



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

11 Laurier St./11, rue Laurier

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

### Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Shared Systems Division (XL)/Division des systèmes  
partagés (XL)

Terrasses de la Chaudière

4th Floor, 10 Wellington Street

4th etage, 10, rue Wellington

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> Next Generation Litigation Software	
<b>Solicitation No. - N° de l'invitation</b> 19402-170015/B	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> 19402-170015	<b>Date</b> 2019-08-19
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XL-117-36692	
<b>File No. - N° de dossier</b> 117xl.19402-170015	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-09-05</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Chadha, Sampan	<b>Buyer Id - Id de l'acheteur</b> 117xl
<b>Telephone No. - N° de téléphone</b> (613) 794-7602 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

### **Question and Answer 3**

**Question 12:**

RM14 - Migration of All documents

Question – What is the volume to be migrated?

**Answer 12:**

**Justice notes that this information was provided on page 53 section x) :**

<b>x)</b>	Data Migration Services	<p>The Contractor must provide on-premises data migration of up to 10 cases for each of the 3 independent environments, each case consisting of up to 100,000 documents. For each of the environments, the Contractor must provide documentation, scripts, tools and any utilities required for the data migration performed by the Contractor.</p> <p>Migration Services for additional data and cases may be requested by the Client on an “as-and-when-requested” basis when a Task Authorization is issued by the Client.</p>
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**Question 13:**

RM16 – Migration Container

Question – What is the volume to be migrated?

**Answer 13:**

**Justice estimates that a case size of 100,000 documents could contain 10 production containers, 5 issue trees and 200 binders.**

**Question 14:**

RR7- Migration of External Links

Question – What is the volume to be migrated?

**Answer 14:**

**Justice assumes the reference for this question should be for RR8.**

**The number of external links could vary considerably from one case to another, but Justice estimates that it is likely no more than 1000 external links per case of 100,000 documents.**

**Question 15:**

RR9 – Migration of Internal Links

Question – What is the volume to be migrated?

**Answer 15:**

**The number of internal links could vary considerably from one case to another: for example, one case of 2500 documents had 1000 links, another case of 250,000 documents had 10,000 links.**

**Question 16:**

RR10 – Migration of Metadata Annotations – Notes

Question – What is the volume to be migrated?

**Answer 16**

**The number of metadata annotations - notes could vary considerably from one case to another: for example, one case of 2500 documents had 700 annotations, another case of 330,000 documents had 5000 annotations.**

**Question 17:**

RR28 – Auto coding Across Cases

Question – Can you please clarify what is needed?

**Answer 17:**

**Justice provides this use case example as a clarification for RR28: the same evidence has been collected for multiple cases. The privileges that attach to those documents from one case to another should broadly be the same. This feature would allow a user to identify privilege codes in one case and propagate (auto-code) to duplicate documents in other selected cases.**

**Question 18:**

RR62 Indexing Noise List

Question – Is the modification of the noise list by Case or Server Wide?

**Answer 18:**

**Justice states that the modification of the noise list is by Case, see “for a given case” in the description for RR62.**

**Question 19:**

There are a 4 (out of 101) mandatory requirements that we don't meet in our current production version. These are in our development roadmap and will be implemented prior to the planned implementation date of December 15 2020. (Statement of Work, Page 44).

Would the Department of Justice consider changing the following statement under Section 4.2 Steps in the Evaluation Process, A. Mandatory Technical Criteria from:

"Except where specified in Annex C, claims in a bid that a future upgrade or release of any product included in the bid will meet the mandatory requirements of the bid solicitation, where the upgrade or release is not available at bid closing, will not be considered."

To: "Except where specified in Annex C, claims in a bid that a future upgrade or release of any product included in the bid will meet the mandatory requirements of the bid solicitation, must be available prior to the implementation date."

OR

Will the Department of Justice consider making the following requirements desirable:

- RM21 Standalone - The Review, Analysis and Production solution must have a portable offline mode to enable users to access and work with all of the evidence or a subset of the evidence in a given case in the absence of network connectivity or the Internet.
- RM44 Annotate Transcripts - create links, create reports The Review, Analysis and Production Solution must allow users to annotate transcripts (e.g. by adding notes and issues), create links within the transcripts to evidence and generate reports from transcripts with links and metadata. (note: this is in the backlog)
- RM60 Workflow Templates - The Review, Analysis and Production solution must be able to import or export a template of one or more workflows.
- RM61 Workflow Priority - The Review, Analysis and Production solution must be able to assign a priority to workflows based upon the urgency of the task

**Answer 19:**

**Justice is not willing to change these mandatory requirements: RM21, RM44, RM60 and RM61. However, for RM60, Justice clarifies RM60 as follows:**

**For the purposes of Workflow Templates, Justice would accept a solution that either allows a user to export and import templates of one or more workflows, or replicate an existing case and thereby retain all of its workflows for reuse. Justice further clarifies that RM59, RM61, RM62 and RM63 are mandatory attributes of the Workflow Template requirement set out in RM60.**