



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St. / 11 rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

## Revision to a Request for a Standing Offer

## Révision à une demande d'offre à commandes

Departmental Individual Standing Offer (DISO)

Offre à commandes individuelle du département(OCID)

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of  
the Offer remain the same.

Ce document est par la présente révisé; sauf  
indication contraire, les modalités de l'offre demeurent  
les mêmes.

## Comments - Commentaires

## Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

## Issuing Office - Bureau de distribution

Consultant Services Division/Division des services  
d'experts-conseils  
L'Esplanade Laurier  
4th floor, East Tower  
140 O'Connor Street  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Mechanical / Electrical Engineering	
<b>Solicitation No. - N° de l'invitation</b> EP168-201503/A	<b>Date</b> 2019-11-25
<b>Client Reference No. - N° de référence du client</b> 20201503	<b>Amendment No. - N° modif.</b> 003
<b>File No. - N° de dossier</b> fe181.EP168-201503	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$\$FE-181-77909	
<b>Date of Original Request for Standing Offer</b> 2019-10-24	
<b>Date de la demande de l'offre à commandes originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-12-11</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Bergevin, Carl	<b>Buyer Id - Id de l'acheteur</b> fe181
<b>Telephone No. - N° de téléphone</b> (343) 549-0747 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> National Capital Region	
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

**Solicitation No. - N° de Sollicitation**  
EP168-201503/A

**Amd. No. - N° de la modif.**  
003

**Buyer ID - Id de l'acheteur**  
FE181

**Client Ref. No. - N° de réf. du client**  
201503

**File No. - N° du dossier**  
fe181-EP168-201503

**Title of Project – titre du projet**  
REQUEST FOR STANDING OFFER –  
Mechanical and Electrical Engineering  
Services

The following is in response to inquiries received in relation to this solicitation. This amendment will form part of the contract documents.

**AMENDMENT 001**

**DELETE:**

Number	Question(s)	Answer(s)
3	On page 6 of Appendix A, under 3.2 Personnel Category Levels and Experience, a Junior Engineer is defined as being licensed as a professional with up to 4 years of experience. With this level of experience though, a Junior wouldn't be licensed. Can an Engineer in Training be put forward for this role?	No an Engineer in Training is not acceptable in this role. Only a Licensed Engineer in Ontario or a holder of an Engineer's permit in Québec or the equivalent in the other provinces is acceptable in this role. See document change no.1 below.

**REPLACE WITH:**

Number	Question(s)	Answer(s)
3	On page 6 of Appendix A, under 3.2 Personnel Category Levels and Experience, a Junior Engineer is defined as being licensed as a professional with up to 4 years of experience. With this level of experience though, a Junior wouldn't be licensed. Can an Engineer in Training be put forward for this role?	Refer to document change no.3 below.

**Inquiries**

The following is in response to inquiries received in relation to this solicitation. This amendment will form part of the contract documents.

Number	Question(s)	Answer(s)
10	Appendix A – 5.5 – Budget Limitations: The RFP asks that we provide “ <i>cost estimating by a cost specialist</i> ”. Could the Crown please confirm if you are requesting a Certified Quantity Surveyor as part of the SOA team?	No, the Crown does not require a Certified Quantity Surveyor as part of the team.

**Solicitation No. - N° de Sollicitation**  
EP168-201503/A

**Amd. No. - N° de la modif.**  
003

**Buyer ID - Id de l'acheteur**  
FE181

**Client Ref. No. - N° de réf. du client**  
201503

**File No. - N° du dossier**  
fe181-EP168-201503

**Title of Project – titre du projet**  
REQUEST FOR STANDING OFFER –  
Mechanical and Electrical Engineering  
Services

11	Appendix A – 6.4.1 – Cost Estimates – Could the Crown confirm if we need a Certified Quantity Surveyor for this role?	Yes, when cost services are requested, the proponent must provide a Certified Quantity Surveyor as per 6.4.3 of the project brief. See Document change no.2 below.
12	In review of the revised definition for Junior Engineer in Amendment No. 001, could the Crown please confirm that the categories of engineer are defined as follows:  – Junior Engineer: 8-9 years of experience from graduation date (minimum 4 years' experience after being licensed)  – Intermediate Engineer: 9-16 years of experience from graduation date (minimum 5-12 years' experience after being licensed)  – Senior Engineer: 16+ years of experience from graduation date (minimum 12 years' experience after being licensed)	The categories of Intermediate and Senior remain as per the solicitation document. Refer to document change no.4 below for category of Junior.
13	Can an EIT (Engineer in Training) be considered a Designer, as defined in Appendix A – 3.2.2, if they have 3 years of design experience?	Yes, based on experience defined in 3.2.2.
14	Reference SP 5, are Consultants able to turn down individual Call-Ups under this Standing Offer? If so, please describe the process and how the next Consultant will be selected.	Yes, Consultants may choose to decline the work, once declined, the system will redistribute the ideal business distribution percentage as per SP 5.1a.
15	Reference Insurance, GC 16.2.a), can you please consider the deletion of “not less than” from this paragraph (two instances) so that there is certainty with respect to the amount of insurance/aggregate that is required? Also, please define an aggregate that is not tied to any policy year so that it is commiserate with the	No, the clause will remain as is, refer to GI 17 and GC 16.

**Solicitation No. - N° de Sollicitation**  
EP168-201503/A

**Amd. No. - N° de la modif.**  
003

**Buyer ID - Id de l'acheteur**  
FE181

**Client Ref. No. - N° de réf. du client**  
201503

**File No. - N° du dossier**  
fe181-EP168-201503

**Title of Project – titre du projet**  
REQUEST FOR STANDING OFFER –  
Mechanical and Electrical Engineering  
Services

	expected levels of services to be provided under this Standing Offer.	
16	Reference Insurance, GC 16.3.a), can you please consider the deletion of “not less than” so that there is certainty with respect to the amount of insurance that is required?	No, the clause will remain as is, refer to GI 17 and GC 16.
17	Page Limit- Considering the required details to be submitted in Technical response, we would request that the page limit be extended to 50 pages from current limit of 40 pages. This would help us put together a more comprehensive response.	No, current page limit remains 40 pages.
18	Could the Crown please extend the deadline by 2 weeks to December 18, 2019?	Refer to document change no.1 below
19	Reference TP 2.5: Please explain the requirement for a Statutory Declaration. In our experience, the Statutory Declaration is a requirement for contracting services and not so much for consulting services.	To ensure prompt payment of final invoice or monies owed to the Consultant, Canada requires a Statutory Declaration form be completed for each call up issued under the Standing Offer for consulting services.
20	SI 1 Integrity Provisions, advises that the Proponent must provide with the bid, as applicable, the required documentation. Please confirm what that documentation might be. It appears item 17 of the policy requests: “a list of names, of directors, etc”. Please confirm that is what is required at this time.  The link provided in the rfp is : <a href="https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html">https://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html</a>	Refer to the Ineligibility and Suspension Policy, section 17.a. A list of current directors or owners of the corporation or complete list of the names of all owners should be provided, as well refer to GI <i>Integrity Provision – Proposal 3.b</i> if applicable.
21	We have a very limited number of pages for this submission. Are the “Client Reference Form for Representative Project” counted in the 40 pages, or can they be appended to the submission.	Refer to Amendment 002, answer no.5

**Solicitation No. - N° de Sollicitation**  
EP168-201503/A

**Amd. No. - N° de la modif.**  
003

**Buyer ID - Id de l'acheteur**  
FE181

**Client Ref. No. - N° de réf. du client**  
201503

**File No. - N° du dossier**  
fe181-EP168-201503

**Title of Project – titre du projet**  
REQUEST FOR STANDING OFFER –  
Mechanical and Electrical Engineering  
Services

---

22	We would request PSPC to extend the closing date by Two weeks from current date of December 04, 2019.	Refer to document change no.1 below
23	Will PWGSC consider providing proponents with a one (1) week extension to the closing date to allow proponents sufficient time to respond to the Rated Requirements outlined in the RFP?	Refer to document change no.1 below

#### **Document Changes**

The following changes in the Request for Proposal document are effective immediately. This amendment will form part of the contract documents.

#### **1. SOLICITATION CLOSING TIME**

Closing date and time for this Request for Proposal has been extended to is December 11<sup>th</sup>, 2019 at 2pm (EST) Eastern Standard Time.

#### **2. APPENDIX A – STANDING OFFER BRIEF**

##### **6. DELIVERABLES**

Section 6.4 – COST ESTIMATES

##### **ADD:**

Section 6.4.3- Provide cost estimates by Professional Quantity Surveyors when requested.

#### **3. APPENDIX A – STANDING OFFER BRIEF**

##### **4. COMMON REQUIERMENTS TO ALL CALL UP**

Section 4.6. SUB-CONSULANT

##### **DELETE:**

Section 4.6.3- Provide cost estimates by Professional Quantity Surveyors when requested or where required.

##### **REPLACE WITH:**

Section 4.6.3- Engage the services of a Professional Quantity Surveyors when requested.

**Solicitation No. - N° de Sollicitation**  
EP168-201503/A

**Amd. No. - N° de la modif.**  
003

**Buyer ID - Id de l'acheteur**  
FE181

**Client Ref. No. - N° de réf. du client**  
201503

**File No. - N° du dossier**  
fe181-EP168-201503

**Title of Project – titre du projet**  
REQUEST FOR STANDING OFFER –  
Mechanical and Electrical Engineering  
Services

---

**4. AMENDMENT 001 ISSUED ON NOVEMBER 12<sup>TH</sup> 2019**

**DELETE DOCUMENT CHANGE NO.1**

**1. APPENDIX A – STANDING OFFER BRIEF**

**Section 3.2 – PERSONNEL CATEGORY LEVELS AND EXPERIENCE**

**3.2.1 - Engineer**

**DELETE:**

Junior Engineer: is license as a professional, having up to four (4) years' experience in engineering services.

**REPLACE WITH:**

Junior Engineer: is license as a professional, with at least four (4) years' experience in engineering services.

**REPLACE WITH THIS DOCUMENT CHANGE:**

**APPENDIX A – STANDING OFFER BRIEF**

**Section 3.2 – PERSONNEL CATEGORY LEVELS AND EXPERIENCE**

**3.2.1 - Engineer**

- Junior Engineer: is licensed as a professional, having a minimum of two (2) years' experience as a licensed professional engineer.

**END OF AMENDMENT 003**