



## **AMENDMENT # 1 RFSO 322 – SOFT SKILLS COURSES**

This Amendment #1, attached hereto (the “Amendment”), amends and clarifies Request For Standing Offer No. 322 (the “RFSO”). The RFSO otherwise remains unchanged and any capitalized words not defined herein have the meaning ascribed thereto in the RFSO.

### **QUESTIONS AND ANSWERS**

**Question 1:** Can a supplier propose an online training solution to meet the stated need?

**Answer 1:** No. OAG is looking for instructors to facilitate classroom courses.

**Question 2:** In the following passage section 3.1 on page 12 of the RFSO, is it correct that “Bidders MUST submit a Proposal for all six (6) Streams, which MUST contain at least one (1) course per stream.”? This is referred to again on page 13, section 4.2 Mandatory Requirements.

If this were the case, then OAG might not be able find vendors for all courses they have requested. In addition, the RFSO eliminates vendors who might be experts in some streams or topics, but not all six (6) streams. For example, our organization is an expert in courses in Stream 2, but does not offer training in the other five (5) streams.

**Answer 2:** Yes. As stated in the RFSO document, OAG requires that Bidders MUST submit a Proposal for all six (6) Streams, which MUST contain at least one (1) course per stream.

**Question 3:** Our business would be able to submit a proposal for Stream #3 in the area of Emotional Intelligence and Stream #4 in the area of Team Building. We offer Corporate Leadership and Team Building in partnership with horses. Our model is one that develops competencies in Relationship Intelligence.

This RFSO might not have the flexibility for such targeted proposals, thus our query.

**Answer 3:** Please refer to Answer 2 above.

## **RFSO REVISIONS**

### **1) Section 3 – Basis and method of evaluation, page 12 of the RFSO document:**

**Delete: Step 5 - Selection of Proposal for Standing Offer Award**

**Replace with:**

#### **Step 5: Selection of Proposal for Standing Offer Award**

The recommendation of standing offer award to the Bidders with the highest overall ranking shall be deemed the proposal(s) offering the best value to the OAG, provided that to do so would be consistent with the efficient operation of the procurement system subject to section 1.7 (Reserved Rights) of this RFSO. OAG will issue up to four (4) standing offer agreements in response to this RFSO. For greater certainty, neither the compliant proposal obtaining the highest technical merit score nor the one with the lowest compliant bid price will necessarily be selected.

Please refer to section 5 (Standing Offer Terms and Conditions) of this RFSO, including without limitation Article 8 (Ordering Process) of the Standing Offer Agreement.

### **2) Appendix “A” (Declarations and Certifications), page 52 of the RFSO document:**

**Delete: Section 7.1.a (Integrity Provisions –Statement);**

**Replace with:**

#### **7. Integrity Provisions**

By submitting a proposal, the Bidder certifies that the Bidder and its Affiliates are compliant with the Integrity Provisions set out in the terms and conditions of Section 5 (Contract Terms and Conditions) of this RFSO (the “Integrity Provisions”).

##### **1. Statement**

- a. By submitting a proposal, the Bidder agrees to comply with the terms and conditions set out in the Integrity Provisions that apply to and form part of any contract resulting from this RFSO. In addition, the Bidder agrees to respond to the RFSO in an honest, fair and comprehensive manner, and to accurately reflect their capacity to satisfy the requirements stipulated in the RFSO and resulting contract(s), and to submit proposals as well as enter into contracts only if they will fulfill all resulting obligations.

### **3) Appendix “A” (Declarations and Certifications), page 54 of the RFSO document:**

**Delete: paragraph under Section 9 (Bidder’s Authorized Signatory);**

**Replace with:**

The undersigned, on behalf of the Bidder, hereby offers to the OAG, all necessary services, goods, labour, superintendence, equipment, supplies and other accessories necessary to supply services as further described in Section 2 (Statement of Work) of this RFSO. If awarded a standing offer by the OAG, the Bidder hereby irrevocably undertakes to perform and complete the work at the place and in the manner set out in accordance with the documents specified in the RFSO. By submitting a proposal and signing below, the Bidder declares and certifies that the information submitted with the proposal in response to this RFSO is accurate and complete and agrees with the terms and conditions of the RFSO, including the terms and conditions of any resulting standing offer.