



## AMENDMENT 001

The objective of Amendment 001 is to bring the following changes/additions to the Request for Proposals (RFP):

### A. RFP Changes

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#### A. RFP Changes

##### 1. Replace Annex "A" – Statement of Work, #4 Scope of Work, 4.1 Relocation/Moving Services only, as follows:

###### 4. Scope of Work

###### 4.1. Relocation/Moving Services

- Relocation services related to small facilities requests, Ergonomic requests, Health and Safety requests, the relocation of files/documents for the purpose of shredding etc.;
- Packing, relocation and re-positioning of computers hardware and peripherals and printers, other IT equipment, office equipment, shredder machines, Multi-functional devices (photocopiers), fax machines, label makers/printers, cerlox machines, laminate machines etc.;
- The relocation of various office accessories includes but is not limited to, overhead shelving, systems panel hung accessories, bookcases, whiteboards, coat racks etc;
- The relocation of furniture and equipment, which includes but is not limited to full office suites, office furniture, workstation systems, office screens/panels and desks, free-standing, systems and non-systems furniture, chairs, tables, filing cabinets, storage cabinets, pedestals, storage towers, boardroom furniture, file and record storage systems and units etc.;
- Relocation of kitchen equipment and other workplace items such as refrigerators, microwaves, toasters, kettles etc.;

##### 2. Replace Annex "A" – Statement of Work, #6 Equipment, Resources and Tool Kit # 6.1 only, as follows:

6.1. The Contractor must provide all resources, tools, lifting equipment and any other supplies necessary to complete tasks safely and efficiently. There will be no additional cost to the Client where activities occur over a continuous time period; however, when resources are required before the scheduled work, the Contractor may issue additional charges for plastic bins

***ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED***