation of food products must be considered as an extension of the company premises. As such, the environment it presents must not put at risk the integrity of the food products contained therein. The vehicle must act as the interim storage facility from the company to the point of destination.

All delivery vehicles must comply with or exceed the standards set out in the Canada Sanitation Code, current issue.

Delivery must be made in a refrigerated transport vehicle and show no evidence of deterioration.

Minimum size of the refrigerated transport vehicle compatible with the loading dock at Bldg. G-104 is a three (3) ton.

4.0 Constraints

The Contactor must have a valid Hazard Analysis Critical Control Point (HACCP) Certification throughout the Standing Offer period. The Contractor must provide evidence of compliance with this certification to Canada at such times as Canada may reasonably request.

Canned pop, bottled water and potato chips are not permitted for inclusion in Boxed Lunches.

Annex A - Appendix 1 - Individual Sandwich Specification

All Individual Sandwich products must be:

- a) Gas Flushed (MAP);
- b) Contain no margarine or butter;
- c) Contain no vegetable or onion products unless otherwise specified in the description;
- d) Sandwiches must be cut in diagonally two (2); and
- e) All meats to be shaved, or thinly sliced.

I. Kaiser Bun				
Item #	Product Name	Meat/Filling Weight	Cheese Weight	Description
1	Black Forest Ham & Cheese on White Kaiser Bun	90 grams	6 grams	Kaiser Bun - White; Meat - Thinned Sliced Black Forest Ham; Cheese - Yellow Cheddar
2	Roast Beef on White Kaiser Bun	90 grams	0 grams	Kaiser Bun - White; Meat - Thinned Sliced Roast Beef
3	Turkey on White Kaiser Bun	90 grams	0 grams	Kaiser Bun - White; Meat - Whole Sliced Turkey
II. Croissant				
Item #	Product Name	Meat/Filling Weight	Cheese Weight	Description
1	Egg Salad on White Croissant	110 grams	0 grams	Croissant - White; Filling - Egg Salad with Regular Mayonnaise
III. Sandwich				
Item #	Product Name	Meat/Filling Weight	Cheese Weight	Description
1	Black Forest Ham	90 grams	0 grams	Bread - White or Whole Wheat; Meat - Thinned Sliced Black Forest Ham
2	Black Forest Ham & Cheese	90 grams	6 grams	Bread - White or Whole Wheat; Meat - Thinned Sliced Black Forest Ham; Cheese - Yellow Cheddar
3	Bologna	90 grams	0 grams	Bread - White or Whole Wheat; Meat - Bologna
4	Chicken	90 grams	0 grams	Bread - White or Whole Wheat; Meat - Thinned Sliced Chicken
5	Chicken Salad	110 grams	0 grams	Bread - White or Whole Wheat; Meat - Chicken Salad with Regular Mayonnaise
6	Egg Salad	110 grams	0 grams	Bread - White or Whole Wheat; Filling - Egg Salad with Regular Mayonnaise
7	Ham Salad	110 grams	0 grams	Bread - White or Whole Wheat; Filling - Ham Salad with Regular Mayonnaise
8	Montreal Smoked Meat	90 grams	0 grams	Bread - Rye; Meat - Pastrami
9	Pastrami	90 grams	0 grams	Bread - White or Whole Wheat; Meat - Thinned Sliced Pastrami
10	Roast Beef	90 grams	0 grams	Bread - White or Whole Wheat; Meat - Thinned Sliced Roast Beef

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

III. Sandwich (cont.)				
Item #	Product Name	Meat/Filling Weight	Cheese Weight	Description
11	Salami & Cheese	90 grams	6 grams	Bread - White or Whole Wheat; Meat - Salami; Cheese - Mozzarella
12	Salmon Salad	110 grams	0 grams	Bread - White or Whole Wheat; Filling - Salmon Salad with Regular Mayonnaise
13	Tuna Salad	110 grams	0 grams	Bread - White or Whole Wheat; Filling - Tuna Salad with Regular Mayonnaise
14	Turkey	90 grams	0 grams	Bread - White or Whole Wheat; Meat - Whole Sliced Turkey
15	Turkey Salad	110 grams	0 grams	Bread - White or Whole Wheat; Filling - Turkey Salad with Regular Mayonnaise
IV. Submarine				
Item #	Product Name	Meat/Filling Weight	Cheese Weight	Description
1	Black Forest Ham & Cheese on White Submarine Bun	84 grams	6 grams	Submarine Bun - 15 centimeters or 65 grams - White; Meat - Black Forest Ham; Cheese - Mozzarella
2	Italian on White Submarine Bun	84 grams	6 grams	Submarine Bun - 15 centimeters or 65 grams - White; Meat - 28 grams Ham, 28 grams Pepperoni, 28 grams Salami; Cheese - Swiss
3	Pizza on White Submarine Bun	84 grams	6 grams	Submarine Bun - 30 centimeters or 130 grams - White; Meat - 28 grams Bologna , 28 grams Ham, 28 grams Salami; Cheese - Swiss
4	Roast Beef & Cheese on White Submarine Bun	84 grams	6 grams	Submarine Bun - 15 centimeters or 65 grams - White; Meat - Roast Beef; Cheese - Swiss
5	Assorted on White Submarine Bun	120 grams	40 grams	Submarine Bun - 15 centimeters or 65 grams - White; Meat - 40 grams Ham, 40 grams Salami, 40 grams Pastrami; Cheese - Swiss

Annex A - Appendix 2 - Boxed Lunches Menu Specification

All Croissants/Rolls/Sandwiches/Submarines/Wraps products must be:

- a) Gas Flushed (MAP);
- b) Contain no margarine or butter;
- c) Contain no vegetable or onion products unless otherwise specified in the description;
- d) Sandwich must be cut in diagonally two (2); and
- e) All meats to be shaved, or thinly sliced.

A. Breakfast							
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute	Notes	
Breakfast Menu 1	a	Hard Boiled Egg without shell, Canada Grade A, Wrapped Individually	2 each	Small	Extra Large - Canada Grade A - 1 each		
	b	Cereal Box, Individual Portion	1 box	20 to 30 grams	See Note	At the customer's request a substitute of a Cereal Bar, Individual Portion, 37 grams, 1 each, at no additional expense.	
	c	Milk, White, Partially Skimmed, 2 %	1 each	230 ml to 250 millilitres	See Note	At the customer's request a substitute of a Fruit Juice, 100 % Pure Concentrate, Individual Portion , 200 to 250 millilitres, 1 each, at no additional expense.	
	d	Cheese, Individual Portion	1 each	21 to 30 grams	No substitute		
	e	Cooked Sliced Ham, Individually wrapped	1 each	45 grams	No substitute		
	f	Fresh Croissant, Wrapped	1 each	90 to 110 grams	No substitute		
	g	Fresh Muffin, Wrapped	1 each	90 to 110 grams	No substitute		
	h	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container		
	i	Fruit Juice, 100 % Pure Concentrate, Individual Portion	1 each	200 to 250 millilitres	No substitute		
	j	Margarine or Butter, Individual, Mini Cups	1 each	6 to 7 grams	No substitute		
	k	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute		

A. Breakfast (cont.)					
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute Notes
Breakfast Menu 2	a	Breakfast Wrap	2 each	167 to 171 grams per Wrap - Each Wrap consists of a 37 to 41 grams - 6 to 8 inch diameter whole wheat tortilla shell, 50 grams of scramble eggs, 25 grams of salsa sauce, 25 grams of shredded cheddar cheese, 30 grams of bacon or 30 grams of sausage.	No substitute Wrapped Individually
	b	Cereal Box, Individual Portion	1 box	20 to 30 grams	See Note At the customer's request a substitute of a Cereal Bar, Individual Portion, 37 grams, 1 each, at no additional expense.
	c	Milk, White, Partially Skimmed, 2 %	1 each	230 ml to 250 millilitres	See Note At the customer's request a substitute of a Fruit Juice, 100 % Pure Concentrate, Individual Portion , 200 to 250 millilitres, 1 each, at no additional expense.
	d	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container
	e	Fruit Juice, 100 % Pure Concentrate, Individual Portion	1 each	200 to 250 millilitres per portion	No substitute
	f	Margarine or Butter, Individual, Mini Cups	1 each	6 to 7 grams	No substitute
	g	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute
B. Lunch/Supper					
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute Notes
Lunch/Supper Menu 1	a	Sandwich - Roast Beef on White Bread	1 each	90 grams - Thin Sliced Roast Beef 70 grams - 2 Slices White Bread	No substitute 1 Slice of White Bread is 35 grams
	b	Sandwich - Chicken Salad on Whole Wheat Bread	1 each	110 grams - Chicken Salad 70 grams - 2 Slices Whole Wheat Bread	No substitute 1 Slice of Whole Wheat Bread is 35 grams
	c	Coleslaw, Individual Portion, Sealed Container	1 container	70 grams	No substitute
	d	Cheese and Crackers, Individual Package	1 each	45 grams	No substitute
	e	Prepared Pudding Cup	1 container	92 to 99 grams	No substitute
	f	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container
	g	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute
	h	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute
	i	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute
	j	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute

B. Lunch/Supper (cont.)						
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute	Notes
Lunch/Supper Menu 2	a	Sandwich - Egg Salad on White Bread	1 each	110 grams - Egg Salad 70 grams - 2 Slices White Bread	No substitute	1 Slice of White Bread is 35 grams
	b	Sandwich - Black Forest Ham on White Bread	1 each	90 grams - Thin Sliced Black Forest Ham 70 grams - 2 Slices Whole Wheat Bread	No substitute	1 Slice of Whole Wheat Bread is 35 grams
	c	Assorted Raw Vegetables (3 Varieties), Wrapped or in Sealed Container	1 each	50 grams	No substitute	
	d	Vegetable Dip, Individual Portion	1 each	25 to 45 millilitres	No substitute	
	e	Freshly Baked Dessert without Nuts, Individually Wrapped	1 each	90 to 110 grams	No substitute	
	f	Cereal Bar, Individual Portion	1 each	37 grams	No substitute	
	g	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container	
	h	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute	
	i	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute	
	j	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute	
Lunch/Supper Menu 3	k	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute	
	a	Sandwich - Tuna Salad on White Bread	1 each	110 grams - Tuna Salad 70 grams - 2 Slices White Bread	No substitute	1 Slice of White Bread is 35 grams
	b	Sandwich - Turkey on Whole Wheat Bread	1 each	90 grams - Whole Sliced Turkey 70 grams - 2 Slices Whole Wheat Bread	No substitute	1 Slice of Whole Wheat Bread is 35 grams
	c	Chef Salad, Individual Portion, Sealed Container	1 container	70 grams	No substitute	
	d	Salad Dressing, Individual Portion	1 each	25 to 45 millilitres	No substitute	
	e	Cheese and Crackers, Individual Package	1 each	45 grams	No substitute	
	f	Snack Cake, Individual Portion such as Joe-Louis, May West, etc.	1 each	50 to 60 grams	No substitute	
	g	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container	
	h	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute	
	i	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute	
Lunch/Supper Menu 3	j	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute	
	k	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute	

B. Lunch/Supper (cont.)							
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute	Notes	
Lunch/Supper Menu 4	a	Croissant - Egg Salad on White Croissant	1 each	110 grams - Egg Salad Mix 60 grams - White Croissant	No substitute		
	b	Sandwich - Chicken on Whole Wheat Bread	1 each	90 grams - Thin Sliced Chicken 70 grams - 2 Slices Whole Wheat Bread	No substitute	1 Slice of Whole Wheat Bread is 35 grams	
	c	Assorted Raw Vegetables (3 Varieties), Individually Wrapped or in Sealed Container	1 each	50 grams	No substitute		
	d	Vegetable Dip, Individual Portion	1 each	25 to 45 millilitres	No substitute		
	e	Cookies (4 per Package), Individual Portion such as Oreo, Fig Newton, etc.,	1 package	50 to 58 grams	No substitute		
	f	Cereal Bar, Individual Portion	1 each	37 grams	No substitute		
	g	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container		
	h	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute		
	i	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute		
	j	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute		
Lunch/Supper Menu 5	k	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute		
	a	Kaiser Bun - Black Forest Ham & Cheese on White Kaiser Bun	1 each	90 grams - Thin Sliced Black Forest Ham 6 grams - Cheddar Cheese 60 grams - White Kaiser Bun	No substitute		
	b	Sandwich - Tuna Salad on Whole Wheat Bread	1 each	110 grams - Tuna Salad 70 grams - 2 Slices Whole Wheat Bread	No substitute	1 Slice of Whole Wheat Bread is 35 grams	
	c	Macaroni/Pasta Salad, Individual Portion, Sealed Container	1 container	70 grams	No substitute		
	d	Cheese and Crackers, Individual Package	1 each	45 grams	No substitute		
	e	Prepared Pudding Cup	1 container	92 to 99 grams	No substitute		
	f	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container		
	g	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute		
	h	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute		
	i	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute		
	j	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute		

B. Lunch/Supper (cont.)						
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute	Notes
Lunch/Supper Menu 6	a	Submarine - Pizza on White Submarine Bun	1 each	84 grams - Assorted Meat consisting of 28 grams Bologna , 28 grams Ham, 28 grams Salami; 6 grams - Swiss Cheese	No substitute	
				30 centimeters or 130 grams - Submarine Bun White		
	b	Creamy Coleslaw, Individual Portion, Sealed Container	1 container	70 grams	No substitute	
	c	Cheese and Crackers, Individual Package	1 each	45 grams	No substitute	
	d	Freshly Baked Dessert without Nuts, Individually Wrapped	1 each	90 to 110 grams	No substitute	
	e	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127	
	f	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute	
	g	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute	
	h	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute	
	i	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute	
Lunch/Supper Menu 7	a	Sandwich - Pastrami on White Bread	1 each	90 grams - Thin Sliced Pastrami 70 grams – 2 Slices White Bread	No substitute	1 Slice of White Bread is 35 grams
	b	Sandwich - Salmon Salad on Whole Wheat Bread	1 each	110 grams - Salmon Salad 70 grams – 2 Slices Whole Wheat Bread	No substitute	1 Slice of Whole Wheat Bread is 35 grams
	c	Potato Salad, Individual Portion, Sealed Container	1 container	70 grams	No substitute	
	d	Cheese and Crackers, Individual Package	1 each	45 grams	No substitute	
	e	Freshly Baked Dessert without Nuts, Individually Wrapped	1 each	90 to 110 grams	No substitute	
	f	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container	
	g	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute	
	h	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute	
	i	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute	
	j	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute	

B. Lunch/Supper (cont.)							
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute	Notes	
Lunch/Supper Menu 8	a	Sandwich - Salami & Cheese on White Bread	1 each	90 grams - Thin Sliced Salami 6 grams - Mozzarella 70 grams - 2 Slices White Bread	No substitute	1 Slice of White Bread is 35 grams	
	b	Sandwich - Turkey Salad on Whole Wheat Bread	1 each	110 grams - Turkey Salad 70 grams - 2 Slices Whole Wheat Bread	No substitute	1 Slice of Whole Wheat Bread is 35 grams	
	c	Three (3) Bean Salad, Individual Portion, Sealed Container	1 container	70 grams	No substitute		
	d	Cheese and Crackers, Individual Package	1 each	45 grams	No substitute		
	e	Freshly Baked Dessert without Nuts, Individually Wrapped	1 each	90 to 110 grams	No substitute		
	f	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container		
	g	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute		
	h	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute		
	i	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute		
	j	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute		
Lunch/Supper Menu 9	a	Submarine - Assorted on White Submarine Bun	1 each	120 grams - Assorted Meat consisting of 40 grams Ham, 40 grams Salami, 40 grams Pastrami; 40 grams - Swiss Cheese 15 centimeters or 65 grams - Submarine Bun White	No substitute		
	b	Sandwich - Tuna Salad on Whole Wheat Bread	1 each	110 grams - Tuna Salad 70 grams - 2 Slices Whole Wheat Bread	No substitute	1 Slice of Whole Wheat Bread is 35 grams	
	c	Tossed Salad, Individual Portion, Sealed Container	1 container	70 grams	No substitute		
	d	Salad Dressing, Individual Portion	1 each	25 to 45 millilitres	No substitute		
	e	Cheese and Crackers, Individual Package	1 each	45 grams	No substitute		
	f	Freshly Baked Dessert without Nuts, Individually Wrapped	1 each	90 to 110 grams	No substitute		
	g	Fresh Fruit	1 each	150 to 250 grams	Canned Fruit - 127 to 142 millilitres - 1 container		
	h	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute		
	i	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute		
	j	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute		
	k	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute		

III. Hala Lunch/Supper						
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute	Notes
Halal Lunch/Supper Menu 1	a	Submarine - Roast Beef, Pepperoni and Cheese	1 each	120 grams - Assorted Hala Meat consisting of 60 grams Hala Roast Beef, 60 grams Hala Pepperoni 40 grams - Swiss Cheese 30 centimeters or 130 grams - Submarine Bun White	No substitute	
	b	Coleslaw, Individual Portion, Sealed Container	1 container	70 grams	No substitute	
	c	Assorted Raw Vegetables (3 Varieties), Individually Wrapped or in Sealed Container	1 package	150 grams	No substitute	
	d	Vegetable Dip, Individual Portion	1 each	25 to 45 millilitres	No substitute	
	e	Cheese and Crackers, Individual Package	1 each	45 grams	No substitute	
	f	Snack Cake, Individual Portion such as Joe-Louis, May West, etc.	1 each	50 to 60 grams	No substitute	
	g	Fresh Fruit	1 each	150 to 250 grams	No substitute	
	h	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute	
	i	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute	
	k	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute	
	l	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute	

IV. Vegetarian Lunch/Supper						
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute	Notes
Vegetarian Lunch/Supper Menu 1	a	Roll - Ciabatta with Hummus and Minced Vegetables	2 each	50 grams - Hummus 100 grams - Minced Fresh Vegetables 85 to 110 grams - Ciabatta Roll	No substitute	
	b	Coleslaw, Individual Portion, Sealed Container	1 each	70 grams	No substitute	
	c	Assorted Raw Vegetables (3 Varieties), Individually Wrapped or in Sealed Container	1 package	150 grams	No substitute	
	d	Vegetable Dip, Individual Portion	1 each	25 to 45 millilitres	No substitute	
	e	Cheese and Crackers, Individual Portion	1 package	45 grams	No substitute	
	f	Snack Cake, Individual Portion such as Joe-Louis, May West, etc.	1 each	50 to 60 grams	No substitute	
	g	Fresh Fruit	2 each	150 to 250 grams each	No substitute	
	h	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute	
	i	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute	
	j	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute	
	k	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute	

IV. Vegetarian Lunch/Supper (cont.)						
Menu #	Item	Description	Quantity	Size	Alternate/Acceptable Substitute	Notes
Vegetarian Lunch/Supper Menu 2	a	Vegetable Wrap	1 each	147 to 151 grams per Wrap - Each Wrap consists of a 37 to 41 grams - 6 to 8 inch diameter whole wheat tortilla shell, 70 grams of medley of fresh vegetables, 30 grams of shredded cheddar cheese, 10 grams of mayonnaise or mustard.	No substitute	
	b	Coleslaw, Individual Portion, Sealed Container	1 each	70 grams	No substitute	
	c	Assorted Raw Vegetables (3 Varieties), Individually Wrapped or in Sealed Container	1 package	150 grams	No substitute	
	d	Vegetable Dip, Individual Portion	1 each	25 to 45 millilitres	No substitute	
	e	Cheese and Crackers, Individual Portion	1 package	45 grams	No substitute	
	f	Snack Cake, Individual Portion such as Joe-Louis, May West, etc.	1 each	50 to 60 grams	No substitute	
	g	Fresh Fruit	1 each	150 to 250 grams	No substitute	
	h	Fruit Juice, 100 % Pure Concentrate, Individual Portion, 2 Varieties	2 each	200 to 250 millilitres per portion	No substitute	
	i	Mayonnaise, Individual Portion Package	1 each	8 to 14 millilitres	No substitute	
	j	Mustard, Individual Portion Package	1 each	5 to 7 millilitres	No substitute	
	k	Disposable Cutlery Kit (plastic knife, fork, spoon, paper napkin, wet napkin, salt packet and pepper packet)	1 package	7 piece kit	No substitute	

ANNEX "B"

BASIS OF PAYMENT

All prices are firm, all-inclusive unit prices in Canadian dollars, DDP Destination including all delivery, offloading, on-loading and removal charges. Canadian customs duties, excise taxes are included, Applicable Taxes extra. Applicable Taxes are not included in the pricing and are to be shown separately on invoices.

Pricing Period

Date of Issuance to 31 July 2020.

Note to Offerors:

All text in italics in this Annex will be removed from the resulting Standing Offer.

Estimated Usages:

The estimated usages provided are for the sole purpose of establishing an evaluation tool and are based only on best estimate and in no way reflect the actual usages expected or any commitment on the part of the Crown. The quantities as stated herein reflect the expected usage for each Pricing Period and are an estimate of the requirement made in good faith. The Standing Offer will be limited to the actual items ordered.

Applicable Taxes:

GST/HST must not be included in the unit prices (but will be added as a separate item to any invoice issued).

Pricing Basis "A" - Individual Sandwich

I. Kaiser Bun

Item #	Product Name	Estimated Yearly Usage	Unit of Issue	Firm Unit Price	Extended Price
1	Black Forest Ham & Cheese on White Kaiser Bun	1000	EA	\$ -	\$ -
2	Roast Beef on White Kaiser Bun	1000	EA	\$ -	\$ -
3	Turkey on White Kaiser Bun	2500	EA	\$ -	\$ -

II. Croissant

Item #	Product Name	Estimated Yearly Usage	Unit of Issue	Firm Unit Price	Extended Price
1	Egg Salad on White Croissant	1000	EA	\$ -	\$ -

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

Pricing Basis "A" - Individual Sandwich (cont.)

III. Sandwich

Item #	Product Name	Estimated Yearly Usage	Unit of Issue	Firm Unit Price	Extended Price
1	Black Forest Ham	3000	EA	\$ -	\$ -
2	Black Forest Ham & Cheese	2000	EA	\$ -	\$ -
3	Bologna	3000	EA	\$ -	\$ -
4	Chicken	3000	EA	\$ -	\$ -
5	Chicken Salad	2600	EA	\$ -	\$ -
6	Egg Salad	2000	EA	\$ -	\$ -
7	Ham Salad	1000	EA	\$ -	\$ -
8	Montreal Smoked Meat	2500	EA	\$ -	\$ -
9	Pastrami	2000	EA	\$ -	\$ -
10	Roast Beef	2500	EA	\$ -	\$ -
11	Salami & Cheese	2500	EA	\$ -	\$ -
12	Salmon Salad	3000	EA	\$ -	\$ -
13	Tuna Salad	3000	EA	\$ -	\$ -
14	Turkey	3500	EA	\$ -	\$ -
15	Turkey Salad	2000	EA	\$ -	\$ -

IV. Submarine

Item #	Product Name	Estimated Yearly Usage	Unit of Issue	Firm Unit Price	Extended Price
1	Black Forest Ham & Cheese on White Submarine Bun	3000	EA	\$ -	\$ -
2	Italian on White Submarine Bun	2500	EA	\$ -	\$ -
3	Pizza on White Submarine Bun	2500	EA	\$ -	\$ -
4	Roast Beef & Cheese on White Submarine Bun	2500	EA	\$ -	\$ -
5	Assorted on White Submarine Bun	2500	EA	\$ -	\$ -

Total Extended Price, Pricing Basis "A" - Individual Sandwich

\$ -

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

Pricing Basis "B" - Boxed Lunch Menus					
I. Breakfast					
Menu #	Description	Estimated Yearly Usage	Unit of Issue	Firm Unit Price	Extended Price
1	Breakfast Menu 1	3000	BX	\$ -	\$ -
2	Breakfast Menu 2	3000	BX	\$ -	\$ -
II. Lunch/Supper					
Menu #	Description	Estimated Yearly Usage	Unit of Issue	Firm Unit Price	Extended Price
1	Lunch/Supper Menu 1	5500	BX	\$ -	\$ -
2	Lunch/Supper Menu 2	5500	BX	\$ -	\$ -
3	Lunch/Supper Menu 3	5500	BX	\$ -	\$ -
4	Lunch/Supper Menu 4	5000	BX	\$ -	\$ -
5	Lunch/Supper Menu 5	4500	BX	\$ -	\$ -
6	Lunch/Supper Menu 6	3000	BX	\$ -	\$ -
7	Lunch/Supper Menu 7	3000	BX	\$ -	\$ -
8	Lunch/Supper Menu 8	2800	BX	\$ -	\$ -
9	Lunch/Supper Menu 9	2000	BX	\$ -	\$ -
III. Hala Lunch/Supper					
Menu #	Description	Estimated Yearly Usage	Unit of Issue	Firm Unit Price	Extended Price
1	Hala Lunch/Supper Menu 1	200	BX	\$ -	\$ -
IV. Vegetarian Lunch/Supper					
Menu #	Description	Estimated Yearly Usage	Unit of Issue	Firm Unit Price	Extended Price
1	Vegetarian Lunch/Supper Menu 1	2000	BX	\$ -	\$ -
2	Vegetarian Lunch/Supper Menu 2	2000	BX	\$ -	\$ -
Total Extended Price, Pricing Basis "B" - Boxed Lunch Menu					\$ -
Pricing Basis "C" - Special Orders					
Item #	Description	Estimated Yearly Value	% of Discount	Extended Price	
1	Individual Sandwiches: For other types of Individual Sandwiches/ not listed in Pricing Basis A but are regularly available, pricing shall be at the list price (subject to verification) less a discount of %.	\$10,000.00	0.00%		
Total Extended Price, Pricing Basis "C" - Special Orders					\$ -
Evaluated Price = Sum of the Total Extended Prices from Pricing Bases A + B + C					\$ -

ANNEX "C"

STANDING OFFER REPORTING REQUIREMENTS

Send to the Standing Offer authority named herein.

Use the Standing Offer number in the Subject line and clearly indicate:

- The standing offer number for which the data is submitted;
- The period for which the data has been accumulated (start date to end date);
- The Department with whom the standing offer was arranged;
- The start date and end date for the standing offer; and
- The total spent to date, by government department.

Standing Offer Title		Standing Offer #		Start Date of SO (DD/MM/YYYY)	End Date of SO (DD/MM/YYYY)
Total Value to Date (\$)		Total Value for Reporting Period (\$)		Start of Reporting Period (DD/MM/YYYY)	End of Reporting Period (DD/MM/YYYY)
Department Requesting	Order Number	Description (Item#, Quantity)	Date of Order (DD/MM/YYYY)	Date of Delivery (DD/MM/YYYY)	Value of Order (not including GST/HST)

PREPARED BY:

Name: _____

Telephone: ____ - ____ - _____

Signature: _____

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

ANNEX "D"

PWGSC 942 CALL-UP AGAINST A STANDING OFFER TEMPLATE

Public Works and Government Services Canada Travaux publics et Services gouvernementaux Canada		Clear Data - Effacer l'information			
Ship to - Expédier à		Call-up Against a Standing Offer Commande subséquente à une offre à commandes			
Supplier - Fournisseur		To the supplier: The standing offer identified below is accepted as follows: You are required to supply the goods or services, or both, shown below at the prices or on the pricing basis stated and in accordance with the other conditions stated in the standing offer. Only goods or services, or both, included in the standing offer will be supplied in the call-up against the standing offer. Au fournisseur: L'offre à commandes indiquée ci-dessous est acceptée selon les modalités suivantes : Vous devez fournir les biens ou les services, ou les deux, indiqués ci-dessous selon les prix ou la base de tarification établie, et conformément avec les autres conditions stipulées dans l'offre à commandes. Seuls les biens ou les services, ou les deux, inclus dans l'offre à commandes seront fournis dans la commande subséquente à l'offre à commandes.			
Consignee Code Code destinataire		Security: The call-up includes security provisions. Sécurité : La demande comprend des exigences en matière de sécurité.			
Postal Code Code postal		<input type="checkbox"/> NO NON <input type="checkbox"/> YES OUI If YES, attach a SRCL to the call-up Si OUI, joindre une LVERS à la demande			
Procurement Business No. (PBN) Numéro d'entreprise - approvisionnement (NEA)					
Invoices must be sent in accordance with - Les factures doivent être envoyées selon :					
<input type="checkbox"/> The detailed instructions in the standing offer Les instructions détaillées dans l'offre à commandes <input type="checkbox"/> The address shown in the "Ship to" block L'adresse indiquée dans la case « Expédier à » <input type="checkbox"/> Special instructions below Les instructions particulières ci-dessous					
Each shipment must be accompanied by a packing or delivery slip. All invoices, bills of lading and packing slips must show the following reference numbers. Chaque expédition doit être accompagnée d'un bordereau d'emballage ou de livraison. Les factures, connaissements et bordereaux d'emballage doivent tous porter les numéros de référence suivants.					
Standing Offer No. - N° de l'offre à commandes		Financial Code(s) - Code financier(s)			
Requisition No. - N° de demande		Client Reference No. (optional) N° de référence du client (facultatif)			
Order. Off. - Bur. dem.		YY - AA Serial No. - N° de série			
The representative of the Identified User signing the call-up form must indicate his or her physical address. This address will constitute the address most connected with this supply and will determine, where applicable, the place of supply for this procurement. Le représentant de l'utilisateur désigné qui signe le formulaire de commande subséquente doit indiquer son adresse municipale, qui constituera l'adresse la plus associée à l'approvisionnement et qui déterminera, le cas échéant, le lieu d'approvisionnement pour cette commande.					
Amendment No. N° de modification		Previous Value (\$) Valeur précédente (\$)			
Value of increase or decrease (\$) Valeur de l'augmentation ou diminution (\$)		Total estimated expenditures or revised Total des dépenses estimatives ou révisées			
Item No. N° de l'article	NATO Stock No. / Item Description N° de nomenclature de l'OTAN / Description de l'article	U. or L. U. de d.	Quantity Quantité	Unit Price Prix unitaire (\$)	Extended Price Prix calculé (\$)
Special instructions - Instructions particulières					
Total					
For further information, call - Pour renseignements supplémentaires, contacter					
Name - Nom		Telephone No. - N° de téléphone		Delivery required by - Livraison requise le (YYYY-MM-DD) (AAAA-MM-JJ)	
For internal purposes only - Pour usage interne seulement					
Approved for the Minister - Approuvé pour le Ministre					
Pursuant to subsection 32(1) of the Financial Administration Act, funds are available. En vertu du paragraphe 32(1) de la Loi sur la gestion des finances publiques, des fonds sont disponibles.					
Signature (Mandatory - Obligatoire)		Date (YYYY-MM-DD - AAAA-MM-JJ)		Signature (Mandatory - Obligatoire)	
Date (YYYY-MM-DD - AAAA-MM-JJ)		Signature (Mandatory - Obligatoire)		Date (YYYY-MM-DD - AAAA-MM-JJ)	

Canada

PWGSC-TPSGC 942 (01/2014)

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

ANNEX “E”

to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only);
- ☐ Large Value Transfer System (LVTS) (Over \$25M)

Solicitation No. - N° de l'invitation
W0107-191537/A
Client Ref. No. - N° de réf. du client
W0107-19-1537

Amd. No. - N° de la modif.
File No. - N° du dossier
PET-9-51003

Buyer ID - Id de l'acheteur
pet908
CCC No./N° CCC - FMS No./N° VME

ANNEX "F"

ADDITIONAL CERTIFICATION INFORMATION

1. Board of Directors

In accordance with the Ineligibility and Suspension Policy, Section 17, Bidders are required to provide a list of their Board of Directors before contract award. Bidders are requested to provide this information in their bid.

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

2. Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Contractors are required to have a Procurement Business Number (PBN) before Contract.

Procurement Business Number - _____

Suppliers may register for a PBN online at Supplier Registration Information. For non-Internet registration, suppliers may contact the Info Line at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.