



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave. Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6
Bid Fax: (780) 497-3510

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6

Title - Sujet Miscellaneous Groceries		
Solicitation No. - N° de l'invitation W0134-20R001/A		Date 2019-07-30
Client Reference No. - N° de référence du client W0134-20R001		Amendment No. - N° modif. 001
File No. - N° de dossier EDM-9-42004 (034)	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$EDM-034-11650		
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale		2019-07-10
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-08-26		Time Zone Fuseau horaire Mountain Daylight Saving Time MDT
Address Enquiries to: - Adresser toutes questions à: Nigam, Nidhi		Buyer Id - Id de l'acheteur edm034
Telephone No. - N° de téléphone (587) 532-8142 ()		FAX No. - N° de FAX (780) 497-3510
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:		
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This amendment is raised to answer the questions received from the industry and revise the solicitation.

Q1. Will the client accept Monday, Thursday and Friday delivery?

R1. Deliveries can be accepted Monday to Friday between 0700 hrs. – 1300 hrs.

DELETE: PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

INSERT: PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2019-03-04) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

DELETE: Annex A, "Requirement" in its entirety.

INSERT: Annex A, "Requirement"

ANNEX "A"

REQUIREMENT

This Regional Individual Standing Offer (RISO) is for the supply, delivery and off-loading of Miscellaneous Groceries, Dairy Products, Fresh Bread, Meats and Fresh Produce to the Department of National Defence (DND), 4 Wing Cold Lake located at Cold Lake, Alberta on an "as required", basis.

The items and estimated quantities required are listed in Annex B, Working Documents – List of Products. The estimated quantities are for evaluation purposes only and do not represent the actual quantity that will be ordered during the period of the Standing Offer.

The requirement is divided into the following five (5) categories and their refresh/rebid periods are as follows:

- 1) Miscellaneous Grocery – rebid annually, no refreshes;
- 2) Dairy Products – rebid annually, no refreshes, price adjustments, as applicable;
- 3) Fresh Bread – rebid annually, no refreshes;
- 4) Meats – rebid quarterly, no refreshes;
- 5) Fresh Produce – rebid quarterly, with monthly prices refreshes between quarterly rebids.

The first one-year period will be from October 1, 2019 to September 30, 2020 inclusive.

The second one-year period will be from October 1, 2020 to September 30, 2021 inclusive.

The third one-year period will be from October 1, 2021 to September 30, 2022 inclusive.

There will be one (1) rebid period at the end of year one and one (1) rebid period at the end of year two.

The period for making call-ups against the Standing Offer is from October 1, 2019 to September 30, 2020.

The annual rebid process includes all 5 categories whereby the current standing offer holders and any other interested suppliers will be able to bid on this requirement. The quarterly rebids for meat and produce are only open to the suppliers that hold at least one of the five current standing offers at the time of the rebid.

One (1) Standing Offer is to be issued per category as a result of this procurement process. If an Offeror is being recommended for issuance of a Standing Offer for more than one category, only one Standing Offer will be issued to this supplier for those categories if the periods are the same.

Refresh Period

The Standing Offer holder is able to update the prices of the items listed in their standing offer. The SO supplier does not change.

- 1) Prices that are updated will be subject to review and price support may be required.
- 2) Items in each category will be reviewed individually. If price increase is greater than 10% from the current quarterly bid, price support will be required. If price support is not considered adequate by the Standing Offer Authority, line items may be removed from the category for the period of the Standing Offer.

Rebid Period

The standing offer holder and any other interested suppliers will be able to bid on this requirement at a specified period as laid out in the Standing Offer and this bid solicitation.

- 1) The same evaluation criteria will be used at the time of the rebid period as is used in the original evaluation. The requirement will remain posted on Buy and Sell for the period of the Standing Offer which will be affected by the rebid periods.

The Standing Offer Holder can accept or decline call-up items not listed at Annex "B", Basis of Payment. Off-list items will be priced in accordance with Annex "B", Basis of Payment.

Call-up and Order Confirmation, Substitutions

1. When groceries are required, DND will submit a Unitrak Purchase Order via e-mail, fax or hard copy to the Standing Offer Holder.
2. All call-ups will be placed a minimum of 48 hours prior to the expected day of delivery.
3. During high operational periods, usually between April and September, there may be a requirement for deliveries on Saturdays. During these high operational periods call-ups will be placed a minimum of 24 hours prior to delivery. Arrangements for these deliveries will be mutually agreed upon by the Offeror and the designated Food Services representative. Any cost associated with these deliveries will be at the expense of DND.
4. The Contractor must respond within 4 hours of receipt of a Unitrak purchase order to confirm receipt, via return e-mail.
5. Potential shortfalls of any requested items must be immediately brought to the attention of the designated Food Services representative.

6. DND reserves the right to amend a call-up, up to 24 hours before the delivery is required.
7. Substitutions will not be accepted without the prior approval of Technical Authority/Food Services Representative. Any additional cost incurred to substitute a food item rests fully at the Standing Offer Holder's expense. Substitute food items will be invoiced at the same price as the item it is substituting, as per Annex B, Basis of Payment.

Rejects and Shortfalls:

1. Any products not meeting quality standards will be returned (opened or unopened). Delivery costs to replace all rejected and shorted items will be at the Offeror's expense.
2. The Standing Offer Holder agrees, upon notification of rejected products and or shortage of food products, to replace all shortage and rejected items within 24 hours. Any additional expenses including delivery costs incurred to replace all shortage or rejected items rests fully at the Standing Offer Holder's expense.

Quality Standard Requirements:

1. All products must adhere to the following Acts and their regulations:
 - i. Agriculture & Agri-Foods Administrative Monetary Penalty Act
 - ii. Canada Agriculture Products Act
 - iii. Canadian Food Agency Inspection Act
 - iv. Consumer Packaging and Labelling Act (as it relates to food)
 - v. Food and Drug Act (as it relates to food)
 - vi. Fish Inspection Act
 - vii. Meat Inspection Act
2. All products offered must be in accordance with the Canadian Forces Quality Standards Board (FQS) Standards, current editions as follows.

A partial list of FQS Standards for grocery items is attached as Attachment No. 2 to Annex "A".
3. "Generic" or "No Name" products will not be accepted unless approved prior to shipping. Where a National Brand Name has been specified, Offeror will provide that product and pack size as requested unless a substitute has been approved, prior to shipping.

"Canada No. 1, Canada Grade "A", and/or Choice" is the minimum acceptable grade for products falling under the grading guideline.
4. All products must be of recent production and have the latest production date available, the shelf life or best before date must be clearly indicated in a conspicuous location and any conditions affecting the product shelf life must be clearly stated at the time of ordering. The shelf life or best before date must be clearly indicated and any conditions affecting the product shelf life must be clearly stated at the time of ordering.
5. All food item products must be processed in a federally inspected plant and the Contractor's preparation facility must meet the CFIA standards.
6. All facilities entrusted in the storage and dissemination of foods must be Hazard Analysis and Critical Control Point (HACCP) certified.

7. DND reserves the right to inspect the Contractor's facility during the Standing Offer period for the purpose of quality assurance and to ensure the facility meets the standards expected of a CFIA approved supplier.

Final Inspection & Product Acceptance / Rejection

1. Final inspection and acceptance of the food product will rest solely with the DND food representative at the point of delivery. All products supplied shall be free of signs of deterioration, spoilage, dirt, or damage by rodents or insects. The DND food representative shall have the right to reject products at the time of delivery and the Offeror will remove unacceptable products immediately off site. Rejected items discovered after delivery must be picked up within 1 working day of notification of the rejection. Rejected product(s) must be replaced within 1 working day of notification.
2. Any products not meeting the Quality Standard and Assurance Requirements will be returned (opened or unopened) to the Offeror at the Offeror's expense.

Preparation for Delivery

1. Each container shall be packed in such a manner that the visible surface of all boxes/cartons must be clearly marked to show grade, size, net weight and/or quantity, storage instructions and/or special instructions of the product contained in the package. All boxes/cartons must be clearly labelled with the Supplier's name and address.
2. A bill of lading must be provided to the consignee at the time of each delivery.

Quality Assurance:

1. Where a National Brand Name has been specified, Offeror will provide the product and pack size as requested unless a substitute has been approved prior to shipping.
2. "Canada No. 1, Canada Grade "A", and/or Choice "is the minimum acceptable grade for products falling under the grading guideline.
3. All products must be of recent production. The shelf life or best before date must be clearly indicated on a conspicuous location and any conditions affecting the product shelf life must be clearly stated at the time of ordering.
4. All items must arrive in good order with a best before date of a minimum of 7 days to expiry at time of delivery.
5. **Meat:**
 - a) All meat products will be properly packaged and will be free of ice crystals, excess frost on packages and water staining on boxes.
 - b) All beef steaks/roasts/individual portions beef must be AA or higher.
 - c) All beef (bone in or boneless) must be aged for a minimum of fourteen (14) days prior to being frozen.
 - d) Ground Beef – Fat Content Certification Requirements:

The following certification is required with each shipment of ground beef signed by the authorized representative of supplier. "Certified that fat content of this shipment, supplied in accordance with the Standing Offer Agreement, had been analyzed and does not exceed 19% fat."

- e) All poultry must be at least Grade A.
- f) All bacon will be center cut and be at least Grade A.

6. Dairy Products

- a) Poly bags must be free from contamination.
- b) All ice cream products must arrive at the destination hard frozen.

7. Fruit and Vegetables – Fresh

- a) All fresh fruit and vegetables must meet the delivery conditions and requirements as per CGSB 32.250M current issue. Fruit and vegetables must comply with the grade requirements and other provisions prescribed in the Canadian Agricultural Products Act and the fresh Fruit and Vegetable Regulations. The fruit and vegetables must be of one variety or of similar variety characteristics as established for the grade concerned in the Fresh Fruit and Vegetable Regulations. The fruit and vegetables must be clean, sound, free of mold, fresh and without evidence of moisture loss (wilted or shriveled or soft), moisture or freezing damage or sunburn. The fruit and vegetables must be practically free from foreign matter, discoloration, or damage caused by insects, worms, disease, decay, over maturity, hail, mechanical or other means. The fruit and vegetables must be delivered and packaged so that they will arrive at the destination in good condition and at the user's specified state of maturity. No produce are to be iced except for broccoli, parsley and green onions.

8. Fruit and Vegetables – Frozen

- a) In addition to the meeting the requirements of CGSB 32.254M Standard, current issue, and frozen fruit must comply with the relevant portions of the Food and Drugs Act and Regulations, the Canada Agriculture Products Standards Act and Processed Fruit and Vegetables Regulations.

- 9. Final inspection and acceptance of the food product will rest solely with the Technical Authority or his or her representatives at the point of delivery. All products supplied must be free of signs of deterioration, spoilage, filth, or damage by rodents or insects. The Technical Authority or his or her representative will have the right to reject products at the time of delivery and the supplier will remove unacceptable products immediately.
- 10. The consignee's delivery representative will verify with the Standing Offer Holder's representative that all items shipped have been received using the bill of lading provided by the Standing Offer Holder.
- 11. The Standing Offer (SO) Holder must only charge for the items delivered and accepted. The SO Holder is to ensure that a request for credit receipt is issued at the time of delivery for all items that are not accepted by consignee's representative at time of delivery. The SO Holder agrees to provide the consignee with a detailed credit receipt within (3) working days from delivery for all items that the consignee and SO Holder agree that was shorted or damaged prior to delivery. Invoices will not be forwarded for payment until the SO Holder provides the Consignee with

approved credit receipt. The SO Holder must ensure that all invoices reflect correct pricing effective at the time of ordering.

Type of Transport

1. Delivery of chilled food commodities will be made in climate controlled transport unless the Call-up Authority instructs otherwise. Refrigerated and freezer transport must have the following acceptable temperatures:
 - a. Refrigerated transport must have a temperature of four degrees Celsius (4° C), plus or minus two degrees Celsius ($\pm 2^{\circ}$ C).
 - b. Freezer transport must have a temperature below negative eighteen degrees Celsius (-18° C).
2. The vehicles utilized for the transportation of food products must be considered as an extension of the company premises. As such, the environment it presents must not put at risk the integrity of the food products contained therein. The vehicle must act as the interim storage facility from the company to the point of destination.
3. The construction, maintenance, sanitation, refrigeration, and handling practices must adhere to the standards of a well-operated Canadian commercial grocer and meet the standards of CFIA.
4. The vehicle must be a dedicated transport of food products.

Deliveries

Address Priority	Delivery Address	Delivery hours
Primary Location	Department of National Defence, 4 Wing Cold Lake, All Ranks Kitchen, Building 40, Cold Lake, AB	Monday to Friday between 0700 hrs and 1100 hrs
Secondary (As requested)	Department of National Defence, 4 Wing Cold Lake, Officers Mess Building 20, Wolfe Drive Cold Lake, AB	Monday to Friday between 0700 hrs and 1100 hrs
Secondary (As requested)	Department of National Defence, 4 Wing Cold Lake, Sargent and Warrant's Mess Building 30, Queensway Cold Lake, AB	Monday to Friday between 0700 hrs and 1100 hrs
Secondary (As requested)	Department of National Defence, 4 Wing Cold Lake, Cadet Survival Camp Building 686 Queensway Cold Lake, AB	Monday to Friday between 0700 hrs and 1100 hrs

Solicitation No. - N° de l'invitation
W0134-20R001/A
Client Ref. No. - N° de réf. du client
W0134-20R001

Amd. No. - N° de la modif.
001
File No. - N° du dossier
EDM-9-42004

Buyer ID - Id de l'acheteur
EDM034
CCC No./N° CCC - FMS No./N° VME

-
1. 4 Wing Cold Lake requires regular delivery on the days and times noted (above).
 2. Part of the year (April to August) a variety of activities occur to drastically increase requirements. Due to these operational requirements, deliveries may, on occasion, be required on Saturdays, given proper notice to the supplier. Any cost associated with these extra deliveries is at the expense of DND. Arrangements for these deliveries will be mutually agreed upon by the Offeror and the designated Food Services representative.
 3. The Offeror will bear all risks of loss or damage to the goods until such time as the goods have been inspected and accepted by the Food Services Representative.

ATTACHMENT NO. 1 TO ANNEX A

DND FOOD QUALITY STANDARDS

All products offered must be in accordance with the Canadian Forces Food Quality Specifications. (FQS) Standards, current, which can be found at the following link:

http://publications.gc.ca/site/eng/search/search.html?st=1&ssti=1&ast=food+quality+specifications+food+purchased+by+federal+government+departments&cnst=&_e=on&_f=on&_adof=on

CANADIAN FORCES FOOD QUALITY SPECIFICATIONS:

PRODUCTS TO COMPLY WITH CANADIAN FORCES FQS:

[FQS- 1 Eggs and Egg Products](#)
[FQS- 2 Beef](#)
[FQS- 3 Veal](#)
[FQS- 4 Pork](#)
[FQS- 5 Lamb](#)
[FQS- 6 Poultry](#)
[FQS- 7 Variety Meats](#)
[FQS- 8 Prepared meat and meat by products](#)
[FQS- 9 Fish and Seafood](#)
[FQS-10 Fresh Fruit](#)
[FQS-11 Fresh Vegetables](#)
[FQS-12 Frozen Fruits](#)
[FQS-13 Frozen Vegetables](#)
[FQS-14 Canned Fruits](#)
[FQS-15 Canned Vegetables](#)
[FQS-16 Dried Fruits](#)
[FQS-17 Dehydrated Vegetables](#)
[FQS-18 Milk and milk products](#)
[FQS-19 Cheese](#)
[FQS-20 Miscellaneous Grocery](#)
[FQS-21 Pasta](#)
[FQS-22 Rice](#)
[FQS-23 Legumes](#)
[FQS-24 Grains](#)
[FQS-25 Shortenings, Fats and Oils](#)
[FQS-26 Butter and Margarine](#)
[FQS-27 Sugars and Preserves](#)
[FQS-28 Coffee and Tea](#)
[FQS-29 Ice Cream and Sorbets \(Sherbets\)](#)
[FQS-30 Pie Fillings and Pie Fruits](#)
[FQS-31 Herbs and Spices](#)
[FQS-32 Soups, sauces and gravies](#)
[FQS-33 Condiments and Condiment Sauces](#)
[FQS-34 Bread and Baked Products](#)
[FQS-35 Fruit Juice](#)
[FQS-36 Cereal](#)
[FQS-37 Flour and Mixes](#)
[FQS-38 Game](#)

Solicitation No. - N° de l'invitation
W0134-20R001/A
Client Ref. No. - N° de réf. du client
W0134-20R001

Amd. No. - N° de la modif.
001
File No. - N° du dossier
EDM-9-42004

Buyer ID - Id de l'acheteur
EDM034
CCC No./N° CCC - FMS No./N° VME

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME AND IN FULL EFFECT.