



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
11 Laurier St./11, rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Furniture Division/Division des ameublements  
L'Esplanade Laurier,  
East Tower 7th Floor  
Tour est 7<sup>e</sup> étage,  
140 O'Connor, Street,  
140 O'Connor, rue O'Connor,  
Ottawa  
Ontario  
K1A 0R5

<b>Title - Sujet</b> Co-Lab Furnitures		
<b>Solicitation No. - N° de l'invitation</b> FP961-190014/A	<b>Date</b> 2019-11-15	
<b>Client Reference No. - N° de référence du client</b> FP961-190014		
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PQ-999-78011		
<b>File No. - N° de dossier</b> pq999.FP961-190014	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-12-03</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>		
<b>Address Enquiries to: - Adresser toutes questions à:</b> MacCuaig, Shannon		<b>Buyer Id - Id de l'acheteur</b> pq999
<b>Telephone No. - N° de téléphone</b> (613) 697-0956 ( )	<b>FAX No. - N° de FAX</b> ( ) -	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF FISHERIES AND OCEANS 200 KENT STREET OTTAWA Ontario K1A0E6 Canada		

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

### **SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**

#### **Step 1. For Tier 2 and Tier 3 only**

#### **Step 2. ☒ Competitive**

For competitive Requirements when only one bid is received:

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

For Competitive Requirements when only one bid is received:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
  1. a current published price list indicating the percentage discount available to Canada; or
  2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
  3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
  4. any other supporting documentation as requested by Canada.

#### **Step 3. ☒ General**

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#### **Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The WTCM is the Workspaces Terms and Conditions Manual that contains all terms and conditions in full text that form part of individual RFBs under this SA.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

**Bid Evaluation**

<b>RFB Issued by:</b>	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
<b>RFB Closing - Submit Bid:</b> Bids must be submitted on the date and at the time indicated below.	
By no later than date and time:	See first page
To physical location <i>(if applicable)</i>	See first page
<b>Additional Bid Submission option</b> <b>epost Connect service:</b>	NCR address ONLY: <a href="mailto:tpsgc.dgareceptiondessomissions-abbidReceiving.pwgsc@tpsgc-pwgsc.gc.ca">tpsgc.dgareceptiondessomissions-abbidReceiving.pwgsc@tpsgc-pwgsc.gc.ca</a>
<b>RFB Enquiries</b>	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	5 business days

**SECTION 2 - RESULTING CONTRACT CLAUSES**

<b>1.</b>	<b>Terms and Conditions of the Contract</b>	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
<b>2.</b>	<b>Security Requirement</b> (the checked article applies)	
<b>2.1</b>	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.	<input checked="" type="checkbox"/>	<b>Contractor may be escorted; possession of security clearance not required.</b> Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	<input type="checkbox"/>	<b>Possession of security clearance(s) is required.</b> The Contractor must meet the security clearance requirements contained in the clausings in Annex B herein.
c.	<input type="checkbox"/>	<b>There is no security requirement associated with this contract.</b>
<b>3.</b>	<b>Requirement</b>	
<b>3.1</b>	The Contractor must perform the Work listed in Annex A herein.	

<b>4.</b>	<b>Authorities</b>	
<b>4.1</b>	<b>Contracting Authority (IU)x</b>	
	Name:	<b>Shannon MacCuaig</b>
	Title:	Supply Specialist
	Department/Agency/Crown Corporation:	Public Services and Procurement Canada
	Address:	140 O'Connor Street Ottawa, Ontario K1P 0R5
	Telephone No.:	613-697-0956
	E-mail address:	shannon.maccuaig@pwgsc.gc.ca
<b>4.2</b>	<b>Project Authority [To be completed at contract award]</b> <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract.</i>  <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
<b>4.3</b>	<b>Contractor's Representative</b>	
	As set out in Annex A, Table 9 below.	
<b>5.</b>	<b>Method of Payment</b>	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input type="checkbox"/>	Single Payment
	<input checked="" type="checkbox"/>	Multiple Payment
<b>6.</b>	<b>Invoicing</b>	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact: <i>[To be completed at contract award]</i>	
	Address:	

## ANNEX A REQUIREMENT and BASIS OF PAYMENT

### 1. Category Selection

#### **Design Upgrade Rule:**

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA) **prior to the manufacturing/ordering of the products**, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

#### **NSA:**

NSA products can be incorporated in the RFB and must not exceed 30% of the firm quantity by category. NSA items must be added to the category that is most closely related and must be generic.

The requirement includes the following category of work:

- a. ☒ Category 6 - Support Space – Collaborative Furniture

**RULE:** Category 6 can be further subdivided by space or like product in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like products are defined as products with similar design and construction. If NSA products form part of the requirement, the IU must validate the 30% NSA prior to subdividing the category. NSA products can be added to any subdivide or in its own subdivide.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

### 2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

**INSTRUCTIONS TO BIDDERS:** Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. **Bidders must provide a complete product offering for each category, or CAT 6 sub-divide they wish to submit a bid in order to be compliant.**

**\*\*Refer to article 6A.7 for instructions on how to submit products that are not approved in product listing.\*\***

In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

**Product Category: 6A**
**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6SLCOAXXFUXXXXXMXX	<b>Lounge Chair</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Material must be available in vinyl or fabric. Both materials to be available in colours other than black</li> <li>- Legs/base must be available in metal or colours other than black</li> </ul>	20		\$	\$
2	6SUCROXXLUX8XXXLXX	<b>Ottoman</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Material must be available in vinyl or fabric. Both materials to be available in colours other than black</li> <li>- Must have casters for carpeted floors</li> </ul>	10		\$	\$
3	6SLCWAXXFUXXXXXMXX	<b>Lounge Chair</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Material must be available in vinyl or fabric. Both materials to be available in colours other than black</li> <li>- Must be available with wood leg option</li> </ul>	12		\$	\$
4	6SBBTWXXLUW3G19LMNN	<b>Banquette Seating</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Material must be available in vinyl or fabric. Both materials to be available in colours other than black</li> <li>- Must be able to choose different material finish (fabric and/or vinyl) for seat and back as required</li> <li>- Legs/base must be available in metal or colours other than black</li> <li>- Must be available in trapezoid shape in order to create a semi-circle design</li> </ul>	12		\$	\$
5	6STCWXXLUXXXXXXNNX	<b>Tablet Chairs</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Material must be available in vinyl or fabric. Both materials to be available in colours other than black</li> <li>- Must have casters for carpeted floors</li> <li>- Tablet colour must be available in white</li> </ul>	30		\$	\$

6	6SSOTWXXLUW4XXXQNNN	<b>Sofas</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Material must be available in vinyl or fabric. Both materials to be available in colours other than black</li> <li>- Legs/base must be available in metal or colours other than black</li> </ul>	8		\$	\$
					Product Total	\$

**Table 2 – Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
All products	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/02 to 2020/03/06	Normal	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5  **The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.				Delivery Total:	\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
All products	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/02 to 2020/03/06	Normal	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$

*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5	Installation Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.		

**Table 4 – Optional Product** ☒ Not Applicable

**Table 5 – Optional Delivery** ☒ Not Applicable

**Table 6 – Optional Installation** ☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	<b>Loading Dock/Location</b>	
A	Location	Centennial Tower, 200 Kent Street, Ottawa, ON, K1A 0E6
B	Dock	Standard size
C	Lift	Does not exist
D	Door	Size – 8' x 8'
E	Freight Elevator	Hydraulic elevator next to dock to lower levels, then need to access freight elevator to final location
F	Other	Can accommodate a truck size up to but not exceeding 5 tons
<b>3.</b>	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i></b>	\$
6	<b>Contract Price(1+2+3+4): <i>[applicable at contract award only]</i></b>	\$



7	Applicable Tax(es): <i>[applicable at contract award only]</i>	\$
8	Total Estimated Cost (6+7): <i>[applicable at contract award only]</i>	\$

**Table 9 – Bidder’s Authorized Representative**

1.	Bidder’s Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		SA Number:	
		PBN:	

**Product Category: 6B**
**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6SUCROXXLUX8XXXLXXX	<b>Stools with Casters</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Material must be available in vinyl or fabric. Both materials to be available in colours other than black</li> <li>- must have casters for carpeted floors</li> </ul>	20		\$	\$
2	6KBSBHxxSY15XXXROYX	<b>Bar Stools</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Legs/base must be available in metal or colours other than black</li> <li>- Seat cushions must be available in vinyl or fabric. Both materials to be available in colours other than black</li> </ul>	20		\$	\$
3	6KBSBHxxSY15XXXRIYX	<b>Bar Stools</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Legs/base must be available in metal or colours other than black</li> <li>- Seat cushions must be available in vinyl or fabric. Both materials to be available in colours other than black</li> </ul>	20		\$	\$
4	6KBSBHxxLY15XXXRONX	<b>Bar Stools</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Legs/base must be available in metal or colours other than black</li> <li>- Polymer must be available in colours other than black</li> </ul>	12		\$	\$
5	6KBSBHxxLL15XXXROYX	<b>Bar Stools</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Legs/base must be available in metal or colours other than black</li> <li>- Seat cushions must be available in vinyl or fabric. Both materials to be available in colours other than black</li> </ul>	30		\$	\$
				Product Total		\$

**Table 2 – Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
All products	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/09 to 2020/03/13	Normal	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Delivery Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
All Products	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/09 to 2020/03/13	Normal	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Installation Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

Table 4 – Optional Product ☒ Not ApplicableTable 5 – Optional Delivery ☒ Not ApplicableTable 6 – Optional Installation ☒ Not Applicable**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

1.	<b>Standard Finishes</b>
1.1	IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.
	Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's

	finish choices for each of the product(s) in Annex A.	
	The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.	
<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b> <i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i>  <i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i>	
2.1	Loading Dock/Location	
A	Location	Centennial Tower, 200 Kent Street, Ottawa, ON, K1A 0E6
B	Dock	Standard size
C	Lift	Does not exist
D	Door	Size – 8' x 8'
E	Freight Elevator	Hydraulic elevator next to dock to lower levels, then need to access freight elevator to final location
F	Other	Can accommodate a truck size up to but not exceeding 5 tons
<b>3.</b>	<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.  Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i></b>	\$
6	<b>Contract Price(1+2+3+4): <i>[applicable at contract award only]</i></b>	\$
7	<b>Applicable Tax(es): <i>[applicable at contract award only]</i></b>	\$
8	<b>Total Estimated Cost (6+7): <i>[applicable at contract award only]</i></b>	\$

**Table 9 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		SA Number:	
		PBN:	

**Product Category: 6C**
**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6CSTVAROLL24XXXJNXX	<b>Side Table</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Must be available in 16" high</li> <li>- Laminate options must be available in at least 5 colours</li> <li>- Legs/base must be available in metal or colours other than black</li> </ul>	4		\$	\$
2	6CCTVAROLL30XXXJNXX	<b>Coffee Table</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Must be available in 17.5" high</li> <li>- Laminate options must be available in at least 5 colours</li> <li>- Legs/base must be available in metal or colours other than black</li> </ul>	4		\$	\$
3	6CKIVAREGL30L72PYXX	<b>Kitchen Island Table</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Laminate options must be available in at least 5 colours</li> <li>- Legs/base must be available in metal or colours other than black</li> <li>- Power/data module must be recessed and available in colours other than black</li> </ul>	12		\$	\$
4	6CCTVAROLL30XXXJNXX	<b>Coffee Table</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Must be available in 15" high</li> <li>- Laminate options must be available in at least 5 colours</li> <li>- Legs/base must be available in metal or colours other than black</li> </ul>	10		\$	\$
5	6CCTVAROLL36XXXJNXX	<b>Coffee Table</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Must be available in 15" high</li> <li>- Laminate options must be available in at least 5 colours</li> <li>- Legs/base must be available in metal or colours other than black</li> </ul>	10		\$	\$
6	6CCTVASQLL30L30JNXX	<b>Coffee Table</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Laminate options must be</li> </ul>	4		\$	\$

		- available in at least 5 colours Legs/base must be available in metal or colours other than black				
				Product Total	\$	

**Table 2 – Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/09 to 2020/03/13	Normal	____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Delivery Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/09 to 2020/03/13	Normal	____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Installation Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

**Table 4 – Optional Product**
☒ Not Applicable

**Table 5 – Optional Delivery**
☒ Not Applicable

Table 6 – Optional Installation ☒ Not Applicable

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

<b>1.</b>	<b>Standard Finishes</b>	
1.1	IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.	
	Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.	
	The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.	
<b>2.</b>	<b>Canada's Facilities to Accommodate the Delivery</b>	
	<i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i>	
	<i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i>	
2.1	Loading Dock/Location	
A	Location	Centennial Tower, 200 Kent Street, Ottawa, ON, K1A 0E6
B	Dock	Standard size
C	Lift	Does not exist
D	Door	Size – 8' x 8'
E	Freight Elevator	Hydraulic elevator next to dock to lower levels, then need to access freight elevator to final location
F	Other	Can accommodate a truck size up to but not exceeding 5 tons
<b>3.</b>	<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.	
	Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if Applicable)	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) [to be removed at contract award]</b>	\$
6	<b>Contract Price(1+2+3+4): [applicable at contract award only]</b>	\$
7	<b>Applicable Tax(es): [applicable at contract award only]</b>	\$
8	<b>Total Estimated Cost (6+7): [applicable at contract award only]</b>	\$

Table 9 – Bidder's Authorized Representative

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		SA Number:	

		PBN:
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**Product Category: 6D**
**Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6CMUSHRERL42L72WYXX	<b>Multi Media Table</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Laminate options must be available in at least 5 colours</li> <li>- Legs/base must be available in metal or colours other than black</li> <li>- Power/data module must be recessed and available in colours other than black</li> </ul>	10		\$	\$
2	6CMUSHRERL48L72WYXX	<b>Multi Media Table</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Laminate options must be available in at least 5 colours</li> <li>- Legs/base must be available in metal or colours other than black</li> <li>- Power/data module must be recessed and available in colours other than black</li> </ul>	10		\$	\$
3	6ZFHLXX20L72HSDSDKX	<b>Credenza</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Laminate options must be available in at least 5 colours</li> <li>- Legs/base must be available in metal or colours other than black</li> </ul>	4		\$	\$
4	6LWBFWSXXXXXXXXNXX	<b>Mobile Whiteboard</b> <b>Added Features:</b> <ul style="list-style-type: none"> <li>- Frame must be available in grey or metal finish</li> <li>- Must have casters for carpeted floors</li> </ul>	10		\$	\$
				Product Total		\$

**Table 2 – Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$

1	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/16 to 2020/03/20	Normal	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Delivery Total:	\$

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/16 to 2020/03/20	Normal	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5</p> <p>**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.</p>				Installation Total:	\$

Table 4 – Optional Product ☒ Not ApplicableTable 5 – Optional Delivery ☒ Not ApplicableTable 6 – Optional Installation ☒ Not Applicable**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications**

<b>1.</b>	<b>Standard Finishes</b>
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>

2.1	Loading Dock/Location	
A	Location	Centennial Tower, 200 Kent Street, Ottawa, ON, K1A 0E6
B	Dock	Standard size
C	Lift	Does not exist
D	Door	Size – 8' x 8'
E	Freight Elevator	Hydraulic elevator next to dock to lower levels, then need to access freight elevator to final location
F	Other (specify, if any)	Can accommodate a truck size up to but not exceeding 5 tons
3.	<b>Continuance of Certifications</b>	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i></b>	\$
6	<b>Contract Price(1+2+3+4): <i>[applicable at contract award only]</i></b>	\$
7	<b>Applicable Tax(es): <i>[applicable at contract award only]</i></b>	\$
8	<b>Total Estimated Cost (6+7): <i>[applicable at contract award only]</i></b>	\$

**Table 9 – Bidder's Authorized Representative**

1.	<b>Bidder's Authorized Representative for the Bid and the Contract</b>		
	Name:	Telephone:	
		E-Mail:	
		SA Number:	
		PBN:	

**Product Category: 6E****Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	6OPLWLFSLXC3H46XYTA	<b>Individual private lounge chair with screen and tablet arm</b> <b>Description:</b> Freestanding unit including upholstered lounge chair with privacy screens(s) must be from the same product series. <b>Dimensions:</b> Overall foot print of unit must not exceed 6' x 6' The requirement will not accept Interconnecting Systems Furniture Panels as a solution for this unit.	10			
2	6OIWWSFSLXC1H47XYXX	<b>Individual work pod with work surface</b> <b>Description:</b> Freestanding unit including work surface with privacy screens(s) must be from the same product series. <b>Dimensions:</b> Overall foot print of unit must not exceed 6' x 6'. The requirement will not accept Interconnecting Systems Furniture Panels as a solution for this unit.	10		\$	\$
				Product Total		\$

**Table 2 – Delivery**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will supply and deliver as per below**	Firm Lot Price \$
1	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/16 to 2020/03/20	Normal	_____ : weeks  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$

*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5	Delivery Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized delivery date taking into consideration the delivery time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.		

**Table 3 – Installation**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date** (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install as per below**	Firm Lot Price \$
1	Centennial Tower 200 Kent Street, D-level Ottawa, ON, K1A 0E6	Week of 2020/03/16 to 2020/03/20	Normal	_____ : weeks from date of supply and delivery  <i>Standard Lead time is between 6-10 weeks for furniture delivery and installation.</i>	\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5				Installation Total:	\$
**The Project Authority (PA) will provide the supplier the authority to proceed prior to the finalized installation date taking into consideration the installation time provided by the supplier. Canada will not be responsible if the supplier chooses to proceed without the PA authorization.					

**Table 4 – Optional Product** ☒ Not Applicable

**Table 5 – Optional Delivery** ☒ Not Applicable

**Table 6 – Optional Installation** ☒ Not Applicable

**Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications 6e**

<b>1.</b>	<b>Standard Finishes</b>	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
<b>2.</b>	<p><b>Canada's Facilities to Accommodate the Delivery</b></p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	Centennial Tower, 200 Kent Street, Ottawa, ON, K1A 0E6
B	Dock	Standard size
C	Lift	Does not exist
D	Door	Size – 8' x 8'
E	Freight Elevator	Hydraulic elevator next to dock to lower levels, then need to access freight elevator to final location

F	Other (specify, if any)	Can accommodate a truck size up to but not exceeding 5 tons
<b>3.</b>	<b>Continuance of Certifications</b>	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.  Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

**Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)**

1	<b>Firm Product Total (Table 1)</b>	\$
2	<b>Firm Delivery Total (Table 2)</b>	\$
3	<b>Firm Installation Total (Table 3)</b>	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA <i>(if Applicable)</i>	\$
5	<b>Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) <i>[to be removed at contract award]</i></b>	\$
6	<b>Contract Price(1+2+3+4): <i>[applicable at contract award only]</i></b>	\$
7	<b>Applicable Tax(es): <i>[applicable at contract award only]</i></b>	\$
8	<b>Total Estimated Cost (6+7): <i>[applicable at contract award only]</i></b>	\$

\* Applicable taxes extra.

**Table 9 – Bidder's Authorized Representative**

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		SA Number:	
		PBN:	

**ANNEX B**  
**SECURITY REQUIREMENTS**

A. There is no security requirement associated with this contract.