

QUESTIONS & ANSWERS

SOLICITATION #10067482

The purpose of this amendment 001 is to answer questions posed by potential bidders.

Q1:

Can the crown please confirm we do not need to print Section IV: Additional Information, as page 9 states "Bidders must submit the certification and additional information required under Part 5." Therefore only 1 copy of Certifications and Additional information is required.

A1:

Yes, only 1 copy of Certifications and Additional Information is required.

Q2:

Section 2.1 of the Statement of Work states that "PWGSC is seeking a management consultant team to undertake the entire scope of work and its deliverables for Phase II of developing an accessible procurement strategy. The team may be comprised of consultants and/or partnership consultant(s) from other organizations. "

Please confirm that the crown will consider project experience from the bidder, as well as other team members, as part of a response to Point Rated Technical Criteria # 2.

A2:

Yes, project experience from the bidder, as well as other team members will be considered for Point Rated Technical Criteria #2.

Q3:

The Crown has asked that the Contractor conduct consultations across Canada. Please confirm that travel and living expenses related to workshops held outside the National Capital Region are not included in the funding cap of \$250,000 and will be reimbursed based on actual expenses, in alignment with TBS policy.

A3:

Please note that the funding cap of \$250,000 includes travel. As per section 2.6 of the SOW, any travel will be at the Contractor's expense. Further, the SOW states "They will plan, organize, and manage the presentation activities, including the logistical requirements, and document the workshop format and process, e.g. 1/2-day session(s) with on-site and remote participation. The Contractor should plan for up to six workshops across the country. Workshop presentations must accommodate both official languages and must be accessible to persons with disabilities.

Q4:

Section 2.2.1.2 of the SOW references up to 6 workshops. Will the Crown consider an approach that balances virtual and in person sessions, as well as both synchronous and asynchronous means of collecting information, to allow the Contractor to reach a broader audience for richer analysis and validation?

A4:

As per the requirements, it is expected that there will be 6 on-site sessions, however during these sessions there can also be remote participation. It is permissible to use both synchronous and asynchronous means of collecting information however, not as a replacement for the on-site sessions.

All other terms and conditions remain unchanged.