Citizenship and Immigration Canada   Citoyenneté et Immigration Canada

NOTICE OF PROPOSED PROCUREMENT (NPP)

PRINTING OF PAMPHLETS C&I 1885

Buyer ID: Citizenship and Immigration Canada

Solicitation No.: 151066

E-mail Address: IRCC.BidsReceiving-Receptiondessoumissions.IRCC@cic.gc.ca

DESCRIPTION OF REQUIREMENT:

Citizenship and Immigration Canada (CIC) includes a pamphlet titled Important Passport Tips (C&I-1885) with each passport issued. CIC requires the Contractor to print and deliver quantities of C&I-1885 on an "if and when" requested basis. This accounts for an annual production and distribution of approximately 4,420,000 copies of C&I-1885. Because the quantities required are driven by the demand for passports, CIC cannot guarantee the exact quantity that may be required for any year. CIC expects to place production orders for quantities between 1,000,000 and 1,750,000 units every four (4) months. However, the contract will also allow for smaller orders on an "if and when required basis". The minimum quantity for these additional orders will be 150,000 units.

DURATION OF CONTRACT

CIC is seeking to establish a contract for the printing of C&I 1885 pamphlet as per the terms of the Statement of Work for a period of five (5) years from 1 January 2020 until 31 December 2024.

TRADE AGREEMENTS

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

CANADIAN CONTENT

The requirement is limited to Canadian goods and/or services.

EVALUATION PROCESS AND SELECTION METHODOLOGY

Basis of Selection - Lowest Evaluated Price

A bid must comply with the requirements of the bid solicitation and meet all mandatory evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of contract.

SECURITY REQUIREMENTS

There is no security attached to this requirement.

INQUIRIES

Inquiries regarding this requirement must be submitted to the email address provided above.