



**RETURN OFFERS TO:**  
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Parks Canada Agency Bid Receiving Unit  
National Contracting Services  
30 Victoria Street  
Gatineau, QC J8X 0B3

Bid E-mail address:  
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## REVISION 003 TO THE REQUEST FOR STANDING OFFER

## RÉVISION 003 À LA DEMANDE D'OFFRES À COMMANDES

Canada, as represented by the Minister of the Environment and Climate Change for the purposes of the Parks Canada Agency, hereby requests a Standing Offer on behalf on the Identified Users herein.

Le Canada, représenté par le ministre l'Environnement et du Changement climatique aux fins de l'Agence Parcs Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

**Issuing Office - Bureau de distribution :**  
Parks Canada  
National Contracting Services  
30 Victoria Street  
Gatineau, QC J8X 0B3

<b>Title - Sujet :</b> Event Material Request for Standing Offer, Parks Canada Agency	
<b>Solicitation No. - N° de l'invitation :</b> 5P047-19-0097A	<b>Date :</b> November 15, 2019
<b>Amendment No. - N° de modification :</b> 003	
<b>Client Reference No. - N° de référence du client :</b> "n/a"	
<b>GETS Reference No.   N° de référence de SEAG :</b> PW-19-00893002	
<b>Solicitation Closes - L'invitation prend fin :</b> <b>At - à :</b> 2 :00 PM <b>On - le :</b> November 27, 2019	<b>Time Zone - Fuseau horaire</b> Eastern Standard Time
<b>F.O.B. - F.A.B. :</b> <b>Plant - Usine :</b> <input type="checkbox"/> <b>Destination :</b> <input checked="" type="checkbox"/> <b>Other - Autre :</b> <input type="checkbox"/>	
<b>Address Enquiries to - Adresser toutes demande de renseignements à :</b> Patrick Alguire <b>Telephone No. - N° de telephone :</b> (819) 420-4692 <b>Email Address - Courriel :</b> Pat.alguire@canada.ca	
<b>Destination of Goods, Services, and Construction - Destination des biens, services, et construction :</b> Various locations in Canada	
<b>TO BE COMPLETED BY THE OFFEROR - À REMPLIR PAR LE L'OFFRANT</b>	
<b>Vendor/ Firm Name - Nom du fournisseur/ de l'entrepreneur :</b>	
<b>Address - Adresse :</b>	
<b>Telephone No. - N° de telephone :</b>	<b>Fax No. - N° de télécopieur :</b>
<b>Name of person authorized to sign on behalf of the Vendor/ Firm (type or print) - Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) :</b>	
<b>Signature :</b>	<b>Date :</b>

Solicitation No. - N° de l'invitation :  
5P047-19-0097/A

Amd. No. - N° de la modif. :  
003

Contracting Authority - Autorité contractante :  
Patrick Alguire

Client Ref. No. - N° de réf. du client :  
n/a

Title – Titre :  
Event Material Request For Standing Offer, Parks Canada Agency

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### Amendment 003

This amendment is raised to:

- A. Revisions to the Request for Standing Offer
- B. Questions and Answers

#### A. Revisions to the Request for Standing Offer

In: **PART 7 – STANDING OFFER AND RESULTING CONTRACT CLAUSES**  
**7.5 Term of Standing Offer**

Add:

#### 7.5.5 Plant Closing

The Contractor's plant closing for Christmas and Summer holidays are as follows. During this time there will be no shipments.

Summer 2019 Holiday FROM \_\_\_\_\_ TO \_\_\_\_\_

Christmas 2019 Holiday FROM \_\_\_\_\_ TO \_\_\_\_\_

Summer 2020 Holiday FROM \_\_\_\_\_ TO \_\_\_\_\_

Christmas 2020 Holiday FROM \_\_\_\_\_ TO \_\_\_\_\_

#### B. Questions and Answers

Q19: Section 1.2.1 of the solicitation reads "The Parks Canada Agency (PCA) is looking to establish one Standing Offer for various imprinted event material products such as canopy tents, flag banners, table covers, retractable roll-up banners, portable event backdrop (sic) sandwich board (sic), and posters for pylons". In the past Parks Canada has been known to split orders between several suppliers following a solicitation. Will Parks Canada award the contract as a whole or will they possibly split the contract between several suppliers on an itemized basis?

A19: Parks Canada Agency is establishing a Standing Offer with one company to provide all the products and services included in the RFSO. Each Parks Canada site will issue call ups for the products or services they require.

Q20: Regarding Flag Banners, the RFQ stipulates high-tenacity 500 denier nylon. This is clearly a mistake - we are unaware of such a product, nor would it be possible to attain dye penetration on such a fabric.

- a) - Is nylon an absolute requirement, or are alternative fabrics acceptable?
- b) - If nylon is absolutely required, the specification needs to be high-tenacity 210 denier nylon.

A20.a: Nylon is the requirement

A20.b: **200 denier or 210 denier nylon is acceptable.**

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Q21: Regarding the Portable Event Backdrop, the product description, "Accordion frame that pulls the fabric tight (tension frame display)", is at odds with the hardware pictured immediately below the written description. What you seen to be referring to is known as a Pop-up Wall, and is three-dimensional hardware, some 11" to 12" deep when deployed. Can you confirm this?

A21: Please, disregard the sentence "Accordion frame that pulls the fabric tight (tension frame display)". This sentence is deleted.

Q22: Regarding shipping, page 1 of the solicitation shows "FOB destination" while section 7.5.4 reads "The Contractor must ship the goods prepaid DDP... Delivery must be made by the most economical means and will be paid at cost with no allowance for profit or overhead." As such, page 1 and section 7.5.4 contradict each other. Please confirm that section shipping is governed by the provisions of section 7.5.4.

A22: The contractor will pay the freight charges and bill them at cost to Parks Canada. The Contractor owns the goods while they are in transit. Parks Canada takes ownership at the delivery address of the individual Call up.

Q23: Can you give us a minimum call up for each order that you will be placing (price or quantity)?

A23: No. Parks Canada manages 35 field units and each field unit manages between 1 to 2 national parks and 2-3 historic sites. It is not possible to predict what will be ordered and when. The Standing Offer will be used to meet recurring needs for products. The actual demand is not known and delivery is to be made when requirement arises. Each Parks Canada site, as required, will issue call ups for the products or services. It is important to note that one large component of the work that Parks Canada does is public events.

Q24: Can you give us the locations that we need to deliver these products to?

A24: Call ups will include deliveries to all provinces and territories. There will be products that will need to be delivered all at the same time. Attached, for information only, is an example of where products may be delivered.

Q25: Can you add a clause for holidays for the plants so we can mention what days our plants are closed (for example for Christmas or for foreign holidays like Chinese new year)?

A25: See Section A. Revisions to the Request for Standing Offer in Amendment #003.

Q26: Is the delivery schedule mandatory? If so, is it possible to change it to desired/requested so suppliers can add their own delivery schedule?

A26: The delivery schedule provided in the Statement of Work is Mandatory. However, when a call up is issued additional time may be provided.

Q27: I would like to ask for an extension of 2 weeks to move the closing date from 2019/11/27 to 2019/12/11. due to the complexity of this procurement we need more time. There are a lot of items and different specs and quantities.

A27: We cannot provide an extension. Parks Canada sites have to order their products for the new season and this is as soon as possible.

Q28: Will the logos stay the same throughout the contract for all items or for every order there will be new logos supplied by parks Canada?

A28: Graphics may be re-used or new graphics will be provided with the Call up.

**ALL OTHER TERMS & CONDITIONS REMAIN UNCHANGED**