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K1A 0S5

Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Master Standing Offer (RMSO)

Offre à commandes maître régionale (OCMR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Commercial Acquisitions & Fast Track Procurement
Div/Div des Acquisitions commerciales et achats en
régime accéléré
L'Esplanade Laurier,
East Tower 7th Floor
140 O'Connor, Street,
Ottawa
Ontario
K1A 0R5

Title - Sujet OFFICE SUPPLIES FOURN. DE BUREAU	
Solicitation No. - N° de l'invitation E60PD-19OSFB/C	Date 2019-07-23
Client Reference No. - N° de référence du client E60PD-19OSFB	Amendment No. - N° modif. 004
File No. - N° de dossier pd150.E60PD-19OSFB	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$SPD-150-77284	
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale 2019-06-13	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-08-23	
Address Enquiries to: - Adresser toutes questions à: Fulham, Veronique	Buyer Id - Id de l'acheteur pd150
Telephone No. - N° de téléphone (343) 550-1625 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: AS PER CALL-UP TEL QUE COMMANDÉ	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Solicitation No. - N° de sollicitation E60PD-19OSFB/C File No.- N° du dossier E60Pd-19OSFB	Amd/Amend 04	Buyer - Id de l'acheteur Pd150
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This amendment is raised to answer questions from the Industry and to make the following modifications;

- 1. Answer questions raised from the Industry;***
- 2. Modify Part 1- General Information, article 1.2 Summary, sub-article 1.2.1 Requirement;***
- 3. Modify Part 6- Standing Offer and Resulting Contract Clauses, article A. Standing Offer, sub-article A6.6 Authorized Users, section Provincial/Territorial Identified Users;***
- 4. Modification to EFOT in Annex C- Electronic Financial Offer Template;***
- 5. Modify the closing date on the first page of the Request for Standing Offer.***

1. Answer questions raised by the Industry;

Question 001:

We are still waiting to hear back from several vendors regarding their products listed on the EFOT. Due to the inaccuracy of some of the items on the file, could the question period be extended?

Answer 001:

The closing date for this Request for Standing Offer will be extended to August 23, 2019 at 2:00 pm EST. Therefore, the question period has also been extended up to August 13, 2019 at 2:00 pm EST. An amendment to the closing date has been changed below in section 5.

Question 002:

Regarding Section 4.1.2.2 Aberrant Prices, if an item is deemed “aberrant” will this only be finalized as aberrant after Canada has asked for documentation to ensure it is not sold below cost? Additionally, with regard to the 10% aberrant pricing clause, does the clause apply to all of the items in the basket or just the 50% sample?

Answer 002:

As stated in section 4.1.2.2 Aberrant Price:
In addition to the evaluation methodology described below, PSPC may use mathematical models supplemented by independent research to identify and isolate aberrant prices. An aberrant price is defined as a price whose deviation from the norm is so great that it has an impact on PSPC’s ability to evaluate prices offered for the line item fairly.

No documentation is requested for Aberrant Prices. Prior to award, Offerors Annex C prices identified as aberrant will be revised by PSPC to reflect the median value offered for the items affected.

With regards to the 10% aberrant pricing clause, the clause will apply to all of the items in the EFOT.

Question 003:

Regarding Section 4.1.2.3 Calculation Methodology, if Canada is going to proceed with a blind basket, we recommend that you increase the percentage of items included for the sample analysis. The purpose of this ask from the suppliers is to reduce the possibility of the blind basket including a large percentage of items

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File No.- N° du dossier E60Pd-19OSFB		

that a supplier does not purchase directly from the manufacturer or from items that have a higher cost due to low supplier purchasing volume. We feel that an increase to 80% of the basket sample will smooth out these anomalies and still meet Canada's objective of not having high and low items.

Answer 003:

Canada has revised your request, and will keep the blind basket at 50%. The blind basket will not include a large percentage of items that a supplier does not purchase directly from the manufacturer or from items that have a higher cost due to low supplier purchasing volume.

Question 004:

Would Canada consider extending the closing date to Tuesday August 6th since the new closing date of Friday August 2nd falls just before the Civic Holiday long week-end?

Answer 004:

The closing date for this Request for Standing Offer will be extended to August 23, 2019 at 2:00 pm EST. An amendment to the closing date has been changed below in section 5.

Question 005:

Section 1.9 Lists the Atlantic as a bilingual region and section 3.1 shows only region #10 as bilingual New Brunswick and PEI. Can you clarify that Nova Scotia and Newfoundland regions do not have a bilingual requirement?

Answer 005:

Canada confirms that the region of Nova Scotia and, the region of Newfoundland and Labrador do not have a bilingual requirement.

Question 006:

Are multiple companies under the same parent company permitted to submit the same pricing for this RFSO?

Answer 006:

Yes, multiple companies under the same parent company are permitted to submit the same pricing for this RFSO.

Joint ventures may respond to this solicitation in accordance with the applicable conditions contained in this solicitation. If a contract is awarded to a joint venture, all members of the joint venture will be severally liable for the performance of any resulting contract. A joint venture is an association of two or more parties who combine their money, property, expertise or other resources in a single joint business enterprise, sometimes referred as a consortium, to submit an offer together on a requirement. Offerors who submit an offer as a joint venture must indicate that it is a joint venture and provide the following information:

1. the name of each member of the joint venture;
2. the Procurement Business Number of each member of the joint venture;
3. the name of the representative of the joint venture, i.e. the member chosen by the other members to act on their behalf, if applicable;
4. the name of the joint venture, if applicable.

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2. *Modify Part 1- General Information, article 1.2 Summary, sub-article 1.2.1 Requirement;*

Part 1- General Information, article 1.2 Summary, sub-article 1.2.1 Requirement is hereby modified as follow:

Delete:

- Province of Alberta

3. *Modify Part 6- Standing Offer and Resulting Contract Clauses, article A. Standing Offer, sub-article A6.6 Authorized Users, section Provincial/Territorial Identified Users;*

Part 6- Standing Offer and Resulting Contract Clauses, article A. Standing Offer, sub-article A6.6 Authorized Users, section Provincial/Territorial Identified Users is hereby modified as follow:

Delete:

- Province of Alberta

4. *Modification to EFOT in Annex C- Electronic Financial Offer Template;*

PSPC is currently working on a new version of the EFOT due to feedback received from manufacturers. This new version will be released in a separate amendment.

5. *Modify the closing date on the first page of the Request for Standing Offer;*

The closing date of this requirement is hereby extended. Offers must be submitted via the epost Connect service provided by Canada Post Corporation by August 23, 2019 at 2h00 PM EST.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.