



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 2	RFP Amendment Date: October 28, 2019
Office of the Chief Electoral Officer File No. ECLP-RFP-19-0485	
Title: EC50271 – Large Pencil for Voting	
Request for Proposal Closing Date: November 5, 2019 at 2:00 p.m. (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Luc Potvin	Email: proposition-proposal@elections.ca

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal bearing number ECLP-RFP-19-0485 and dated September 23, 2019 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 5

Question:

Is there any tolerance on diameter size? Also, 11/32” comes out to 8.73125mm, is 8.7mm acceptable?

Answer:

The exact conversion of 11/32” in millimeters is 8.73125 mm. Therefore, the only acceptable tolerance is a diameter between 8.73125 mm and 8.7 mm.

2.2 Question No. 6

Question:

Is there any specific wood you want for body of the pencil?

Answer:

The type of wood used to make the pencils is at the discretion of the contractor. However, it is imperative that the selected wood meet the specifications listed in Section 5 of Annex A – Statement of Work.

2.3 Question No. 7

Question:

Is there any requirement for the diameter of the lead?

Answer:

The acceptable diameter of the lead is between 3 mm and 4 mm.

2.4 Question No. 8

Question:

Would the contractor be responsible for moving the boxes from the truck to storage facility at the delivery location?

Answer:

Deliveries to the Distribution Centre warehouse are unloaded by Elections Canada employees at the delivery location. The boxes MUST be on skids as per instructions in Section 10 of Annex A – Statement of Work. Shipment to the Distribution Centre not on the specific skids will not be accepted.