



RETURN BID TO:
RETOURNER LES SOUMISSIONS A:
RCMP / GRC
Procurement & Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Avenue
Regina, SK S4P 3K7

or

Facsimile: 306-780-5232

REQUEST FOR QUALIFICATIONS
DEMANDE DE QUALIFICATION

Comments – Commentaries

THIS PROCESS HAS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN
MATIÈRE DE SÉCURITÉ

Title-Sujet: Oleoresin Capsicum Spray Room Renovation, Regina, SK		Date 22 October 2019
Solicitation No. – N° de l’invitation M5000-20-2526/A WP-19-00893434		
Client Reference No. - No. De Référence du Client 202002526		
Solicitation Closes –L’invitation prend fin		
At/à:	2:00 pm	Central Standard Time
On/le:	06 November 2019	
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Enquiries to - Adresser toute demande de renseignements à Teresa Hengen teresa.hengen@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone	639-625-3449	Facsimile No. – No. de télécopieur: 306-780-5232
Delivery Required - Livraison exigée: See herein — Voir aux présentes	Delivery Offered - Livraison proposée	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l’entrepreneur:		
Telephone No. – No. de téléphone		Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l’entrepreneur (taper ou écrire en caractères d’imprimerie)		
Signature		Date



IMPORTANT NOTICE TO BIDDERS

TWO PHASE SELECTION PROCESS

This is the first phase (Phase one) of a two-phase competition: the first phase will evaluate the qualifications of all bidders; second phase (Phase two) will invite the qualified bidders to provide a financial bid on the project based on the specifications and drawings. Upon award of contract in Phase Two the pre-qualification list will be terminated, no additional contracts will be awarded.



INSTRUCTIONS TO BIDDERS

1. This is a two phase selection process. Bidders responding to this selection process are requested to submit a bid in two phases. Phase One bid covers only the qualifications and experience of the Bidder. Following the evaluation of the submissions, Bidders will be advised of their standings. Phase Two Bidders will be provided an Invitation to Tender (ITT) for the financial evaluation in relation to the specifications and drawings. Please refer to sample ITT attached.

2. ENQUIRIES: All enquiries are to be submitted to the Contracting Authority:

Teresa Hengen, Telephone: (639) 625-3449, Facsimile: (306) 780-5232
or by email at teresa.hengen@rcmp-grc.gc.ca

Enquiries are to be made in writing and should be received no less than seven (7) working days prior to the closing date to allow sufficient time to respond.

3. Appendix 1 – Phase One Qualification Form must be submitted ONLY to the RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Qualifications. The RCMP will not assume responsibility for submissions directed to any other location.

Submissions received by fax will be accepted as official and must meet the following requirements:

- a. Must be completed on Appendix 1 - Phase One Qualification Form and sent along with the completed front page of the Request for Qualifications.
 - b. Must indicate:
 - Solicitation number; and
 - Name of Bidder.
4. Appendix 1 – Phase One Qualification Form, front page of the Request for Qualifications and any required associated document(s) submitted by courier, shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
 - Phase One Qualification Form;
 - Solicitation Number; and
 - Name of Bidder.

Due to the nature of the Request for Qualifications, ORIGINAL submissions transmitted by e-mail to the RCMP will not be accepted.



APPENDIX 1 – PHASE ONE QUALIFICATION FORM

Description: Work of this Contract comprises of interior renovations of the Multipurpose Training Facility - Oleoresin Capsicum Spray Room, located at the Royal Canadian Mounted Police, Training Academy-Depot Division in Regina, Saskatchewan. This requirement is to include:

- Remove and replace existing concrete floor and re-slope to new drains,
- Install new walls, ceilings, doors and flooring to create a new training room,
- Install new ventilation system in training room and modify existing ventilation system to suite new training room,
- Extend existing sprinkler system into new training room,
- Relocate steam force flow heater and remove existing unit heater and
- Install new sanitary lines and drainage system.

Bidder Instructions: The Bidder is requested to respond to the Phase One Evaluation Criteria using the table below.

MANDATORY REQUIREMENTS

At Phase One bid closing time, the Bidder must:

- a) comply with the following Mandatory Requirements; and
- b) provide the necessary documentation to support compliance.

Phase One – Qualification Form mandatory requirements, as described below, all mandatories **MUST** be included with the bidder's submission at time of bid closing. Failure by the bidder to provide the required evidence will result in the bidder being disqualified and no further consideration will be given to the bidder and the submission will be deemed non responsive.

The same projects can be used for multiple mandatory requirements providing each response is relevant to the requirement.

The evidence provided by the bidder may be verified. RCMP reserves the right to verify information for completeness and accuracy and to confirm reference satisfaction with services provided.



#	Mandatory Requirements	MET (Yes/No)
M1	<p>By the closing date of this pre-qualification, the Bidder must have completed two commercial tenant** improvement projects in the last five years.</p> <p>**Changes made to the interior of a commercial or industrial property by its owner to accommodate the needs of a tenant such as floor and wall coverings, ceilings, partitions, air conditioning, fire protection, security, etc.</p> <p><u>Note: Bidder to provide substantiation of above Mandatory Requirement using Project 1 and Project 2 Tables below.</u></p>	

PROJECT 1:	
Project Start Date(YYYY/MM/DD):	Project 100% Completion Date(YYYY/MM/DD):
Project Location:	
Project Title:	
Was this project 100% completed in the past 5 years? _____ Yes _____ No	
Was this a commercial tenant improvement construction project? _____ Yes _____ No	
Provide an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented.	
Name:	
Email:	
Phone #:	
Briefly describe the project (ie: cost, scope, size, distinguishing characteristics, etc.)	



PROJECT 2:

Project Start Date(YYYY/MM/DD):	Project 100% Completion Date(YYYY/MM/DD):
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Project Location:

Project Title:

Was this project 100% completed in the past 5 years? _____ Yes
_____ No

Was this a commercial tenant improvement construction project? _____ Yes
_____ No

Provide an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented.
Name:
Email:
Phone #:

Briefly describe the project (ie: cost, scope, size, distinguishing characteristics, etc.)



#	Mandatory Requirements	MET (Yes/No)
M2	<p>By the closing date of this pre-qualification, the Bidder must have completed two Government Institutional buildings for either Policing, Correctional, Detention, Educational, Hospital facilities construction projects in the last five years where they acted as General Contractor responsible for at least two major (ie: Mechanical, Electrical) sub-trades.</p> <p><u>*Note: Bidder to provide substantiation of above Mandatory Requirement using Project 1 and Project 2 Tables below.</u></p>	

PROJECT 1:	
Project Start Date(YYYY/MM/DD):	Project 100% Completion Date(YYYY/MM/DD):
Project Location:	
Project Title:	
Was this project 100% completed in the past 5 years? _____ Yes _____ No	
Was this a commercial construction project? _____ Yes _____ No	
Was your company the General Contractor for this project? _____ Yes _____ No	
Name Electrical and Mechanical sub-trades who sub-contracted to your company on this project: i. Electrical \$ _____ ii. Mechanical \$ _____	
Provide an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Name: Email: Phone #:	



Briefly describe the project (ie: cost, scope, size, distinguishing characteristics, etc.)



PROJECT 2:	
Project Start Date(YYYY/MM/DD):	Project 100% Completion Date(YYYY/MM/DD):
Project Location:	
Project Title:	
Was this project 100% completed in the past 5 years? _____ Yes _____ No	
Was this a commercial construction project? _____ Yes _____ No	
Was your company the General Contractor for this project? _____ Yes _____ No	
Name Electrical and Mechanical sub-trades who sub-contracted to your company on this project: i. Electrical \$ _____ ii. Mechanical \$ _____	
Provide an Owner's or Owner's Representative's name, email and phone number for authentication/verification of information presented. Name: Email: Phone #:	
Briefly describe the project (ie: cost, scope, size, distinguishing characteristics, etc.)	



APPENDIX 2 – Sample ITT
(attached separately)