

PART 1 GENERAL

1.1 ADMINISTRATIVE REQUIREMENTS

- .1 Acceptance of Work Procedures:
 - .1 Contractor's Inspection: Contractor: conduct inspection of Work, identify deficiencies and defects, and repair as required to conform to Contract Documents.
 - .1 Notify Departmental Representative in writing of satisfactory completion of Contractor's inspection and submit verification that corrections have been made.
 - .2 Request Departmental Representative's inspection.
 - .2 Departmental Representative's Inspection:
 - .1 Departmental Representative and Contractor to inspect Work and identify defects and deficiencies.
 - .2 Contractor to correct Work as directed.
 - .3 Completion Tasks: submit written certificates in English that tasks have been performed as follows:
 - .1 Work: completed and inspected for compliance with Contract Documents.
 - .2 Defects: corrected and deficiencies completed.
 - .3 Equipment and systems: tested, adjusted and balanced and fully operational.
 - .4 Certificates required by Fire Commissioner: submitted.
 - .5 Operation of systems: demonstrated to Owner's personnel.
 - .6 Work: complete and ready for final inspection.
 - .4 Final Inspection:
 - .1 When completion tasks are done, request final inspection of Work by Departmental Representative and Contractor.
 - .2 When Work incomplete according to Departmental Representative, complete outstanding items and request re-inspection.
 - .5 Declaration of Substantial Performance: when Departmental Representative considers deficiencies and defects corrected and requirements of Contract substantially performed, make application for Certificate of Substantial Performance.
 - .6 Commencement of Lien and Warranty Periods: date of Departmental Representative's acceptance of submitted declaration of Substantial Performance to be date for commencement for warranty period and commencement of lien period unless required otherwise by lien statute of Place of Work.
 - .7 Final Payment:
 - .1 When Departmental Representative considers final deficiencies and defects corrected and requirements of Contract met, make application for final payment.

- .2 When Work deemed incomplete by Departmental Representative, complete outstanding items and request re-inspection.

- .8 Payment of Holdback: after issuance of Certificate of Substantial Performance of Work, submit application for payment of holdback amount in accordance with contractual agreement.

1.2 FINAL CLEANING

- .1 Maintain the working area in a clean and orderly manner as the Work progresses, and upon completion of construction, remove all waste materials, and all temporary facilities from the Site.
- .2 Haul surplus or salvage materials that are the property of the Owner to the Owner's storage site.
- .3 Remove surplus or salvaged materials belonging to the Contractor from the Site.
- .4 Clean haul routes.
- .5 Vacuum clean interior building areas when ready for painting and continue vacuuming as needed.
- .6 Remove grease, dust, dirt, stains, labels, finger prints and other foreign materials from sight on exposed interior and exterior finished surfaces, including glass and other polished surfaces.
- .7 Clean lighting reflectors, lenses and other lighting surfaces.
- .8 Broom clean paved surfaces rake clean other surfaces of ground.
- .9 Remove debris and surplus materials from roof areas and accessible concealed spaces.
- .10 Remove snow and ice from access to the building.

PART 2 PRODUCTS

2.1 NOT USED

- .1 Not Used.

PART 3 EXECUTION

3.1 NOT USED

- .1 Not Used

END OF SECTION