

Part 1 - Questions & Answers**Question 001:**

Section M2 of the Mandatory Criteria states that “the bidder must have a minimum of sixty (60) months clinical experience working full-time, or an equivalent number of hours part-time, as an Orthotist. I began my residency in June of 2014 and then earned my OPC certification in July of 2016. Residents are often referred to as “Orthotists” during their residency – they just can’t call themselves a “Certified Orthotist” until they have their OPC certification. I have been OPC certified for three years and three months. I have been practicing clinically as an Orthotist (and carrying a caseload, etc) for five years and three months, or 63 months.

Does this make me eligible or ineligible to apply?

Answer 001:

No. The M2 requirement is for clinical experience working fulltime (or equivalent part-time) as a Canadian certified orthotist. An individual who has been granted this certification has successfully completed the OPC comprehensive written and practical examinations, and is able to provide independent, unsupervised care for which they are solely responsible.

The period of time working as an Orthotic Resident is not counted towards the M2 60 months requirement because the orthotic resident remains under direct or indirect supervision of a certified practitioner who is solely responsible for the delivery of appropriate, effective, ethical and safe orthotic care. (OPC Scope of Practice document https://opcanada.ca/_uploads/5aa7f04619be7.pdf)

Please see revision: **Part 2 - Amendment to RFP, 1. and 2.**

Question 002:

I'm curious to know a bit more about this consultation position such as how much the position pays and whether the time needed can be done anywhere, i.e. from home or does it require time spent at a specific office location.

Answer 002:

- a) In the RFP, please refer to **PART 3 - BID PREPARATION INSTRUCTIONS, Section II: Financial Bid**, “Bidders must submit their financial bid in accordance with the Basis of Payment”. That said, in regards to price, it is up to the Bidder to propose an All-inclusive fixed hourly rate (\$) based on an annual level of effort estimated at 222 hours. Additionally, some health professional associations suggest an hourly rate for their members that can provide some guidance. However, the price submitted is completely the bidder’s decision. The bidder is reminded that the price submitted is part of the financial evaluation and will affect the bid’s overall score.
- b) In the RFP, Please refer to **Annex A – Statement of Work, section 8 Location of the work**, “The work is expected to be performed at the Contractor’s site”. Furthermore, work must be completed in Canada using a provided Government of Canada issued laptop which has been built with the appropriate security features. The review work is completed with this laptop through internet access using secure Virtual Private Network.

Part 2 - Amendment to RFP

1. In the RFP, section 4.1.1.1 Mandatory Technical Criteria, under M2,

DELETE: Orthotist

REPLACE WITH: certified Orthotist

2. In the RFP, section 4.1.1.2 Point Rated Technical Criteria, under R1,

DELETE: Orthotist

REPLACE WITH: certified Orthotist

End of the Addendum.