



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions -
TPSGC**

11 Laurier St. / 11 rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Commercial Acquisitions & Fast Track Procurement
Div/Div des Acquisitions commerciales et achats en
régime accéléré

L'Esplanade Laurier,

East Tower 7th Floor

140 O'Connor, Street,

Ottawa

Ontario

K1A 0R5

Title - Sujet Food Catering Services	
Solicitation No. - N° de l'invitation EH713-200878/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 20200878	Date 2019-07-25
GETS Reference No. - N° de référence de SEAG PW-\$\$PD-152-77500	
File No. - N° de dossier pd152.EH713-200878	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-07-30	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Jackson, Kristine	Buyer Id - Id de l'acheteur pd152
Telephone No. - N° de téléphone (343) 542-6608 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Amd. No. - N° de la modif.
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File No. - N° du dossier
pd152 EH713-200878

Buyer ID - Id de l'acheteur
pd152
CCC No./N° CCC - FMS No./N° VME

This amendment number 02 is raised to answer questions from the Industry;

- 1. Answer questions raised from the Industry;***
- 2. Modify Attachment 1 to Part 4, Mandatory Technical Evaluation Criteria – Table 1 – Mandatory technical Evaluation Criteria that should be provided at Bid Closing – Article 2 – Client References is hereby modified as follows; and***
- 3. Modify Annex A – Statement of Work – Article 5 – Reporting and Security Requirements.***

1. Answer questions raised from the Industry;

Question 006:

Would the client consider amending the past experience requirement from the current 300-500 to 285-500? We have direct experience with PSPC and Department of National Defence providing catering services.

Answer 006:

Yes, we accept.

Question 007:

As our company is not directly located in the NCR area, but our proposed supplier is – will you accept the subcontractor city of Ottawa business license for Mandatory criteria 1.1?

Answer 007:

Yes, we accept.

Question 008:

The solicitation is now slated to close July 30th, but the list of names for security screening and site access is also due on July 30th. Would the client consider changing the list of names to 5 days after contract award?

Answer 008:

Yes, we accept.

Question 009:

When is anticipated contract award?

Answer 009:

We anticipate to award the contract before August 9th, 2019.

2. Attachment 1 to Part 4, Mandatory Technical Evaluation Criteria – Table 1 – Mandatory technical Evaluation Criteria that should be provided at Bid Closing – Article 2 – Client References is hereby modified as follows:

Delete:

No.	Mandatory Criteria	Submission Requirements	Bidders Response	Pages in Proposal
2	Client References			
2.1	The Bidder must provide 3 client references for which the Bidder provided satisfactory catering service within the past 2 years from date of issuance of this RFP.	For each client reference, the Bidder must provide: a. A signed letter on letterhead. OR b. An email with a signature block from the organization.	Client Reference 1:	
2.2	The 3 client references must be for a catering event of between at least 300 to 500 participants, from a client for whom a minimum of 2 catering services were provided within the 2-year timeframe.	The letter or the email from the client reference must include the following details: a) the name of the client organization; b) details and the types of the catering services provided; c) indicate whether the services provided were satisfactory; d) the dates when the work was done; and e) the name, current title, telephone number and e-mail of the individual who received the services. The letter must be signed by the client reference who received the catering services.	Client Reference 2: Client Reference 3:	

Insert:

No.	Mandatory Criteria	Submission Requirements	Bidders Response	Pages in Proposal
2	Client References			
2.1	The Bidder must provide 3 client references for which the Bidder provided satisfactory catering service within the past 2 years from date of issuance of this RFP.	For each client reference, the Bidder must provide: a. A signed letter on letterhead. OR b. An email with a signature block from the organization.	Client Reference 1:	
2.2	The 3 client references must be for a catering event of between at least 285 to 500 participants, from a client for whom a minimum of 2 catering services were provided within the 2-year timeframe.	The letter or the email from the client reference must include the following details: a) the name of the client organization; b) details and the types of the catering services provided; c) indicate whether the services provided were satisfactory; d) the dates when the work was done; and e) the name, current title, telephone number and e-mail of the individual who received the services.	Client Reference 2:	

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		The letter must be signed by the client reference who received the catering services.	Client Reference 3:	
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3. Annex A – Statement of Work – Article 5 – Reporting and Security Requirements:

Delete:

5. Reporting and Security Requirements

The Contractor must provide DND with a full list of employees and contractors who will have access to the site by July 30, 2019. All staff must wear a badge to enter the site. No staff is able to enter the site without having been pre-cleared by the event organizers.

Insert:

5. Reporting and Security Requirements

The Contractor must provide DND with a full list of employees and contractors who will have access to the site by August 6, 2019. All staff must wear a badge to enter the site. No staff is able to enter the site without having been pre-cleared by the event organizers.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.