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Royal Canadian Mounted Police (RCMP)  
Procurement & Contracting Services  
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**Please note:** If submitting your bid packages via Canada Post you must request the "Signature and Identity Services" on your Canada Post package to ensure that there is a personal hand-off between Canada Post and the RCMP Bid Receiving Unit.

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaires :

THIS DOCUMENT DOES CONTAIN A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT NE COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

<b>Title – Sujet:</b> A & E Consulting Services for Jasper, AB / Services d'architectes et d'ingénieurs, Jasper, AB		<b>Date</b> 19 November 2019
<b>Solicitation No. – N° de l'invitation</b> M5000-20-2251/A		<b>Amendment No. - No modif.:</b> 001
<b>GETS Reference No.-No de Référence du SEAG</b> PW-19-00892564		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At / à :</b>	2 :00 pm/14H	MST (Mountain Standard Time) HNR (heure normale de Rocheuses)
<b>On / le :</b>	26 November 2019	
<b>Delivery - Livraison</b> See herein — Voir aux présentes	<b>Taxes - Taxes</b> See herein — Voir aux présentes	<b>Duty – Droits</b> See herein — Voir aux présentes
<b>Destination of Goods and Services – Destinations des biens et services</b> See herein — Voir aux présentes		
<b>Instructions</b> See herein — Voir aux présentes		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Sandra E. Robinson, Senior Procurement Officer - sandra.robinson@rcmp-grc.gc.ca		
<b>Telephone No. – No. de téléphone</b> 780-670-8626		<b>Facsimile No. – No. de télécopieur</b> 780-454-4527

<b>Delivery Required – Livraison exigée</b> See herein — Voir aux présentes	<b>Delivery Offered – Livraison proposée</b> See Herein Voir aux présentes
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>	
<b>Telephone No. – No. de téléphone</b>	<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



This amendment is raised to address the following:

- To respond to questions received during the solicitation period; and
- To revise the solicitation accordingly, as applicable.

Delete:

### **SRE 3 EVALUATION CRITERIA**

#### **Rated Requirement 5: Scope of Services:**

The Proponent should demonstrate their capability to deliver the services, meet project challenges, and to provide a plan of action for the work in Appendix A – Project Brief / Terms of Reference.

The Proponent should describe the following in response to this requirement:

- (e) Scope of Services - detailed list of services that will likely be required for this project;
- (a) Work Plan - detailed breakdown of work tasks and deliverables;
- (b) Project Schedule - proposed major milestone schedule;
- (c) Risk Management Strategy,
- (d) Sustainable Development Strategy.

Insert:

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- (b) Work Plan - detailed breakdown of work tasks and deliverables;
- (c) Project Schedule - proposed major milestone schedule;
- (d) Risk Management Strategy,
- (e) Sustainable Development Strategy.

Statement: I refer to SRE 3, R1.2: "The project reference must be for work done by the Proponent team. Past project experience from entities other than the Proponent team will not be considered in the evaluation."

Q1) Does this apply to the whole/complete consultant team, or does it suffice if a core team (architectural, mechanical, electrical) can provide references of past projects where they have worked as one entity?

R1) The Proponent team should include as a minimum the architectural, mechanical, electrical and structural members that has worked as a team.

Q2) The RFP identifies security requirements in Appendix D which does not appear to have been included. Please identify the clearance level required.



Q2) Refer to the attachment entitled; src1\_jasper-a-ef.pdf posted on buyandsell.gc.ca.

Q3) Would individual's licence/membership numbers with the Alberta Association of Architects and/or the Association of Professional Engineers and Geoscientists of Alberta suffice as proof of licencing?

R3) Proof of Licensure should be issued by the licencing organization would be required. It could be a letter of good standing (on the letterhead of the issuing organization), a receipt that dues were paid, the plaque for the wall, etc.

Q4) Will the RCMP accept a proposal as eligible, from an architecture firm that is registered in good standing with their provincial architectural association but not with the Alberta Association of Architects (AAA), with the specified intent to register with AAA upon successful award of the project.

R4) Licensure with Alberta Architects Association is required upon submittal of proposal.

Q5) Please confirm if one side of an 11x17 sheet will count as two pages for page count.

R5) Yes

Statement: For Rated Requirement 1: Achievements of Proponent on Projects, under "The Proponent should provide the following information for each reference project:" the RFP states

"(g) Describe how the proposed team has successfully performed together on previous projects. (10 points)"

Q6) Does the RCMP require this description for each individual project?

R6) Yes

Q7) Would the RCMP prefer a single description to come after the reference projects in this section?

R7) No

Note for the two questions above: Each project listed should respond to each question posed.

Q8) The project schedule in the RFP indicates a Nov 22 contract award date. However, the RFP closes on November 26, 2019. Can we get a revised project schedule? The concept design presentation milestone is indicated as January 1, 2020. Since this is a Stat Holiday just after Christmas break, is there an opportunity to move this date so that the team has sufficient time to present three fully developed concepts for this site?

R8) Schedule will not be updated until contract award has been completed. Adjustments will be made for stat holidays.

Q9) What formats would the RCMP find acceptable for proof of individual licensure?

R9) Proof of licensure can be in many acceptable formats. These can be receipt of annual dues, membership card, certificate on parchment, etc are all acceptable forms of proof.

Supporting team members that are not eligible for licensure (Engineer in Training/technologists/Commissioning Specialists) would not need to provide certificates. An explanation that they are not eligible for licensure should be included for clarification.



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Q10) We are requesting that Rated Requirement 8: Architectural Motif for the Town of Jasper be removed from the RFP. Since proponents must achieve a minimum criterion pass mark of 50% in each category to pass the technical portion of the bid, this category essentially rules out any architectural firm which has not previously worked in the Town of Jasper from competing.

A10) As per SRE 3 Evaluation Criteria, you must achieve a pass mark of 50% in Rated Requirement 8. A lower score of on item A, would need to be offset by the scores in B, C, and D.

Q11) With respect to the above referenced RFP we note that there is a requirement that proponents provide proof of licencing at time of proposal submission. Typically similar RCMP RFP's have wording to the effect that proponents must have the ability to obtain a provincial licence at time of award and we request that the RFP wording be revised accordingly. We note that our firm is from outside Alberta but on several occasions has obtained project specific licencing in Alberta without any problem. For this particular proposal its our intention to Joint Venture with a firm registered in Alberta. The Alberta Association of Architects will not issue a project specific licence to include in our proposal unless we have been awarded a project which presents an issue with respect to satisfying the requirements of the RFP. As a second alternative, would the RCMP accept a letter from the Alberta Association of Architects stating that, if our firm was successful in our pursuit of the project the AAA would issue us a project specific licence?

R11) Proof of licensure is required upon submittal of proposal.

Q12) Regarding SRE 1 Submission Requirements, should the Financial Proposal be on the same USB as the Technical Proposal, or should they be on separate USBs?

R12) Financial Proposal and Technical Proposal are to be on separate soft copies, Financial Proposal soft copy to be included in the same envelope as the hard copy as per SRE 1 Submission Requirements 1.1.1 b.

Q13) Cost Consulting services are required in the Responsibilities of the Consultant (3.7.3), but a Cost Consultant is not listed on the Team Identification form. Should the Cost Consultant be identified in our proposal?

R13) As for the Cost Consultant information: Formal cost estimates will be required as part of the deliverables. How or Who provides these cost estimates is to determined by the consultant. (Performed in-house, or outside consultant).