



INVITATION TO TENDER (ITT)

RETURN BIDS TO:

**Parks Canada Agency - Central Registry
Contracting Operations
111 Water Street East
Cornwall, Ontario, K6H 6S2
Solicitation No. 5P201-19-0084/A**

Tender To: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Comments:

Vendor/Firm Name and Address:

Issuing Office

**Parks Canada Agency - Central Registry
Contracting Operations,
111 Water Street East
Cornwall, Ontario, K6H 6S2**

Title-Sujet Terra Nova National Park Utility Systems Recapitalization		
Solicitation No. - No. de l'invitation 5P201-19-0084/A		Date: August 23, 2019
GETS Reference No. - No de reference de SEAG PW-19-00886841		Client Ref. No. - No. de réf du client. 1716
Solicitation Closes (YY-MM-DD):		
at - à 2:00 PM	on - le 2019-09-10	Time Zone - Fuseau horaire: EDT - HAE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Inquiries to: Adresser toute demande de renseignements à : Sheldon Lalonde (sheldon.lalonde@canada.ca)		
Telephone No. - No de téléphone (613) 938-5948		Fax No. - No de FAX: (877) 558-2349
Destination of Goods, Services, and Construction: Destinations des biens, services et construction: See Herein - Voir aux présentes		
TO BE COMPLETED BY THE BIDDER (type or print) À ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE (taper ou écrire en caractères d'imprimerie)		
Vendor/Firm Name - Nom du fournisseur/de l'entrepreneur		
Address - Adresse		
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur		
Titale - Titre		
Telephone No. - N° de téléphone: _____		
Facsimile No. - N° de télécopieur: _____		
Signature		Date

INVITATION TO TENDER

IMPORTANT NOTICE TO BIDDERS

DIRECT DEPOSIT

The Government of Canada has replaced cheques with direct deposit payment(s), an electronic transfer of funds deposited directly into a bank account. New vendors who are awarded a contract will be required to register their direct deposit information with Parks Canada to receive payment.

Additional information on this Government of Canada initiative is available at:

<http://www.directdeposit.gc.ca>

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R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2019-05-30)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

GI01	Integrity Provisions - Bid
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SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 BID DOCUMENTS

1. The following are the Bid Documents:

- a. Invitation to Tender - Page 1;
- b. Special Instructions to Bidders;
- c. General Instructions - Construction Services - Bid Security Requirements R2710T (2019-05-30)
- d. Clauses & Conditions identified in "Contract Documents";
- e. Drawings and Specifications;
- f. Bid and Acceptance Form and related Appendix(s); and
- g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at e-mail address sheldon.lalonde@canada.ca. Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

SI03 OPTIONAL SITE VISIT

There will be an optional site visit on **August 29, 2019 at 11:00 am (local time)**, interested bidders are to meet at:

Terra Nova National Park - Administration Building

The Administration Building is on the Newman Sound Campground access road (200 metres off the TCH). Attendees will congregate at that location and from there will convoy to the proposed construction site/s.

Bidders are requested to communicate with the Contracting Authority before the site visit to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders may be requested to sign an attendance sheet. Bidders who do not attend or do not send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

SI04 REVISION OF BID

A bid may be revised by letter or facsimile in accordance with GI10 of R2710T. The facsimile number for receipt of revisions is **(877) 558-2349**.

SI05 BID RESULTS

1. A public bid opening will be held in the office designated on the Front Page "Invitation to Tender" for the receipt of bids shortly after the time set for solicitation closing.
2. Following solicitation closing, bid results may be obtained by calling number (613) 938-5948.

SI06 INSUFFICIENT FUNDING

- 1) In the event that the lowest compliant bid exceeds the amount of funding Canada has allocated for the construction phase of the work
 - (a) by 15% or less, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and negotiate, with the Bidder submitting the lowest compliant bid, a corresponding reduction in its bid price.
 - (b) by more than 15%, Canada, at its sole discretion, shall either
 - (i) Cancel the solicitation; or
 - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
 - (iii) Revise the scope of the work accordingly and invite those who submitted compliant bids at the original solicitation to re-bid the work.
- 2) If negotiations or a re-bid are undertaken as is contemplated in subparagraphs 1) (a) (iii) or 1) (b) (iii) above, Bidders shall retain the same subcontractors and suppliers as they carried in their original bids.
- 3) If Canada elects to negotiate a reduction in the bid price as is contemplated in subparagraph 1) (a) (iii) herein and the negotiations fail to reach an agreement, Canada shall then exercise either of the options referred to subparagraphs 1) (a) (i) or 1) (a) (ii)

SI07 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1.above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1.above is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
 - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under G111 of R2710T.

SI08 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided with one electronic or paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Additional copies, up to a maximum (1), will be provided free of charge upon request by the Contractor. Obtaining more copies will be the responsibility of the Contractor including costs.

SI09 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Buy and Sell

<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions

<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

Solicitation No. - N° de l'invitation

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Amd. No. - N° de la modif.

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Buyer - l'acheteur

Sheldon Lalonde

Client Ref. No. - N° de réf. du client : **1716**

File Name - Nom du dossier: **Terra Nova National Park Utility Systems Recapitalization**

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Contract Page when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses

GC1	General Provisions – Construction Services	R2810D	(2017-11-28);
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2018-06-21);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2016-01-28);
GC6	Delays and Changes in the Work	R2865D	(2019-05-30);
GC7	Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8	Dispute Resolution	R2882D	(2016-01-28);
GC9	Contract Security	R2890D	(2018-06-21);
GC10	Insurance	R2900D	(2008-05-12);
	Allowable Costs for Contract Changes under GC6.4.1	R2950D	(2015-02-25);
	Supplementary Conditions		
- e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

SUPPLEMENTARY CONDITIONS (SC)

SC01 SECURITY RELATED REQUIREMENTS

There is no document security requirement applicable to this Contract.

SC02 INSURANCE TERMS

1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Terra Nova National Park Utility Systems Recapitalization

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____ Fax: _____ PBN: _____

E-mail address: _____

BA03 THE OFFER

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

BA04 BID VALIDITY PERIOD

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

BA06 CONSTRUCTION TIME

The Contractor must perform and complete the Work by June 26, 2020.

BA07 BID SECURITY

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder

Signature

Date

APPENDIX 1 - COMBINED PRICE FORM

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table including but not limited to Mobilization, De-Mobilization, etc. is to be included in the Lump Sum Table.

LUMP SUM

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) Work included in the Lump Sum Amount represents all work not included in the unit price table.

Item	Class of Labour, Plant or Material	Unit of Measurement	Estimated Total Price HST Extra
1	Mobilization / Demobilization	LS	
GENERAL CONDITIONS			
2	General Conditions (additional items related to General Conditions included below in Earth Works)	LS	
3	Housing Area Septic Tank, Diversion Chamber, Piping and Disposal Field c/w with Excavation of Existing System.	LS	
4	Administration and Eco Center Septic Tank, Diversion Chamber, Piping and and Disposal Field cw Excavation of Existing System.	LS	
5	Landscaping (Miscellaneous Restoration - General Conditions)	LS	
6	Concrete Pad #1 (General Conditions)	LS	
7	Concrete Pad #2 (General Conditions)	LS	
WATER RESERVOIR (MALADY HEAD CAMPGROUND)			
8	135,000L (Working Capacity) Bolted Glass-Fused-to-Steel Water	LS	
9	Reservoir (complete with connections, drainage structures, mechanical and electrical)	LS	
TOTAL LUMP SUM AMOUNT (LSA)			
Excluding HST			

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
 (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

Item	Class of Labour, Plant or Material	Unit of Measure	Estimated Quantity	Price per Unit	Extended amount
SANITARY					
1	New 200 mm dia. PVC DR 35 Sanitary Sewer Mains, Including Fittings	lin.m.	325	\$	\$
2	New 150 mm dia. PVC DR 35 Sanitary Sewer Mains, Including Fittings	lin.m.	640	\$	\$
3	New 100 mm dia. PVC DR 35 Sanitary Service	lin.m.	385	\$	\$
4	New 100mm Dia. Sanitary Sewer Appurtenances, including Cleanout.	unit	17	\$	\$
5	New 1050mm sanitary manholes, complete with connections and by- passing of flows, complete	unit	18	\$	\$
6	New 1200mm sanitary drop manholes, complete with connections and by-passing of flows, complete	unit	5	\$	\$
7	Maintenance Compound Septic Tank, Diversion Field, Pipe and Disposal Field c/w Excavation of Existing System	unit	1	\$	\$
8	Supply and install 50mm thick insulation	m ²	15	\$	\$
STORM					
9	New 100 mm dia. PVC DR 35 Storm Service, Including Fittings	lin.m.	10	\$	\$
10	New 300 mm dia. Storm Sewer Mains, Including Fittings	lin.m.	140	\$	\$
11	New 450 mm dia. Storm Sewer Mains, Including Fittings	lin.m.	55	\$	\$
12	New 2400mm dia. Storm Treatment Unit	unit	1	\$	\$
13	New 1050mm dia Storm Manhole (or Catch Basin Manhole)	unit	3	\$	\$
14	New 750mm dia Catch Basin	unit	3	\$	\$
15	New 375 mm dia. Reinforced Concrete Pipe Cross Culvert	lin.m.	15	\$	\$
WATER					
16	200mm Dia. PVC DR-18 water main	m	1,680	\$	\$
17	250mm Dia. HDPE DR-11 Water main (Installation only - left over from previous project)	m	60	\$	\$
18	150mm Dia. PVC DR-18 water main	m	705	\$	\$
19	25mm dia. service pipe	m	400	\$	\$
20	105mm dia. Valve Box	ea	14	\$	\$
21	25mm dia. curb stop	ea	17	\$	\$
22	25mm dia. corporation stop	ea	17	\$	\$
23	50mm dia. service pipe	m	50	\$	\$
24	50mm dia. curb stop	ea	1	\$	\$
25	50mm dia. corporation stop	ea	1	\$	\$

26	Connection to existing 200mm water main (Coupling)	ea	4	\$	\$
27	200mm dia. Water bends	ea	20	\$	\$
28	150mm dia. Water Bends	ea	17	\$	\$
29	200mm/150mm Mechanical Joint Cap	ea	12	\$	\$
30	200mm x 150mm Reducer	ea	2	\$	\$
31	200mm dia. Gate Valve	ea	8	\$	\$
32	150mm dia. Gate Valve	ea	6	\$	\$
33	50mm dia. Air Release Valve c/w concrete chamber including 50mm flushing and disinfection points	ea	2	\$	\$
34	130mm dia. Valve Box	ea	10	\$	\$
35	1050mm Concrete Valve Chamber c/w 50mm flushing points, 100mm vent pipe and 100mm drain pipe	ea	4	\$	\$
36	25mm chlorine injection point c/w temporary pipe and curb stop to surface	ea	1	\$	\$
37	200mm x 200mm x 150mm Tee	ea	4	\$	\$
38	200mm x 200mm x 200mm Tee	ea	2	\$	\$
39	150mm x 150mm x 150mm Tee	ea	2	\$	\$
40	Fire Hydrant (complete with 150mm valve, restraints and necessary fittings)	ea	6	\$	\$
41	Fire Hose Box (including all necessary 38mm pipe, saddle, 38mm main stop, 38mm curb stop, tee, valves, hose clamp, and backflow prevention device)	ea	4	\$	\$
42	Supply and install 150 mm diameter bollards	ea	8	\$	\$
EARTH WORKS					
43	Crushed Rock (Ganular A)	tonne	5,800	\$	\$
44	Crushed Rock (Ganular B)	tonne	8,100	\$	\$
45	Asphalt Concrete (Base Course)	tonne	1,100	\$	\$
46	Asphalt Concrete (Surface Course)	tonne	2,000	\$	\$
47	Asphalt Cold Milling (removal of existing asphalt full width of medium duty road 40mm thick & disposal at an approved location)	m ²	2,900	\$	\$
48	Asphalt Cold Milling (removal of existing asphalt full width of heavy duty road 62mm thick & disposal at an approved location)	m ²	460	\$	\$
49	Rock Excavation	m ³	615	\$	\$
50	Clearing	m ²	10,250	\$	\$
51	Grubbing, Stripping and Stockpiling Material for Re-use as Topsoil	m ²	11,750	\$	\$
52	Placement of Stockpiled Grubbings as Topsoil (minimum 6" thick)	m ²	11,750	\$	\$
53	900mm dia. Cross Culvert Pipe	m	24	\$	\$
54	Rip Rap	m ³	75	\$	\$
55	Concrete Walkway / Curb (General Conditions)	m ²	80	\$	\$
56	New Guide Rail (General Conditions)	lin.m.	40	\$	\$

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57	New Chain Link Fence (General Conditions)	lin.m.	116	\$	\$
TOTAL EXTENDED AMOUNT (TEA) Excluding applicable tax(es)					\$

TOTAL BID AMOUNT (LSA +TEA) Excluding applicable tax(es)				\$
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ANNEX A - CERTIFICATE OF INSURANCE (Not required at solicitation closing)



Travaux publics et
Services gouvernementaux
Canada

Public Works and
Government Services
Canada

CERTIFICATE OF INSURANCE

Page 1 of 2

Description and Location of Work	Contract No.
	Project No.

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Additional Insured
Her Majesty the Queen in right of Canada, referred to in the contract as "Her Majesty," represented by the Minister of the Environment for the purposes of the Parks Canada Agency, referred to in the contract as the "Minister"

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
Commercial General Liability				\$	\$	\$
Umbrella/Excess Liability				\$	\$	\$
Builder's Risk / Installation Floater				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)	Telephone number
Signature	Date D / M / Y

CERTIFICATE OF INSURANCE Page 2 of 2

General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

ANNEX B - ATTESTATION FORM**Attestation and Proof of Compliance with Occupational Health and Safety (OHS)**

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager/Contracting Authority (delete as required)		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work

General Description of Work to be Completed

Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name _____

Signature _____

Date _____