



**NOTICE OF PROPOSED PROCUREMENT (NPP)  
TASKED BASED INFORMATICS PROFESSIONAL SERVICES (TBIPS) - SUPPLY ARRANGEMENT  
REQUIERMENT FOR QUALIFIED TBIPS SA HOLDERS**

**Notice of Description:**

**GSIN:** D302A – Informatics Professional Services  
**Reference Number:** 155073  
**Solicitation Number:** NRCan-5000047984  
**Organization Name:** Natural Resources Canada (NRCan)  
**Solicitation Date:** September 4, 2019  
**Solicitation Revised Date:**  
**Closing Date:** September 19, 2019  
**Anticipated Start Date:** As soon as evaluations completed  
**Estimated Delivery Date:** As per each Task Authorization

**Requirement Details:**

**Solicitation Method:** Competitive. This requirement is open only to those Supply Arrangement Holders that qualified under TBIPS Tier 1 for Services in the National Capital Region for the following:

Resource Category	Level	# of Resources
A.13 - Web Designer	Level 2	1
A.14 - Web Developer	Level 1	3

**Mandatory Requirement(s):**

**Web Designer – Level 2:**

Must have one (1) year of experience with WCAG Standards  
Must have one (1) year of experience with bilingual Wordpress themes  
Must have three (3) years of experience with HTML  
Must have three (3) years of experience with CSS  
Must have three (3) years of experience with PHP  
Must have three (3) years of experience with JavaScript  
Must provide two (2) projects references where the proposed resource worked as a Web Designer. One reference must include a project for a Federal or Provincial government entity.

**Web Developer – Level 1:**

Must have one (1) year of experience with WCAG  
Must have one (1) year of experience with HTML  
Must have one (1) years of experience with CSS  
Must have one (1) years of experience with PHP  
Must have one (1) years of experience with JavaScript

**Trade Agreement(s):** NAFTA; WTO-AGP; CCFTA; CPFTA; CFTA; FTA

**Tendering Procedure:** Selective Tendering – open only to the following SA Holders:

1. Adirondack Information Management Inc., Amita Corporation, Artemp Personnel Services Inc., The AIM Group Inc.,JV
2. Altis Human Resources (Ottawa) Inc., and Excel Human Resources Inc. JV
3. Beyond Technologies Consulting Inc.



4. CM Inc.
5. Dalian Enterprises and Coradix Technology Consulting JV
6. Donna Cona Inc.
7. Koroc Consulting Inc., Isheva Inc. JV
8. MAKWA Resourcing Inc.
9. Maverin Inc.
10. NATTIQ INC.
11. Nisha Technologies Inc.
12. S.i. Systems
13. Spearhead Management Canada Ltd.
14. Tundra Technical Solutions Inc.
15. Turtle Island Staffing Inc.

**Security Requirement:** *PWGSC FILE # COMMON-PS-SRCL#6*

**Level of Security required for the requirement:** Reliability

**Company Minimum Security Level Required:** DOS

**Resource Minimum Security Level Required:** Reliability

**Contract Duration:** The initial contract period will be from contract award to September 30, 2020 with an option to extend for up to one (1) additional one (1) year periods.

**Number of Contracts:** one (1) contract will be awarded

**Contracting Authority:** Valerie Holmes  
**Telephone Number:** 343-292-8371 or 613-864-8017 (mobile)  
**Email Address:** [valerie.holmes@canada.ca](mailto:valerie.holmes@canada.ca)

**Inquiries:**

Inquiries regarding this RFP requirement must be submitted to the NRCan Contracting Authority above. Request for Proposal (RFP) documents will be emailed directly from the NRCan Contracting Authority to the Qualified Supply Arrangement Holders who are being invited to bid on this requirement. BIDDERS ARE ADVISED THAT "BUY AND SELL" IS NOT RESPONSIBLE FOR DISTRIBUTION OF SOLICITATION DOCUMENTS.

The Crown retains the right to negotiate with any Supplier on any procurement.

**Request to be Added to Bidder's List:**

Any pre-qualified supplier under the category(ies) mentioned above who have not been named in the Invited Bidder's list identified in the RFP can request, via an email to the NRCan Contracting Authority, to be included in the bid solicitation. NRCan will make every effort to include additional suppliers, but reserves the right to decline bidders should it be sooner than five (5) days prior to the bid closing.