



**RETURN BIDS TO:
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Bid Receiving/Réception des soumissions

RCMP E Division HQ
Bid Receiving – FRONT DESK
Mailstop 1004
14200 Green Timbers
Surrey, BC V3T 6P3

**REQUEST FOR PROPOSAL
AMENDMENT**

**MODIFICATION DE
DEMANDE DE
PROPOSITION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

Title – Sujet A&E – Gold River Detachment		Date 2019-September-06
Solicitation No. – N° de l'invitation M2989-9-0016		Amendment No. – N° de la modification 003
Client Reference No. - No. De Référence du Client		
Solicitation Closes – L'invitation prend fin		
At /à :	1400	PDT (Pacific Daylight Time)
On / le :	2019 September 12	
F.O.B. – F.A.B See herein — Voir aux présentes	GST – TPS See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions		
Address Inquiries to – Adresser toute demande de renseignements à Patty Yi (patty.yi@rcmp-grc.gc.ca)		
Telephone No. – No. de téléphone 778-290-2715		Facsimile No. – No. de télécopieur 778-290-6110

Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée See herein — Voir aux présentes
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



This amendment is raised to address the following:

- To respond to questions received during the solicitation period;

QUESTIONS AND ANSWERS

Question 1: Further clarification from Question 2 on Amendment 001. Please confirm there would be no penalty provided if a retired RCMP member/employee is used for a reference. Can we simply name the RCMP PM contacts with their phone at the time of the project with a note that they are now retired without being penalized as suggested in sentence 2.3, g) page 26 of 33?

Answer 1: No penalty will be given. Please name the contact with their phone number at the time of the project with a note advising they are now retired. If more information is required, the Contracting Authority will advise.

Question 2: RS 3.3 Deliverables Section 3.3.3 states the following:

.10 Natural Resources Canada EE4 energy simulation of the selected design option, including estimated annual energy cost as predicted by EE4 using current energy cost for the project location;

EE4 is no longer best practice for building performance simulation. Will an alternate tool such as IES or Energy Plus be acceptable to the RCMP?

Answer 2: IES or Energy Plus is acceptable.

Question 3: Are resumes being evaluated with rated requirements and must they now be included in the RFP response?

Answer 3: Resumes are to be included as outlined in the Proponent's Instructions on page 28, point D.

Question 4: Rated Requirement #3 – Achievements of Key Personnel
Does Key Personal include only the Proponents (respondents) staff and not include the Sub consultant / specialist Staff all of which are identified and listed in Appendix B?

Answer 4: Key personnel and key sub-consultants are the same people, whether or not the proponent's firm has the required disciplines available internally or propose to hire sub-consultants. The instructions clearly indicate that the proponent must reflect their chosen strategy in their response. RR#2 & 3 are requiring different elements that demonstrate the key personnel's/sub-consultant's qualifications, experience and achievements.

Question 5: Rated Requirement #3 – Achievements of Key Personnel : is this section now to include full resumes rather than just the requested info?

Answer 5: The proponent must respond to the required elements outlined in the Rated Requirement. Resumes are to be included per the Proponent's Instruction on page 28.

Question 6: Specifically is this for each key personnel identified in Appendix B or just the proponent which is what is identified in Rated Requirements #3?

Answer 6: Response is required for each individual team member proposed by the proponent

Question 7: Do the inclusion of full teams resumes supplant this information requested in RR3?

Answer 7: No



Question 8: Whose resumes are to be included?

Answer 8: All key sub-consultants/key personnel

Question 9: What specific info should be included in the resume – exactly what is being requested in RR 3 points a to d?

Answer 9: Points A through D detail the required elements of the response. No further details will be provided.

Question 10: Are resumes an optional inclusion and where would they be positioned in the RFP?

Answer 10: Resumes are not optional. See Proponent's Instructions on page 28, point D.

Question 11: References are mentioned a number of times in the RFP documents. Does viiii references in the amendment above indicate: Client Contact for References - which are already included in rated Requirements #1 and rated Requirements #2 does this new exclusion now supplant that info or does it mean reference projects?

Answer 11: The amendment does not indicate that references are excluded from the response, just that they won't count towards the page limit. The RFP clearly indicates, where, when and to what level of detail references are required (see Proponent Instructions on page 28). RR#1 & 2 both require client references related to project's referenced in proponent's responses.

Question 12: Given that this information (both project and client) information is already requested in RR1 and RR2 is this not duplicated and is the intention for us to submit a completely separate page of client references which will not count to the total page count or Is this intended to provide additional reference above and beyond what is required as part of the RR2 and RR3 and the projects and extend to personal references of Key Personnel or Sub consultant / specialists?

Answer 12: Client/project references are only required in RR#1 & 2. RR#3 does not specify a requirement for references. Proponent must address the required elements in each rated requirement separately. Responses to one rated requirement do no supplant the responses to a different rated requirement. The proponent could reference the same projects/references in RR#1 & 2 or they could choose to provide unique references.

Question 13: Do submission covers and table of contents counted towards the 20 page limit?

Answer 13: No.

Question 14: Project Brief: Page 39 of 64 4.5.3 Final Furniture Plans – Is it intended to be the responsibility of the Proponent and their team to provide a fully designed and coordinated furniture plan, drawings and specifications for tender including task lighting, RCMP specific equipment, audio visual equipment that may form part of and may be required (page 40 item 4.5.5) to be tendered as separate packages or part of the overall project?

Answer 14: Yes

Question 15: Please define the types of operational system consoles, equipment and furnishings that will be required to be coordinated by the proponent per Page 35 3.5.7) Furniture / Equipment

Answer 15: Typically this includes systems furniture, free-standing office furniture, file cabinets, shelving seating, storage cabinets and the like.



Question 16: How many options and layouts will be required per the above?

Answer 16: Options will be developed for review and approval at 33, 66 & 99% as indicated in the RFP. As with any design development process, there may be several iterations based on consultation with the end users.

Question 17: Is the above FFE items and components included in the \$7M construction budget identified?

Answer 17: No.

Question 18: There is a scope of services that are additional to the standard architectural services defined by AIBC (Architectural Institute of British Columbia) and RAIC (Royal Architectural Institute of Canada). While the proponent can provide tailored services (additional to standard architectural services outlined in AIBC and RAIC Tariff of Fees) as required in RFP, please clarify if the intention of the RFP is to use AIBC and RAIC Tariff of Fees as a reference to evaluate scope of work and fees or asking proponent to provide customized services which are outside the AIBC and RAIC Tariff of Fees?

Answer 18: Pre-design is not specifically noted in the AIBC Tariff of Fees; however, it is considered to fall under the heading "Schematic Design". Within each category, there are several detailed deliverables listed, and as such should be covered within each standard service defined in the tariff. Proponents are asked to develop their fees in accordance with the AIBC Tariff.

All other terms and conditions remain unchanged.