



**AMENDMENT 002
RFP 87055-18-0255
August 14, 2019**

Amendment 002 is hereby predominantly raised to allow subcontractors for work in regional and site offices. In order to do so, the following revisions are required:

At Attachment 1 to Part 4 – Technical Evaluation Criteria:

DELETE

In its entirety.

INSERT

1.0 Mandatory Technical Criteria

The bid must meet the mandatory technical criteria specified below. The Bidder must provide the necessary information and documentation to clearly demonstrate compliance with these requirements. Simply repeating the statement contained in the bid solicitation without supporting detail is not sufficient and does not demonstrate compliance.

Any bid which fails to meet the mandatory technical criteria will be declared non-responsive and will receive no further consideration. Each mandatory technical criterion should be addressed separately.

Mandatory Criteria	Bidder's Substantiating Information
<p>M1. Lenel Certified Resources</p> <p>The Bidder must propose five (5) resources that hold a valid Lenel certification for the provision of installation, repair, maintenance, troubleshooting and programming services for the following security software and hardware systems in the National Capital Region:</p> <ul style="list-style-type: none"> • Access Control Systems (OnGuard/Lenel), • Closed Circuit Video Equipment (CCVE) Systems, and • Intrusion Detection Systems. <p>The Bidder must propose the following types of resources:</p> <ol style="list-style-type: none"> 1. Three (3) junior technicians qualified at the Lenel Certified Associate (LCA) level or higher; 2. One (1) intermediate technician qualified at the Lenel Certified Professional (LCP) level or higher; and 3. One (1) senior technician qualified at the Lenel Certified Expert (LCE) <p>The Bidder must provide a valid copy of the Lenel certification for each proposed resource. If not provided with the Bid, the certification must be</p>	



<p>provided upon request of the Contracting Authority.</p> <p>For the purpose of this criterion, a resource is defined as being an employee of the Bidder.</p>	
<p>M2. Automatic Systems Technicians</p> <p>The Bidder must propose two (2) resources for the provision of services on Automatic Systems in the National Capital Region. The Bidder's proposed resource must have previous experience servicing Automatic Systems.</p> <p>For the purpose of this criterion, a resource is defined as being an employee of the Bidder.</p>	
<p>M3. Work Methodology for the National Capital Region</p> <p>The Bidder must provide a work methodology detailing how it will effectively manage and support the nature of the work for the locations in the National Capital Region. The work methodology must include, at a minimum, the following elements:</p> <ul style="list-style-type: none">• An employee recruitment plan;• an employee retention plan;• a work plan detailing how the response times detailed in the statement of work will be met; and• a risk management and contingency plan to account for foreseeable risks in the management of the Contract.	
<p>M4. Work Methodology for the Regional and Site Offices</p> <p>The Bidder must provide a work methodology detailing how it will effectively manage and support the nature of the work in the regional and site offices.</p> <p>The work methodology must include, at a minimum, the following elements:</p> <ul style="list-style-type: none">• a description of how the required services will be met;• a description detailing how the required technicians will be made available and retained;• a list of the subcontractors that may be used, including the physical address and point-of-contact;• a work plan detailing how the response times detailed in the statement of work will be met;• a risk management and contingency plan to account for foreseeable risks in the management of the Contract.	



At Attachment 2 to Part 3 – Financial Evaluation:

DELETE

4. Time charged by the Contractor will be for the hours actually worked. No overtime charges will be permitted. Rates are to be provided as indicated below.

INSERT

4. Time charged by the Contractor will be for the hours worked at the service location. No overtime charges will be permitted and travel time to the location of service will not be reimbursed. Rates are to be provided as indicated below.

At Part 7 – Resulting Contract Clauses:

DELETE

- 7.1.7 The CNSC may require the contractor and/or its employees and/or subcontractor(s) performing the contract work to obtain fingerprints for criminal record checks. The contractor and/or its employees and/or subcontractor(s) hereby agrees to release any information required by the CNSC and to obtain their fingerprints by presenting themselves at any of the Commissionaires offices across Canada (<https://www.commissionaires.ca/en/national/home>). Failure to provide the above information will constitute grounds for the CNSC not to award the contract to the contractor – or, if the contract has commenced, to terminate the contract under the provisions of Public Works and Government Services Canada’s General Conditions 2010B, incorporated herein by reference.

- 7.3.2 General Conditions:

2010B (2018-06-21), General Conditions – Professional Services (Medium Complexity) apply to and form part of the contract.

- 7.11 b) General Conditions 2010B (2018-06-21) Professional Services (Medium Complexity);

INSERT

- 7.1.7 The CNSC may require the contractor and/or its employees and/or subcontractor(s) performing the contract work to obtain fingerprints for criminal record checks. The contractor and/or its employees and/or subcontractor(s) hereby agrees to release any information required by the CNSC and to obtain their fingerprints by presenting themselves at any of the Commissionaires offices across Canada (<https://www.commissionaires.ca/en/national/home>). Failure to provide the above information will constitute grounds for the CNSC not to award the contract to the contractor – or, if the contract has commenced, to terminate the contract under the provisions of Public Works and Government Services Canada’s General Conditions 2035, incorporated herein by reference.



7.3.2 General Conditions:

2035 (2018-06-21), General Conditions – Professional Services (Medium Complexity) apply to and form part of the contract.

7.11 b) General Conditions 2035 (2018-06-21) Professional Services (Medium Complexity);

At Annex A – Statement of Work:

DELETE

5. Tasks and Responsibilities

A. National Capital Region

- Provide monthly and yearly maintenance services, as per Annex B – Maintenance Schedule Requirements;

7. Deliverables and Associated Schedule

- e) The Contractor must attend meetings with the CNSC at any of the locations specified below in Section 10. Location of Work and Travel.

9. Location of Work and Travel (title only)

13. Travel and Living Expense

The CNSC will not accept any travel and living expenses incurred by the Contractor in the performance of the Work.

INSERT

5. Tasks and Responsibilities:

A. National Capital Region

- Provide monthly and yearly maintenance services, as per Annex D – Maintenance Schedule Requirements;

7. Deliverables and Associated Schedule

- e) The Contractor must attend meetings with the CNSC at any of the locations specified below in Section 9. Location of Work.

9. Location of Work (title only)

13. Travel and Living Expense

The CNSC will not accept any travel and living expenses, including travel time to the location of service, incurred by the Contractor in the performance of the Work.



At Annex B – Basis of Payment:

DELETE

1.5 Time charged by the Contractor will be for the hours actually worked.

INSERT

1.5 Time charged by the Contractor will be for the hours actually worked. Travel time to the location of service will not be reimbursed.

On the Cover Page of the RFP:

DELETE

Solicitation closes:

At 11:00 a.m.
August 28, 2019

INSERT

Solicitation closes:

At 11:00 a.m.
September 3, 2019

At Part 2 – Bidder Instructions:

DELETE

2.2 SUBMISSION OF BIDS

2.2.1 Bids must be received by email, by the time and date indicated below:

Email address for submitting your bid: cnsc.solicitation-demandedesoumission.ccsn@canada.ca

By: 11:00 AM on August 28, 2019 Eastern Daylight Time (EDT)

INSERT

2.2 SUBMISSION OF BIDS

2.2.1 Bids must be received by email, by the time and date indicated below:

Email address for submitting your bid: cnsc.solicitation-demandedesoumission.ccsn@canada.ca

By: 11:00 AM on September 3, 2019 Eastern Daylight Time (EDT)



At Part 5 – Certifications:

DELETE

5.2.3 Insurance - Proof of Availability Prior to Contract Award (G1007T – 2016-01-28)

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex “D”.

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.