



## **ADVANCE CONTRACT AWARD NOTICE (ACAN)**

An Advance Contract Award Notice (ACAN) allows departments and agencies to post a notice, for no less than fifteen calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits, during the fifteen calendar day posting period, a statement of capabilities that meet the requirements set out in the ACAN, the competitive requirements of the government's contracting policy have been met. Following notification to suppliers not successful in demonstrating that their statement of capabilities meets the requirements set out in the ACAN, the contract may then be awarded using the Treasury Board's electronic bidding authorities.

If other potential suppliers submit statements of capabilities during the fifteen-calendar day posting period, and meet the requirements set out in the ACAN, the department or agency must proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

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### **DESCRIPTIVE TITLE:**

Brave New Work

### **BACKGROUND:**

Technologies like automation and other workplace innovations are having a significant impact on Canadian labour markets and career opportunities. Western Economic Diversification Canada (WD) is seeking support to better understand these shifts, with a focus on unique conditions, challenges, and opportunities in western Canada. The goal is to inform the department's investments and partnerships in order to help western Canadians adapt and thrive in the new economy.

### **REQUIREMENTS/RESULTS:**

WD requires research and policy proposals related to the changing nature of work. These deliverables should include place-specific analysis for western Canada and where possible specific communities. WD requires opportunities to work with project coordinators and researchers to shape their focus. WD also requires participation in stakeholder engagement activities to help build national and regional partnership opportunities.



## **IDENTIFICATION OF CONTRACTOR**

Name of Contractor: **The Public Policy Forum**  
Address: **130 Albert Street, Suite 1400, K1P 5G4**  
**Ottawa, Canada**

## **REASON FOR AWARDING CONTRACT TO THIS CONTRACTOR**

The Public Policy Forum (PPF) is leading the Brave New Work initiative, which has support from numerous partners. In the project's first phase, it has successfully: 1) delivered a national conference dedicated to the future of work, 2) published five research papers on specialized topics, and 3) held four regional engagement workshops. In the second and third phases of the initiative, PPF and its partners will continue their research and engagement, but also shift to developing workable policy solutions. PPF has demonstrated significant expertise in the field and brought together a network of engaged stakeholders. By becoming a partner in this initiative, WD will have opportunities to increase Brave New Work's focus on place-based analysis and engagement with western Canadians.

## **ESTIMATED COST**

The period of the contract will be from December 2, 2019 to June 30, 2021. The total amount of the contract is estimated to be \$52,500, including taxes.

## **APPLICABLE TRADE AGREEMENTS AND APPLICABLE LIMITED TENDERING REASONS:**

The *North American Free Trade Agreement*, the *World Trade Organization – Agreement on Government Procurement*, and the *Agreement on Internal Trade* permit the contracting authority to set aside the requirement to solicit bids under section 10.2.8(b) of the Treasury Board Secretariat [Contracting Policy](#).

Section 6(d) of the *Government Contracting Regulations* permits the contracting authority to set aside the requirement to solicit bids.



**CLOSING DATE AND TIME FOR WRITTEN SUPPLIER RESPONSES**  
**CHALLENGING THIS REQUIREMENT IS 2:00pm, MDST, December 2, 2019.**

You are hereby notified that the government intends to solicit a bid and negotiate with the firm identified above.

If you wish to submit a written response showing that you are capable of meeting this requirement, it must be done not later than the closing date and time. As it is intended to proceed in a timely manner, responses received after the closing date will not be considered. The Crown reserves the right not to open this procurement to competition.

Responses received on or before the closing date will be considered solely for the purpose of deciding whether or not to conduct a competitive procurement. Information provided will be used by the Crown for technical evaluation purposes only and is not to be construed as a competitive solicitation. Your written response must provide sufficient evidence (e.g. specifications, technical data, drawings, or any other proof) that clearly demonstrates that your product or service is capable of fulfilling this requirement.

Suppliers that have submitted a response will be notified in writing of Industry Canada's decision to continue with the non-competitive procurement or to compete the requirement.

Should you have any questions concerning this requirement, contact the contracting officer identified above. The Industry file number, the contracting officer's name and the closing date of the ACAN must appear on the outside of the envelope in block letters or, in the case of a facsimile transmission, on the covering page.