



**RETURN OFFERS TO :
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Bid Receiving - Réception des soumissions:

Correctional Service Canada (CSC) – Service
correctionnel Canada
Contracts and Materiel Services
3427 Faithfull Avenue
Saskatoon SK
S7K 8H6

ATTENTION: Claudette Chabot

**AMENDMENT TO THE REQUEST
FOR STANDING OFFER
MODIFICATION DE LA DEMANDE
D’OFFRE À COMMANDES**

Regional Master Standing Offer (RMSO)
Offre à commandes maître régionale (OCMR)

Proposal to: Correctional Service Canada

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Proposition à: Service Correctionnel du Canada

Ce document est par la présente révisé; sauf indication
contraire, les modalités de l’invitation demeurent les mêmes.

Comments — Commentaires :

**THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT – CE DOCUMENT COMPORTE DES
EXIGENCES RELATIVES À LA SÉCURITÉ.**

Issuing Office – Bureau de distribution

Correctional Service Canada (CSC)
Contracts and Materiel Services

| | |
|--|---|
| Title — Sujet: Vocational Training – First Aid Training | |
| Solicitation No. — N°. de l’invitation 21C50-19-3043775 | |
| Solicitation Amendment No. – No. de la modification à l’invitation 004 | Date: August 6, 2019 |
| GETS Reference No. — N°. de Référence de SEAG 21C50-19-3043775 | |
| Solicitation Closes — L’invitation prend fin at /à : 14 :00 On / Le : August 27, 2019 / 27 août, 2019 | Time Zone Fuseau horaire CST Heure normale du centre |
| Delivery Required — Livraison exigée : See herein – Voir aux présentes | |
| F.O.B. — F.A.B. Plant – Usine: Destination: Other-Autre: | |
| Address Enquiries to — Soumettre toutes questions à: Claudette Chabot Claudette.Chabot@csc-scc.gc.ca | |
| Telephone No. – N° de téléphone: 306-659-9255 | Fax No. – N° de télécopieur: |
| Destination of Goods, Services and Construction: Destination des biens, services et construction: Multiple as per call-up Multiples, selon la commande subséquente. | |
| Instructions: See Herein Instructions : Voir aux présentes | |



Request for Standing Offer (RFSO) Amendment 004 is issued to:

1. Extend the closing date of the RFSO; and
2. Respond to question 1 received during the solicitation period.
3. Amend the Annex B – Basis of Payment

1. The Solicitation Closing date identified on page one (1) of the RFSO has been extended:

Delete: Solicitation Closing date, August 9, 2019 @ 14:00 CST; and

Insert: The following, new **Solicitation Closing** date, **August 27 @ 14:00 CST.**

2. Question and Answer:

Question 1:

Annex B states that the pricing is per person/per session for columns A and B, and the estimated number of sessions are included. However, the second column states 'estimated number of sessions per year' not 'estimated number of participants per session to base the totals on. Was the pricing suppose to be a per session rate, not a per person rate? Or are we suppose to base the pricing on the maximum numbers or participants allowed per session?

Answer 1:

Based on the minimum and maximum number of participants per course as stated in 4.0 of the Annex A – Statement of Work, bidders are requested to provide an all-inclusive firm rate pricing for columns A and B of the Annex B – Basis of Payment, as 'per participant/per session. The column indicating the 'Estimated Number of Sessions per year' is for information and for evaluation purposes only.

3. Amend Annex B – Basis of Payment

Delete: **Annex B – Basis of Payment** in its entirety; and

Insert: The following, new **Annex B – Basis of Payment**, attached herein.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.



ANNEX B - PROPOSED BASIS OF PAYMENT

The following basis of payment will apply to any call-up issued against this Standing Offer.

1.0 Professional Services provided with a Firm Price:

For professional services requested by Canada, Canada will pay the Contractor the firm price set out in the Contract based on the firm, all-inclusive rates set out in this Annex, Applicable Taxes extra.

The estimated number of courses for each program for each location is listed below. The following estimated course requirement does not constitute a contractual guarantee and there is no guaranteed minimum number of courses at each location.

NOTE: If the bidder is bidding on multiple STREAMS, the Contractor must supply sufficient resources for the estimated volume as per the Annex A – Statement of Work.

Bidders can bid on one or on multiple streams however, they must provide services at the institution(s) listed within the identified stream.

2.0 Rates

A - Contract Period – From Standing Offer Award to July 31, 2020.

STREAM 1: Bowden Institution and Drumheller Institution

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | Total D + E |
|--|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Bowden Institution | 6 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Drumheller Institution | 6 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| Total Fa) + Fb) | | | | | | \$ _____ |

STREAM 2: Edmonton Institution for Women, Edmonton Institution, Grierson Institution, Pê Sâkâstêw Centre and Community Industries

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|--|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| | | | | | | |



| | | | | | | |
|--|----|---------------|---------------|---------------|---------------|----------|
| a) Edmonton Institution for Women | 7 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Edmonton Institution | 3 | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ | \$ _____ |
| c) Grierson Institution | 3 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| d) Community Industries | 12 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| e) Pê Sâkâstêw Centre | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| Total Fa) + Fb) + Fc) + Fd) + Fe) | | | | | | \$ _____ |

STREAM 3: Grande Cache Institution

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|---|--|---|--|------------------------|------------------------|------------------------|
| | A | B | C | D | E | F |
| a) Grande Cache Institution | 4 | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ | \$ _____ |
| Total Fa) | | | | | | \$ _____ |

STREAM 4: Saskatchewan Penitentiary, Willow Cree Healing Lodge, Regional Psychiatric Centre and Community Industries

| Description: First Aid Training - as described in Annex A Statement of Work | Estimate d Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|---|---|---|--|------------------------|------------------------|------------------------|
| | A | B | C | D | E | F |
| a) Saskatchewan Penitentiary | 9 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Willow Cree Healing Lodge | 4 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |



| | | | | | | |
|------------------------------------|---|---------------|---------------|---------------|---------------|----------|
| c) Regional Psychiatric Centre | 3 | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ | \$ _____ |
| d) Community Industries | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| Total Fa) + Fb) + Fc) + Fd) | | | | | | \$ _____ |

STREAM 5: Okimaw Ohci Healing Lodge and Oskana Centre

| Description: First Aid Training course - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|---|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Okimaw Ohci Healing Lodge | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| b) Oskana Centre | 3 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| Total Fa) + Fb) | | | | | | \$ _____ |

STREAM 6: Stony Mountain Institution and Osborne Centre

| Description: First Aid Training course - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|---|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Stony Mountain Institution | 6 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Osborne Centre | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| Total Fa) + Fb) | | | | | | \$ _____ |

3.0 Options to Extend the Standing Offer Period:



Subject to the exercise of the option to extend the Standing Offer period in accordance with Article <To Be Inserted at Contract Award> of the original Standing Offer, Options to Extend the Standing Offer, the Contractor will be paid the firm all inclusive rate(s) in accordance with the following table, Applicable Taxes extra, to complete all Work and services required to be performed in relation any call-up issued as a result of the Standing Offer extension

B - Option Period 1 – From August 1, 2020 to July 31, 2021.

STREAM 1: Bowden Institution and Drumheller Institution

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | Total D + E |
|--|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Bowden Institution | 6 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Drumheller Institution | 6 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| Total Fa) + Fb) | | | | | | \$ _____ |

STREAM 2: Edmonton Institution for Women, Edmonton Institution, Grierson Institution, Pê Sâkâstêw Centre and Community Industries

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|--|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Edmonton Institution for Women | 7 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Edmonton Institution | 3 | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ | \$ _____ |
| c) Grierson Institution | 3 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| d) Community Industries | 12 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| e) Pê Sâkâstêw Centre | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |



| | |
|--|----------|
| Total Fa) + Fb) + Fc) + Fd) + Fe) | \$ _____ |
|--|----------|

STREAM 3: Grande Cache Institution

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum security facility</u> | All-inclusive firm rate per participant / per session at a <u>medium or maximum security facility</u> | Total A x B | Total A x C | TOTAL D + E |
|--|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Grande Cache Institution | 4 | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ | \$ _____ |
| Total Fa) | | | | | | \$ _____ |

STREAM 4: Saskatchewan Penitentiary, Willow Cree Healing Lodge, Regional Psychiatric Centre and Community Industries

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum security facility</u> | All-inclusive firm rate per participant / per session at a <u>medium or maximum security facility</u> | Total A x B | Total A x C | TOTAL D + E |
|--|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Saskatchewan Penitentiary | 9 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Willow Cree Healing Lodge | 4 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| c) Regional Psychiatric Centre | 3 | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ | \$ _____ |
| d) Community Industries | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| Total Fa) + Fb) + Fc) + Fd) | | | | | | \$ _____ |

STREAM 5: Okimaw Ohci Healing Lodge and Oskana Centre

| Description: First Aid | Estimated Number of | All-inclusive firm rate per participant / per session at | All-inclusive firm rate per participant / per session at | Total A x B | Total A x C | TOTAL D + E |
|---------------------------|---------------------|--|--|----------------|----------------|----------------|
|---------------------------|---------------------|--|--|----------------|----------------|----------------|



| Training course - as described in Annex A Statement of Work | Sessions per year | a <u>Community or minimum</u> security facility | a <u>medium or maximum</u> security facility | | | |
|---|-------------------|---|--|---------|---------------|---------|
| | A | B | C | D | E | F |
| a) Okimaw Ohci Healing Lodge | 6 | \$_____ | n/a \$0.00 | \$_____ | n/a \$0.00 | \$_____ |
| b) Oskana Centre | 3 | \$_____ | n/a \$0.00 | \$_____ | n/a \$0.00 | \$_____ |
| Total Fa) + Fb) | | | | | | \$_____ |

STREAM 6: Stony Mountain Institution and Osborne Centre

| Description: First Aid Training course - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|--|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Stony Mountain Institution | 6 | \$_____ | \$_____ | \$_____ | \$_____ | \$_____ |
| b) Osborne Centre | 6 | \$_____ | n/a \$0.00 | \$_____ | n/a \$0.00 | \$_____ |
| Total Fa) + Fb) | | | | | | \$_____ |

C - Option Period 2 – From August 1, 2021 to July 31, 2022.

STREAM 1: Bowden Institution and Drumheller Institution

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | Total D + E |
|---|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Bowden Institution | 6 | \$_____ | \$_____ | \$_____ | \$_____ | \$_____ |



| | | | | | | |
|---------------------------|---|----------|----------|----------|----------|----------|
| b) Drumheller Institution | 6 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| Total Fa) + Fb) | | | | | | \$ _____ |

STREAM 2: Edmonton Institution for Women, Edmonton Institution, Grierson Institution, Pê Sâkâstêw Centre and Community Industries

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|--|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Edmonton Institution for Women | 7 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Edmonton Institution | 3 | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ | \$ _____ |
| c) Grierson Institution | 3 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| d) Community Industries | 12 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| e) Pê Sâkâstêw Centre | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| Total Fa) + Fb) + Fc) + Fd) + Fe) | | | | | | \$ _____ |

STREAM 3: Grande Cache Institution

| Description: First Aid Training - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|--|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Grande Cache Institution | 4 | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ | \$ _____ |
| Total Fa) | | | | | | \$ _____ |



STREAM 4: Saskatchewan Penitentiary, Willow Cree Healing Lodge, Regional Psychiatric Centre and Community Industries

| Description: First Aid Training - as described in Annex A Statement of Work | Estimate d Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|--|---|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Saskatchewan Penitentiary | 9 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Willow Cree Healing Lodge | 4 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| c) Regional Psychiatric Centre | 3 | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ | \$ _____ |
| d) Community Industries | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| Total Fa) + Fb) + Fc) + Fd) | | | | | | \$ _____ |

STREAM 5: Okimaw Ohci Healing Lodge and Oskana Centre

| Description: First Aid Training course - as described in Annex A Statement of Work | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community or minimum</u> security facility | All-inclusive firm rate per participant / per session at a <u>medium or maximum</u> security facility | Total A x B | Total A x C | TOTAL D + E |
|---|---------------------------------------|--|---|----------------|----------------|----------------|
| | A | B | C | D | E | F |
| a) Okimaw Ohci Healing Lodge | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| b) Oskana Centre | 3 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| Total Fa) + Fb) | | | | | | \$ _____ |

STREAM 6: Stony Mountain Institution and Osborne Centre

| Description: First Aid Training course - as described in | Estimated Number of Sessions per year | All-inclusive firm rate per participant / per session at a <u>Community</u> | All-inclusive firm rate per participant / per session at a <u>medium or</u> | Total A x B | Total A x C | TOTAL D + E |
|---|---------------------------------------|---|---|----------------|----------------|----------------|
| | | | | | | |



| Annex A Statement of Work | | <u>or minimum security facility</u> | <u>maximum security facility</u> | | | |
|---------------------------------|---|---|--------------------------------------|----------|---------------|----------|
| | A | B | C | D | E | F |
| a) Stony Mountain Institution | 6 | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| b) Osborne Centre | 6 | \$ _____ | n/a \$0.00 | \$ _____ | n/a \$0.00 | \$ _____ |
| Total Fa) + Fb) | | | | | | \$ _____ |

Basis of Selection: The responsive offer with the lowest evaluated price for each stream will be recommended for issuance of a standing offer.

Evaluated Price Per STREAM = (Contract Period Total Column F) + (Option Period 1 Total Column F) + (Option Period 2 Total Column F)

4.0 Applicable Taxes

- (a) All prices and amounts of money in the Standing Offer are exclusive of Applicable Taxes, unless otherwise indicated. Applicable Taxes are extra to the price herein and will be paid by Canada.
- (b) The estimated Applicable Taxes of \$<To Be Inserted at Standing Offer Award> are included in the total estimated cost shown on page 1 of this Standing Offer. The estimated Applicable Taxes will be incorporated into all invoices and progress claims and shown as a separate item on invoices and progress claims. All items that are zero-rated, exempt, or to which taxes do not apply, are to be identified as such on all invoices. The Offeror agrees to remit to Canada Revenue Agency (CRA) any amounts of Applicable Taxes or due.

[Use the following if payment by Government of Canada Acquisition Card (credit card) is the preferred method of payment. If the offerer indicates in its offer that payment by credit card will be acceptable, ensure that SACC clause H3027C is included in the contract under Part 7, clause 4.0. Delete this clause at Standing Offer award.]

5.0 Payment by Credit Card

Canada requests that Offerors complete one of the following:

- (a) () Government of Canada Acquisition Cards (credit cards) will be accepted for payment.

The following credit card(s) are accepted:
Master Card: _____

- (b) () Government of Canada Acquisition Cards (credit cards) will not be accepted for payment.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment will not be considered as an evaluation criteria.