

No of Page/

N° de page _____18_____

Public Works and
Government Services
CanadaTravaux publics et
Services gouvernementaux
Canada**RETURN BIDS TO:****RETOURNER LES SOUMISSIONS À:**

See Section 1.

Voir Section 1.

STANDARD REQUEST FOR BID**INVITATION À SOUMISSIONNER - STANDARD**

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Le soumissionnaire offre de fournir au Canada les biens, services ou les deux énumérés dans la demande de soumissions aux conditions prévues dans la demande de soumissions et aux prix indiqués dans la soumission.

Cette demande de soumissions est émise conformément aux conditions de l'arrangement en matière d'approvisionnement E60PQ-140003/PQ.

Solicitation No. - N° de la demande	Amendment No. - N° de modification
T8080-190153	

Solicitation closes – La demande prend fin :	File No. - N° de dossier
at – à See Section 1	
 Voir Section 1	
on – le See Section 1	
 Voir Section 1	

Date of Solicitation – Date de la demande

August 9, 2019

Address inquiries to – Adresser toute demande de renseignement à :

See Section 2, Article 4.1.

Voir Section 2, Article 4.1

Destination

See Section 2, Annex A.

Voir Section 2, Annexe A.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Instructions:

Les taxes municipales ne s'appliquent pas.

Sauf indication contraire dans la demande de soumissions, tous les prix indiqués doivent être des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d'accise et doivent être FAB, y compris tous frais de livraison à la (aux) destination(s) indiqué(s). Le montant des taxes applicables doit apparaître séparément.

Supplier Name and Address – Nom et adresse du fournisseur

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of supplier (type or print)

Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression)

Signature : _____ Date : _____

TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**Step 2. Competitive or Non-Competitive**

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

For Non-Competitive Requirements:

The Bidder must provide the following information WITH the bid:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

Step 3. General or PSAB

Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

Security Requirement:

1. Conditions
 - a. the Bidder must hold a valid organization security (VOS) clearance as indicated in Annex B;
 - b. the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.
2. For additional information on security requirements, bidders should refer to the Canadian Industrial Security Directorate (CISD), Industrial Program of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
3. The conditions in article 1 above must be met by the Bidder (the checked box applies):
 - a. by the closing date of the bid;
 - b. before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
4. Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
 - a. The Bidder's valid VOS clearance number issued by CISD;
 - b. The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

Note: All employees accessing the site will need to be supervised by guards at all time.

Bid Evaluation

An evaluation team composed of representatives of Canada will evaluate the bids.

RFB Closing - Submit Bid:	
Bids must be submitted to the Contracting Authority on the date and at the time indicated below.	
By no later than date and time:	a. August 26,2019 b. At 2 PM Eastern Daylight Savings Time (EDT)
To e-mail address (if applicable)	Tony.youness@tc.gc.ca (confirmation email will follow)
RFB Enquiries	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	5 business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.		Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input checked="" type="checkbox"/>	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausing in Annex B herein.
c.		There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority (IU)	
	Name:	Tony youness
	Title:	Procurement specialist
	Department/Agency/Crown Corporation:	Transport Canada
	Address:	275 Sparks St
	Telephone No.:	613-991-2240
	E-mail address:	Tony.youness@tc.gc.ca
4.2	Project Authority [To be completed at contract award] <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract.</i> <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	

	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 9 below.	
5.	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment
6.	Invoicing <i>(optional)</i>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact:	
	Address: Facility Management, Ground Floor, Tower C, 330 Sparks St. Place de Ville, Ottawa, ON K1A 0N5 Contract T8080-190153	

**ANNEX A
REQUIREMENT and BASIS OF PAYMENT**

1. Category Selection

The requirement includes the following category of work

- f. Category 6 - Support Space – Collaborative Furniture

RULE: Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.** In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

**Product Category(ies)
Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
Category 6						

TA-1	6MMTMDREOL48120WYXX	MEETING ROOM TABLE, RECTANGULAR, POST LEGS-COLUMN, WITH POWER/DATA, MAXIMUM 3048MM WIDE X MAXIMUM 1219MM DEEP, LAMINATE	2		\$	\$
TA-2	6CMUHADSRL42L84XYXX	COLLABORATIVE TABLE, MULTIMEDIA, HEIGHT ADJUSTABLE, ELECTRICALLY ASSISTED, EXTENDED RANGE 23" TO 49" WITH +/- 2" TOLERANCE, D-SHAPE, SINGLE MONITOR MOUNT, WITH POWER/DATA, MAXIMUM 2133MM WIDE X MAXIMUM 1066 DEEP, LAMINATE	2		\$	\$
TA-3	6CMUHADSRL42L60XYXX	COLLABORATIVE TABLE, MULTIMEDIA, HEIGHT ADJUSTABLE, ELECTRICALLY ASSISTED, EXTENDED RANGE 23" TO 49" WITH +/- 2" TOLERANCE, D-SHAPE, SINGLE MONITOR MOUNT, WITH POWER/DATA, MAXIMUM 1524MM WIDE X MAXIMUM 1066MM DEEP, LAMINATE	1		\$	\$
TA-4	6CLTVAREXLW7<36ONXX	COLLABORATIVE TABLE, LAPTOP TABLE, RECTANGULAR, MAXIMUM 381MM WIDE X MAXIMUM 457MM DEEP, LAMINATE	10		\$	\$
TA-5	6CNTCHREWLW8606UYXX	COLLABORATIVE TABLE, NARROW SIDE TABLE, COUNTER HEIGHT, RECTANGULAR, MAXIMUM 1524MM WIDE X 457MM DEEP, MAXIMUM 1066MM HIGH, WATERFALL EDGE, LAMINATE, NO POWER/DATA	2		\$	\$
TA-6	6CSTVASQLS24L24JNXX	COLLABORATIVE TABLE, SIDE TABLE, SQUARE, LEGS, MAXIMUM 610MM WIDE X 610MM DEEP, 457MM HIGH (MUST BE SAME HEIGHT AS SS-2), SOLID SURFACE, NO POWER/DATA	4		\$	\$
TA-7	6CCTVASQLS36L36JNXX	COLLABORATIVE TABLE, COFFEE TABLE, SQUARE, 4 POST LEGS, MAXIMUM 914MM WIDE X MAXIMUM 914MM DEEP, 457MM HIGH, SOLID SURFACE, NO POWER/DATA	1		\$	\$
TA-8	6CNTCHREWLW8606UYXX	COLLABORATIVE TABLE, NARROW SIDE TABLE, COUNTER HEIGHT, RECTANGULAR, MAXIMUM 1676MM WIDE X 457MM DEEP, MAXIMUM 1066MM HIGH, WATERFALL EDGE, LAMINATE, NO POWER/DATA	2		\$	\$
TA-9	6CCTVARELS20L48JNXX	COLLABORATIVE TABLE, COFFEE TABLE, RECTANGULAR, 4 POST LEGS, SOLID SURFACE, MAXIMUM 508MM WIDE X MAXIMUM	2		\$	\$

		1219MM DEEP, 457MM HIGH, NO POWER/DATA				
TA-10	6CKIVAREWL36L72PNXX	COLLABORATIVE TABLE, KITCHENETTE ISLAND, TABLE, RECTANGULAR, WATERFALL EDGE, MAXIMUM 914MM WIDE X MAXIMUM 1828MM DEEP, 1066MM HIGH, LAMINATE, NO POWER/DATA	2		\$	\$
TA-11	6MMTSMSQLL36L36WNNX	MEETING ROOM TABLE, SMALL, SQUARE, POST LEGS, MAXIMUM 914MM WIDE X MAXIMUM 914MM DEEP, 736MM HIGH, LAMINATE	2		\$	\$
TA-12	6MMTSMRELL30L60WNNX	MEETING ROOM TABLE, SMALL, RECTANGULAR, POST LEGS, MAXIMUM 1524MM WIDE X 762MM DEEP, 736MM HIGH, LAMINATE	3		\$	\$
TA-13	6MMTMDRENW30L66WYNX	MEETING ROOM TABLE, MEDIUM, RECTANGULAR, PANELS, MAXIMUM 1676MM WIDE X MAXIMUM 762MM DEEP, 736MM HIGH, WOOD VENEER, NO POWER/DATA	2		\$	\$
TA-14	6CSTVAROPS18XXXJNXX	COLLABORATIVE TABLE, SIDE TABLE, ROUND, PEDESTAL, MAXIMUM 457MM DIAMETER, 457MM HIGH, SOLID SURFACE	4		\$	\$
TA-15	6CCLVAROPL30XXXAVXX	COLLABORATIVE LOUNGE HEIGHT MEETING TABLE, ROUND, PEDESTAL, MAXIMUM 762MM DIAMETER, 635MM HIGH, LAMINATE, NO POWER/DATA	2		\$	\$
TA-16	6CCLVAROPL36XXXAVXX	COLLABORATIVE LOUNGE HEIGHT MEETING TABLE, ROUND, PEDESTAL, LAMINATE, MAXIMUM 914MM DIAMETER, 635MM HIGH, NO POWER/DATA	1		\$	\$
SS-1	6SSOTHXXLUW6XXXQNNN	SOFT SEATING, SOFA, THREE SEATER, LEGS, NO ARMRESTS, UPHOLSTERED, MINIMUM 1854MM TO MAXIMUM 2159MM WIDE	4		\$	\$
SS-2	6SMORBXXLU25G19LYNN	SOFT SEATING, MODULAR BENCHING, RECTILINEAR BENCH, WITH BACK HEIGHT, LEGS, NO ARMRESTS, MAXIMUM 914MM WIDE X MAXIMUM 610MM DEEP, MAXIMUM SEATING HEIGHT 457MM (MUST BE SAME AS T-6), UPHOLSTERED	6		\$	\$
SS-3	6SMORBXXLU25G19LYNN	SOFT SEATING, MODULAR BENCHING, RECTILINEAR BENCH, WITH BACK HEIGHT, LEGS, NO ARMRESTS, MAXIMUM 762MM	3		\$	\$

		WIDE X MAXIMUM 610MM DEEP, SEATING HEIGHT 457MM (MUST BE SAME AS T-6), UPHOLSTERED				
SS-4	6SMORBXXLU25G19LYNN	SOFT SEATING, MODULAR BENCHING, RECTILINEAR BENCH, WITH BACK HEIGHT, LEGS, NO ARMRESTS, MAXIMUM 990MM WIDE X MAXIMUM 610MM DEEP, SEATING HEIGHT 457MM (MUST BE SAME AS T-6), UPHOLSTERED	2		\$	\$
SS-5	6SBBTWXXBUW3G19LMYN	SOFT SEATING, BANQUETTE WITH BACKREST BOLSTER, TWO SEATER, MID BACK HEIGHT, BASE SUPPORT, NO ARMRESTS, PRIVACY SCREEN, MINIMUM 1574MM WIDE X MINIMUM 610MM DEEP, 406MM TO 508MM HIGH, UPHOLSTERED	3		\$	\$
SS-8	6STCWRXXLUXXXXXNNX	SOFT SEATING, TABLET CHAIR WITH ARMREST – RIGHT, UPHOLSTERED, LEGS	2		\$	\$
SS-9	6STCWLXXLUXXXXXNNX	SOFT SEATING, TABLET CHAIR WITH ARMREST – LEFT, UPHOLSTERED, LEGS	1		\$	\$
SS-10	6SLCWAXXWUXXXXMXXX	SOFT SEATING, LOUNGE CHAIR WITH ARMREST – 27" WIDE MINIMUM, SWIVEL, UPHOLSTERED, 685MM MINIMUM	8		\$	\$
SS-11	6SSOTHXXLUW6XXXQNNY	SOFT SEATING, SOFA, THREE SEATER, LEGS, WITH ARMRESTS, UPHOLSTERED, MAXIMUM 1854MM WIDE	2		\$	\$
SS-12	6SLCWAXXFUXXXXMXXX	SOFT SEATING, LOUNGE CHAIR WITH ARMREST – 27" WIDE MINIMUM, 685MM MINIMUM HIGH, FIXED, UPHOLSTERED	4		\$	\$
SS-13	6SLCOAXXWUXXXXMXXX	SOFT SEATING, LOUNGE CHAIR WITHOUT ARMREST – 21" WIDE MINIMUM, 685MM MINIMUM HIGH, SWIVEL, UPHOLSTERED	4		\$	\$
SS-14	6SMORBXXLU25G19LNNN	SOFT SEATING, MODULAR BENCHING – RECTILINEAR BENCH, NO BACK, NO ARMREST, LEGS, MAXIMUM 990MM WIDE X MAXIMUM 508MM DEEP, MAXIMUM 610MM HIGH, UPHOLSTERED	1		\$	\$
SS-15	6SMORBXXLU25G19LYNN	SOFT SEATING, MODULAR BENCHING, RECTILINEAR BENCH, LEGS, NO BACK, NO ARMRESTS, MAXIMUM 914MM WIDE X MAXIMUM 610MM DEEP, MAXIMUM SEATING HEIGHT 457MM	7		\$	\$
ST-1	6KBSBHxxSL15XXXROYX	KITCHENETTE SEATING, BAR STOOL, BAR HEIGHT, SLED BASE, NO ARMRESTS, MINIMUM 685MM TO MAXIMUM 762MM HIGH, SEAT	20		\$	\$

		DEPTH >15, LAMINATE, SEAT CUSHION				
ST-2	6SUCROXXLUX8XXXLXXX	SOFT SEATING, UPHOLSTERED STOOL WITH CASTERS, ROUND, SEAT WIDTH >18, LEGS	8		\$	\$
ST-3	6KBSCHxxSL15XXXPOYX	KITCHENETTE SEATING, BAR STOOL, COUNTER HEIGHT, SLED BASE, NO ARMRESTS, SEAT DEPTH >15, MINIMUM 610MM TO MAXIMUM 685MM HIGH, LAMINATE, SEAT CUSHION	7		\$	\$
ST-4	6KKCSAxxLL16XXXMOYX	KITCHENETTE SEATING, KITCHEN CHAIR, 4 LEGS, WITHOUT ARMRESTS, SEAT DEPTH >16, MINIMUM 431MM TO MAXIMUM 508MM, LAMINATE, SEAT CUSHION	14		\$	\$
ST-5	N/A	OPEN AREA WORKSPACE, FOOT STOOL, TO BE ADDED WITH INDIVIDUAL PRIVATE LOUNGE CHAIR WITH TABLET ARM (OAW-2), SIZE SMALL	2		\$	\$
ST-6	6SUSSQXXLUX8XXXLXXX	SOFT SEATING, UPHOLSTERED STOOL WITHOUT CASTERS, SQUARE, LEGS, 457MM WIDE, 406MM TO 482MM HIGH	4		\$	\$
OAW-1	6OIWWSFSLXC1H47XYXX	OPEN AREA WORKSPACE, INDIVIDUAL WORK POD WITH WORK SURFACE, FREE STANDING, LEGS, WITH POWER/DATA, MAXIMUM 1828MM DIAMETER, PRIVACY SCREEN HEIGHT MAXIMUM 1371MM, WITH MONITOR ARM	4		\$	\$
OAW-2	6OPLWLFLSLXC3H46XYTA	OPEN AREA WORKSPACE, INDIVIDUAL PRIVATE LOUNGE CHAIR WITH TABLET ARM, FREE STANDING, 4 POST LEGS, WITH POWER/DATA, MAXIMUM 1524MM DIAMETER, PRIVACY SCREEN HEIGHT MAXIMUM 1524MM	2		\$	\$
OAW-3	6OGWWFFSLXC2H47XYXX	OPEN AREA WORKSPACE, GROUP WORK PODS, WITH SOFA AND WORK SURFACE, FREE STANDING, LEGS, WITH POWER/DATA, MAXIMUM 2438MM DIAMETER, PRIVACY SCREEN HEIGHT MINIMUM 1549MM, WITH MONITOR ARM	2		\$	\$
					Product total	\$

Table 2 – Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	C.D. Howe Building, Level C2 240 Sparks Street, Ottawa, On, K1A 0X8	Between 2019-10-30 to 2019-11-22	Normal Business Hours	_____ : weeks <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products.				Delivery Total:	\$
**The Desired Date(s) and time(s) for delivery are estimated and may change if authorized by the Project Authority (PA). The supplier must not commence the work under this contract until the Project Authority (PA) provides the supplier the authority to proceed taking into consideration the delivery time provided by the supplier.					

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	C.D. Howe Building, Level C2 240 Sparks Street, Ottawa, On, K1A 0X8	Between 2019-10-30 to 2019-11-22	Normal Business Hours	_____ : weeks or days for installation <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Installation Total:	\$
**The Desired Date(s) and time(s) for installation are estimated and may change if authorized by the Project Authority (PA). The supplier must not commence the work under this contract until the Project Authority (PA) provides the supplier the authority to proceed taking into consideration the installation time provided by the supplier.					

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada’s Facilities to Accommodate the Delivery	
	<p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	Access to the loading dock is off the East side of Kent Street at Sparks Street.
B	Dock	<p>Truck Info:</p> <p>Maximum Load 250 psf</p> <p>Maximum height 12’ 6”</p> <p>Maximum Length is 38 ft.</p> <p>Maximum spaces: 10 (1 has windows – no leveler, 3 for Dumpsters when required – no leveler , 4 dock levelers, 1 dock lift 1 for ISED</p>
C	Lift	Elevated platform is out of commission. Trucks must back up to dock ledge and use dock leveler to load/unload.
D	Door	Maximum Height 12’6”
E	Freight Elevator	East Bank - 1 high rise for tower access, 1 low rise for commercial levels. West Bank – Same as East
F	Other (specify, if any)	
3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) :	\$
6	Applicable Tax(es) :	\$
7	Total Estimated Cost (5+6) : <i>[applicable at contract award only]</i>	\$

* Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

**ANNEX B
SECURITY REQUIREMENTS**

A. The security requirements set out in the attached Security Requirements Check List (SRCL) apply to and form part of the Contract.

COMMON-P5-SRCL#2



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité UNCLASSIFIED

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A : CONTRACT INFORMATION / PARTIE A : INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	2. Branch or Directorate / Direction générale ou Direction	
TRANSPORT CANADA	FACILITY MANAGEMENT	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail PURCHASE & INSTALLATION OF COLLABORATIVE FURNITURE FOR 240 PARKS ST, OTTAWA (C.D. HOWE BUILDING)		
5. a) Will the supplier require access to Controlled Goods? / Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? / Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? / Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) / (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. / Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? / S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	
Foreign / Étranger <input type="checkbox"/>		
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET / SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>		TOP SECRET / TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité UNCLASSIFIED
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COMMON-PS-SRCL#2

Government
of Canada Gouvernement
du Canada

Contract Number / Numéro du contrat

Security Classification / Classification de sécurité
UNCLASSIFIED**PART A (continued) / PARTIE A (suite)**8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

If Yes, indicate the level of sensitivity:

Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

RELIABILITY STATUS
COTE DE FIABILITÉCONFIDENTIAL
CONFIDENTIELSECRET
SECRETTOP SECRET
TRÈS SECRETTOP SECRET - SIGINT
TRÈS SECRET - SIGINTNATO CONFIDENTIAL
NATO CONFIDENTIELNATO SECRET
NATO SECRETCOSMIC TOP SECRET
COSMIC TRÈS SECRETSITE ACCESS
ACCÈS AUX EMBLEMES

Special comments:

Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui

If Yes, will unscreened personnel be escorted?

Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)****INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui**PRODUCTION**11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui

COMMON-PS-SRCL#2



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité UNCLASSIFIED

PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTRICTÉE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Assets / Renseignements / Biens / Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED? / La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification". / Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED? / La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments). / Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

**ANNEX C
FLOOR PLAN(S)**

Category 6 Requirement:

1) Floor Plan(s)

****See attached pdf and/or AutoCAD floor plan****



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

PURCHASING OFFICE - BUREAU DES ACHATS

CONTRACT – CONTRAT

Use "Canada accepts your bid" when you issued an RFB document, with Sections 1 and 2 completed, and the bidder has submitted a bid document.

Canada accepts your bid to provide to Canada the goods, services or both described in the Contract in accordance with the conditions and at the prices set out in the Contract.

Le Canada accepte votre soumission de fournir au Canada les biens, services ou les deux décrits dans le contrat conformément aux conditions et aux prix prévus au contrat.

Use "You are Requested" when you conducted a verbal solicitation, did not sent a RFB document to the bidder with Section 2 completed, and you did not review terms and conditions of Section 2 with the bidder

You are requested to sell to the Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the supplies and services listed herein and on any attached sheets at the price or prices set out therefor.

Nous vous demandons de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans les présentes et aux annexes ci-jointes, les articles et les services énumérés dans les présentes et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Supplier to sign for a "You are Requested" contract only.

The vendor hereby accepts this contract Le fournisseur accepte le présent contrat	
Name, title of person authorized to sign (type or print) Nom et titre du signataire autorisé (caractère d'impression)	
Signature	Date

Return signed copy forthwith - Prière de retourner une copie dûment signée immédiatement

PWGSC-TPSGC 9400-4 (11/2008) modified by Furniture Division July 2018

File No. – N° de dossier T8080-190153	
Date of Contract – Date du Contrat	
Contract No. - N° du contrat T8080-190153	Amendment No. - N° de modification
Client Reference No. (optional) - N° du référence du client (facultatif)	
Financial Code(s) – Code(s) financier(s) 4-B-1709-DD0-120-6181-6904-0000-9	
Duty - Droits <input checked="" type="checkbox"/> Includ Inclus <input type="checkbox"/> Exclud En sus	GST - TPS/ HST – TVH <input checked="" type="checkbox"/> Includ Inclus <input type="checkbox"/> Exclud En sus
FOB – FAB DESTINATION	
Destination See Section 2, Annex A. Voir Section 2, Annexe A.	
Invoices - Original and two copies must be completed and sent to: Factures – L'original et deux copies doivent être remplis et envoyés à : See Section 2, Article 6. Voir Section 2, Article 6.	
Address inquiries to : - Adresser toute demande de renseignements à : See Section 2, Article 4.1. Voir Section 2, Article 4.1.	
Area Code and Telephone No. Code régional et N° de téléphone	Facsimile No. N° de télécopieur
Total estimated cost – Coût total estimatif	
For the Minister – Pour le Ministre	

Canada