



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions
Hard Copy / Copie papier:

RCMP-GRC
Bid Receiving/Réception des soumissions
Attention: *Carmelia DaSilva*
Mail Stop/Arrêt postal 15
73 chemin Leikin Drive
Ottawa ON K1A 0R2

All persons delivering mail, parcels and bids to the Mail Parcel and Screening Facility will be asked to provide government photo identification and a contact number as part of an enhanced security protocol.

Dans le cadre d'un protocole de sécurité amélioré, toute personne qui livre le courrier, les paquets et les soumissions à l'installation d'inspection du courrier et des colis devra désormais présenter une carte d'identité avec photo émise par le gouvernement et un numéro de téléphone.

REQUEST FOR PROPOSAL

DEMANDE DE PROPOSITION

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

Title – Sujet 4x4 Mega Cab Truck		Date July 29th, 2019
Solicitation No. – N° de l'invitation 202001519		
Client Reference No. - No. De Référence du Client		
Solicitation Closes – L'invitation prend fin		
At / à :	September 9th, 2019	EDT (Eastern Daylight Time) HAE (heure avancée de l'Est)
On / le :		
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Sonya Dupont		
Telephone No. – No. de téléphone 613-843-3819	Facsimile No. – No. de télécopieur	
Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	



TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION

- 1.1. Security Requirement
- 1.2. Requirement
- 1.3. Debriefings
- 1.4. Recourse Mechanisms
- 1.5. Trade Agreements

PART 2 - BIDDER INSTRUCTIONS

- 2.1. Standard Instructions, Clauses and Conditions
- 2.2. Submission of Bids
- 2.3. Enquiries - Bid Solicitation
- 2.4. Applicable Laws
- 2.5. Improvement of Requirement during Solicitation Period
- 2.6. Promotion of Direct Deposit Initiative

PART 3 - BID PREPARATION INSTRUCTIONS

- 3.1. Bid Preparation Instructions

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

- 4.1. Evaluation Procedures
- 4.2. Basis of Selection

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

- 5.1. Certifications Precedent to Contract Award and Additional Information

PART 6 - RESULTING CONTRACT CLAUSES

- 6.1. Security Requirement
- 6.2. Requirement
- 6.3. Standard Clauses and Conditions
- 6.4. Term of Contract
- 6.5. Authorities
- 6.6. Payment
- 6.7. Invoicing Instructions
- 6.8. Certifications and Additional Information
- 6.9. Applicable Laws
- 6.10. Priority of Documents
- 6.11. Procurement Ombudsman
- 6.12. Insurance
- 6.13. SACC Manual Clauses
- 6.14. Inspection and Acceptance
- 6.15. Preparation for Delivery
- 6.16. Shipping Instructions – Firm Quantity
- 6.17. Post-Contract Award Meeting and or Pre-Production Meeting
- 6.18. Packaging
- 6.19. Material



List of Annexes:

- Annex **A** Requirement
 - Appendix 1 to Annex A RCMP TRUCK SPECIFICATION
 - Appendix 2 to Annex A RCMP TRUCK BOX SPECIFICATION
- Annex **B** Basis of Payment
- Annex **C** Integrity Provisions



PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with the requirement.

1.2 Statement of Requirement

The requirement is detailed in Annex A – Requirement that forms part of the request for proposal and resulting contract.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Recourse Mechanisms

If you have any concerns relating to the procurement process, please refer to the [Recourse Mechanisms](#) page on the Buyandsell.gc.ca website. Please note that there are strict deadlines for filing complaints with the Canadian International Trade Tribunal (CITT) or the Office of the Procurement Ombudsman (OPO).

<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/recourse-mechanisms>

1.5 Trade Agreements

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA), Canada–Chile Free Trade Agreement (CCFTA), Canada-Colombia Free Trade Agreement (CCOFTA), Canada-Honduras Free Trade Agreement (CHFTA), Canada-Korea Free Trade Agreement (CKFTA), North American Free Trade Agreement (NAFTA), Canada-Panama Free Trade Agreement (CPAFTA), Canada-Peru Free Trade Agreement (CPFTA) and World Trade Organization Agreement on Government Procurement (WTO-AGP).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.



The 2003 (2019-03-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.2 Submission of Bids

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

NOTE: The RCMP has not been approved for bid submission by epost Connect service.

Due to the nature of the bid solicitation, bids transmitted by facsimile or email to RCMP will not be accepted.

PLEASE NOTE:

Bidders may submit more than one (1) bid per solicitation; however multiple bids must be submitted in separate bid packages.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.



2.5 Improvement of Requirement during Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least seven (7) calendar days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

2.6 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: corporate_accounting@rcmp-grc.gc.ca

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (3 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (3 hard copies)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.



Canada requests that bidders follow the format instructions described below in the preparation of their hard copy bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

3.1.1 Equivalent Products

1. Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:

- a. designates the brand name, model and/or part number of the substitute product;
- b. states that the substitute product is fully interchangeable with the item specified;
- c. provides complete specifications and descriptive literature for each substitute product;
- d. provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and
- e. clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.

2. Products offered as equivalent in form, fit, function and quality will not be considered if:

- a. the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
- b. the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.



3. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to provide technical information demonstrating the equivalency (e.g. drawing, specifications, engineering reports and/or test reports, a sample of the product offered), or to demonstrate that the substitute product is equivalent to the item specified in the bid solicitation, at the sole cost of bidders, within three (3) business days of the request. If the bidder fails to provide the requested information within the specified delay, Canada may declare the bid non-responsive.

Section II: Financial Bid

The Bidders must submit their prices in Annex "A"- Pricing and in accordance with the Basis of Payment identified in PART 6 - RESULTING CONTRACT CLAUSES.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06) Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.



4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

In the technical bid, bidders must explain and demonstrate how they propose to meet the requirements and how they will carry out the Work. Any proposal which fails to meet the mandatory requirement will be deemed non-responsive and will not be given further consideration.

The technical bid must consist of the following:

- 1) Completed and signed page 1 of the RFP;
- 2) Annex "C" – Evaluation Grid
- 3) A detailed manufacturer's specification sheet showing the proposed truck build with options
- 4) A detailed manufacturer's specification sheet from the proposed slide in service cap to be installed including standard features and options

4.1.1.2 Equivalent Products

Bidders proposing substitutes and or alternatives must provide with their bid all the information requested as detailed in Part 3, "Equivalent Products" to be considered for evaluation.

4.1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, Delivery Duty Paid (DDP) Destination, Incoterms 2010, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.



The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.1.1 Integrity Provisions

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement subject to the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences - Integrity Declaration Form (as applicable)
- Required Documentation (List of names for integrity verification form)

Please see the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html) website for further details (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html>).

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement

The Contractor must deliver the vehicle and related items in accordance with Annex "A" – Requirement.



6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

6.3.1 General Conditions

2010A (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Delete subsection 12 in its entirety and replace with the following:

The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

All other provisions of the warranty section remain in effect.

6.4 Term of Contract

6.4.1 Delivery Date

While delivery of the vehicle is requested on or before *March 31, 2021* or the best delivery that can be offered is as follows; _____ (*Bidder to Insert date*).

6.4.2 Delivery Location

Delivery of the requirement will be made to delivery point(s) specified at Annex "B" of the Contract.



6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Sonya Dupont
Title: Procurement Officer
Royal Canadian Mounted Police
Directorate: Procurement & Contracting
Address: 73 Leikin Drive, M1 4th Floor, Mailstop #15

Telephone: 613-843-3819
E-mail address: sonya.dupont@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: *(to be inserted by RCMP at time of contract award)*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : ____ ____ ____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative *(to be inserted by RCMP at time of contract award)*

Name: _____
Title: _____
Company: _____
Address: _____

Telephone : ____ ____ ____
Facsimile: ____ ____ ____
E-mail address: _____



6.5.4 After Sales Service *(to be inserted by RCMP at time of contract award)*

Canada requests that the Bidder provide the names, addresses and telephone numbers of their dealers and/or agents authorized to provide after sales service, maintenance and warranty repairs, and a full range of spare parts for the vehicle and equipment offered.

The Bidder should show the distance between the delivery location and the authorized dealer and/or agent and the delivery location, which should not be more than 100 kilometres.

Name: _____
Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____ km

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex “B” Basis of Payment for a cost of \$ _____ (insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Firm unit prices in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2010, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra. The price paid will be adjusted in accordance with the exchange rate fluctuation provision (as applicable).

6.6.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.3 Multiple Payment

Canada will pay the Contractor upon completion and delivery of units in accordance with the payment provisions of the Contract if:

1. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
2. all such documents have been verified by Canada;
3. the Work delivered has been accepted by Canada.



6.6.4 SACC Manual Clauses

C3011T (2013-11-06), Exchange Rate Fluctuation

6.7.1 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

1. The original and one (1) copy must be forwarded to the following address shown on page 1 for certification and payment.

RCMP-GRC Transport Management Unit
1426 St-Joseph Blvd, Room 1400 C
Ottawa, ON K1A 0R2
Att:Benoit Ouellette

2. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions (2010A (2018-06-21), General Conditions - Goods (Medium Complexity));
- (c) Annex A, Requirement;
- (d) the Contractor's bid dated _____ (*insert date of bid*)



6.11. Procurement Ombudsman

6.11.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

6.11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the supplier or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

6.12 Insurance

SACC *Manual* clause G1005C (2016-01-28) Insurance

6.13 SACC *Manual* Clauses

B7500C, (2006-06-16), Excess Goods
B1501C, (2018-06-21), Electrical Equipment
B3000T, (2006-06-16), Equivalent Products
A9049C, (2011-05-16), Vehicle Safety
A9068C, (2010-01-11), Government Site Regulations

6.14 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Requirement and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.



6.15 Preparation for Delivery

The vehicle/equipment must be serviced, adjusted and delivered in condition for immediate use. The interior and exterior must be cleaned before leaving the factory and being released to Royal Canadian Mounted Police personnel at the final delivery location.

Any attempt by the carrier to deliver vehicles will be refused unless arrangements have been made for authorized, qualified personnel to be available to perform inspections and to accept the delivery. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable to pay for additional costs.

6.16 Shipping Instructions – Firm Quantity

The Contractor must ship the goods prepaid DDP - Delivered Duty Paid (as detailed at Annex "A" - Pricing). Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

Where applicable, suppliers are encouraged to:

- Minimize packaging
- Include recycled content in packaging;
- Re-use packaging;
- Include a provision for a take-back program for packaging;
- Reduce/eliminate toxics in packaging.

Item 001 - the contact person for delivery is: _____ (to be inserted by RCMP at time of contract award).

6.17 Post-Contract Award Meeting and or Pre-Production Meeting

There will be a meeting between the RCMP and Contractor prior to construction of this vehicle to ensure that all requirements are understood and will be met. Meeting minutes to be taken by the Contractor and signed off by the RCMP. This pre-production meeting will be held at the fabricators facility (the RCMP may chose a teleconference call) on a mutually agreed date. There will also be a final inspection prior to shipping to the delivery destination for acceptance in accordance with the terms of the contract.

To avoid delay in the proposed production schedule, the successful bidder must notify the RCMP a minimum of five (5) working days in advance of a desired inspection date in order that travel arrangements can be made. Travel and accommodations for the preproduction meeting and inspections will paid for by Canada.

6.18 Packaging

The methods used for preservation and packaging must be in conformity with the contractor's normal standard for domestic shipment or, if necessary, with standards for overseas shipment as below deck cargo.

6.18 Material

Material supplied must be new, unused and of current production by manufacturer (2019 model-year or newer).



**ANNEX "A"
REQUIREMENT**

Emergency Response Team Operational Vehicles

The National Division Emergency Response Team (ERT) requires two 3500, 4x4 Mega Cab Trucks with 6.5 foot beds. These vehicles will be replacing the current units which are at the end of their life cycle. The current vehicles are equipped with custom made service bodies on the rear. These custom bodies are to be replaced by commercially available slide in fiberglass service bodies. The vehicle's cabin (mega cab) must accommodate 4 Operators in full gear with additional required tactical equipment within the cabin. The truck and slide in service body will be treated as one requirement.

These vehicles are used for daily operational activities, patrol function, protective deployment and traditional ERT deployment to other Divisions across Canada. As Protective Duty operations require prolonged working hours the cabin must allow for necessary legs, shoulder and head room in order to prevent operator stress injury caused by improper posture (head tilt forward/legs bent with knee above the waist/curved back) while working for extended hours. All compartments must be secured to protect the equipment stored when the vehicle is unattended in public places.

The vehicles are also being used for towing the training trailer to various training sites and serves as a backup for the towing of the Tactical Rhib Canter Boat, 15,000lb with trailer.



**APPENDIX 1 TO ANNEX A
RCMP TRUCK SPECIFICATION**

2019 or Newer 4 Door Mega Cab, 4 X 4 Pick Up

Bidders must indicate compliance with all details of the specification by initialing all areas as indicated in the compliance columns and initialing each page including drawings or photos. RCMP drawings/photos when provided are supplied to illustrate the concept of the intended vehicle only.



Manufacturer Model		Compliant	
		YES	NO
Mandatory Requirements			
Cab Type	Mega Cab 4 Door		
Drivetrain	4 X 4, Single Rear Wheel		
Box Length	6' 4"		
GVWR	11,400 Lb		
Engine	6.4L, 8 Cylinder Gas, 400HP minimum		
Transmission / Transfer Case	8 Speed Automatic / Shift on the Fly / Transfer Case Skid Plate		
Axle	4.10 Limited Slip		
Wheels	Aluminum 18" X 8"		
Tires	LT275/70R18E OWL On/Off Road		
Brakes	4 Wheel Disk Brakes with ABS		
Alternator	220 Amps minimum		
Battery	Maintenance Free		
Exterior Lights	LED Reflector Headlamps / LED Fog Lamps / LED Taillamps / Clearance Lamps		
Power Equipment	Power Windows and Door Locks / Power Adjustable Pedals		
Air Conditioning	Dual-Zone Automatic Temperature Control		
Mirrors	Power Folding Heated Trailer Tow Mirrors		
Seats	Front: Cloth 40/20/40 Split Bench, Driver 8-Way Power		




	Adjustable, Passenger 4-Way Manual Adjustable. Rear: 60/40 Split Folding Bench		
Radio / Nav	8.4-inch Display with GPS Navigation, Bluetooth		
Upfitter Package	Instrument Panel-Mounted Auxiliary Switches and Upfitter Electronic Interface Module		
Power Outlet	115-Volt Auxiliary Power Outlet with 400-Watt Inverter		
Security	Rear Back-Up Alarm / OEM Vehicle Security Alarm		
Running Boards	Flat Surface Cab Length Side Steps		
Hitch / Camera	Class V Hitch Receiver, Trailer Reverse Guidance, Surround View Camera		
Color	Manufactures Black		



**APPENDIX 2 TO ANNEX A
RCMP TRUCK BOX SPECIFICATION
2019 or Newer Slide In Truck Box**

Bidders must indicate compliance with all details of the specification by initialing all areas as indicated in the compliance columns and initialing each page including drawings or photos. RCMP drawings/photos when provided are supplied to illustrate the concept of the intended vehicle only.

			
Manufacturer Model	Fibrobec SpaceKap Compak 6 or Equivalent		
		Compliant	
		Yes	No
Mandatory Requirements			
Length on Floor	81" minimum, 82" maximum		
Height, Exterior	44" minimum, 50" maximum		
Rear Access	Double Barn Doors 60/40 split, no windows with cylinder assist to hold doors open		
Side Access	Left & Right full length flip up side access doors on hydraulic struts. The side compartment door must have an integrated rain gutter to prevent water infiltration.		
Shelving	Contractor style double shelf units for left and right side access doors, The first half of shelving, towards front to be enclosed on the backside		
Door Locks / Latches	Heavy Duty Stainless Steel for all doors, all cylinders must be protected from the elements and must be keyed alike, slam latch system, main rear door must be operable (opened) from inside for safety reasons. All compartment doors must also be equipped with power integrated door locks with key fob operation.		



Lighting	The Service Body's compartments, including main compartment must have LED strip lighting system that opens automatically upon doors opening and shuts off when doors are closed with a manual override switch easily accessible from the main rear door. The main compartment LED lighting system must be mounted on the inside roof and the side compartments, LED lighting system must be incorporated in the inner side door panels.		
Floor	Inside surface must have a ¼" rubber mat		
Slide Tray	A full length slide tray rated for 500 lb minimum must be placed on the floor accessible from the rear access doors. The tray must be lined with a rubber mat.		
Alarm	The Service body must have an alarm that can be integrated with the vehicle alarm for every compartment.		
Camera	The Service body must have an integrated (build in or within including all cabling and attachment) backup camera compatible with the factory backup system (including surrounding cameras).		
Roof Rack	Top to remain unobstructed, no racks.		
Rear Step	Aluminum removable step which slides into trailer hitch receiver		
Exterior Finish	Fiberglass Gelcoat painted to match truck OEM color, black		





ANNEX "B"
BASIS OF PAYMENT

Item 001 – Firm Quantity

The Contractor must deliver two 2019 or newer 3500 4x4 Mega Cab Truck in accordance with Annex A – Requirement.

Firm unit prices in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2010, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra. The price paid will be adjusted in accordance with the exchange rate fluctuation provision (as applicable).

Delivery Address:
RCMP-GRC Post Garage
1426 St-Joseph Blvd, Door#4
Ottawa, ON K1A 0R2

Delivery Contact: _____ (to be inserted at contract award)

Item No.	Deliverable	Quantity	Unit of Issue	Firm Unit Price
1	3500 4x4 Mega Cab Truck - Model Year: _____	2	EACH	
Subtotal (A)			EACH	



ANNEX "C"
INTEGRITY PROVISIONS

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder/Offeror/Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences (as applicable¹) Applicable Not Applicable
If applicable, please complete and submit the *Integrity Declaration Form* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>).
- Documentation Required (see below)

By submitting a bid/offer/proposal, the Bidder/Offeror/Supplier certifies that:

- It has read and understands the Ineligibility and Suspension Policy;
- It understands that certain domestic and foreign criminal charges and convictions, and other circumstances, as described in the Policy, will or may result in a determination of ineligibility or suspension under the Policy;
- It is aware that Canada may request additional information, certifications, and validations from the supplier or a third party for purposes of making a determination of ineligibility or suspension;
- It has provided with its bid/offer/proposal a complete list of all foreign criminal charges and convictions pertaining to itself, its affiliates and its proposed first-tier subcontractors that, to the best of its knowledge and belief, may be similar to one of the listed offences in the Policy;
- None of the domestic criminal offences, and other circumstances, described in the Policy that will or may result in a determination of ineligibility or suspension, apply to it, its affiliates and its proposed first-tier subcontractors; and
- It is not aware of a determination of ineligibility or suspension issued by Public Services and Procurement Canada (PSPC) that applies to it.

Documentation Required:

1. **Legal Name:** _____

2. **Business Entity:**
(select one)

Individual (person)	<input type="checkbox"/>
Corporate (company ie. incorporated, limited, etc.)	<input type="checkbox"/>
Joint Venture (2 or more parties in a business arrangement)	<input type="checkbox"/>
Other (ie. society, commission or partnership)	<input type="checkbox"/>

3. **List of Names** (members of the board of directors, private owners, or sole proprietors, as outlined in section 17 of the *Ineligibility and Suspension Policy*: <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html#no17>):
Please insert names below (add/remove lines as required).

- a)
- b)
- c)

The Bidder certifies that the information submitted in response to the above requirement is accurate and complete.

Name and Title	Signature	Date

¹ An Integrity Declaration Form must be submitted **only** when:

- A. the supplier, one of its affiliates or a proposed first-tier subcontractor has been charged with or convicted of a criminal offence in a country other than Canada that, to the best of the supplier's knowledge and belief, may be similar to one of the listed offences in the *Ineligibility and Suspension Policy* (the "Policy"); and/or
- B. the supplier is unable to provide any of the certifications required by the *Integrity Clauses*.