



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 6	RFP Amendment Date: October 24, 2019
Office of the Chief Electoral Officer File No. ECTD-RFP-19-0365	
Title: Online Survey Tool	
Request for Proposal Closing Date: October 28, 2019 at 12:00PM (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Tiffany Denny	Tel No. 819-939-1481

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Online Survey Tool bearing number ECTD-RFP-19-0365 and dated September 16, 2019 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 22 – Revised on October 24, 2019.

Question: This RFP is for a cloud service. Cloud services (SaaS software) are based on consumption models. A major driver of the cost to deliver this cloud service is the number of responses the service delivers, beyond the number of users accessing the solution. Given the government-wide clause included in this RFP, one user from Elections Canada or another large citizen facing department could create a survey to all Canadians that generates 30+ million transaction responses. Clearly the infrastructure, operations staff, software and support for the survey respondent necessary to deliver that outcome cannot be contemplated on a per user basis.

Elections Canada provided an answer to the volumetric question (See questions #21 in amendment 5), but it is difficult to respond to this basis of payment with no limit to the volumetric of potential survey responses.

Would it be acceptable for the basis of payment to be limited to the number of responses on a per user basis.

This way, Canada has the ability to leverage the flexibility and benefits of a cloud based service, and does not have to add more “users” in order develop surveys where the amount of responses is significant.

Answer: Elections Canada respectfully declines the proposed changes to the basis of payment. However, we can confirm that a proposal for a cloud-based system will be considered, but it must be stored within Canada. Please refer to the Statement of Work, Part III - Section 7 Services.

2.2 Question No. 23

Question: We'd like to submit a request to amend the terms of the contract, pursuant to the attached Public Works and Government Services Canada Contract with SAP.

Answer: Elections Canada respectfully declines the proposed changes. The terms and conditions identified within the Request for Proposal under Part 6 – Resulting Contract Clauses will remain.

2.3 Question No. 24

Question: R5 requires that Bidders provide client contact information to support the projects presented. We are happy to provide all client reference information to satisfy R5, however, out of professional courtesy to our customers and their time, would it be possible to withhold a specific client contact until it is determined that the Bidder may be one of the highest ranked Bidders moving on the next phase in the procurement process?

Answer: The bidder should provide all requested information in order to satisfy the submission requirements.