



**RETURN BIDS TO:  
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Bid Receiving/Réception des sousmissions

RCMP E Division HQ  
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Mailstop 1004  
14200 Green Timbers  
Surrey, BC V3T 6P3

**REQUEST FOR PROPOSAL  
AMENDMENT**

**MODIFICATION DE  
DEMANDE DE  
PROPOSITION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

<b>Title – Sujet</b> A&E – Gold River Detachment		<b>Date</b> 2019-August-23
<b>Solicitation No. – N° de l'invitation</b> M2989-9-0016		<b>Amendment No. – N° de la modification</b> 001
<b>Client Reference No. - No. De Référence du Client</b>		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At /à :</b>	<b>1400</b>	<b>PDT (Pacific Daylight Time)</b>
<b>On / le :</b>	<b>2019 September 09</b>	
<b>F.O.B. – F.A.B</b> See herein — Voir aux présentes	<b>GST – TPS</b> See herein — Voir aux présentes	<b>Duty – Droits</b> See herein — Voir aux présentes
<b>Destination of Goods and Services – Destinations des biens et services</b> See herein — Voir aux présentes		
<b>Instructions</b>		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b>  Patty Yi (patty.yi@rcmp-grc.gc.ca)		
<b>Telephone No. – No. de téléphone</b> 778-290-2715		<b>Facsimile No. – No. de télécopieur</b> 778-290-6110

<b>Delivery Required – Livraison exigée</b> See herein — Voir aux présentes	<b>Delivery Offered – Livraison proposée</b> See herein — Voir aux présentes
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>	
<b>Telephone No. – No. de téléphone</b>	<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



This amendment is raised to address the following:

- To respond to questions received during the solicitation period;
- To revise the solicitation accordingly, as applicable

## **QUESTIONS AND ANSWERS**

Question 1: The RFP indicated that a design/bid /build construction delivery method. Yet the RFP also indicates that multiple tender packages are required. Typically, D/B/B contracts do not facilitate multiple tender packages. Please provide clarity around the particular construction contract template that is to be utilized?

Answer 1: Please view RFP revision below. The construction delivery method is design/bid/build.

Question 2: Preamble: We have a number of RCMP detachments projects that meet the 'Achievement Of proponent on Projects' eligibility criteria yet there has been multiple PM's and knowledgeable RCMP staff etc. who have retired or moved on and are now unavailable. Can we simply name the RCMP PM contacts with their phone at the time of the project with a noted that they are now retired without being penalized as suggested in sentence 2.3, g) on page 26 of 33, as clarified for other RCMP detachment RFP ? Or is there another reference alternative available to demonstrate our project design performance on RCMP projects.

Answer 2: There is no requirement for the proponent to list RCMP specific projects. The requirement is to list the achievements of the project team members. Listing the achievements of individuals who will not be working on this project will not be given consideration.

Question 3: We understand that all client design meetings submission presentations, ad hoc presentations involving RCMP representatives/various RCMP committees and senior RCMP officials will be held at the successful proponent's office. Please confirm this understanding or clarify which meetings and how many meetings/ presentations will be held elsewhere and where those meetings locations will be?

Answer 3: The reference to meeting location was specific to the design/tender phase only. During construction, it would be reasonable to assume that most meeting would be held at the construction site. Ad hoc meetings and presentations can be held at either location or at the consultant's office as required/agreed upon. The frequency of the meetings is stipulated in the preamble for PA 1.10. (every 2 weeks). The total number of meeting can be extrapolated from the schedule and will likely need to be adjusted as the project progresses. An absolute number of meetings cannot be reasonably predicted with accuracy. Some flexibility is expected on the part of all parties involved.

Question 4: Please provide the revised completion date to the RFP stated September /2020 date indicated in 4.1 ,on page 8 of 33?

Answer 4: Please view RFP revisions below. Date is September 30, 2021

Question 5: please confirm that the 8 months cited for design in sentence 2.5.7 on page 4 of 64 is for the design phases of pre-analysis,schematic design and design development and that the technical contract documents phase is separate?

Answer 5: As noted in the RFP, this project has an aggressive schedule. 8 months has been allotted for the complete design process including tender ready documentation

Question 6: Please confirm that the RCMP submission review and approvals are beyond the 8 months allotted for the design phases?



Answer 6: All RCMP reviews are included in the 8 months. It is understood that this schedule will be challenging and some slippage could occur. We are seeking the consultant's best efforts to deliver this project within the specified time lines

Question 7: Will a separate LEED energy model be required beyond the energy model required to meet the NECB requirement?

Answer 7: No

Question 8: Will the RCMP be engaging a third party building commissioning agent directly as required as a prerequisite principle credit of any LEED project beyond the commissioning services provided by the consultant?

Answer 8: No

Question 9: RFP, Appendix A - Project Brief, section PD 4 Scope of Work, subsection PD 4.8 Phase 7 - Commissioning, PD 4.8.1, pdf p9 - What is required for "provide certifications for Final Completion"?

Answer 9: Normally, the consultant is responsible for coordinating submission of all documentation, schedules, letters etc related to substantial and final completion. Further, the consultant will review and make recommendations with respect to the general contractor's request for substantial completion as well as the request for hold-back release.

Question 10: RFP, Appendix A – Project Brief, section PD 11 Consultant Team, pdf p16, identifies a Commissioning Specialist, section RS 7.3 Roles and Responsibilities, section 7.3.3, pdf p52, identifies a Consultants Commissioning Coordinator. Are both these roles the same consultant team member?

Answer 10: These roles could be fulfilled by the same individual.

Question 11: Can you confirm the key sub-consultants required for the team identification form (Civil, Mechanical, Electrical, Structural) are the same required for Rated Requirements 2: Achievements of Consultant Team and these sections intentionally do not include the full list of requested specialties: Landscape Architecture, Project Costing, Building Code Analyst, Commissioning

Should the remaining specialties be included in the fee proposal only?

Answer 11: Correct.

Question 12: Does the scope of work include the following:

- a 150m2 garage;
- paving & landscaping on the adjacent BC Ambulance property

Answer 12: Yes. Please refer to Master Plan as per Appendix G\_Reference Documents as well.

Question 13: Please advise if other project expenses (ie. Couriers, printing, etc.) will be charged out as disbursements. Are these to be noted as estimated values in section of Part B – Disbursement of the Appendix C Price Proposal Form?

Answer 13: Yes. This would be charged out of disbursements.

Question 14: It appears that the current zoning on the property at 495 and 497 Maquinna Crescent is zoned R2 per the Village of Gold River zoning map and zoning bylaw.

The Village of Gold River zoning bylaw indicates the property is zoned R2 for Single Family Estate Residential. Civic uses are not listed in this zone.



Has the RCMP applied to rezone this property or is this service part of the consultants scope?

Answer 14: The RCMP is currently working on the zoning. Gold River is in agreement with the proposed development of this site.

Question 15: Do you have any early design concept drawings that can be shared?

Answer 15: No.

### **REQUEST FOR PROPOSAL (RFP) REVISIONS**

1) On Appendix A\_Project Brief PD6 PROJECT DELIVERY APPROACH

DELETE: PD 6.1 General 6.1.2

2) On page 8, 4. Term of Contract 4.1 Period of the Contract

DELETE: 4.1 Period of the Contract

INSERT:

4.1 Period of the Contract

The period of the contract is from date of contract award to September 30, 2021.

3) On page 24, APPENDIX F – SUBMISSION REQUIREMENTS AND EVALUATION (SRE) SRE 1 Submission Requirements

DELETE: The following contents are not included as part of the maximum page limitation noted above:  
i. to vii.

INSERT:

The following contents **are not included as part of the maximum page limitation** noted above:

- i. Covering letter (optional - contents not evaluated)
- ii. Completed Appendix "B" –Team Identification Format;
- iii. Completed Appendix "C" – Price Proposal Form;
- iv. Completed Appendix "E" – Declaration/Certifications Form
- v. SRE 3 section 2. Mandatory Requirements in this appendix.
- vi. Front page of the RFP Solicitation;
- vii. Front page of revision(s) to the RFP;
- viii. Resumes
- viii. References

4) Appendix G\_Reference Documents has been uploaded

### **EXTENSION TO CLOSING DATE:**

Notice is hereby given that the above information notice previously due at 2:00 p.m. PDT on September 3, 2019 is hereby extended to **2:00 p.m. PDT on September 09, 2019.**



**REMINDER TO ALL BIDDERS:**

All enquiries in regards to the solicitation **MUST ONLY BE ADDRESSED TO THE CONTRACTING AUTHORITY** named on the Invitation to Tender – Page 1 at e-mail address [patty.yi@rcmp-grc.gc.ca](mailto:patty.yi@rcmp-grc.gc.ca).

**All other terms and conditions remain unchanged.**