## **Appendix "G" RFP P 2000114**

### 1. Part 1

### PROPOSED EMPLOYEES

# Template \*Delete samples and insert actual information\*

| Name        | Words/Day<br>Translated |                      | Level of Education                                                                              | Professional   | Years of   |                                                                                                                                                                                                                                      | Capable of using computer applications |
|-------------|-------------------------|----------------------|-------------------------------------------------------------------------------------------------|----------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
|             | English<br>to French    | French to<br>English |                                                                                                 | Certification  | Experience | Subject Areas of Expertise                                                                                                                                                                                                           | specified in Statement of<br>work      |
| P. Tremblay | 1500                    | n/a                  | Ottawa U., Master's<br>in Translation, 2001<br>Ottawa U.,<br>Bachelor's in<br>Translation, 1999 | ATIO<br>OTTIAQ | 17 years   | - 8 years in Judicial, quasi-judicial and paralegal (Company C), 2006-2013  - 5 years in administration (Gov't Dept E), 2000-2005  - 3 years in policy and research (Client Y), 1997-2000  - 1 year in finance (Company X),1996-1997 | X                                      |
| J. Smith    | n/a                     | 2000                 | Ottawa U,<br>Bachelor's in<br>Translation, 2009                                                 | None           | 3 years    | - 3 years in legal, paralegal and quasi-judicial field.(Company B)                                                                                                                                                                   | X                                      |
|             |                         |                      |                                                                                                 |                |            |                                                                                                                                                                                                                                      |                                        |
|             |                         |                      |                                                                                                 |                |            |                                                                                                                                                                                                                                      |                                        |
|             |                         |                      |                                                                                                 |                |            |                                                                                                                                                                                                                                      |                                        |
|             |                         |                      |                                                                                                 |                |            |                                                                                                                                                                                                                                      |                                        |
|             |                         |                      |                                                                                                 |                |            |                                                                                                                                                                                                                                      |                                        |

#### 2. Part 2

## **Security Information**

### ONLY REQUIRED FOR WORK STREAM B.

Information required for individuals

| Name of individual proposed | Security file number of individual proposed | Date the clearance was issued | <b>Expiration date of clearance</b> | Level | Issuer of clearance |
|-----------------------------|---------------------------------------------|-------------------------------|-------------------------------------|-------|---------------------|
|                             |                                             |                               |                                     |       |                     |
|                             |                                             |                               |                                     |       |                     |
|                             |                                             |                               |                                     |       |                     |

Information required for the vendor

The vendor must provide evidence that it holds a Designated Organization Screening (DOS) with document safeguarding capabilities up to and including protected B level.