

## **AMENDMENT 4.0**

**The purpose of this amendment is to:**

1.0: Update the RFP

2.0: Answer questions received from suppliers

**PART 1.0: Updates to the RFP**

**1.0 At PART 2 - BIDDER INSTRUCTIONS**

**Delete:**

2.9 Ontario Labour Legislation - Bid (in its entirety)

**2.0 At PART 7 - RESULTING CONTRACT CLAUSES**

**Delete:**

7.24 Ontario Labour Legislation (in its entirety)

**3.0 At Chapter 2. Management and Administration, 2. Performance requirements.**

**Delete:**

d. Quality Control and Quality Assurance management. (in its entirety)

**Insert:**

d. Quality Control and Quality Assurance management.

(1) Co-develop with DND Quality Control / Quality Assurance (QA) plans.

(a) The Contractor must:

i. Address the performance of each line item of each Chapter of this SOW using the approved QA system as directed by the PA. The results of the inspections must be clear and concise and provide sufficient information for DND personnel to evaluate the quality and accuracy of the inspections.

ii. Complete the co-development of the QA plans no later than 60 working days following handover. Amend and co-develop checklists associated with subsequent Contract amendments. Develop additional checklists as required to ensure quality of delivery of services. In the development of Quality Check Lists and Inspections, the Contractor must take the lead in producing and developing the Quality Check Lists and QA plans, for approval by the PA.

(2) Implement the Quality Control Plan.

(a) The Contractor must:

i. Execute the plan as co-developed.

ii. Document the results within the Quality Control software.

(b) There is an estimated 2,605 quality control inspections per year.

- (3) Implement a customer satisfaction survey program.
  - (a) The Contractor must develop and implement a customer satisfaction survey program which includes developing a survey schedule and process. Surveys must be conducted throughout the month for the following service areas: Accommodations, Technical Information Services (TIS), Food Services, and Transport.
  - (b) There is an estimated 50 customer surveys each month.

**4.0 At Chapter 5, Front desk and Accommodations. 1.0 General requirements.**

**Delete:**

d. (3) in its entirety

**Insert:**

(3) The Contractor provided Administrative Support staff in support of Military Police (MP) operations. Normal working hours are Monday to Friday, 0730-1600 (40 hours per week), closed on weekends and statutory holidays.

**5.0 At Annex B-Basis of Payment**

**Delete:**

The title 6.0 Variation in Quantity, and all references to variation in quantity

**Insert:**

The title 6.0 Variable Indefinite Quantity, and replace other references to variation in quantity with variable indefinite quantity.

**6.0 At ANNEX F - INSURANCE REQUIREMENTS**

**Delete:**

3. Wrap-Up Liability (in its entirety)

**Delete:**

5. Certificate of Insurance Form (in its entirety)

**Insert:**

Attached 'Certificate of Insurance Form 2.0'

**7.0 At ANNEX G- RESOURCE REQUIREMENTS AT CONTRACT AWARD**

**Insert:**

Resource	Minimum Qualifications
Electrician	Interprovincial Red Seal Certification of Qualification for Electrician – Construction & Maintenance (309A).

Petroleum, oil and lubricant (POL) technician.	Person(s) must be trained IAW the Liquid Fuels Handling Code (as adopted by TSSA) and the associated TSSA Checklist for Gas Station Attendants and Operators, 2017.
--	---

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**

# CERTIFICATE OF INSURANCE 2.0

Page 1 of 2

Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
----------------------------------	-----------------------	------	----------	-------------

Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
------------------------------	-----------------------	------	----------	-------------

Additional Insured <b>Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services</b>
--

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
<b>Commercial General Liability</b>				\$	\$	\$
<b>Umbrella/Excess Liability</b>				\$	\$	\$

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)

Telephone number

Signature \_\_\_\_\_

Date D / M / Y

## CERTIFICATE OF INSURANCE 2.0 Page 2 of 2

### General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

### Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

## **Part 2.0: Answers to Questions Received**

### **Question 143:**

If the bidder chooses to use Epost Connect to transmit its bid and also chooses to send a hard copy of the financial bid to the bid receiving unit, would the hard copy be immediately acceptable should Epost Connect fail to transmit properly?

### **Answer 143:**

If a Bidder chooses to submit both a hard copy and a copy via epost, the epost copy will take precedence. It is recommended to only send a hard copy to the bid receiving unit to mitigate any possible technical issues. The address for the bid receiving unit is:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1  
Gatineau  
Québec  
K1A 0S5

### **Question 144:**

The RFP does not identify the applicable Volume for remittance of the completed Part 5 certifications and other required information. May we add this information to the Financial Bid volume?

### **Answer 144:**

The certifications required with the bid are: the applicability of Canadian Content, this is a yes or no answer on survey monkey; and, the integrity provisions (if applicable), this is a yes or no on survey monkey as well. No, they should not be included in the financial bid.

### **Question 145:**

Can bidders submit a supporting cost narrative as part of the Financial Bid to discuss our indirect cost structure, complement the completed Annex 1, and better demonstrate the reasonableness and realism of their tender?

### **Answer 145:**

Canada will only be evaluating what is being requested in the RFP and requests that no additional information be provided.

### **Question 146:**

The RFP does not identify the applicable Volume for remittance of the completed Appendix 1. May we add this information to the Financial Bid volume?

### **Answer 146:**

Appendix 1 of the basis of payment is created from the financial bid if the Bidder is awarded the Contract.

**Question 147:**

Is the Contractor required to have their preventative maintenance (PM) plan in IERIS? If no, what "facilities related scheduled and unscheduled work" data must the Contractor input into this system?

**Answer 147:**

No, the Contractor is not required to load their PM plan into IERIS. The Contractor is required to input all of the corrective maintenance (CM) and PM that they perform on the infrastructure including the environmental work into IERIS.

**Question 148:**

The insurance requirement identified as Wrap-Up Liability in Annex F, Section 3 does not appear to be warranted based on the scope of the RFP. As the Site Support Services - 4 CDTC Meaford RFP does not contemplate the construction of a large, multi-million dollar project, will PSPC remove this requirement?

**Answer 148:**

The RFP will be amended to remove the requirement for wrap-up liability insurance.