



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des sousmissions
Procurement & Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Ave
Regina, SK S4P 3K7

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet: Building Mechanical Maintenance Services, Iqaluit		Date November 5, 2019
Solicitation No. – N° de l'invitation M5000-19-3094/A – PW-19-00893529		Amendment No. – N° de la modification 001
Client Reference No. - No. De Référence du Client 201903094		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00 pm	CST (Central Standard Time) HNC (Heure Normale du Centre)
On / le :	December 2, 2019	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Tania Sentes		
Telephone No. – No. de téléphone 639-625-3463	Facsimile No. – No. de télécopieur 306-780-5232	

Delivery Required – Livraison exigée	Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



This amendment is raised to address the following:

- To respond to questions received during the solicitation period; and
- To revise the solicitation accordingly, as applicable.

QUESTIONS AND ANSWERS

Question 1: Building equipment and Systems List. Will the RCMP provide the bidders with a list of all building components requiring inspection, including type, model, serial number (if applicable) and age?

Answer 1: The RCMP does not have a list of existing building components and/or equipment. The purpose of the site inspection visit is for bidders to review systems and components onsite.

The Detachment building was constructed in 2010, majority of components and systems are nine years old. Air Services Hanger was constructed in 1974, majority of HVAC components were replaced within the last five years.

Question 2: Page 25 - Maintenance Services, Labour, Tools, Supplies and Work Area – Para 1 states that “minor” materials are to be included in the labour pricing at Schedule 1.

Para 2 states that the building mechanical supplies and parts are to be quoted and billed separately.

- a) At what point will Para 2 referenced items be quoted and billed?
- b) Please confirm that the Schedule 1 pricing is NOT to include such items as referenced in Para 2.

Answer 2:

- a) The determination of what is needed for annual consumption of building materials and supplies is quoted by the contractor so the majority of product can be delivered by barge. We understand during inspections and work, some materials will need to be delivered via air freight.
- b) Pricing Schedule 1 does not include building and component supplies and materials as per Paragraph 2, Maintenance Services, Labour, Tools, Supplies and Work Area.

Question 3: Is a Bidding Clearance Letter sufficient from Workers’ Safety Compensation Commission (WSCC)?

Answer 3: The bidding clearance letter from WSCC is sufficient.

Question 4: 4.1.1.2 Pricing Schedule 2 Extra Work & 4.1.1.3 Materials. It appears these two lines are out of number sequence and should be 4.1.2.2 & 4.1.2.3 consecutively.

Answer 4: 4.1.1.2 Financial Evaluation has been amended to follow sequential numbering. *No change is required to the French solicitation.*

Question 5: Table 2.1 through 2.11 - For extra work – what if a subcontractor is required to complete the requested work? Would that be subject to the same mark-up as the materials quoted mark-up?

Answer 5: If a sub-contractor is required to complete requested work, mark-up of work would be at same rate as materials quoted mark-up. Proof of original invoice from sub-contractor is to be submitted.

Question 6: Annex A – Schedule of Time of building checks - Will the RCMP provide the bidders with an estimated annual quantity or historical data for urgent call- outs?

Answer 6: The RCMP does not have statistics for urgent call outs but current estimates average once per month. These call outs are normally related to no-heat, no-water or leaks within work space.



Question 7: Annex A – Building Checks and Preventative Maintenance Work. Is there a standard inspection protocol for the various equipment included in the contract? (Example: BOMA, RS Means, etc.)

Answer 7: No there is no standard inspection protocol such as BOMA etc. There are a number of in-house developed Preventative Maintenance routines/checklists that will be provided to the successful bidder. There are two checklists included within the solicitation document, refer to Annex F and Annex G for further information.

Question 8: Pricing Schedule 2 - Extra Work: Can the RCMP confirm the qualifications required for the Helper positions?

Answer 8: No formal qualifications are required for the helper resource. This is person could be a 'trades apprentice', or 'on-the-job work experience' person.

Question 9: Will the contractor be provided work space at either location?

Answer 9: There are two contractor work spaces at Iqaluit headquarters building. There is no contractor work space at the Hanger.

SOLICITATION REVISIONS

1) On page eleven (11) , Section 4.1.2 Financial Evaluation

DELETE:

In it's entirety

INSERT:

4.1.2 Financial Evaluation

SACC Manual Clause A0220T (2014-06-26), Evaluation of Price

4.1.2.1 Pricing Schedule 1: Firm Price

Bidders must submit firm all-inclusive prices and rates in Annex B, including all necessary tools, services, replacement or repair parts, material, labour and all related costs in order to perform the contract as detailed in Annex A, Statement of Work.

4.1.2.2. Pricing Schedule 2: Extra Work – As and When Requested

"Extra Work" will be conducted on an as and when requested basis where charges shall be made for actual labour and repair and replacement parts. Estimated quantity of hours per year for extra work is for evaluation purposes only.

When "As and When" work is requested during the contract period, the contractor must complete and submit the Appendix 1 - "Cost Estimate Form for Extra Work". Written authorization must be obtained from the Departmental Representative prior to conducting any extra work.

Bidders must submit a firm all-inclusive Hourly Rates in Annex B (including Overhead, Profit, and all related Costs) and material cost in Canadian funds.



4.1.2.3. Materials

The Extended Price for parts and materials is calculated by adding mark-up to the total estimated expenditure. (Example: Year 1, \$500.00 estimated expenditure; 10% mark-up quoted = \$500.00 + (\$500.00 x 10%) = \$550.00). The estimated expenditure is for evaluation purposes only.

Parts will be supplied FOB Destination including all delivery charges. The following definitions have been used to arrive at the figures as noted:

- i) **MARK-UP** - The difference between the Contractor's laid-down cost for product and resale price to the Crown. Mark-up includes applicable internal cost allocation by the Contractor such as material handling and general and administrative (G&A) expenses plus profit.
- ii) **LAI-DOWN COST** - The cost incurred by a vendor to acquire a specific product or service for resale to the government. This includes but is not limited to the supplier's invoice price (less trade discounts), plus any applicable charges for incoming transportation, foreign exchange, customs duty and brokerage.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED