

WOOD FIREPLACE

Maintenance / Inspection Checklist

Canadian Forces Housing Agency's Maintenance and Minor Improvements Standing Offer Document 2020-2024

Address- Street: _____ Bldg.nº: _____ Sub Bldg.nº: _____

Date Serviced : DAY/MTH/YEAR _____ Work Order nº: _____

Fireplace Information:

Year Installed: _____ Factory built: (yes or no) _____ Make: _____ Model nº : _____

Items to be serviced or inspected:

Check and Populate applicable box(es) N/A = Not Applicable; C = Completed; A/R = Action Required

		N/A	C	A/R	Describe Action Required:
1.	Hearth Liner – inspected				
2.	Hearth extension – inspected				
3.	Foundation and Support – inspected				
4.	Lintel – inspected				
5.	Ash dump and door – inspected				
6.	Damper assembly – inspected				
7.	Smoke Shelf and Chamber – inspected				
8.	Chimney connection – inspected				
9.	Doors and fire screen – inspected and cleaned				
10.	Air supply – inspected				
11.	Creosote build-up – inspected and swept				
12.	Clearances to combustible materials– inspected				
13.	Fireplace operation after servicing – safe				

Occupant's information: (write "VOID" if RHU is vacant)

Occupant's name: _____ WETT Technician's name: _____

Occupant's signature: _____ Certificate nº: _____

