



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions Travaux  
publics et Services gouvernementaux Canada  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
Halifax  
Nova Scotia  
B3J 1T3  
Bid Fax: (902) 496-5016

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise  
indicated, all other terms and conditions of the Solicitation  
remain the same.

Ce document est par la présente révisé; sauf indication contraire,  
les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Atlantic Region Acquisitions/Région de l'Atlantique  
Acquisitions  
1713 Bedford Row  
Halifax, N.S./Halifax, (N.É.)  
Halifax  
Nova Scot  
B3J 1T3

<b>Title - Sujet</b> Enhancements, Analysis & Maint - STAR	
<b>Solicitation No. - N° de l'invitation</b> W7707-196533/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> W7707-19-6533	<b>Date</b> 2019-11-26
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$HAL-309-10801	
<b>File No. - N° de dossier</b> HAL-9-83030 (309)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-12-05</b>	
<b>Time Zone</b> Fuseau horaire Atlantic Standard Time AST	
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> MacNeil, Blaine A.	<b>Buyer Id - Id de l'acheteur</b> hal309
<b>Telephone No. - N° de téléphone</b> (902) 403-3918 ( )	<b>FAX No. - N° de FAX</b> (902) 496-5016
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## Amendment 2

### **Question 1**

Section 10.b of the SRCL indicates that unscreened personnel cannot be used for portions of the work. We have some new personnel that we would like to name on the contract, one of which would be evaluated, but who have not yet been screened.

Please verify if unscreened personnel can be named in the bid and used for unclassified work.

### **Response 1**

Unscreened personnel may not be used for any of the work.

**Action:** The following revision is made to the RFP:

At Part 6, Section 6.1 of the RFP, the following is deleted: *"1. At the date of bid closing, the following conditions must be met:"*;

And the following line is inserted in its place: *"1. At the date of contract award, the following conditions must be met:"*

### **Question 2**

In Annex B, Basis of Payment, the tables show a mix of hours and percentages that will be used to compute the *evaluated price* for scoring the financial portion of the bid. This method would result in a very heavy weighting on the rates for the first year of work. (e.g. using a fictional rate for a Senior Analyst of \$100/hr \* 2,000 hrs = \$200,000 for year one, while using \$200/hr \* 30% = \$60 for the remaining years). This would result in a total evaluated price of \$200,240 for the Senior Analyst, demonstrating that rates after year one would have almost no effect on the score.

Please verify that this is intentional or clarify the method of computing the financial score.

### **Response 2**

**Action:** DRDC has updated Annex B Basis of Payment which is attached to this amendment. Annex B, Basis of Payment of the original RFP document is deleted in its entirety and replaced with the Annex B, Basis of Payment attached to this amendment (Amendment 2).

The update now shows the estimated hours for column B in each table as well as the correct column title. We have also reduced the hours in the first table as it is now estimated for about ¼ of the time initially estimated.

### **Question 3**

Would PSPC prefer that the financial bid include the completed cost tables as provided in the RFP, or should the bidder only provide the rates for PSPC to complete the calculations?

### **Response 3**

It is recommended that the bidder complete the calculations. PSPC will verify the calculations; if there are any discrepancies, unit rates will apply to determine the totals for the financial evaluation.

All other terms and conditions remain unchanged.

**Annex B - Basis of Payment**  
**W7707-196533**

The tables below outline the "Estimated hours per Year" that will be used for the evaluation process only, and is not intended to estimate the actual utilization under the contract.

**A. Firm all-inclusive hourly rate – Resources**  
**Initial Contract Period – Date of Contract Award to end 60 months later**

FY 19/20 (Date of Contract award to 31 March 2020)

<b>Resource Categories</b>	<b>(A) Minimum Resources Required</b>	<b>(B) Estimated* Hours per Year</b>	<b>(C) Firm Hourly Rate</b>	<b>(D) Total Cost (BxC)</b>
Project Manager	1	80		
Senior Analyst	1	400		
Intermediate Analyst	1	300		
Senior Software Developer/Engineer	2	300		
Subject Matter Expert	1	200		
<b>Total Estimated Cost (Applicable Taxes Extra)</b>				

FY 20/21 (April 1, 2020 to March 31, 2021)

<b>Resource Categories</b>	<b>(A) Minimum Resources Required</b>	<b>(B) Estimated* Hours per Year</b>	<b>(C) Firm Hourly Rate</b>	<b>(D) Total Cost (BxC)</b>
Project Manager	1	333		
Senior Analyst	1	2000		
Intermediate Analyst	1	1667		
Senior Software Developer/Engineer	2	1667		
Subject Matter Expert	1	1000		
<b>Total Estimated Cost (Applicable Taxes Extra)</b>				

FY 21/22 (April 1, 2021 to March 31, 2022)

<b>Resource Categories</b>	<b>(A) Minimum Resources Required</b>	<b>(B) Estimated* Hours per Year</b>	<b>(C) Firm Hourly Rate</b>	<b>(D) Total Cost (BxC)</b>
Project Manager	1	333		
Senior Analyst	1	2000		
Intermediate Analyst	1	1667		
Senior Software Developer/Engineer	2	1667		
Subject Matter Expert	1	1000		
<b>Total Estimated Cost (Applicable Taxes Extra)</b>				

FY 22/23 (April 1, 2022 to March 31, 2023)

<b>Resource Categories</b>	<b>(A) Minimum Resources Required</b>	<b>(B) Estimated* Hours per Year</b>	<b>(C) Firm Hourly Rate</b>	<b>(D) Total Cost (BxC)</b>
Project Manager	1	333		
Senior Analyst	1	2000		
Intermediate Analyst	1	1667		
Senior Software Developer/Engineer	2	1667		
Subject Matter Expert	1	1000		
<b>Total Estimated Cost (Applicable Taxes Extra)</b>				

**Annex B - Basis of Payment**  
**W7707-196533**

FY 23/24 (April 1, 2023 to 60 months from Contract award)

<b>Resource Categories</b>	<b>(A) Minimum Resources Required</b>	<b>(B) Estimated* Hours per Year</b>	<b>(C) Firm Hourly Rate</b>	<b>(D) Total Cost (BxC)</b>
Project Manager	1	333		
Senior Analyst	1	2000		
Intermediate Analyst	1	1667		
Senior Software Developer/Engineer	2	1667		
Subject Matter Expert	1	1000		
<b>Total Estimated Cost (Applicable Taxes Extra)</b>				

\*Estimated Level of effort for each resource in hours

Note – the Evaluated Financial Total will be based on the combined sum of the  
 \*Total Estimated Cost” of all the above tables.

**B. MATERIALS:** The Contractor to be paid for Equipment, Materials and Supplies for authorized Task Authorizations when supported by receipts at actual cost.

**C. OTHER DIRECT CHARGES:** at actual cost without profit.

**D. TRAVEL:** The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and/or administrative overhead, in accordance with the meal and private vehicle allowances specified in Appendices B, C, and D of the [National Joint Council Travel Directive: http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php](http://www.njc-cnm.gc.ca/directive/travel-voyage/index-eng.php) and with the other provisions of the directive referring to "travellers", rather than those referring to "employees". Note that Incidental expenses are not reimbursed anymore, please consult the National Joint Travel Directive for more information.

All travel must have the prior written authorization of the Technical Authority.  
 All payments are subject to government audit.

**Total Estimated Amount to a Limitation of Expenditure:  
 Refer to Article 7.2 Limitation of Expenditure - Cumulative Total of all Task Authorizations  
 of the Contract's T&Cs**

With the exception of the firm rate(s) and firm price(s), the amounts shown in the various items specified above are estimates only. Changes to these estimates will be accepted for billing purposes as the Work proceeds, provided that these changes have the prior approval of the Technical Authority and provided that the estimated cost does not exceed the aforementioned Limitation of expenditure.