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**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services - EL Division/Services

professionnels en informatique - division EL

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> Professional Services - TBIPS 2	
<b>Solicitation No. - N° de l'invitation</b> FP845-190030/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> FP845-190030	<b>Date</b> 2019-11-22
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$EL-618-37024	
<b>File No. - N° de dossier</b> 618el.FP845-190030	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-12-09</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Laassouli(EL DIV.), Hicham	<b>Buyer Id - Id de l'acheteur</b> 618el
<b>Telephone No. - N° de téléphone</b> (613) 858-9817 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF FISHERIES AND OCEANS 200 KENT ST. 12S037 OTTAWA Ontario K1A0E6 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**The Request for Proposal (RFP) Amendment 001 is raised to answer questions received from Bidders and amend the RFP accordingly.**

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## **QUESTIONS AND ANSWERS**

**Question: 1**

Regarding solicitation FP8435-190030/A will the Canada please identify which, if any, of the 6 roles under consideration, have been supplied by an incumbent in the 6 months prior to the close date. Further, for each role identified, please provide details of: the name of the vendor; the start and end date of the provision of services.

**Answer: 1**

None of the 6 roles under consideration have been supplied by the incumbent in the 6 months prior to the closing date. Refer to the Notice of Proposed Procurement (NPP) for information on the incumbent.

**Question: 2**

Page 73 of RFP; Please confirm that the role name used under M1 of the Geographic Information Systems Application Analyst (G3 - Level 3) assessment table is not *Geographic Information Systems Application Architect (as defined below in c)*; and that it should instead reference *Geographic Information Systems Application Analyst (G3 - Level 3)*.

**Answer: 2**

Confirmed. See RFP change no.1 below.

**Question: 3**

For the assessment of proposed resources, please confirm that no formal resumes of experience are required, just the substantiation information provided in the Resource Assessment Criteria tables.

**Answer: 3**

As indicated, in the Resources Assessment Criteria and Response Tables (APPENDIX C TO ANNEX A), Substantiation of demonstrated experience must be included in the table, resumes are not required.

Note that Resources will only be assessed after contract award once specific tasks are requested of the Contractor, Refer to section 4.2 (c) of the RFP.

## RFP AMENDMENT

1. At Appendix C to Annex A

**DELETE:** 5. Geographic Information Systems Application Analyst (G3 - Level 3) table

**INSERT:**

**5. Geographic Information Systems Application Analyst (G3 - Level 3)**

Resource Assessment Criteria		
<b>Resource Category</b>		Geographic Information Systems Application Analyst (G3 - Level 3)
<b>Name of Proposed Resource:</b>		<Insert name>
The Contractor must demonstrate that the proposed resource meets the Assessment Criteria:		
ID	Assessment Criteria	Demonstrated Experience (Contractor to Insert Data)
M1	<p><b>Minimum experience in the resource category. The proposed resource must have experience in the proposed resource category including:</b></p> <p>a) must hold a valid ESRI certification.</p> <p>b) a minimum of ten years of cumulative experience, within the twelve years preceding the issuance date of this TA, working as a <del>Geographic Information Systems Application Architect</del> <b>Geographic Information Systems Application Analyst</b> (as defined below in c); and</p> <p>c) that within that timeframe of experience, the resource has experience performing 5 of the 15 tasks listed below for a minimum of six cumulative months of experience per task:</p> <ul style="list-style-type: none"> <li>Defines and documents detailed statements of requirement, analyzes functional requirements to identify information, procedures and decision flows</li> <li>Evaluates existing procedures and methods, identifies and documents database content, structure and application sub-systems, and develops data dictionary</li> <li>Defines and documents interfaces of manual to automated operations within sub-systems, to external systems and between new and</li> </ul>	<p>Substantiation of demonstrated experience must be included in the table, resumes are not required. The Contractor must substantiate all claims of experience by providing a description of the identified resource's role including context or other pertinent information which corroborates the information provided (e.g. deliverable provided, tools used, method utilized, outcome achieved, etc.) otherwise the experience will not be considered.</p> <p>For projects provided to demonstrate experience of a proposed resource the following information <b>MUST</b> be included</p> <ol style="list-style-type: none"> <li>1) The name of the client organization;</li> <li>2) The position of the resource on the project; and</li> <li>3) The time frame that the resource was assigned to the project, i.e. beginning and end date (month/year).</li> </ol>

	<p>existing systems</p> <ul style="list-style-type: none"><li>• Defines input/output sources, including a detailed plan for technical design phase, and obtains approval of same</li><li>• Defines and documents in detail all system components, their interfaces and operational environment</li><li>• Proposes data structures and files, sub-systems and modules, programs, batch, on line, and production monitoring procedures, testing strategy and systems</li><li>• Documents system design, concepts and facilities, presents and obtains approval of detailed system design</li><li>• Produces an operational system including all forms, manuals, programs, data files and procedures</li><li>• Performs manual code changes</li><li>• Performs screen and report changes</li><li>• Gathers and analyzes data for the conduct of studies to establish the technical and economic feasibility of proposed computer systems, and for the development of functional and system design specifications</li><li>• Designs methods and procedures for small computer systems and sub-systems of larger systems</li><li>• Develops, tests and implements small systems and sub-systems of larger systems</li><li>• Produces forms, manuals, programs, data files and procedures</li><li>• Provides advice on GIS technology and its application</li></ul> <p>The required experience can be demonstrated over one or more Customer Reference Projects.</p>	
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**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**